```
                    OFFICE OF CHILD SUPPORT ENFORCEMENT            Part 1 of 2
                    FEDERAL OFFSET PROCESSING MENU                 Date - 05/05/2007
                      ENTER WEEKLY UPDATE RECORDS                  Time – 11:44

COMMAND ===>  _
   Transaction Type  ===>_     < (A=add,M=mod,D=del,S=stpmt,T=trnsf,L=local,R=Excl,
                                 B=name change,C=case ID change,Z=address change)
   Processing Year   ===>___  < (4 numeric digits)

   Certifying State:
     State Code        ===>  SS    <
     Local Code        ===>  ___ <         (3 numeric digits)
     Soc Sec No        ===>  _____ <   (9 numeric digits)
     Case Type         ===>  _ <           (A=AFDC    N=NON-AFDC)
     Amount            ===>  _____ <   (Ex; enter 1,200 as 1200)
     Case ID           ===>  _____<(optional)
   Obligor Name:
     Last Name         ===>  _____ <
     First Name        ===>  _____ <


   State Conducting Administrative Review:
     Transfer State    ===>  __ <  Transfer Local  ===> ____ <
```

```
                    OFFICE OF CHILD SUPPORT ENFORCEMENT
(STUSER)            FEDERAL OFFSET PROCESSING MENU               Date - 05/14/2007
                    DOS CERTIFICATION OR WITHDRAWAL             Time – 17:44
Enter SSN and State of obligor being Certified/Withdrawn and press "Enter".
COMMAND ===>                           (End/F3 to Exit)

   SSN          ===> _____        State Code   ===> SS

   Last Name  ===>                    Last  Name   ===>
   First Name ===>                    First Name   ===>
   Case Type       ===>               Case Type        ===>
   DoS Status      ===>               DoS Status       ===>
   Certify Date    ===>               Certify Date     ===>
   Withdrawal Date ===>               Withdrawal Date  ===>
   PAS Exclusion   ===>               PAS Exclusion    ===>
   Total Arrearage ===>               Total Arrearage  ===>

   Other States Denying Passport  ===>


   Type of Action   ===> _         (C=Certify for DoS or W=Withdraw from DoS)

   Amount Paid      ===> _____   (Optional field, round to nearest whole dollar)
```