

INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c.

(F)Total/(D)Total = (E)Average (H)Total/(F)Total = (G)Average
 (K)Total/(I)Total = (J)Average

NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

TITLE OF INFORMATION COLLECTION DOCUMENT
 Federal-State Marketing Improvement Program

OMB NO.
 0581-0240

DATE PREPARED
 April 7, 2010

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS		
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
7 USC 1623 (b)	Application for Federal Assistance (approved under OMB #4040-0004)	SF-424	75	2.0000	150.00	0.7500	112.50			0.00
	Budget Information Non-Construction Programs (approved under OMB #0348-0044)	SF-424A	75	2.0000	150.00	3.0000	450.00			0.00
	Assurances Non-Construction Program (approved under OMB #0348-0040)	SF-424B	25	1.0000	25.00	0.2500	6.25			0.00
	Request for Advance or Reimbursement (approved under OMB # 0348-0004)	SF-270	25	3.0000	75.00	1.0000	75.00			0.00
	Federal Financial Report (approved under OMB #0348-0061)	SF-425	25	1.0000	25.00	1.5000	37.50			0.00
	Project Proposal Narrative	None	75	2.0000	150.00	33.0000	4,950.00			0.00
	Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions	AD-1047	25	1.0000	25.00	0.2000	5.00			0.00
	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower tier Covered Transactions	AD-1048	25	1.0000	25.00	0.2000	5.00			0.00
SUBTOTAL					275.00		5,035.00	0.00		0.00
TOTAL OF ALL PAGES					400.00		7,090.00	25.00		25.00

TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c				425.00		7,115.00			
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	Certification Regarding Drug-Free Workplace requirements (Grants) alternative for Grantees Other than Individuals	AD-1049	25	1.0000	25.00	0.2000	5.00			0.00
	Grant Agreement	None	25	1.0000	25.00	22.0000	550.00			0.00
	Progress Report	None	25	2.0000	50.00	14.0000	700.00			0.00
	Final Report	None	25	1.0000	25.00	32.0000	800.00			0.00
	Recordkeeping	None			0.00		0.00	25	1.000	25.00
					0.00		0.00			0.00
	SUBTOTAL				125.00		2,055.00	25		25.00