



OMB Approval No.: 1840-NEW
Expiration Date:

U.S. DEPARTMENT OF EDUCATION

**Historically Black Colleges and Universities Master's Degree Program
Annual Performance Report**

1. PR award Number: _____
(Located in block 5 of your grant award notification)
2. Name of Grantee: _____
3. Address: _____
4. Name of Project Director/Contact Person: _____
Phone Number: _____ Fax: _____
E-mail Address: _____
5. Name of Certifying Official: _____
Phone Number: _____ E-mail Address: _____
6. Report Period: _____ to _____
Month/Day/Year Month/Day/Year

We certify that to the best of our knowledge, the information reported herein is accurate and complete.

Name of Project Director (Print)

Name of Certifying Official (Print)

Signature and Date

Signature and Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1840-New. The time required to complete this information collection is estimated to average 20 hours per response, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. **If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4651. If you have comments or concerns regarding the status of your individual submission of the form, write directly to: HBCU Masters Degree Program, U.S. Department of Education, 1990 K Street, N.W., Suite 6016, Washington, DC 20006.**

General Information

The Historically Black Colleges and Universities (HBCU) Masters Degree Program's annual performance report (APR) will collect performance report data from grantees on an annual basis to comply with the Government Performance and Results Act (GPRA) of 1993, Section 4 (1115), and the Education Department General Administrative Regulations (EDGAR), 34 CFR 75.253. EDGAR states that recipients of multi-year discretionary grants must submit an APR demonstrating that substantial progress has been made towards meeting the approved objectives of the project. Grantees will be required to report on their progress towards meeting the performance measures established for the HBCU Masters Degree Program. Further, the APR lends itself to the collection of quantifiable data needed to respond to the requirements of OMB's Program Assessment Rating Tool process.

Instructions for Submitting the Annual Performance Report

The APR consists of a cover page and three sections. The cover page and all three sections must be e-mailed to XXX@ed.gov in Microsoft Word (.DOC). Please fax a copy of the cover page, signed by both the project director and certifying official, to Gary Thomas at 202-502-7859.

**HBCU MASTERS DEGREE PROGRAM
ANNUAL PERFORMANCE REPORT
FY 2009 - 2010**

Section 1 – Executive Summary

The HBCU Masters Degree Program is funded under Title VII, Subpart 4, Section 723, of the Higher Education Act of 1965, as amended (HEA), and makes grant awards to eligible institutions making a substantial contribution to graduate education opportunities at the masters degree level in the following areas: mathematics; engineering; the physical or natural sciences; computer science; information technology; nursing; allied health; or other scientific disciplines in which African Americans are underrepresented.

Instructions: Use this section to summarize how this grant award is enabling your graduate program(s) to fulfill the legislative intent of this program.

1. Please provide a brief description of the current status of your project. Describe the extent to which you have implemented all program activities and components planned for this reporting period. Please highlight your major outcomes, successes, and challenges.

2. Summarize any changes in your project since the approval of your grant application. Indicate if you plan on making changes to your project in the coming year. If so, please describe. Provide an explanation as to how these changes or anticipated changes impact your budget. Please elaborate how these changes impact your outcomes and your ability to meet your stated goals and objectives.

3. Please provide any additional information about your project that you think would be helpful to the Department of Education in evaluating your performance or understanding the contents of your annual report.

Section 2 – Performance Data

Instructions: This section of the APR collects data relating to the HBCU Masters Degree Program’s performance measures. Grantees are expected to complete all relevant information requested in this section. If a specific table does not pertain to your project at this time, please write “Not Applicable” or “N/A”. Tables can be expanded to accommodate additional information; however, the contents of this section should not be modified.

What are the performance measures of the HBCU Masters Degree Program?

The primary goal for the HBCU Masters Degree Programs is to improve graduate educational opportunities for African-Americans and low-income students. The following performance and efficiency measures will provide the Department of Education with the ability to assess your academic program’s capacity to contribute to fulfilling the stated goal of this program.

Core Performance Measures

Enrollment

The percent change, over the period between the fall of the year the grant was issued and the fall after the end of the grant period, in the number of African American and/or low-income graduate students enrolled in the academic program(s) supported by the project.

Degrees Awarded

The percent change, over the fall semester before the grant, in the number of African American and/or low-income students graduating in the academic program(s) supported by the project.

Time to Degree

Median time to completion of a master’s degree for African Americans and/or low-income graduate students, in the academic program(s) supported by the project during the period of the grant award.

Efficiency Measure

Cost per successful outcome: Federal cost per master’s degree earned by African American and/or low-income students, in the academic program(s) supported by the project during the period of the grant award.

Other Performance Measures

New Courses

Number of new courses, in the academic program(s) supported by the project, added as a result of this grant.

New Academic Concentrations

Number of new academic concentrations, in the academic program(s) supported by the project, added as a result of this grant.

New Research Initiatives

Number of new research initiatives, in the academic program(s) supported by the project, added as a result of this grant.

Student Independent Research

Number of students participating in independent research, during the most recent complete academic year.

Student Research with Faculty

Number of students participating in research with faculty, during the most recent complete academic year.

Student Conference Presentations

Number of students presenting at conferences, during the most recent complete academic year.

Student Publications

Number of students writing for publication, during the most recent complete academic year.

Drop Outs/Stop Outs

Number of full-time and part-time drop-outs and/or stop outs, during the most recent complete academic year.

Employment

Employment status of African American and/or low income graduate students, who were enrolled in the academic program(s) supported by the project.

Enrollment – F2012										
Enrollment – F2013										
Enrollment – F2014										
Enrollment – F2015										

To comply with the Office of Management and Budget reporting requirements, the Department of Education is requesting that each grantee provide aggregate level data pertaining to ethnicity and race. Please provide an aggregate total for the number of students that have benefited from this grant during the current academic year.

Ethnicity Data - Hispanic/Latino of any race

Total number of students from this ethnicity that have benefited from this grant award?

Race Data – American Indian or Alaska Native, Asian, Black or African American, Native Hawaiian or other Pacific Islander, White, Two or more races, or unknown.

Total number of students from these racial categories that have benefited from this grant award?

Performance Measures – Programmatic

Please list any new courses your institution added as a result of this grant during the current academic year.

Please list any new academic concentrations your institution added as a result of this grant during the current academic year.

Please list any new research initiatives your institution added as a result of this grant during the current academic year.

Performance Measures – Students

Please indicate graduate student performance in each of the following areas.

Number of students participating in independent research, during the most recent complete academic year.	
Number of students participating in research with faculty, during the most recent complete academic year.	
Number of students presenting at conferences, during the most recent complete academic year.	
Number of students who have been published, during the most recent complete academic year.	

Performance Measures – Drop-outs/Stop-outs

Please indicate the number of full-time and part-time drop-outs and/or stop-outs.

Academic Year	CIP Code	Number of full-time drop-outs/stop-outs	Number of part-time drop-outs/stop-outs
2009-2010			
2010-2011			
2011-2012			
2012-2013			
2013-2014			
2014-2015			

Stop-out is defined as a temporary withdrawal from school or and educational program.
Drop-out is defined as a complete withdrawal from school or an educational program.

Section 3 – Tracking Allowable Activity Funds

Instructions: This section will track the funds that you allocated for each allowable activity provided under Title VII, Subpart 4, Section 723 of the HEA, as amended. Grantees are expected to complete all relevant information requested in this section. If a specific question does not pertain to your project, please write “Not Applicable” or “N/A”.

<i>Legislative Allowable Activities</i>	Dollars Spent
Purchase, rental, or lease of scientific or laboratory equipment for educational purposes, including instructions and research purposes.	\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

<i>Legislative Allowable Activities</i>	Dollars Spent
Construction, maintenance, renovation, and improvement in classroom, library, laboratory, and other instructional facilities, including purchase or rental of telecommunications equipment or services.	\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

Legislative Allowable Activities

Dollars Spent

Purchase of library books, periodicals, technical and other scientific journals, microfilm, microfiche, and other educational materials, including telecommunications program materials.

\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

Legislative Allowable Activities

Dollars Spent

Scholarships, fellowships, and other financial assistance for needy graduate students to permit the enrollment of the students in, and completion of, a masters degree in mathematics, engineering, the physical or natural sciences, computer science, information technology, nursing, allied health, or other scientific specific disciplines in which African Americans are underrepresented.

\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

Legislative Allowable Activities

Dollars Spent

Establishing or improving a development office to strengthen and increase contributions from alumni and the private sector.

\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

Legislative Allowable Activities

Dollars Spent

Assisting in the establishment or maintenance of an institutional endowment to facilitate financial independence pursuant to section 331.

\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

Legislative Allowable Activities

Dollars Spent

Funds and administrative management, and the acquisition of equipment, including software, for use in strengthening funds management and management information systems.

\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

Dollars Spent

Legislative Allowable Activities

Acquisition of real property that is adjacent to the campus in connection with the construction, renovation, or improvement of, or an addition to, campus facilities.

\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

Legislative Allowable Activities

Education or financial information designed to improve the financial literacy and economic literacy of students or students' families, especially with regard to student indebtedness and student assistance programs under Title IV.

Dollars Spent

\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

Legislative Allowable Activities

Tutoring, counseling, and other student service programs designed to improve academic success.

Dollars Spent

\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

<i>Legislative Allowable Activities</i>	Dollars Spent
Faculty professional development, faculty exchanges, and faculty participation in professional conferences and meetings.	\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

<i>Legislative Allowable Activities</i>	Dollars Spent
Other activities proposed in the application that contribute to carrying out the purpose of this program, as stated under Title VII, Subpart 4, Section 723 of the HEA, as amended, and approved by the Secretary as part of the review and acceptance of such application.	\$0.00

Please provide a short statement describing how your institution used funds in this area during the 2009-2010 academic years.

Please describe the impact on student academic activities to date.

27 – Mathematics

- 27.01 – Mathematics
- 27.03 – Applied Mathematics
- 27.05 – Statistics
- 27.99 – Mathematics and Statistics, Other

14 – Engineering

- 14.01 – Engineering, General
- 14.02 – Aerospace, Aeronautical and Astronautical Engineering
- 14.03 – Agricultural/Biological Engineering and Bioengineering
- 14.04 – Architectural Engineering
- 14.05 – Biomedical/Medical Engineering
- 14.06 – Ceramic Sciences and Engineering
- 14.07 – Chemical Engineering
- 14.08 – Civil Engineering
- 14.09 – Computer Engineering, General
- 14.10 – Electrical, Electronics, and Communications Engineering
- 14.11 – Engineering Mechanics
- 14.12 – Engineering Physics
- 14.13 – Engineering Science
- 14.14 – Environmental/Environmental Health Engineering
- 14.19 – Mechanical Engineering
- 14.20 – Metallurgical Engineering
- 14.21 – Mining and Mineral Engineering
- 14.22 – Naval Architecture and Marine Engineering
- 14.23 – Nuclear Engineering
- 14.24 – Ocean Engineering
- 14.25 – Petroleum Engineering
- 14.27 – Systems Engineering
- 14.28 – Textile Sciences and Engineering
- 14.31 – Materials Science
- 14.32 – Polymer/Plastics Engineering
- 14.33 – Construction Engineering
- 14.34 – Forest Engineering
- 14.35 – Industrial Engineering
- 14.36 – Manufacturing Engineering
- 14.37 – Operations Research
- 14.38 – Surveying Engineering
- 14.39 – Geological/Geophysical Engineering
- 14.99 – Engineering, Other

11 – Computer and Information Sciences and Support Services

- 11.01 – Computer and Information Sciences, General
- 11.02 – Computer Programming
- 11.03 – Data Processing
- 11.04 – Information Science/Studies
- 11.05 – Computer Systems Analysis
- 11.07 – Computer Science
- 11.08 – Computer Software and Media Applications
- 11.09 – Computer Systems Networking and Telecommunications
- 11.10 – Computer/Information Technology Administration and Management
- 11.99 – Computer and Information Sciences and Support Services

40 – Physical Sciences

- 40.01 – Physical Sciences

- 40.02 – Astronomy and Astrophysics
- 40.04 – Atmospheric Sciences and Meteorology
- 40.05 – Chemistry
- 40.06 – Geological and Earth Sciences/Geosciences
- 40.08 – Physics
- 40.99 – Physical Sciences, Other

26. Biological and Biomedical Sciences

- 26.01 – Biology, General
- 26.02 – Biochemistry, Biophysics and Molecular Biology
- 26.03 – Botany/Plant Biology
- 26.04 – Cell/Cellular Biology and Anatomical Sciences
- 26.05 – Microbiological Sciences and Immunology
- 26.07 – Zoology/Animal Biology
- 26.08 – Genetics
- 26.09 – Physiology, Pathology and Related Sciences
- 26.10 – Pharmacology and Toxicology
- 26.11 – Biomathematics and Bioinformatics
- 26.12 – Biotechnology
- 26.13 – Ecology, Evaluation, Systematics, and Population Biology
- 26.99 – Biological and Biomedical Sciences, Other

51– Nursing Professions and Related Clinical Sciences

- 51.00 – Health Services/Allied Health/Health Sciences, General
- 51.02 – Communication Disorders Sciences and Services
- 51.16 – Nursing
- 51.20 – Pharmacy, Pharmaceutical Sciences, and Administration
- 51.22 – Public Health
- 51.23 – Rehabilitation and Therapeutic Professions
- 51.25 – Veterinary Biomedical and Clinical Sciences
- 51.31 – Dietetics and Clinical Nutrition Services
- 51.32 – Bioethics/Medical Ethics
- 51.99 – Health Professions and Related Clinical Sciences, Other