Bureau of Labor Statistics Quarterly Census of Employment and Wages Program 2 Massachusetts Avenue, NE, Room 4840 Washington, DC 20212



[date]

Dear Employer:

As the chief source of government data on employment, the U.S. Bureau of Labor Statistics (BLS) intends to produce data on business employment involved in the production of green goods and services. Green goods and services are defined as goods and services produced by a firm that benefit the environment or conserve natural resources. This data collection will produce regular tabulations of aggregate employment for businesses whose primary output(s) falls into the green goods and services sector.

In order to collect data on green goods and services employment, BLS is requesting your participation by completing the attached survey form. Please complete and return the form **within 7 days** of receipt whether or not your company is involved in the green activities.

Your business may have more than one location and each location may be involved in a different activity. We are requesting you to complete this form for the activities performed at the individual worksite identified in Item 1 of the survey.

We estimate that it will take you an average of 15 minutes to complete this form. The OMB control number for this survey is 1220-0181 and expires September 30, 2010.

If you have any questions please contact Kristin Fairman or Robert Viegas at 202-691-5185 or GGS@bls.gov.

Thank you for your voluntary cooperation and participation.

Sincerely yours,

Patricia MDet

Patricia M. Getz Assistant Commissioner Office of Industry Employment Statistics, Office of Employment and Unemployment Statistics

Green Goods and Services Categories

The BLS definition of Green Goods and Services includes the following categories: renewable energy; energy efficiency; pollution and greenhouse gas reduction, pollution clean-up, and recycling and reuse; natural resources conservation; and education, compliance, and public awareness. Examples of what is and what is not included in each category for this survey are listed below.

Renewable Energy	Energy Efficiency	Pollution & greenhouse gas reduction,	Natural Resources	Education, Compliance,
		pollution clean-up, & recycling & reuse	Conservation	and Public Awareness
Included:	Included:	Included:	Included:	Included:
- Operating a renewable	- Designing or building:	- Carbon emissions monitoring	- Developing or	- Environmental law
energy plant	0 energy efficient homes	- Cap and trade	manufacturing	- Education and
0 wind	or buildings (EnergyStar	- Hazardous waste clean-up	WaterSense-	training related to
0 biomass	or LEED certified	- Developing, building, manufacturing	certified products	the prior 4
0 geothermal	buildings)	parts for , or operating:	- Wetlands	categories
0 solar	0 weatherization projects	0 waste or water treatment plant	restoration	- Educational
0 ocean energy (tidal,	0 retrofitting projects	0 waste to energy facility	- Sustainability	research related to
wave, current, and	- Developing, manufacturing,	0 recycling center or compost facility	planning	prior 4 categories
thermal)	installing or maintaining:	- Developing, manufacturing, installing, or	- Bioscience	- Environmental
0 hydropower	0 EnergyStar-certified	maintaining scrubbers on power plants	- Environmental	media and
0 landfill gas and	products	or other facilities	research,	publications
municipal solid waste	0 products certified or	- Developing, manufacturing, or	consulting	- Environmental
- Designing, developing or	eligible for use in LEED	maintaining low-emission vehicles, such		advocacy
building a renewable	construction projects	as hybrids		- Environmental
energy plant	0 Smart Grid products	- Manufacturing fertilizers from compost		compliance
- Manufacturing parts for	such as meters,	or other natural waste products		- Energy audits
use in a renewable	distribution automation	- Selling reused merchandise including		- Environmental
energy plant, such as	devices, software	clothes		standard
solar cells or wind turbine		- Salvaging building materials for re-use		certification
blades				agencies
NOT included:	NOT included:	NOT included:	NOT included:	NOT included:
- Distributing renewable	 Using EnergyStar products 	 Operating a power plant or 	- Using water	- Distribution of
energy to customers	at your workplace	manufacturing facility that uses	conservation	green goods and
- Worksites that use	- Green practices such as	scrubbers or other methods to reduce	practices at your	services
renewable energy to	adjusting thermostat	pollution	workplace	
operate their business	temperatures or using fuel	- Using green products, such as cleaners,	- Manufacturers	
	efficient vehicles	at your workplace	using reused or	
		- Carpooling or telecommuting	recycled materials	
		- Selling used books, used cars		
		- Building with salvaged building materials		