



U.S. DEPARTMENT OF HOMELAND SECURITY

FISCAL YEAR 2009

**INTEROPERABLE EMERGENCY COMMUNICATIONS
GRANT PROGRAM**

GUIDANCE AND APPLICATION KIT

NOVEMBER 2008



U.S. DEPARTMENT OF HOMELAND SECURITY

government as a condition of receiving grant funds or resources. In administering the program, the SAA must work with the POCs, stakeholders, and eligible applicants to comply with the following general requirements.

* **1. SCIP Implementation Reports**

The 9/11 Act requires States and territories to submit annual reports to OEC on progress in implementing that State's SCIP and achieving interoperability at the interstate, State, county, regional, and city levels as a condition of receiving funding. OEC developed a SCIP Implementation Report for all 56 States and territories based on a comprehensive review of each respective SCIP. Each State and territory will be required to update its SCIP Implementation Report within 30 days after the end of the IECGP reporting period (July 30 for the reporting period of January 1 through June 30). Beginning in FY 2009, States and territories are encouraged to begin aligning SCIPs to the NECP. By the end of Calendar Year 2010, alignment will need to be reflected in the SCIP Implementation Reports.

2. Grant funds

The SAA must obligate 80 percent of the funds awarded under IECGP to local and tribal governments within 45 days of receipt of the funds. No pass-through requirements will be applied to the District of Columbia, Guam, American Samoa, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands.

Each State (as well as Puerto Rico) may retain a portion of the 80 percent pass-through for expenditures made by the State on behalf of local or tribal governments. This may occur only with the written consent of the local or tribal unit of government, with the written consent specifying the amount of funds to be retained and the intended use of funds.

3. Priority Guidance

As stated in the Program Funding Goals Section, funding retained by the State or territory must be used to achieve the objectives in Priority Group 1 prior to selecting projects to address the objectives in Priority Group 2.

Before moving to Priority Group 2, the Investment Justification must demonstrate that the State or territory has achieved or will achieve through IECGP funding the following Priority Group 1 objectives:

- Establishment of a formal statewide interoperability governing body consistent with the FY 2007 Statewide Planning Criteria, which has—
 - Representation from each public safety discipline (e.g., emergency medical services [EMS], fire, law enforcement.)
 - Representation across each level of government—Federal, State, local and tribal (if applicable)
 - Representation from each region within the State or territory (as applicable, and/or defined in the SCIP)
 - Executive or legislative authority and a formal charter