

Burden Estimate for Rural Cooperative Development Grant Program
 USDA Rural Business-Cooperative Service OMB No. 0570-0006

Section of Notice (A)	Form No. (if any) (B)	No. of Respondents (C)	Reports Filed Annually (D)	Total Annual Responses (C) x (D) (E)	Estimated No. of Manhours per response (F)	Estimated Total Manhours (E) x (F) (G)	Estimated Total Wage** Class (H)	Total Cost (G) x (H) (I)
APPLICANT BURDEN								
PAPERWORK REQUIREMENTS - NO FORMS								
<u>Application for the Rural Cooperative Development Grant</u>								
§ 4284.510(c) Proposal				75	1	75	80	6000
Post Grant Award							\$35.00	\$210,000
§ 4284.514(b) Letter of Intent				35	1	35	1	35
§ 4284.11(a) Grant Agreement				35	1	35	1	35
§ 4284.11(e) Beneficiary Data				35	1	35	30	1050
§ 4284.12(b) Performance Reports				35	2	70	17	1190
§ 4284.12(c) Final Report				35	1	35	17	595
PAPERWORK REQUIREMENTS - FORMS								
§ 4284.11(c)	SF-270 (0348-0004)			35	12	420	1	420
TOTAL						705	9,325	\$326,375

PAPERWORK REQUIREMENTS UNDER OTHER OMB NUMBERS

Application for the Rural Cooperative Development Grant

§ 4284.510(b)	SF-424 (4040-0004)	75	1	75	0.75	56.25
§ 4284.510(b)	SF-424A (4040-0006)	75	1	75	3	225

§ 4284.510(b) <u>Post Grant Award</u>	SF-424B (4040-0007)	75	1	75	0.25	18.75	
§ 4284.12(a)	SF-425 (0348-0061)	35	4	140	0.5	70	
Annual Cost to the FEDERAL GOVERNMENT							
<u>Application for the Rural Cooperative Development Grant</u>							
Receipt and Acknowledge of Applications		75	2	150	1	150	\$21.07 \$3,161
Data Entry and Scanning of Applications		75	2	150	1	150	\$21.07 \$3,161
Conduct Eligibility Determinations		75	1	75	3	225	\$48.47 \$10,906
<u>Panel Scoring Evaluation</u>							
Copying and destroying of applications		50	2	100	0.5	50	\$21.07 \$1,054
Panel member application review		50	3	150	3	450	\$40.90 \$18,405
Travel for panel members		8	1	8	45	360	\$40.90 \$14,724
Conduct panel		10	1	10	40	400	\$48.47 \$19,388
<u>Grant Award</u>							
Legal Document Preparation		35	1	35	1	35	\$40.90 \$1,432
Inform applicants of results		75	1	75	1	75	\$40.90 \$3,068
<u>Post Grant Award</u>							
Monitoring		35	1	35	25	875	\$40.90 \$35,788
Administrative		35	1	35	15	525	\$21.07 \$11,062
TOTAL					3,295		\$122,146

** \$37.37 is the base rate for a GS-12, Step 5; \$44.43 is the base rate for a GS-13, step 5; 52.51 is the base rate for a GS-14, step 5 and \$21.07 is the base rate for a GS-7, step 5. \$40.90 is the average base rate for a GS-12 and GS-13, step 5; \$48.47 is the average base rate of a GS-13 and GS-14 at step 5. These rates reflect the benefit of locality adjustment.