

EXAMPLE OF “INFORMED CONSENT” LETTER

Thank you for participating in the Occupational Employment Statistics (OES) survey.

The Bureau of Labor Statistics (BLS) would like to publish statistical tabulations using the OES survey data you provided. In preparing the results of the survey, however, we found that your establishment employs a large portion of the workers in one or more occupational categories within your industry and/or geographic area. For that reason, publishing certain tabulations prepared using your data might permit information about your establishment to be inferred by public users. In accordance with BLS policy on confidentiality, we will not publish those tabulations unless you provide written permission for us to do so.

Therefore, we request your permission to publish tabulations that might permit information about your establishment to be inferred by the public. Space is provided at the bottom of this page for you to provide this permission. The published tabulations would not include your company name, address, or any other information that would directly identify your establishment.

We are grateful for your participation and cooperation, as it is essential to the success of our program. If you have any questions, please call _____ of our Research and Analysis Office at 1-800-691-xxxx.

Sincerely,

(Name and Title)

On behalf of _____ (establishment name), I hereby authorize BLS to publish statistical tabulations derived in whole or part from information this establishment has provided in the Occupational Employment Statistics Survey. This authorization is provided solely for BLS publication of statistical tabulations. Release of the information for any other purpose, or in any other manner, is neither given nor implied.

_____ (Signature) _____ (Date)

_____ (Printed Name)

_____ (Title)