

UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL DEVELOPMENT  
RURAL HOUSING SERVICE (RHS)  
GUARANTEED RURAL HOUSING (GRH)

## Guaranteed Rural Housing Lender Record Change

(See reverse side for Instructions)

**MAIL TO:** Guaranteed Loan Branch  
Rural Development, USDA  
Attn: FC 350  
PO Box 200011  
St. Louis, MO 63120-0011

**Effective Date of Transfer:** \_\_\_\_\_

**All Blocks, A-D are required to be completed by the transferor.**

**A. Transferor** (The Lender who is transferring the loan(s) and/or servicing of the loan(s). i.e. where the loan is being transferred from):

Lender Tax ID: \_\_\_\_\_ USDA Assigned Branch Number: \_\_\_\_\_  
Lender Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**B. Holding Lender** (The RHS approved Lender who will be holding/owning the mortgage note after the effective date of transfer; i.e. Fannie Mae, Freddie Mac, etc., not Ginnie Mae; See Instructions on back):

Lender Tax ID: \_\_\_\_\_ Agency Assigned Branch Number: \_\_\_\_\_  
Lender Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**C. Servicing Lender** (The lender that will be servicing the loan(s) after the effective date of transfer):

Lender Tax ID: \_\_\_\_\_ Agency Assigned Branch Number: \_\_\_\_\_  
Lender Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**D. Borrower Information** (If more than one (1) borrower, you may attach a list with all of the following information):

Borrower's Social Security Number: \_\_\_\_\_  This Loan was securitized into a Ginnie Mae Pool  
(Mark an X in the box if loan is securitized into a Ginnie Mae pool)  
Borrower's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

As the lender selling or transferring the servicing of the above loan(s), We certify that the information in this submission is true and correct, and that all loans sold were sold to an RHS approved lender.

\_\_\_\_\_  
(Signature of Authorized Lender Representative/Official)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Please PRINT Authorized Lender Representative/Official's Name)

\_\_\_\_\_  
Telephone Number