

## Voucher Management System

### Form Versioning Process

Preview of Form HUD 52681-B - Publishing Date: 02/2010

Close	
<b>Contact Details</b>	
HA Number	<input type="text"/>
HA Name	<input type="text"/>
HA FYE	<input type="text"/>
Name of HA Point of Contact	<input type="text"/>
Point of Contact Phone	<input type="text"/>
Ext.:	<input type="text"/>
Point of Contact E-mail Address	<input type="text"/>
Name of Authorized HA Official	<input type="text"/>
Official Housing Authority E-mail Address	<input type="text"/>
Submission Type	<input type="text"/>
<b>Voucher Units - First of Month</b>	
Litigation	<input type="text"/>
1 Year Mainstream	<input type="text"/>
Homeownership	<input type="text"/>
New This Month	<input type="text"/>
Moving To Work	<input type="text"/>
Family Unification	<input type="text"/>
2008 and 2009 Family Unification	<input type="text"/>

2008 and 2009 Non-Elderly Disabled	<input type="text"/>	
Portable Vouchers Paid	<input type="text"/>	
HOPE VI	<input type="text"/>	
Tenant Protection	<input type="text"/>	
Enhanced Vouchers	<input type="text"/>	
Veteran's Affairs Supported Housing (VASH) Voucher	<input type="text"/>	
DHAP to HCV Vouchers Leased	<input type="text"/>	
All Other Vouchers	<input type="text"/>	
Total Vouchers	<input type="text"/>	
<b>Vouchers Units - End of Month</b>		
Number of Vouchers Under Lease (HAP Contract) on the last day of the Month	<input type="text"/>	
<b>5 Year Mainstream Units</b>		
5 Year Mainstream	<input type="text"/>	
<b>HA Owned Units</b>		
HA Owned Units Leased - included in the units leased	<input type="text"/>	
<b>Temporary Housing Units to HCV Conversion</b>		
Temporary Housing Units to HCV Conversion - Leasing	<input type="text"/>	
<b>New Vouchers Issued - not under HAP contract</b>		
Vouchers issued but not under HAP contract as of the last day of the month	<input type="text"/>	← New Field as of 1/1/2010
<b>Voucher HAP Expenses - First of the Month</b> (Housing Assistance Payments to Landlords, Utility Reimbursement, FSS Escrow, Home Purchase Escrow) Exclude: Portability payments due from another Housing Authority.		
Litigation HAP	\$ <input type="text"/>	
1 Year Mainstream HAP	\$ <input type="text"/>	
Homeownership HAP	\$ <input type="text"/>	
Moving To Work HAP	\$ <input type="text"/>	
Family Unification HAP	\$ <input type="text"/>	
2008 and 2009 Family Unification HAP	\$ <input type="text"/>	
2008 and 2009 Non-Elderly Disabled HAP	\$ <input type="text"/>	
Portable Voucher Paid HAP	\$ <input type="text"/>	

HOPE VI HAP	\$	<input type="text"/>	
Tenant Protection HAP	\$	<input type="text"/>	
Veteran's Affair Supported Housing (VASH) HAP	\$	<input type="text"/>	
DHAP to HCV Voucher HAP	\$	<input type="text"/>	
All Other Vouchers HAP	\$	<input type="text"/>	
FSS Escrow Deposits	\$	<input type="text"/>	
HAP Total	\$	<input type="text"/>	
<b>Voucher HAP Expenses After the First of the Month</b>			
All Voucher HAP Expenses After the First of Month	\$	<input type="text"/>	
<b>Temporary Housing Units to HCV Conversion - HAP</b>			
Temporary Housing Units to HCV Conversion - HAP	\$	<input type="text"/>	
<b>5 Year Mainstream HAP Expenses</b>			
5 Year Mainstream HAP	\$	<input type="text"/>	
<b>Interest or Other Income</b>			
Interest or other income earned this month from the investment of HAP funds and Net Restricted Assets	\$	<input type="text"/>	
<b>Memorandum Reporting</b>			
Fraud Recovery Total Collected This Month	\$	<input type="text"/>	
FSS Escrow Forfeitures This Month	\$	<input type="text"/>	
Portable HAP Costs Billed and Unpaid - 90 Days or older	\$	<input type="text"/>	
Net Restricted Assets (NRA) as of the last day of the month		<input type="text"/>	← New Field as of 1/1/2010
Unrestricted Net Assets (UNA) as of the last day of the month	\$	<input type="text"/>	← New Field as of 1/1/2010
Cash/Investments as of the last day of the month	\$	<input type="text"/>	← New Field as of 1/1/2010
<b>Regular Portable Administered</b>			
Portable Units Administered		<input type="text"/>	
Total HAP for Portable Units Administered	\$	<input type="text"/>	
<b>Disaster Relief - Non-KDHAP</b>			
Disaster Portable Units Administered		<input type="text"/>	
Total HAP for Disaster Portable Units Administered	\$	<input type="text"/>	
<b>Administrative Expenses</b>			

<b>Administrative Expenses</b>		
(Accts 4110, 4130, 4150, 4170, 4180, 4190, 4400, 4510, 4540, 7520 and 7540) Exclude: FSS Coordinator, Housing Conversion Fee, Mobility Counseling, ROC costs, Preliminary Expenses, and Portability payments due from another Housing Authority.		
Administrative Expenses	\$	<input type="text"/>
Audit	\$	<input type="text"/>
(If you have audit costs during the reporting period, please enter the amount here)		
<b>FSS Coordinator Expenses</b>		
FSS Coordinator Expenses Covered by FSS Grant	\$	<input type="text"/>
FSS Coordinator Expenses Not Covered by FSS Grant	\$	<input type="text"/>
<b>Other Activities</b>		
Number of Hard to House Families Leased		<input type="text"/>
Number of LBP Initial Clearance Tests		<input type="text"/>
Number of LBP Risk Assessments		<input type="text"/>
Number of Vouchers Covered by Project-Based AHAPs and HAPs		<input type="text"/>
<b>Disaster Voucher Program</b>		
DVP Families Assisted		<input type="text"/>
New This Month		<input type="text"/>
DVP Homeless Families Assisted		<input type="text"/>
New This Month		<input type="text"/>
Actual DVP HAP Provided		<input type="text"/>
Actual DVP HAP Provided for Homeless families		<input type="text"/>
<b>Disaster Housing Assistance Program (DHAP)</b>		
DHAP Families Assisted		<input type="text"/>
New this month		<input type="text"/>
HAP for Families Assisted		<input type="text"/>
<b>Disaster Housing Assistance Program (DHAP-IKE)</b>		
DHAP-IKE Families Assisted		<input type="text"/>
New This month		<input type="text"/>
HAP for Families Assisted	\$	<input type="text"/>
Security Deposits Paid	\$	<input type="text"/>

Utility Deposits Paid	\$	<input type="text"/>
Security Deposits Returned	\$	<input type="text"/>
Utility Deposits Returned	\$	<input type="text"/>
Other Expenses		
Expense Description 1		<input type="text"/>
Expense Amount 1	\$	<input type="text"/>
Expense Description 2		<input type="text"/>
Expense Amount 2	\$	<input type="text"/>
Expense Description 3		<input type="text"/>
Expense Amount 3	\$	<input type="text"/>
Comments		
Comments	<div><div></div><div></div></div>	
Date		<input type="text"/>

**Voucher Management System**

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Close	
<b>Unit/Unit Details</b>	
HA Number	
HA Name	
HA POC	
Name of HA Point of Contact	
Point of Contact Phone	
Ext.	
Point of Contact E-mail Address	
Name of Authorized HA Official	
Official Housing Authority E-mail Address	
Submission Type	
<b>Voucher Units - End of Month</b>	
Litigation	
1 Year Mainstream	
Homeownership	
New This Month	
Moving To Work	
Family Unification	
2008 and 2009 Family Unification	
2008 and 2009 Non-Elderly Disabled	
Portable Vouchers Paid	
HOPE VI	
Tenant Protection	
Enhanced Vouchers	
Veteran's Affairs Supported Housing (VASH) Voucher	
CHAP to HCV Vouchers Leased	
All Other Vouchers	
Total Vouchers	
<b>Voucher Holdings - End of Month</b>	
Number of Vouchers Under Lease (HAP Contracts) on the last day of the month	
5 Year Mainstream Units	
5 Year Mainstream	
HA Owned Units Leased - Included in the units leased	
<b>Temporary Housing Units to HCV Conversions</b>	
Temporary Housing Units to HCV Conversion - Leasing	
Vouchers issued but not under HAP contract as of the last day of the month	
← New Field as of 1/1/2010	
<b>Voucher HAP Expenses - End of the Month</b>	
Housing Assistance Payments to Landlords, Utility Reimbursement, PHS Service, Home Purchase Escrow, Flexible Portability payments due from another Housing Authority	
Litigation HAP	\$
1 Year Mainstream HAP	\$
Homeownership HAP	\$
Moving To Work HAP	\$
Family Unification HAP	\$
2008 and 2009 Family Unification HAP	\$
2008 and 2009 Non-Elderly Disabled HAP	\$
Portable Voucher Paid HAP	\$
HOPE VI HAP	\$
Tenant Protection HAP	\$
Veteran's Affairs Supported Housing (VASH) HAP	\$
CHAP to HCV Voucher HAP	\$
All Other Vouchers HAP	\$
PSS Escrow Deposits	\$
HAP Total	\$
<b>Voucher Unit of Conversion After End of the Month</b>	
All Voucher HAP Expenses After the End of Month	\$
Temporary Housing Units to HCV Conversions - HAP	\$
Temporary Housing Units to HCV Conversion - HAP	\$
5 Year Mainstream HAP Expenses	\$
5 Year Mainstream HAP	\$
<b>Interest or Other Income</b>	
Interest or other income earned this month from the investment of HAP funds and not restricted assets	\$
Interest Income	\$
Fraud Recovery Total Collected This Month	\$
PSS Escrow Forfeitures This Month	\$
Portable HAP Costs Billed and Unpaid - 90 Days or older	\$
Net Restricted Assets (NRA) as of the last day of the month	\$
Unrestricted Net Assets (UNA) as of the last day of the month	\$
Cash/Investments as of the last day of the month	\$
← New Field as of 1/1/2010	
<b>Temporary Housing Units to HCV Conversion</b>	
Portable Units Administered	
Total HAP for Portable Units Administered	\$
<b>Voucher Refund - Run \$10000</b>	
Escrow Portable Units Administered	\$
Total Ref for Escrow Portable Units Administered	\$
<b>Administrative Expenses</b>	
(Accts 4110, 4120, 4130, 4140, 4150, 4160, 4190, 4200, 4210, 4220 and 4240) Includes PSS Coordinator, Housing Conversion Fee, Mobility Allowances, HCV Units, Reimbursement Expenses, and Portability payments due from another Housing Authority	
Administrative Expenses	\$
AvB	\$
<b>PSS Service costs (make during the reporting period, please enter the amount below)</b>	
<b>PSS Coordinator Expenses</b>	
PSS Coordinator Expenses Covered by PSS Grant	\$
PSS Coordinator Expenses Not Covered by PSS Grant	\$
<b>Other Services</b>	
Number of Hard to House Families Leased	
Number of LBP Initial Clearance Tests	
Number of LBP Risk Assessments	
Number of Vouchers Covered by Project-Based solely and VAW	
<b>Disaster Assistance Program</b>	
DVP Families Assisted	
New This Month	
DVP Homeless Families Assisted	
New This Month	
Actual DVP HAP Provided	
Actual DVP HAP Provided for Homeless Families	
<b>Disaster Assistance Program (Continued)</b>	
CHAP Families Assisted	
New this month	
HAP for Families Assisted	
<b>Disaster Assistance Program (Continued)</b>	
CHAP-DE Families Assisted	
New This Month	
HAP for Families Assisted	\$
Security Deposits Paid	\$
Utility Deposits Paid	\$
Security Deposits Returned	\$
Utility Deposits Returned	\$
<b>Other Expenses</b>	
Expense Description 1	
Expense Amount 1	\$
Expense Description 2	
Expense Amount 2	\$
Expense Description 3	
Expense Amount 3	\$
<b>Comments</b>	
Comments	
Date	