
APPENDIX 4: PHASE 1 RECRUITMENT AND SCREENING SCRIPT

If returning a phone call:

Dial respondent's telephone number [hereafter referred to as *P*] as indicated on audiotape recording.

- **Note: Speak only to *P*. If the number is answered by an answering machine, call back at another time. Do not leave a message.**
- **Recruiter:** Good morning/afternoon, may I speak to (name)?

If *P* is not available or not at home, say, "Thank you," and try again at another time. If the person answering the phone inquires about who is calling, the recruiter may say "I am calling from the NORC, a national organization for research at the University of Chicago."

If *P* has been successfully contacted, continue...

...Hello, my name is [Recruiter's name]. I am calling from the National Opinion Research Center at the University of Chicago. You may remember that you answered an ad we placed in local health agencies. The ad was looking for women to help test survey questions on women's health.

- **Wait for acknowledgment, such as, "Oh, yes, I remember."**

...To determine if you are eligible for our study, I'll need just a minute to ask you a few questions. Answering these questions is completely voluntary. Your answers will be kept strictly confidential. Is this a good time to ask the questions or should I call back later?

- **If not a good time to talk, schedule a time to call back.**
- **If good time to talk, continue with recruitment questions.**

If the recruiter answers the phone:

Thank you for calling. We appreciate your interest in our study. To determine if you are eligible for our study, I'll need just a minute to ask some background questions. Answering these questions is completely voluntary. Your answers will be kept strictly confidential. Is this a good time to ask the questions or should I call back later?

Recruitment Questions

1. Where did you see our ad?

2. How old are you? [If under age 18, go to exit script 1].

3. Are you Spanish, Hispanic, or Latina?

Yes

No

3a. If yes, would you prefer to have questions asked in Spanish?

Yes

No

4. What race or races do you consider yourself to be? You may indicate more than one race.

White

Black or African American

Asian

American Indian

Alaska Native

Native Hawaiian or Other Pacific Islander

5. What is your current marital status?

Single/Never Married

Married

Separated

Divorced

Widowed

Other (specify): _____

6. What is the highest level of education you have completed?

No schooling

1st-8th grade

Some high school

High school graduate or equivalent (e.g., GED)

Some college

Associates (2-year) college degree

Bachelors (4-year) college degree

Post-graduate degree

Other (specify): _____

Don't know

If respondent is race/ethnicity eligible, continue. If not, go to exit script 2.

Entry Script:

Thank you for answering our questions. You qualify to take part in our study. We would like to meet with you at [location respondent provided in Question 1] or another place of your choosing. This will allow for a private and confidential conversation.

If respondent suggests another location:

Will this place be private enough?

If respondent prefers another location but has not identified it or prefers interviewer to suggest other location:

How about XX? Would that work for you?

Interviewer briefly explains how questions will be asked:

An interviewer will ask you a variety of health questions. Most of these questions will be about sexual violence. This can include unwanted sexual contact or non-contact such as verbal harassment. Then, the interviewer will ask you to explain what you were thinking as you answered the questions. She also will ask your opinion about some questions. Your answers will help us learn whether other women will find the questions easy or difficult. Everything you say will be kept private.

Do you have any questions at this point? **Pause to answer questions.** If (not/you have no other questions), then let's get you on the schedule, ok? We will be interviewing (Day, Month/Date) through (Day, Month/Date) from xx a.m. to xx p.m. **[The interviewing times will be determined in collaboration with the recruiting sites if the interview is conducted at the site.]** Looking at your schedule, when would you be available to participate? **Schedule an appointment. [If no, go to exit script 3.]**

A reminder call will be made to you a few days in advance if you say it's ok to call this number again. Should you have any questions or need to change your appointment, please feel free to contact me [name] at [phone number]. Thank you for calling, and I look forward to seeing you here at (DATE/TIME) *Get respondent to cite date & time if possible.*

Exit script 1: I'm sorry, you have to be 18 to take part in this study and therefore we won't be able to include you in the study. Thank you for your time.

Exit script 2: I'm sorry, we are looking for women of different ethnic or racial backgrounds. Therefore, we won't be able to include you in the study. Thank you for your time.

Exit script 3: I see...ok, we were hoping to complete this particular study between (Month/Date) and (Month/Date), so it looks like we won't be able to schedule you at this time. Thank you for your time.

[If at any point the respondent declines], Exit script 4: I understand that you don't want to participate. Thank you for your time. We will not contact you again.