Online Survey Questions

Museums for America Evaluation

March 18, 2010

PART A: MUSESUM BACKGROUND and OVERALL MFA APPLICATION PROCESS

COMPLETED BY ALL ELIGIBLE MFA APPLICANTS from 2004-2009

# Introduction and Instructions

[Introduction to come: including discussion of survey purpose, and confidentiality]

IMLS will assist in wording of confidentiality

(INFO) = additional definition of terms in pop-up form

# Museum Background

# This section will be structured at the museum (institution\organizational unit) level (n~1800)

Pre-Populated Record <Fields> To Appear On The Online Survey

1.1 Are you knowledgeable about each of the following MFA applications?

  <Institution/Museum Name>  <OrgUnit>

All MFA applications submitted to IMLS by first submit date to last

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Knowledgeable about? | FiscalYear | ProjectTitle | Grant Category | CurrentStatus | ContactName | ContactTitle |
| No | Yes |    |    |    |    |    |    |
| No | Yes |    |    |    |    |    |    |
| No | Yes |    |    |    |    |    |    |
| No | Yes |    |    |    |    |    |    |

Museum Background

2.1 Which of the following most closely describes your museum? (select one)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Aquarium |  | Historic House/Site |  | Science/Technology Museum |
|  | Arboretum/Botanical garden |  | History Museum |  | Specialized Museum (INFO) |
|  | Art Museum |  | Natural History/Anthropology Museum |  | Zoo |
|  | Children’s /Youth Museum |  | Nature center |  |  |
|  | General Museum (INFO) |  | Planetarium |  | Other; please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

(INFO) A museum with collections representing two or more disciplines equally (e.g., art and history)

(INFO) A museum with collections limited to one narrowly defined discipline (e.g., textiles, stamps, maritime, ethnic group, tribal)

* 1. Which of the following most closely describes your museum’s governance? (select one)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | College, university or other academic entity |  | Federal |  | Local (county or municipal) |
|  | Non-profit, non-governmental organization or foundation  |  | State |  |  |
|  | Native American Tribe/Native Hawaiian Organization |  |  |  |  |

2.2.a. If your museum is governed by a college, university, or other academic entity, which of the following most closely describes your governance? (select one)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Community college  |  | Private four-year college or university |
|  | Historically Black college or university |  | State four-year college or university |
|  |  |  | Other; please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

* 1. What year was the museum first open to the public? \_\_\_\_\_\_
	2. How many people have held the museum’s leadership role (e.g., director, curator, president) over the past seven years (since 2004)? \_\_\_\_\_\_
	3. How many current staff members does the museum have?

\_\_\_ full-time employees

\_\_\_ part-time employees

\_\_\_ unpaid staff (volunteers, docents, Board members)

1. Other Grant Programs

3.1 How many times has your museum applied for any IMLS grant in the last 12 months? \_\_\_\_\_\_ \_ Don’t Know

3.2. Has your museum applied for any OTHER IMLS grants listed below?

3.2. If yes, were you awarded a grant?

3.3. If yes, was it before or after your MFA application?

|  |  |  |  |
| --- | --- | --- | --- |
|   Other IMLS Grant Programs  | 3.2. Did your institution apply? | 3.3. If yes, were you awarded a grant? | 3.4. If funded, was it before or after MFA application? |
|  | No | Yes | Don’tKnow | No | Yes | Before | After |
| a. [**21st Century Museum Professionals**](http://www.imls.gov/applicants/grants/21centuryMuseums.shtm) | Skip to b |  | Skip to b | Skip to b |  |  |  |
| b. [**Connecting to Collections:** **Statewide Implementation Grants**](http://www.imls.gov/collections/grants/implementation.htm) | Skip to c |  | Skip to c | Skip to c |  |  |  |
| c. [**Connecting to Collections:** **Statewide Planning Grants**](http://www.imls.gov/applicants/grants/CtoCPlanning.shtm) | Skip to d |  | Skip to d | Skip to d |  |  |  |
| d. [**Conservation Assessment Program**](http://www.imls.gov/applicants/grants/conservAssessment.shtm) | Skip to e |  | Skip to e | Skip to e |  |  |  |
| e. [**Conservation Project Support**](http://www.imls.gov/applicants/grants/conservProject.shtm) | Skip to f |  | Skip to f | Skip to f |  |  |  |
| f. [**Museum Assessment Program**](http://www.imls.gov/applicants/grants/museumAssessment.shtm) | Skip to g |  | Skip to g | Skip to g |  |  |  |
| g. [**National Leadership Grants**](http://www.imls.gov/applicants/grants/nationalLeadership.shtm) | Skip to h |  | Skip to h | Skip to h |  |  |  |
| h. Museum Grants for African American History & Culture | Skip to i |  | Skip to i | Skip to i |  |  |  |
| i. Native American/Native Hawaiian Museum Services, | Skip to j |  | Skip to j | Skip to j |  |  |  |
| j. American Heritage Preservation Grants | Skip to 3.4 |  | Skip to 3.4 | Skip to 3.4 |  |  |  |

 3.4 Has your museum applied for any federal agency grants other than to IMLS?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | No |  | Yes |  | Don’t Know |

# III. Application Process

4.Application Process Experience

In order to improve the MFA application process, IMLS is interested in your experience(s) with the process.  Please take into account all MFA applications your museum has submitted to IMLS.

4.1. The IMLS Museums for America grant program requires museums to commit to a 1:1 cost sharing for the proposed project. Between 2004 and 2009, did your institution ever CONSIDER applying for a MFA grant but DID NOT APPLY due to the cost sharing requirement?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | No |  | Yes |  | Don’t Know |

4.2. For the MFA application(s) the museum did submit to IMLS, did the cost-sharing requirement have an impact on any of the following with respect to your proposed project(s):

|  |  |  |  |
| --- | --- | --- | --- |
|  | No | Yes | Don’t Know |
| Amount of time to raise the cost sharing funds |  |  |  |
| Type of MFA grant applied for |  |  |  |
| Duration of the proposed project |  |  |  |
| Scope of the proposed project |  |  |  |
| Staffing costs of the proposed project |  |  |  |
| Non-labor costs of the proposed project |  |  |  |

4.3 Which of the following description(s) apply to the person(s) who wrote your MFA application(s)?

(select all that apply)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Dedicated staffed grant writer (paid or unpaid) |  | Administrative Leadership (e.g., Executive Director, Head Curator, President) |
|  | Hired grant writer(s) as consultant |  | Other staff member(s) (e.g., program coordinator) |
|  | Other: please specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | Don’t Know |

4.4 Were you aware of the IMLS outreach activities listed below?

4.5 If yes, did you participate in any of the activities?

4.6 If yes, how helpful were the activities in completing your MFA application?

|  |  |  |  |
| --- | --- | --- | --- |
|    | 4.4. Aware | 4.5. If aware, did you participate | 4.6. If participated, how helpful was the activity? |
|  | No | Yes | No | Yes | Not at all helpful | Somewhat helpful | Very helpful |
| a. Information session(s) at conferences/meetings | Skip to b |  | Skip to b |  |    |    |    |
| b. Information from national, regional, or state associations regarding MFA application | Skip to c |  | Skip to c |  |    |    |    |
| c. Audio conference calls prior to application deadlines | Skip to d |  | Skip to d |  |    |    |    |
| Id. ndividual counseling through phone calls, emails, or in-person visits | Skip to 4.7 |  | Skip to 4.7 |  |  |  |  |

4.7. Were you aware of the following MFA resources posted on the IMLS website?

4.8. If yes, did you utilize any of the resources?

4.9. If yes, how helpful were the resources in completing your application?

|  |  |  |  |
| --- | --- | --- | --- |
|    | 4.7 Aware | 4.8 If aware, did you utilize? | 4.9 If yes, how helpful was the activity? |
|  | No | Yes | No | Yes | Not at all helpful | Somewhat helpful | Very helpful |
| a. Sample MFA applications and tips on IMLS website | Skip to b |  | Skip to b |  |  |  |  |
| b. Outcome-based evaluation resources  | Skip to 4.10 |  | Skip to 4.10 |  |  |  |  |

* 1. To what extent do you disagree or agree with the following statements?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Topic | Statement | StronglyDisagree | Disagree | Agree | StronglyAgree | Don’tKnow or NotApplicable |
| Access to MFA grant information | Information about the MFA grant opportunities was easy to obtain.  |  |  |  |  |  |
| Clarity of MFA application | The guidelines and requirements were clear.  |  |  |  |  |  |
|  | Instructions on budsget (e.g.;direct, indirect costs, cost-sharing) were clear. |  |  |  |  |  |
|  | The evaluation requirements were clear.  |  |  |  |  |  |
|  | Instructions on submitting an application were clear. |  |  |  |  |  |
|  | The MFA grant-review process was clear. |  |  |  |  |  |
| Grants.gov | Downloading the Grants.gov application from the website was easy.  |  |  |  |  |  |
|  | Submitting the online applications through the Grants.gov was easy. |  |  |  |  |  |
|  | IMLS staff was helpful in answering questions about using the Grants.gov website. |  |  |  |  |  |
|  | Submitting an application by hand and mail was easier than using grants.gov |  |  |  |  |  |

4.11 Including yourself, has anyone on your staff served as a:

|  |  |  |  |
| --- | --- | --- | --- |
|  | No | Yes | Don’t Know |
| Field reviewer for the MFA grant program |  |  |  |
| Grant review panelist for the MFA grant program |  |  |  |

1. Application Process Impacts

5.1. IMLS is interested in hearing if the application process itself, regardless of funding, had any effects on your museum. To what extent did the application process prompt your museum to :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|    | Not atAll Effected | Somewhat Effected | EffectedA Lot | Don’tKnow  |
| Create a mission/strategic plan for the first time |    |    |    |  |
| Revise your mission/strategic plan  |    |    |    |  |
| Increase awareness of different programming  |    |    |    |  |
| Increase awareness of your resources/strengths  |  |  |  |  |
| Reframe your project in order to fit into the categories in IMLS guidelines  |    |    |    |  |
| Adopt new ways of integrating outcomes-based planning in the project development and evaluation processes  |  |  |  |  |
| Explore new external partnerships   |    |    |    |  |
| Collaborate among departments/staff  |  |  |  |  |
| Explore new technologies  |    |    |    |  |
| Improve your institution's ability to apply for other (non IMLS) funding   |    |    |    |  |
| Other; please specify:  |    |    |    |  |

5.2. Is the MFA application process, more difficult (more complex, requires more time), the same or less difficult (less complex, requires less time) than other types of grant applications?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | More difficult | Same | Less difficult | Don’t Know |
| Other Federal Grants |  |  |  |  |
| Other Government Grants (State, Local, County, etc) |  |  |  |  |
| Private Grants |  |  |  |  |

* 1. Were you aware that IMLS DOES NOT track reapplications, therefore each application, whether a reapplication or not, is treated individually and on its own merits?

|  |  |  |  |
| --- | --- | --- | --- |
|  | No |  | Yes |

* 1. How likely is it that your museum will apply for another Museums for America grant in the future?

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Not at all likely |  | Somewhat Likely |  | Very Likely |  | Don’t Know |

5.4.a If not at all likely, why not? (Check all that apply)

|  |  |
| --- | --- |
|  | Already have an application or project in process |
|  | Our Mission or strategic is no longer current  |
|  | Unavailable resources to plan and write an application  |
|  | Unavailable or inefficient resources to carry out a project if awarded  |
|  | Finding funds/resources for cost sharing is too difficult  |
|  | Funding is not needed at this time  |
|  | Don't see ourselves as competitive/ discouraged by previous failed applications  |
|  | The application process requires hardware and/or software not available to us |
|  | Other; please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

* 1. What recommendations do you have for improving the MFA application process?

# SYSTEM NOTE : IF MUSEUM HAD ALL APPLICATIONS FUNDED Skip to Part C for individual funded project level.

# SYSTEM NOTE: IF MUSEUM HAD ANY APPLICATIONS UNFUNDED Continue with Section B.PART B: OVERALL UNFUNDED MFA APPLICATION REACTIONS

# COMPLETED BY ALL INSTITUTIONS with ANY UNFUNDED MFA APPLICATIONS

# IV. Unfunded MFA Project(s) (all institutions with any unfunded MFA applications)

Structured at the institution\organizational unit level (n=1400)

Unfunded project questions ask about overall experience (not app specific)

6. Application Experience

* 1. To what extent do you disagree or agree with the following statements:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|    | StronglyDisagree | Disagree | Agree | StronglyAgree | Don’tKnow or NotApplicable |
| Our application(s) was/were given full and fair consideration. |  |  |  |  |  |
| The reviewers’ comments were useful for redesigning the project. |  |  |  |  |  |
| IMLS staff was helpful in providing feedback.  |  |  |  |  |  |

* 1. Did your museum do any of the following with any of the unfunded MFA applications:

|  |  |  |  |
| --- | --- | --- | --- |
| Did you: | No | Yes | Don’t Know |
| redesign an unfunded project and resubmit the application to the IMLS-MFA program? |  |  |  |
|  If YES, did you receive IMLS-MFA funding for the redesigned project?  |  |  |  |
| resubmit a MFA unfunded project to a different IMLS grant program? |  |  |  |
|  If YES, did you receive IMLS funding from a non-MFA grant program? |  |  |  |
| submit a MFA unfunded project to a non-IMLS funder? |  |  |  |
|  If YES, did you receive funding from the non-IMLS funder? |  |  |  |

6.2.a. If your museum did not receive any outside funding for unfunded MFA projects, were you able to execute any version of a MFA unfunded project?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | No |  | Yes |  | Don’t Know |

# SYSTEM NOTE:IF NO FUNDED GRANTS - EXIT

Thank you for taking the time to reply to this survey.

 Please hit the SUBMIT button if you are done.

# SYSTEM NOTE:IF ANY FUNDED GRANTS continue with Part C at the individual funded project level.

# PART C: FUNDED GRANT PROJECT ACTIVITIES and STATUS

# COMPLETED BY ALL MFA GRANTEES (open and closed projects)

# Structured at the museum\project level (n ~ 850)

Pre-populated fields for an individual funded project.

**SYSTEM NOTE: Table below will be presented at the top of each new survey page for Section C, D, E**

 **540 museums had 1 funded grant; 160 had 2;**

 **42 had 3-5 THOSE WILL BE ASKED TO ANSWER QUESTIONS ON ONLY 2 awards – respondent will chose which ones based on knowledge**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Knowledgeable about?  | Grant#/Total Grants | FiscalYear | ProjectTitle | Grant Category | CurrentStatus | ContactName | ContactTitle |
| No | Yes |  |    |    |    |    |    |    |

**V. Individual Grant Project Descriptions**

**7. Grant Project Background**

# 7.1. Please identify the types of partner organizations (INFO involved in this MFA project.

(INFO) Partner organizations are defined as any outside organization which expended cash or in-kind resources on the project. In-kind resources include s any payment made in the form of goods and services, rather than cash.

|  |  |
| --- | --- |
|  | Other Museums; please identify museum type \_(DROP DOWN MENU)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | Library |

|  |
| --- |
| Government organizations  |
|  | State government |
|  | Local or County government |
|  | City Government |
|  | Other; please describe \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |
| --- |
| Non-Government Organizations/Community Organizations |
|  | Community Health facility (hospital, mental health facility, health clinic, etc) |
|  | Family Services Organization (day care, YMCA, family services center, etc) |
|  | Youth Organization (Boys and Girls Club, 4H Club, Afterschool Program) |
|  | Senior Services |
|  | Arts and Culture Organization |
|  | Legal Services Organization (family court, legal aid organization, etc) |
|  | Local Media |
|  | Civic Organization (Kiwanis, Chamber of Commerce, etc) |
|  | Local Business |
|  | Other Non-Profit Organization; please describe\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | Other; please describe |

|  |
| --- |
| Education |
|  | Elementary School |
|  | Secondary/High School |
|  | 4 Year College or University |
|  | Community College |
|  | Other; please describe |

|  |  |
| --- | --- |
|  | Policy and Research Organization; please identify \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |
| --- | --- |
|  | Online/ Technology Partner; please identify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |
| --- | --- |
|  | Other; please describe \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | NO partner organizations were\are involved |

# 7.2. Indicate which of the following types of activities (Programming, Exhibitions, Collections, Technology and Online Resources, or Organizational Development) your museum conducted or is in the process of doing as part of this MFA project.

**Programming Activities**– If this MFA project included programming activities, please indicate for each activity whether the museum developed a **new** activity, OR **enhanced** an existing activity (e.g., expanding for different age groups, upgrading materials) OR **continued** an existing activity.

|  |  |
| --- | --- |
|  |  **Select one - Radio button for selection** |
|  | **Develop new** programs or materials | **Enhance existing** programs or materials  | **Continue existing** programs or materials |
|  |  |  |  |
| Concerts |  |  |  |
| Film festivals |  |  |  |
| Live Performances |  |  |  |
| Broadcasts |  |  |  |
| Demonstrations and Workshops |  |  |  |
| Lectures |  |  |  |
| Community discussion groups |  |  |  |
| Education programs at our institution |  |  |  |
| In-school programs |  |  |  |
| Afterschool programs |  |  |  |
| Curriculum guides |  |  |  |
| Interpretive programs or materials |  |  |  |
| Classes or institutes |  |  |  |
| Training sessions |  |  |  |
| Conferences |  |  |  |
| Internships, mentoring or apprenticeships opportunities |  |  |  |
| Other; please describe |  |  |  |

|  |  |
| --- | --- |
|  | No Programming Activities  |

**B.** **Exhibitions (select all that apply)**

|  |  |
| --- | --- |
|  | Upgrade/expanded current exhibit, including making current exhibit accessible (e.g., multi-languages, Braille) |
|  | Develop concept for new exhibit |
|  | Research new exhibit |
|  | Plan new exhibit |
|  | Fabricate a new exhibit |
|  | Create traveling exhibition |
|  | Other, please describe |

|  |  |
| --- | --- |
|  | No Exhibitions  |

**C.** **Collections (check all that apply)**

|  |  |
| --- | --- |
|  | Digitize collections |
|  | Convert non-digital content to digital content |
|  | Repurpose digital content **(INFO)** |
|  | Create new digital content |

# (INFO) Utilized digital content in a different way (e.g., used for education programs)

#  If the MFA project involved digitizing the museum’s holdings, what portion of the collections did/would the project cover? (select one only)

|  |  |
| --- | --- |
|  | Less than 10% of collections |
|  | Between 10-25% of collections |
|  | Between 25%-50% of collections |
|  | Between 50% and 75% of collections |
|  | Over 75% but less than 100% of collections |
|  | 100% of our collections |
|  | Not Sure |
|  | Inventory collections |
|  | Move collections |
|  | Create public collections finding guides |
|  | Create new collections management guidelines/procedures |
|  | Implement new collections management system |
|  | Other; please describe |

|  |  |
| --- | --- |
|  | No Collection Activities  |

**D.** **Technology and Online Resources (select all that apply)**

|  |  |
| --- | --- |
|  | Update or create new website |
|  | Create online access to collections records or information |
|  | Purchase technology equipment (e.g., computers, digital cameras, scanner, voice recorder) |
|  | Consolidate multiple databases |
|  | Develop searchable online database |
|  | Upgrade, purchase or install new software (e.g., new collections management software) |
|  | Create audio tour  |
|  | Create online exhibition  |
|  | Develop high-tech interactive exhibition  |
|  | Other; please describe |

|  |  |
| --- | --- |
|  | No Technology Activities  |

**E.** **Organizational Development, including Staffing Resources (select all that apply)**

|  |  |
| --- | --- |
|  | Provide staff, volunteer and/or docent training, including in use of new technology and online resources |
|  | Hire full-time staff (e.g., program coordinator, director, curator, educator)  |
|  | Hire part-time staff (e.g., program coordinator, director, curator, educator) |
|  | Hire a consultant (e.g., interpretive, planning, education, exhibition, web) |
|  | Contract for services (fabrication, design, security, etc) |
|  | Train interpreters, volunteers or docents |
|  | Create or expand interpreter, docent or volunteer program |
|  | Support a research and evaluation program, including conducting surveys |
|  | Develop key management plans (e.g., comprehensive interpretive plan, emergency plans, collections management plans) |
|  | Other; please specify |

|  |  |
| --- | --- |
|  | No Organizational Development  |

# 7.3. Which of these groups were\are directly served by this project? (select all that apply)

|  |  |
| --- | --- |
|  | Paid staff; please describe |
|  | Unpaid staff (docents, interns, volunteers); please describe |
|  | Adult learners |
|  | Seniors |
|  | Parents  |
|  | Youth  |
|  | Teachers  |
|  | Students  |
|  | Administrators  |
|  | Professionals |
|  | Residents of particular neighborhood or community/geographic area within a community |
|  | Policymakers  |
|  | Persons with disabilities  |
|  | Low income citizens  |
|  | Specific racial/ethnic communities |
|  | Families |
|  | Not group-specific  |
|  | Other; please specify |

# 7.4 Age groups served by your grant project (select all that apply)

|  |  |
| --- | --- |
|  | Preschool |
|  | Grades K-5 |
|  | Grades 6-8 |
|  | Grades 9-12 |
|  | Post high school/Young adults (18-25) |
|  | Adults (26-64) |
|  | Seniors (65 and older) |
|  | Multi-age/Family |
|  | Other, please specify |

**8. Status of Activities**

 **Status of activities** –the list of activities that grantees check off in the previous section will be populated to this section.

**OPEN GRANTS ONLY**

8.1 What is the completion status of the project’s activities?

Example:

|  |  |
| --- | --- |
|  | Completion Status |
| <populated with specified activities> | Will not do as planned | Still in progress  | Completed | Don’t Know |
| Afterschool programs |  |  |  |  |
| Curriculum guides |  |  |  |  |
| Train interpreters or docents |  |  |  |  |
| Establish a docent program and recruit docents |  |  |  |  |
|  Implement a research and evaluation program, including conducting surveys |  |  |  |  |

8.2. Were any other activities conducted or planned?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes |  | No |

If yes, please list activities and current status of each below

|  |  |
| --- | --- |
|  | Completion Status |
| Other activities: | Will not do as planned | Still in progress | Completed |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**CLOSED GRANTS ONLY**

8.1 What is the completion status of the project’s activities?

Example:

|  |
| --- |
|  |
| <populated with specified activities> | Did not do as planned | Completed | Don’t Know |
| Afterschool programs |  |  |  |
| Curriculum guides |  |  |  |
| Train interpreters or docents |  |  |  |
| Establish a docent program and recruit docents |  |  |  |
|  Implement a research and evaluation program, including conducting surveys |  |  |  |

8.2. Were any other activities conducted or planned?

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes |  | No |

If yes, please list activities and current status of each below (e.g., Completed, Still In Process

|  |  |
| --- | --- |
|  |  |
| Other activities: | Did not do as planned |  Completed | Don’t Know |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

# SYSTEM NOTE/NOT DISPLAYED:

# IF this project is in progress OR recently completed AND the museum has no additional MFA granted projects EXIT

OTHER COMMENTS:

As a thank you for your time and interest in participating in this study, IMLS would like to send you a copy of the Museums for America Grant Evaluation Executive Summary.

If interested please fill out the following information:

Name:

Title:

Organization:

Address: City State Zip

 **Thank you for taking the time to reply to this survey.**

 **Please hit the SUBMIT button if you are done.**

**SYSTEM NOTE/NOT DISPLAYED:**

**If this project is completed AND funded under the 3 earlier grant categories, THEN respondent will continue on to Section D: Impacts and Reflections.**

**If this project is in progress OR recently completed AND the museum has more MFA granted projects THEN the respondent returns to Section C and is asked questions about the next funded project.**

# PART D: IMPACTS and REFLECTIONS

# COMPLETED BY MFA GRANTEES WITH COMPLETED GRANTS UNDER THE EARLIER 3 GRANT CATEGORIES 2004-2007

#  Structured at the museum\project level (n ~ 350 with ~ 22 with 2 completed projects)

**VI. INDIVIDUAL Grant Project Impacts**

**9. Project Impacts**

* 1. Please review the list of impacts this MFA project may have had on the organization or community.

Select each impact resulting from the MFA project.

ORGANIZATIONAL IMPACTS (select all that apply)

|  |
| --- |
| **Programming**  |
|  | Grant-funded programming continued beyond grant |
|  | Sustained grant-funded programming |
|  | Did not sustain grant-funded programming |
|  | Sought additional funding to sustain grant-funded programming |
|  | Developed related programming to expand value of grant-funded program |
|  | Expanded our range of possibilities for programs or exhibitions |
|  | Other; please describe: |
|  | No changes in programming/not applicable to grant |

|  |
| --- |
| **Organizational Capacity** |
|  | Enhanced staff capacity in program development  |
|  | Enhanced staff capacity in creating new kinds of exhibitions |
|  | Enhanced staff capacity in reaching new or larger audiences |
|  | Enhanced staff capacity in forming external partnerships |
|  | Enhanced staff capacity in working internally across departments  |
|  | Enhanced staff capacity in using outcomes based evaluation |
|  | Improved staff cohesion and commitment to mission |
|  | Greater alignment of staff responsibilities with mission |
|  | Greater board involvement |
|  | Helped institution fulfill its mission (e.g., meet certain benchmarks) |
|  | Increased ability to attract outside funding  |
|  | Decreased ability to attract outside funding |
|  | Other; please describe: |
|  | No effect on our organization/not applicable to grant |

**COMMUNITY IMPACTS** (select all that apply)

|  |
| --- |
| **Audiences** |
|  | Reached new audiences (e.g., youth, families, minorities) |
|  | Increased commitment by existing audiences |
|  | Changes in regular audience participation |
|  | Increased audience access (e.g., expanded hours, mobile programming) |
|  | Other; please describe: |
|  | No effect on audiences/not applicable to grant |

|  |
| --- |
| **Community Profile** |
|  | Changed institutional identity |
|  | Strengthened museum’s public image |
|  | Raised institution’s prestige in its community |
|  | Increased local media coverage of institution’s activities |
|  | Increased visibility of institution as a center of community learning |
|  | Other; please describe: |
|  | No change to our profile/not applicable to grant |

|  |
| --- |
| **Partnerships** |
|  | Improved skills in building partnerships |
|  | Strengthened ongoing partnerships |
|  | Developed new partnerships |
|  | With schools or Institutes of Higher Education |
|  | With youth organizations |
|  | With other museums/historical societies |
|  | With other community organizations |
|  | Developed new types of partnerships |
|  | Decreased ability to attract partners |
|  | Increased ability to attract more partners |
|  | Other; please describe: |
|  | No effect on partnerships/not applicable to grant |

 **IMPACTS DUE TO THE PARTNERSHIP(S)**  (select all that apply)

|  |  |
| --- | --- |
|  | Brought in new audiences |
|  | Brought in new resources not normally available to our organization |
|  | Brought in new staff, paid or unpaid  |
|  | Brought in new volunteers or memberships |
|  | Raised community awareness of our organization |
|  | Other; please describe: |
|  | No effect from partnerships/not applicable to grant |

9.2. Are there any other impacts not covered above? If yes, Please describe

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9.3. If the grant project enabled new programming, to what extent has your organization been successful in continuing the programs?

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Not at all successful |  | Somewhat successful |  | Very successful |  | Not applicable |

9.4. If the grant enabled you to bring in new audiences, to what extent has your organization been successful in sustaining these new audiences?

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Not at all successful |  | Somewhat successful |  | Very successful |  | Not applicable |

9.5. Was this MFA grant from IMLS larger, smaller, or about the same as other grants you may have received?

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Larger |  | Smaller |  | About the same |  | Not applicable |

9.6. Were the MFA grant funds sufficient to complete the planned project activities?

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | No |  | Somewhat |  | Yes |  | Don’t Know |

# SYSTEM NOTE/NOT DISPLAYED :

# IF this project ended less than 3 years ago AND the museum has no additional MFA granted projects EXIT

OTHER COMMENTS:

As a thank you for your time and interest in participating in this study, IMLS would like to send you a copy of the Museums for America Grant Evaluation Executive Summary.

If interested please fill out the following information:

Name:

Title:

Organization:

Address: City State Zip

 **Thank you for taking the time to reply to this survey.**

 **Please hit the SUBMIT button if you are done.**

**SYSTEM NOTE/NOT DISPLAYED:**

**If this project was completed 3 or more years ago THEN respondent will continue on to Section E: Long-term Impacts.**

**If this project is in progress OR recently completed AND the museum has more MFA granted projects THEN the respondent returns to Section C and is asked questions about the next funded project.**

**PART E: LONG-TERM IMPACTS**

**COMPLETED BY grantEEs WHERE PROJECT WAS completed 3 or more years ago**

**VII. Individual Grant Project Long-Term Impacts**

10.1. Please describe any long-term impact(s) that the MFA project has had on **your organization**.

10.2. Please describe any long-term impact(s) that the MFA project has had on **your community or community relationships.**

10.3. Please describe any **UNEXPECTED** long-term impact(s) that the MFA project has had on **your organization, community or community relationships.**

# SYSTEM NOTE/NOT DISPLAYED :

# IF this project is the only/last one completed under the 3 earlier grant categories THEN GO TO EXIT

**If there is another MFA project completed under the 3 earlier grant categories THEN the respondent returns to Section C and is asked questions about the next funded project.**

# EXIT

OTHER COMMENTS:

As a thank you for your time and interest in participating in this study, IMLS would like to send you a copy of the Museums for America Grant Evaluation Executive Summary.

If interested please fill out the following information:

Name:

Title:

Organization:

Address: City State Zip

 **Thank you for taking the time to reply to this survey.**

 **Please hit the SUBMIT button if you are done.**