

# Federal Emergency Management Agency/Department of Homeland Security

## U.S. Fire Administration Conference/Symposium Evaluation

### Paperwork Reduction Act Notice

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**DIRECTIONS FOR COMPLETING THIS FORM:** Using a pen or pencil, please complete the course evaluation form by completely darkening the appropriate bubble for each item. Please fill in the bubbles. Do not sign or put your name on the form. All responses are confidential and will be reported ONLY in aggregate form.

#### Part I – Overall Conference/Symposium Data

<i>To what extent do you agree that...</i>	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1. The Conference/Symposium was:					
- Informative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
- Productive	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
- Well organized	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. The Conference/Symposium format was appropriate.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. The pre-Conference information and instructions were clear and helpful	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. The Conference/Symposium provided adequate opportunities for:					
- Participation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
- Suggestions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
- Peer networking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. I plan to share information about the Conference/Symposium with other members of my department/agency.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How? _____					
6. The topics and activities presented at the Conference/Symposium provided me with something new I expect to use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

What did you find most useful about the Conference/Symposium? \_\_\_\_\_

\_\_\_\_\_

What did you find least useful? \_\_\_\_\_

\_\_\_\_\_

Suggestions for improvements: \_\_\_\_\_

\_\_\_\_\_

General Comments:

\_\_\_\_\_

\_\_\_\_\_

**Part II – Session/Workshop Effectiveness**

*Based on the presentation/workshop listed below, indicate whether...*

	Presenter(s)/panel was skilled and professional		Session/workshop was informative		Session/workshop was well organized		Session/workshop was useful		Ideas presented will help me do my job better		Not Applicable
	Y	N	Y	N	Y	N	Y	N	Y	N	
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

General Comments on Session/Workshop: \_\_\_\_\_  
 \_\_\_\_\_

**Part III – Exhibit Hall/Informational Exchange**

*To what extent do you agree that...*

This session:

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
- Was well organized	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
- Had enough time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
- Offered enough variety	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
- Showed me new ideas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
- Provided me with something new I expect to use	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

New ideas for Exhibit Hall: \_\_\_\_\_  
 \_\_\_\_\_

Suggestions for improvements: \_\_\_\_\_  
 \_\_\_\_\_

**Part IV – Conference/Symposium Demographics**

*Please indicate all that apply*

- |  |   |   |
|--|---|---|
| <p><b>FESHE:</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Associate 2-Year School</li> <li><input type="radio"/> 4-Year School</li> <li><input type="radio"/> Graduate School</li> <li><input type="radio"/> State Fire Training Agency</li> <li><input type="radio"/> National Organization</li> <li><input type="radio"/> State Organization</li> <li><input type="radio"/> Metropolitan Fire Department</li> <li><input type="radio"/> Non-Metropolitan Fire Department</li> <li><input type="radio"/> Other _____</li> </ul> | <p><b>TRADE:</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> State Fire Training Systems</li> <li><input type="radio"/> Metro Executive Training Officer</li> <li><input type="radio"/> Other _____</li> </ul> <p><b>PARADE:</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> State Fire Marshal Office</li> <li><input type="radio"/> Metro Fire Department Fire Marshal</li> <li><input type="radio"/> IFMA Representative</li> <li><input type="radio"/> Other _____</li> </ul> | <p><b>EFOP:</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> First Symposium attended</li> <li><input type="radio"/> Have attended 2-4 Symposiums</li> <li><input type="radio"/> Have attended 5+ Symposiums</li> </ul> |
|--|---|---|