Social Security Online

Disability Benefit Application

www.socialsecurity.gov

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Apply Online for Disability Benefits

Applying online for disability benefits offers several advantages:

- You can start your disability claim immediately. There is no need to wait for an appointment;
- You can apply from the convenience of your own home or on any computer; and
- You avoid trips to a Social Security office, saving you time and money.

You can use the online application to apply for benefits if you:

- are age 18 or older;
- have worked and paid Social Security taxes long enough to qualify;
- have a medical condition that has prevented you from working or is expected to prevent you from working for at least 12 months or end in death; and
- reside in the United States or one of its territories/commonwealths.

Please note: If you want to apply for disability benefits for a child, go to *Applying for Disability Benefits for Children*.

If your application has recently been denied, the Internet Appeal is a starting point to request a review of our decision about your eligibility for disability benefits.

Follow these 4 easy steps to apply online

- **Step 1. Review** the Adult Disability Checklist for details about what you will need before starting the online process.
- **Step 2. Fill out** the online Disability Benefit Application to provide us with information regarding eligibility for payment.
- **Step 3. Fill out** the online Adult Disability Report to provide us with medical and work history.

Step 4. Fill out, sign and mail or take the Authorization to Disclose Information to the Social Security Administration your local Social Security Office.



More Information

Social Security
Disability Planner

Disability Benefits

Information for Representatives

More Helpful Health Care Information

Health Information from the U.S. Department of Health and Human Services

www.healthfinder.gov

Prescription Drug Assistance Programs

www.healthfinder.gov/rxdrug





Benefit Application

Welcome to the Social Security Benefit Application

Form Approved: OMB No. 0960-0618 Expires 01/31/2013

Thank you for using our online Disability application.

Before you begin...

Before you start applying for benefits, you should read <u>Using this application</u> in order to understand the information and documents that may be needed.

You may also want to review:

- Special Instructions For Blind Users
- Other Ways To Apply
- Medicare For people Within 3 Months of Age 65 or Older
- Help With Medicare Prescription Drug Costs
- Internet Security Policy
- Website Policies & Other Important Information
- Social Security Accessibility Policy

We estimate that it will take between 10 and 30 minutes to read the instructions, gather the facts, and answer the questions, but this will depend on the number of questions you need to answer. The average time is approximately 15 minutes. For more information about estimates, go to the Paperwork Reduction Act.

If you want to finish an application that you already started:

Continue Application

To Start The Application Process...

Please select one of the following. Tell us information about the person completing this application.

- I am applying for myself.
- O I am helping someone who wants to apply for benefits and is with me.
- O I am helping someone who is not with me, and therefore can not sign the application at this time.

Blind or visually impaired applicants can use the Internet Special Notices Option page to choose how to receive notices from Social Security.

Please select one:

- **⊙** I am not blind or visually impaired; or, I am not applying for myself.
- O I have visited the Internet Special Notices Option page.

Privacy Act Statement

☑ I have read the Privacy Act Statement.

Apply For Benefits



[N]ext >>

Initial Information Section (Page 1 of 3) Applicant Identification

Applicant's Name Please provide the na Statement.	ame as it appears on	the most recent Social Secu	urity card or
First Name	Middle Name	Last Name	Suffix
Social Security Nu Example: 999-99-999			
Gender			
○ Male ⊙ Female			
Date of Birth			
Month Day	Year		
illnesses, injuries	or conditions that	been unable to work be have lasted or are expecto result in death? More	cted to last at
What date did you	become unable to	work?	
Month Day	Year		
Are you blind?			
⊙ Yes ○ No			

[N]ext >>



Initial Information Section (Page 2 of 3) Contact Information for Joan Public

U.S. Mailing Address
Street Address 1
Street Address 2
Street Address 3
Street Address 4
City State ZIP
Do you live at this address?
⊙ Yes ○ No
Daytime telephone number
Telephone Number Type Home
What is the best time to call?
○ 9 a.m. to Noon ○ Noon to 5 p.m. ⊙ Anytime between 9 a.m. and 5 p.m.
Email Address We will send an acknowledgement to this address
Please confirm your email address
Language Preferences

Language preferred for speaking



Initial Information Section (Page 3 of 3) Birth and Citizenship Information for Joan Public

Were you born in the United States or a U.S. Territ More Info	ory or Commonwealth?
⊙ Yes ○ No	
Place of Birth More Info	
City State, Territory, or Commonwealth	
Are you a U.S. citizen? <u>More Info</u> ⊙ Yes ○ No	
Type of citizenship More Info	
	<< [P]revious [N]ext >>

Application Number Section (Page 1 of 1) Application Number for Joan Public

You have successfully started **your** Disability application. We are providing you with an Application Number. The number can be used to restart an incomplete application.

Your Application Number: 31152722

Please print this page (with your browser's printer) or write down your Application Number. You may need it to complete your online application or to check the status of your claim.

If you are unable to complete your online application for any reason, use the "Sign Off (finish this later)" option at the bottom left corner of each page. We will save all the information you provided prior to the page where you use the "Sign Off (finish this later)" option.

After waiting at least five minutes, you will be able to continue this application again by selecting "Continue Application" from the *Welcome* page. You will need to enter **your** Social Security number and this Application Number to continue your application.

If you lose this number and have not completed the application, you can start a new application and we will give you a new Application Number. The old number will be disabled. Social Security employees will not ask for, or be able to access **your** Application Number.

We may use 04/08/2010 as the official date of this application. In order to use 04/08/2010, we must receive the signed application by **10/09/2010 or you may lose Social Security benefits.** If this date falls on the weekend or is a Federal holiday, we must receive the signed application by the following business day.

Supplemental Security Income or SSI is a federal program that provides monthly payments to people who have limited income and assets and who are age 65 or older, or blind or have a disability. For more information about the SSI program, please read the pamphlet, <u>Supplemental Security Income</u>.

If you intend to file an SSI application you need to file your application with us by **06/07/2010 or you may lose SSI benefits.** If this date falls on the weekend or is a Federal holiday, we must receive the signed application by the following business day. Call us at 1-800-772-1213 (TTY 1-800-325-0778) to arrange an appointment to file for SSI. You **cannot** apply for SSI over the Internet.

If you need assistance, please call us at 1-800-772-1213 (TTY 1-800-325-0778) for more information.

<< [P]revious [N]ext >>

Have you previously applied for Medicare, Social Security Benefits, or Supplemental Security Income (SSI) benefits? O Yes O No Which type(s) of benefits? Please select all that apply. Medicare benefits Social Security benefits Supplemental Security Income benefits Did you previously file on your own Social Security number? O Yes O No Please provide the Social Security number and name of the person on whose record you previously applied. For example, please provide a parent's name and Social Security number if an application for child's benefits was filed. First Name Middle Name Last Name Suffix Social Security Number

<< [P]revious

[N]ext >>



Disability Questions Section (Page 1 of 4) Ability To Work for Joan Public

Please list the illnesses, injuries or conditions that Info Include mental or emotional conditions.	limit ability to	work. More
Are these illnesses, injuries or conditions related to \odot Yes \bigcirc No	o work in any v	way?
Are you now able to work? ⊙ Yes ○ No		
What is the date you became able to work		
Month Year		
[S]ign Off (finish this later)	<< [P]revious	[N]ext >>



Disability Questions Section (Page 3 of 4)

Dependents for Joan Public

Parents

Do you have a par ⊙ Yes ○ No	ent who receive	es one-half support from	ı you?
First Parent's Nam	ie		
First Name	Middle Name	Last Name	Suffix
First Parent's Add	ress		
Street Address 1			
City	State	ZIP	
Do you have anoth	ner parent who	receives one-half suppo	rt from you?
○ Yes ⊙ No			
[S]ign Off (finish this late	r)		<<[P]revious [N]ext >>

Overall Summary Section (Page 1 of 1) Overall Summary for Joan Public

This page shows all the questions and answers you've provided. If you need to make changes, select the "Edit" button to return to that part of the application. To return to the Overall Summary, please select the Review tab or the "Return to Summary" button.

Identification Tab

Initial Information Section

Edit Applicant Identification Page

Applicant Name: Joan Q Public Social Security Number: 743990366

Gender: Female

Date of Birth: July 03, 1948

During the last 14 months, unable to work because of illnesses, injuries or conditions that have lasted or are expected to last at least 12 months or can be expected to result in death:

Yes

Edit

Unable to work as of: February 24, 1995

Blind: No

Contact Information Page

Mailing Address

Mailing Address: 234 First St, Silver Spring, MD, 20901

Reside at this address: Yes

Phone and email

Daytime telephone number: 301 555 7890

Type of phone: **Home**

Best time to call: Noon to 5 p.m.

Email address:

Language preferences

Preferred language for speaking: **English**Preferred language for reading: **English**

Send this application Section (Page 1 of 1) Send this application for Joan Public

To return to the Overall Summary, please use the "Return to Summary" button.

Congratulations, you're just about ready to complete your application for disability benefits.

Please read and accept the following statement to finish the application. If you are helping someone to complete the application, then that person needs to read and accept the statements.

I understand and agree that my application will be signed electronically by selecting "Sign Now" below. I also understand that my electronic signature means that I intend to file for benefits and have provided the Social Security Administration with accurate information. I declare under penalty of perjury that I have examined all the information on this application and it is true and correct to the best of my knowledge. I understand that anyone who knowingly gives a false or misleading statement about a material fact in this electronic application, or causes someone else to do so, commits a crime and may be sent to prison or may face other penalties, or both.

When you select "**Sign Now**", you will be sending your completed information electronically to the Social Security Administration. You will no longer be able to change your information.

[S]ign Off (finish this later)



Receipt Section (Page 1 of 1) Evidence and Receipt for Joan Public

Your benefit application was received on July 20, 2010 at 8:48:49 am.

Print this page. It provides instructions on what you need to do now.

We cannot complete processing of your claim until we have received and verified all documents.

Documents You Need to Submit to Social Security.

We will need, and can accept, uncertified photocopies of the following:

- Any medical evidence already in your possession regarding your disability.
- Award letters, pay stubs, settlement agreements or other proof of temporary or permanent <u>workers' compensation</u> -type benefits you received.

Do not delay mailing or bringing in your documents, even if you do not have all the documents we need. We will help you get any other documents you need.

You can mail or take your documents to any Social Security Office.

If you submit any documents to us, we must have your Social Security number so that we can match them with your claim. Please write your Social Security number on a separate sheet of paper and include it with your documents. **Do not write anything on your original documents.**

We will return all documents and photocopies to you unless you specifically tell us otherwise.

Caution: Do not mail foreign records or any Department of Homeland Security (DHS) documents to us - especially those you are required to keep with you at all times. These documents are extremely difficult, time-consuming and expensive to replace if lost; and some cannot be replaced. Instead, **bring them to your Social Security office** where they will be examined and returned to you.

What's Next? Section (Page 1 of 1) What's Next for Joan Public

Thank you for completing one of the three steps in the Disability Application Process.

Print this page. It provides instructions on what you need to do now.



To finish the Disability Application Process, click on the "Continue to Adult Disability Report" button to complete the following two steps:

- 1. Complete the Adult Disability Report (SSA-3368), and
- 2. Sign and send the Medical Release Form, Authorization to Disclose Information to the Social Security Administration (SSA-827)

Check the Status of your Application

The Confirmation Number for this claim is: 31152722

Please guard this number carefully. It's the key to your application information. Social Security employees will **never** ask for your Confirmation Number.

Please wait at least 5 business days from today before you check your application status. Just go to the Social Security Claims page at http://www.socialsecurity.gov, select "Check the Status of Your Application" and enter your Confirmation Number.

To contact Social Security

- Call our toll-free number, 1-800-772-1213. If you are deaf or hard of hearing call our toll-free "TTY" number, 1-800-325-0778. Representatives are available at this number Monday through Friday from 7 a.m. to 7 p.m.
- Contact your local Social Security office at the address below or the office of your choice by using our <u>Office Locator</u>:

SOCIAL SECURITY 10230 NEW HAMPSHIRE AV SUITE 304 SILVER SPRING, MD 20903

Adult Disability Report

Welcome to the Social Security Adult Disability Report

Form Approved: OMB No. 0960-0579 Expires 11/30/2012

Thank you for completing part of your online application for Social Security benefits. If you are applying for disability benefits, we will need additional information about your personal, medical, work, and education history. To protect your privacy, we will ask you to repeat some information you already entered in the form that you already completed.

Before you begin...

Before you start this report, you should read <u>How this Report Works</u> in order to understand the information and documents that may be needed.

You may also want to review the following related links:

Information About This Internet Report

- Special Instructions For Blind Users
- How to Move Around in this Report
- How the Application Process Works

Disability Information

- Social Security's Definition of Disability
- How We Make a Disability Decision
- Information about Social Security's Disability Programs
- Other Ways To Complete The Disability Report

Legal and Official Information

- Internet Security Policy
- Website Policies & Other Important Information
- Social Security Accessibility Policy

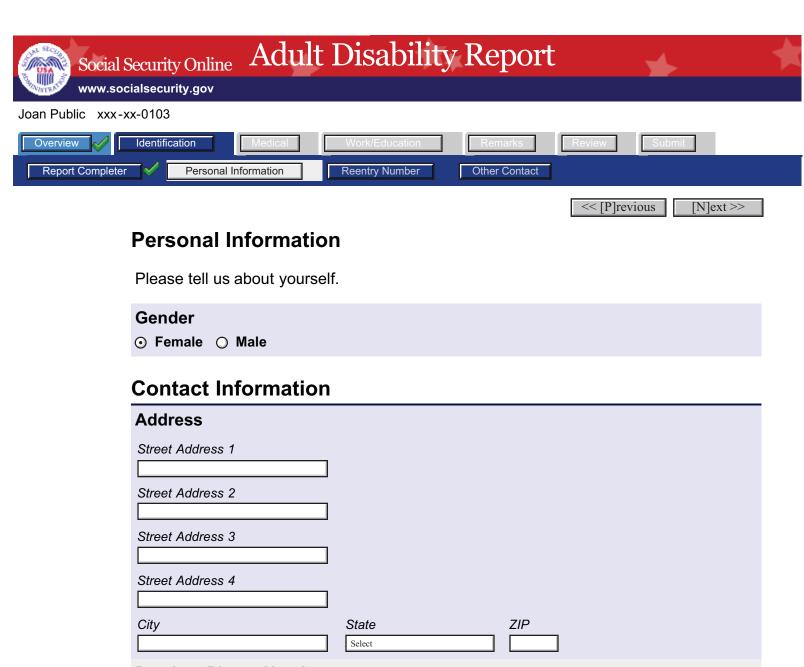
To Start The Report...

If you want to start a new Disability Report, first refer to the instructions under <u>How this Report</u> Works

✓ I have read the Privacy Act Statement

Start Report

We estimate that it will take approximately 90 minutes to read the instructions, gather the facts, and answer the questions, but this will depend on the number of questions you need to answer. For more information about estimates, go to the <u>Paperwork Reduction Act</u>.



Daytime Phone Number

Phone Number Extension

Is there another number where we may reach you?

Phone Number Extension

Email Address

Enter your email address.

Please confirm the email address.

Have you used any of Examples: Maiden name ⊙ Yes ○ No		dical or educational rec e, or nickname	ords?
List any other names	s you have used on	medical or educational	records.
First Name 1.	Middle Name	Last Name	Suffix Select
First Name 2.	Middle Name	Last Name	Suffix Select
First Name 3.	Middle Name	Last Name	Suffix Select
Preferred Langua	ge		
Can you speak and use of the speak and charge. O Yes O No		? we will provide an interpret	er free of
I prefer this language) :		
Can you read and un ⊙ Yes ○ No	derstand English?		
Can you write more t ⊙ Yes ○ No	than your name in l	English?	
		<= [P]reviou	ıs [N]ext >> [

You May Continue

You have successfully started your Disability Report. We are providing you with a Reentry Number. If you cannot complete this report in a single session, use this number to come back and finish later.

<< [P]revious

[N]ext >>

Print or save this page for your records. Note: If you choose to save this page, save it as a file and not as a bookmark. More Info

Print this page...

Your Reentry Number is: D49514239

The Reentry web site is:

www.socialsecurity.gov/adultdisabilityreport

Print or save this page, or write down the number and web site, so you will have what you need to return to your report at a later time.

If you are unable to complete your online report for any reason, use the "Sign Off (finish later)" option at the bottom left corner of each page. We will save all the information you provided.

To Come Back to This Report Later

- 1. Wait at least 5 minutes.
- 2. Go to this web site: www.socialsecurity.gov/adultdisabilityreport.
- 3. Select the "Go back to the Report I Already Started" button.
- 4. Type in your Social Security Number and Reentry Number shown above.

If you lose your Reentry Number before you submit the report, you will not be able to go back to this report and finish. You can start a new report and we will give you a new Reentry Number, but all of the information you previously entered will be lost. Social Security employees will not be able to access your Reentry Number.



Adult Disability Report

Joan Public xxx-xx-0103

Overview 🤣	Identificatio	n 🥓 Medical	Work/Edu	cation	Remarks	Review	Submit
Conditions 🗸	Doctors	Hospitals/Clinics	Tests	Medicines	Other Re	ecords	

[N]ext >> << [P]revious

Doctors and Other Healthcare Professionals

If you do not have any more doctors/healthcare professionals to enter, click the Next button.

- . If you were an inpatient or outpatient at a hospital or clinic, do not list staff doctors. We will ask about them later.
- . Include only the people who have treated you for the conditions related to your disability.
- · Give each person's first and last name if possible.

		Doctors/Healthcare Professionals	City	Phone
	Add Doctor/He	althcare Professional		
[S]]ign Off (finish	later)		<< [P]revious [N]ext >>



Adult Disability Report

Joan Public xxx-xx-0103

Overview / Iden	ntification Medical	Work/Edu	ıcation	Remarks	Review	Submit	
Conditions	ors Hospitals/Clinics	Tests	Medicines	Other Rec	ords		

Done with this Doctor

Doctors and Other Healthcare Professionals

Doctor/Healthcare Professional Details	Remove this Doctor
Name of Doctor/Healthcare Professional: More Info	
Prefix First Name Last Name Suffix Dr	
Office Name or Clinic, if applicable:	
Doctor/Healthcare Professional's Address: If you don't have the full street address, give us as much as you can. Example: "On Main St next to the Courthouse"	
Country United States of America	
Street Address 1	
Street Address 2	
Street Address 3	
Street Address 4	
City State ZIP Select	
Doctor/Healthcare Professional's Phone Number:	
⊙ United States of America ○ International	
Include area code.	
U.S. Phone Number Extension	
Patient ID Number, if known:	

Treatment Dates with this Doctor/Healthcare Professional

Please give us the closest date(s) you can remember.
First visit:
Last visit:
Next vicit.
Next visit: Leave blank if no appointment scheduled.
Tests Ordered by this Doctor/Healthcare Professional More Info
Has this doctor/healthcare professional ordered any tests for you?
This includes any medical tests you have had or will have.
⊙ Yes ○ No
Details about Test 1:
Kind of Test
Select
Date of Test
This doctor/healthcare professional ordered this test for me more than once
☑ This doctor/healthcare professional ordered this test for me more than once.
Details about Test 2:
Kind of Test
Select Select
Describe Other
Enter Body Part
Date of Test
☑ This doctor/healthcare professional ordered this test for me more than once.
You may enter more tests later on the "Tests" tab.
Medicines Recommended or Prescribed by this
Doctor/Healthcare Professional
Has this doctor/healthcare professional recommended or prescribed any
medicines for you?
⊙ Yes ○ No
List any medicines you are taking and the reasons you are taking them. List only one medicine at a time. Look at the medicine container if necessary.

(Continue Onto Next Page)

Medicine 1:	
Reason 1:	
Medicine 2:	
Medicine 2.	
Reason 2:	
Medicine 3:	
Reason 3:	
You may enter more medicines	later on the "Medicines" tab.
	ed by this Doctor/Healthcare
Professional	
What medical conditions were professional?	treated or evaluated by this doctor/healthcare
Examples: back injury, arthritis, dia	betes, depression, blind.
-	betes, depression, blind.
Examples: back injury, arthritis, dia	betes, depression, blind.

Treatment from this Doctor/Healthcare Professional

What treatment did you receive from this doctor/healthcare professional?

You DO NOT need to repeat any information that you have already told us about medicines and tests.

Examples of treatment: examinations, regular evaluations, check ups, physical therapy, chemotherapy, counseling.

Characters remaining: 1000 Check Spelling	
[S]ign Off (finish later)	Done with this Doctor

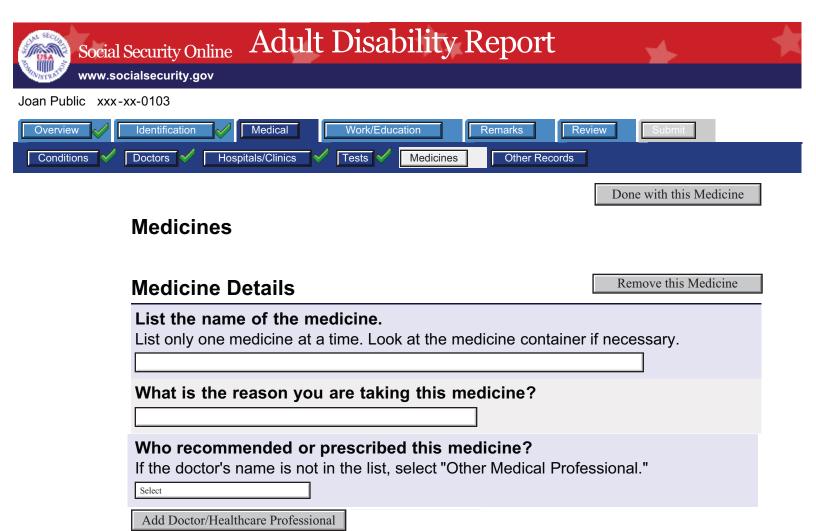


<< [P]revious

[N]ext>>

Add Medicine

[S]ign Off (finish later)



Done with this Medicine

[S]ign Off (finish later)

Social Security Online Adult Disability Report www.socialsecurity.gov

Joan Public xxx-xx-0103

Overview / Identification / Medical	Work/Education Remarks Review Submit
Printing Instructions Submit Receipt	Next Steps
	[R]eturn to review << [P]revious [N]ext >>

Printing Instructions

Do you have a working printer right now? ⊙ Yes ○ No

Working Printer Directions

Please print or save this page for your records. Note: If you choose to save this page, save it as a file and not as a bookmark. More Info



Your claim for disability benefits is very important to us. Help us start work on the claim as soon as possible by taking all the following steps. Even though this is an online report, there is still paperwork involved. (The Medical Release form requires <u>Adobe Reader</u> to open and print it.)

What You Need To Do Next:

- 1. Print the 且 Cover Sheet.
- 2. Print, sign, and date the Medical Release Form.
- 3. Select the Next button to electronically submit this Disability Report
- 4. Mail or bring the Cover Sheet and signed and dated Medical Release Form to the local Social Security office listed below. DO NOT take these forms to your doctor.

Your local Social Security office:

SOCIAL SECURITY ADMINISTRATION 5 PARK CENTER CT SUITE 100 OWINGS MILLS, MD 21117 (866) 681-1412

If you already have copies of your medical records, you can send or bring them to us with the Cover Sheet and Medical Release form. However, we do not recommend that you delay submission of this report by requesting medical records yourself. We can do this for you.

If you have printing problems:

Please try again. If you still are unable to print, continue on. Contact Social Security at the address and phone number listed above to tell us that you could not print the medical release form.

Adult Disability Report

Cover Sheet



I have completed the Adult Disability Report online.

I understand that the full Adult Disability Report that I completed over the Internet and sent to SSA electronically will be used in making a decision on claim for disability benefits.

Joan Public's address is:

Line 1 BALTIMORE, MD 21244

Joan Public's phone number is:

I have attached the following items:

123-332-1331

Name and address of someone else SSA can contact who knows about Joan Public's condition:

Jessica Biehl Line1 Concord, MD 21228

(Ch	eck all that apply.)
	Medical Release SSA-827 Form
	Copies of Medical Records You Already Have
	Other (Please list below.)

Name of person completing this disability report: Joan Public

Mail or bring to:

SOCIAL SECURITY ADMINISTRATION 5 PARK CENTER CT SUITE 100 OWINGS MILLS, MD 21117

Submit Report

You are ready to submit this report electronically to Social Security. If you were not able to complete all parts of the report, don't worry. We will contact you if we need any more information.

<< [P]revious

Submit

IMPORTANT: You will NOT be able to come back to this report online after you press the Submit button.

If you want to make changes after submitting the online Disability Report, you can contact the Social Security office.

If you are ready to submit this report, use the Submit button.



Adult Disability Report



Sign Off (finish later)

Print or save this page for your records. Note: If you choose to save this page, save it as a file and not as a bookmark. More Info

Print this page

To Come Back to This Report Later:

- 1. Go to this web site: "http://www.socialsecurity.gov/adultdisabilityreport".
- 2. Select "Go Back to Report I Already Started".
- 3. Type in your Social Security Number and Rentry Number.

Not Coming Back?

If you do not plan to complete this report online, but you want to apply for disability benefits:

- 1. Be sure to save or print your Reentry Number and
- 2. Contact Social Security to make an appointment. Please tell them you started this disability report online.

Your Reentry Number is D49514239.

You can use your Reentry Number to come back to this Disability Report as many times as you like. If you lose or forget your Reentry Number, you will not be able to come back to this Disability Report and you will lose all the information you already entered. To protect your privacy, Social Security does not have access to your Reentry Number.

Protect All Possible Benefits

Benefits may be lost if a complete application is not filed within:

- 60 days after the date you first start a report for Supplemental Security Income (SSI) disability benefits, or
- 6 months after the date a proper applicant first starts a report for Social Security
 Disability Insurance (SSDI) benefits. You must meet specific requirements in order
 to file an application for someone else.

We need a signed formal application for disability benefits before we can process a disability claim. This Disability Report is NOT a formal application, but it is a required part of the claims process. When you complete this report, we will give you instructions on completing the formal application (if you have not already done this).

To contact Social Security:

- Call our toll-free number, **1-800-772-1213**. If you are deaf or hard of hearing, call our toll-free "TTY" number, **1-800-325-0778**. Representatives are available Monday through Friday from 7 a.m. to 7 p.m.
- Visit a local Social Security Office.

Disability Benefits Checklist for Adults Applying on the Internet



Last reviewed or modified Friday Jan 22, 2010

OVW001-CHECKLIST

This checklist will help you gather the information you may need to complete the *Internet Disability Benefits Application* and the *Disability Report*. Please print this page to use while you gather your materials.

DISABILITY APPLICATION

- Military Service discharge information (Form DD 214) for all periods of active duty.
- W-2 Form (or your IRS 1040 and Schedules C and SE if self-employed) from last year.
- Social Security Number(s) for your spouse and minor children.
- Checking or savings account number and bank routing number, if you want Direct Deposit for your benefit checks.

DISABILITY REPORT

- Name, address and phone number of someone we can contact who knows about your medical conditions and can help with your claim.
- Names, addresses, phone numbers, patient ID numbers, and dates of treatment for all doctors, hospitals, and clinics.

NOTE: You may want to refer to any Medical Records you have.

- Names of medicines you are taking and who prescribed them.
 NOTE: You may want to have your medicine bottles available.
- Names and dates of medical tests you have had and who sent you for them.
- Types of jobs and dates you worked for your last 5 jobs.
- Information about any insurance or workers' compensation claims you filed, such as claim number and name, address and phone number of insurance company.

We may contact you for additional information after you submit your application and report.

Close this window