

Charter Schools Program (CSP)

Office of Innovation

U.S. Department of Education

CSP Data Collection Form

Instructions

Purpose of Data Collection:

The new data collection will collect CSP grant award information from Educational Agencies (SEAs) and non-SEAs) to create a new database of applicants receiving a CSP grants. The CSP Data Collection Form is required by the Department of Education (ED) to monitor CSP grant performance and accountability for academic performance and financial integrity. The data collection is the purpose of the Charter School Program Section 5201 of the Elementary and Secondary Education Act to increase the number of high quality charter schools and increase the national charter school model.

For Direct Grant Recipients:

Charter schools (or other organizations) receiving CSP grant awards from the Department of Education are asked to complete the following CSP Data Collection Form: Direct Grant Recipients." This form has two parts: Part A asks for confirmation of CSP non-SEA award information. The school name and PR/award number has already been entered in the form. If you have any questions, please contact the data collection administrators (see "Contact Information" section).

Part B asks for specific CSP award information that is not included in the Notification (GAN). **Please provide the following information:** 1) **the name and contact information for the charter school management organization (CMO, EMO or freestanding);** 2) **the agency;** 3) **the total amount of funding an applicant received along with the beginning and end date of the grant project;** and 5) **other charter school information (e.g., enrollment)**

Form Submission:

Completed *CSP Data Collection Forms* should be sent to **CSP Data Collection**. In the subject heading please include "CSP Data Collection". Please be sure to save a copy of the completed form for your records.

If an electronic copy cannot be sent, please send a paper copy of the form to the following address:

WestEd
Attn: John Flaherty
4665 Lampson Ave.
Los Alamitos, CA 90720

Please be sure to make a copy of the completed form for your records.

Contact Information:

If you have any questions or concerns regarding the completion of the form, please contact WestEd. You can email us at **CSPdatacollection@wested.org** or call us toll free **866-902-4887**.

information collection is 1855-0016. The time required to complete this information average 127 hours per response, including the time to review instructions, search, gather the data needed and complete and review the information collection. If concerning the accuracy of the time estimate(s) or suggestions for improving the



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Department of Education

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v database of data from current
Form will allow the U.S Department
alyze data related to accountability
ollection will assist in carrying out
he ESEA, which is to expand the
nal understanding of the charter

ts directly from the U.S.
worksheet entitled "Data
parts. **Part A** asks for
/grantee name, contact person,
If this information is incorrect,
ct Information" below).

included in your Grant Award
on for your non-SEA award: 1)
and LEA; 2) the charter school's
3) the charter authorizing
ved to start a charter school,
ct period and budget periods;
las needed.

SPdatacollection@wested.org.
followed by your school name.
r own records.

oy of the completed data collection

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ction@Wested.org, or call toll-

*on collection is estimated to
ch existing data resources,
f you have any comments
is form, please write to: U.S.*

Charter Schools Program

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U.S. Department of Education

Data Collection Form: Non-SEAs

Part A

School:

School Contact Person:

Title of Contact Person:

PR/Award #:

Project Period Begin Date:

Project Period End Date:

Breakdown of Obligated Funds per Fiscal Year

	<u>Grant Award Amount</u>	<u>Supplemental Award Amount</u>
FY 2006	\$0	\$0
FY 2007	\$0	\$0
FY 2008	\$0	\$0
FY 2009	\$0	\$0

Total Award Amount Obligated: **\$0**

Comments? If any of the above information is incorrect, or if you need to provide any additional information, use the box below. You may also direct comments to us at CSPdatacollection@Wested.org, or call toll-free

Please turn to Part B to provide specific data for your grant.

OMB Number: 1855-0016 Approval Expires 12/31/20

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Department of Education

on regarding your CSP grant, please
e 866-902-4887.

grant

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Data Collection Form: Non-SEAs (continued)

Part B: CSP Grant Award Information

Part B asks for specific CSP award information that is not included in your Grant Award Notification, including the following information for your non-SEA award: 1) the full name and contact information for the charter school developer, if different than the charter school; 2) The total amount of funding an applicant receives, beginning and end date of the grant project period and budget periods; and 4) other charter school information.

1) Charter School Contact Information

Charter School Name and Contact Information

Charter school name

School NCES ID

School mailing address

address line 1:

address line 2:

city:

state:

zipcode:

Charter School Management Organization

Management Organization Type

Management Organization Name

Management Organization address

address line 1:

address line 2:

city:

state:

zipcode:

LEA Information

LEA name

LEA NCES ID

LEA mailing address

address line 1:

address line 2:

city:

state:

zipcode:

Charter School Authorizer

Authorizer Type (choose one)

Authorizer Name

Authorizer mailing address

address line 1:

address line 2:

city:

state:

zipcode:

Does the charter school act as its own LEA?

Is it an LEA with only charter schools?

2) Grant Award Information

Project Period Begin Date

Project Period End Date

Total Grant Award Amount Obligated:

\$

Please provide the breakdown of funding from each Federal Fiscal Year. The total amount for one or more years should equal the total amount on the left.

In addition to providing the breakdown of funding, please provide the budget period for the time for which the awards were used for preplanning and dissemination purposes.

	<u>FY 2009</u>	<u>FY 2008</u>	<u>FY 2007</u>	
Dollar amount of grant award	\$	\$	\$	
Beginning date of grant budget period	mm/dd/yy	mm/dd/yy	mm/dd/yy	
End date of grant budget period	mm/dd/yy	mm/dd/yy	mm/dd/yy	
Type of grant (choose one)				

3) Charter School Operation

School year in which the school first enrolled students
 School enrollment in 2004-05 (if not opened, enter "0")
 School enrollment in 2005-06 (if not opened, enter "0")
 School enrollment in 2006-07 (if not opened, enter "0")
 School enrollment in 2007-08 (if not opened, enter "0")
 School enrollment in 2008-09 (if not opened, enter "0")
 School enrollment in 2009-10 (if not opened, enter "0")

Comments? If you need to provide any additional information regarding this CSP subgrant, please use the comments to us at CSPdatacollection@Wested.org, or call toll-free 866-902-4887.

Thank you very much for your cooperation.

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on (GAN). Please provide the
arter school (and charter
ed to start a charter school; 3) the
ol information as needed.

anization



**funds obligated to this grantee
he total amount obligated across
he Total Award Amount provided**

**down of funds obligated, please list
ds were obligated, and whether the
g, planning, implementation or**

FY 2006

\$

mm/dd/yy

mm/dd/yy

ie box below. You may also direct

