

Work Unit Description AD-416

5. Project Number: _____ (enter your last name if project number is not normally assigned by you)

6. Status A = New Project To enter an AD-416 to revise an existing project in CRIS, go back and select the **Revision** option to see a list of projects available for revision.

7. Title (limit to 140 characters): _____

Integrated Activity (optional) Check this box **only** if this project fits the definition below:
For Formula Funded projects: Integrated activities means jointly planned, funded, and interwoven activities between research and Extension to solve problems. This includes the generation of knowledge and the transfer of information and technology.

8. Performing Dept: _____

9.a. First Cooperating Dept: _____

9.b. Second Cooperating Dept: _____

11. Cooperating States: Identify any **OTHER STATES** (other than CO) that are participating in the same research project (complete this for non-Multistate projects only): To select more than one state, press the **Ctrl** key as you click to highlight each additional state.

AK Alaska

12. Investigators/State Contacts, Last Name, Initials in separate fields (at least one initial required):

example: **Johnson** , **A** . **B** .

1. _____ , _____ . _____ .

2. add up to 12 investigators... , _____ . _____ .

13. Project Contact. This may be the institution's name, director, PI, or public relations contact.

Enter the Name: _____
(Last Name and Initials or enter a full name in the large field with no initials)

Phone number : _____ Fax number: _____
(in the format 555-555-5555 x 123, using dashes, include extension if needed, label with an "x")

Email address: _____ (include the full address)

URL of project-specific Web site: _____

14. Project Type: _____ Click [here](#) to view all project types with description

19. Start date: _____ (mo/da/year) (example: 10/01/2002)

20. Termination date: _____ (mo/da/year) (example: 10/01/2002)

Screen 2

- Only keyboard characters are allowed. Do not use degree symbols, math symbols, Greek letters, italics, boldface, or super- or sub-scripts (substitute suitable words or alternate characters).
- Do not include tabs, blank lines, underlines, or any formatting of text.
- Limit to 3200 characters and spaces.

Goals/Objectives/Expected Outputs

Provide a clear, concise statement of the goals and objectives of the project as stated in the approved application or as approved by NIFA. The goals and objectives should be specific and attainable within the duration of the project and with the available resources. If the application lists milestones/target dates for important activities or phases of the project, include this information. Include a description of the expected **outputs** from the project. For multistate projects, enter the objective(s) exactly as defined in the multistate project outline (expected outputs may be summarized or truncated so as not to exceed the character limits for this section). [more ...](#)

Methods

Describe the ways in which the project will be conducted with emphasis on the general scientific methods and any unique aspects or significant departures from usual methods. Include a description of how the results will be analyzed, evaluated, or interpreted. Describe the **efforts** that will be used to cause a change in knowledge, actions, or conditions of a target audience. Include a description of how the output(s) will be **evaluated** and/or quantified for its impact on the intended audience(s). [more ...](#)

Non-Technical Summary

Describe the situation that creates a need for this project as well as the purpose or rationale for the project. Also include general statements describing the methods to be used, the expected **outcomes/impacts**, and the anticipated benefits. Provide information at a level that most citizens can understand. This nontechnical summary is designed to enhance the usefulness of the information in the database, especially to legislative and other public audiences. [more ...](#)

Keywords

It is important to assign appropriate keywords for automated information retrieval of project information. Limit keywords to one- or two-word terms. Collectively, the keywords for a project should resemble an abbreviated abstract of the project. [more ...](#)

- one keyword / phrase per line; limit to 20 lines
- **do not use hyphens** to link phrases