

Museum Background

2.1 Which of the following most closely describes your museum? (select one)

- Aquarium
- Arboretum/botanical garden
- Art museum
- Children's/youth museum
- General museum (collections from two or more disciplines)
- Historic house/site
- History museum
- Natural history/anthropology museum
- Nature center
- Planetarium
- Science/technology museum
- Specialized museum (collections limited to one narrow discipline)
- Zoo
- Other; please specify

2.2 Which of the following most closely describes your museum's governance? (select one)

- College, university or other academic entity
- Non-profit, non-governmental organization or foundation
- Native American Tribe/Native Hawaiian Organization
- Federal
- State
- Local (county or municipal)

Museum Background

2.2.a Which of the following most closely describes your academic entity? (select one)

- Community college
- Historically Black college or university
- Private four-year college or university
- State four-year college or university
- Other, please specify

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Museum Background

2.3 What year was the museum first open to the public?

	<u>Year</u>	<u>Don't know</u>
	<input type="text"/>	<input type="checkbox"/>

2.4 How many people have held the museum's leadership role (e.g., director, curator, president) over the past seven years (since 2004)?

	<u>Number of people</u>	<u>Don't know</u>
	<input type="text"/>	<input type="checkbox"/>

2.5 How many current staff members does the museum have?

	<u>Number of employees</u>	<u>Don't know</u>
Full-time employees	<input type="text"/>	<input type="checkbox"/>
Part-time employees	<input type="text"/>	<input type="checkbox"/>
Unpaid staff (volunteers, docents, board members)	<input type="text"/>	<input type="checkbox"/>

3. Other Grant Programs

3.1 How many times has your museum applied for IMLS grants in the last 12 months?

	<u>Number of applications</u>	<u>Don't know</u>
	<input type="text"/>	<input type="checkbox"/>

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Museum Background

3.2 Has your museum ever applied for any of the OTHER IMLS grants listed below? If yes, were you awarded a grant? If grant was awarded, was it before or after your MFA application? Select one answer in each grant program row:

	Did not apply for this IMLS grant	Applied for this grant but did not receive award	Applied and grant was awarded BEFORE the MFA application	Applied and grant was awarded AFTER the MFA application
a. 21st Century Museum Professionals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Connecting to Collections: Statewide Implementation Grants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Connecting to Collections: Statewide Planning Grants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Conservation Assessment Program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Conservation Project Support	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Museum Assessment Program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. National Leadership Grants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. Museum Grants for African American History and Culture	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i. Native American/Native Hawaiian Museum Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
j. American Heritage Preservation Grants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3.3 Has your museum applied for any federal agency grants other than to IMLS?

- Yes
 No
 Don't know

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Overall Application Process

In order to improve the MFA application process, IMLS is interested in your experience(s) with the process. Please take into account all MFA applications your museum has submitted for the 2008-2010 funding cycle:

<u>Project Title</u>	<u>Funded</u>	<u>Award From</u>	<u>Award To</u>	<u>Number of Extensions</u>	<u>Contact Name</u>	<u>Contact Title</u>

4.1 The IMLS Museums for America grant program requires museums to commit to a 1:1 cost sharing for the proposed project. Did your institution ever CONSIDER applying for a MFA grant but DID NOT APPLY due to the cost sharing requirement?

- Yes
 No
 Don't know

4.2 For the MFA application(s) the museum did submit to IMLS in the past three years, did the cost-sharing requirement have an impact on any of the following with respect to your proposed project(s)? Select one answer in each row:

	No	Yes	Don't know
a. Amount of time to raise the cost sharing funds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Type of MFA grant applied for	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Duration of the proposed project	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Scope of the proposed project	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Staffing costs of the proposed project	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Non-labor costs of the proposed project	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4.3 Which of the following description(s) apply to the person(s) who wrote your MFA application(s) over the past three years? Select all that apply:

- a. Dedicated staffed grant writer (paid or unpaid)
- b. Hired grant writer(s) as consultant
- c. Administrative leadership (e.g. Executive Director, Head Curator, President)
- d. Other staff member(s) (e.g. Program Coordinator)
- e. Other; please specify
- f. Don't know

Overall Application Process

4.4 Were you aware of the IMLS outreach activities listed below? If yes, did you participate in any of the activities? If yes, how helpful were the activities in completing your MFA application? Select one answer for each activity:

	Was not aware of this activity	Was aware but did not participate	Participated and activity was not at all helpful	Participated and activity was somewhat helpful	Participated and activity was very helpful
a. Information session(s) at conferences/meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Information from national, regional or state associations regarding MFA application	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Audio conference calls prior to application deadlines	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Individual counseling through phone calls, emails, or in-person visits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4.5 Were you aware of the following MFA resources posted on the IMLS website? If yes, did you utilize any of the resources? If yes, how helpful were the resources in completing your application? Select one answer for each resource:

	Was not aware of this resource	Was aware but did not utilize	Utilized and resource was not at all helpful	Utilized and resource was somewhat helpful	Utilized and resource was very helpful
a. Sample MFA applications and tips on IMLS website	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Outcome-based evaluation resources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Overall Application Process

4.6 To what extent do you disagree or agree with the following statements? Select one answer for each statement:

	Strongly disagree	Disagree	Agree	Strongly agree	Don't know or not applicable
a. Information about the MFA grant opportunities was easy to obtain.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. The MFA application guidelines and requirements were clear.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Instructions on budget (e.g. direct, indirect costs, cost-sharing) were clear.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. The evaluation requirements were clear.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. The MFA grant-review process was clear.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Downloading the application from the Grants.gov website was easy.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Submitting the online application through the Grants.gov website was easy.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. IMLS staff was helpful in answering questions about using the Grants.gov website.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i. Submitting an application by hand and mail was easier than using Grants.gov.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4.7 Including yourself, has anyone on your staff served as a:

	Yes	No	Don't know
a. Field reviewer for the MFA grant program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Grant review panelist for the MFA grant program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Overall Application Process

5.1 IMLS is interested in hearing if the application process itself, regardless of funding, had any effects on your museum. To what extent did the application process prompt your museum to :

	Not at all affected	Somewhat affected	Affected a lot	Don't know
a. Create a mission/strategic plan for the first time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Revise your existing mission/strategic plan	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Increase awareness of different programming	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Increase awareness of your resources/strengths	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Reframe your project in order to fit into the categories in IMLS guidelines	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Adopt new ways of integrating outcomes-based planning in the project development and evaluation processes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Explore new external partnerships	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. Collaborate among departments/staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i. Explore new technologies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
j. Improve your institution's ability to apply for other (non IMLS) funding	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
k. Other; please specify below:	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please specify Other, from k above:

Overall Application Process

5.2 Is the MFA application process, more difficult (more complex, requires more time), the same or less difficult (less complex, requires less time) than other types of grant applications?

	More difficult	Same	Less difficult	Don't know
a. Other Federal Grants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Other Government Grants (State, Local, County, etc)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Private Grants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5.3 Were you aware that IMLS DOES NOT track reapplications, therefore each application, whether a reapplication or not, is treated individually and on its own merits?

- No Yes

5.4 How likely is it that your museum will apply for another Museums for America grant in the future?

- Not at all likely Somewhat likely Very likely Don't know

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Overall Application Process

5.4.a Why is it not at all likely your museum will apply for another IMLS grant? (Check all that apply)

- a. Already have an application or project in process
- b. Our Mission or strategic plan is no longer current
- c. Unavailable resources to plan and write an application
- d. Unavailable or inefficient resources to carry out a project if awarded
- e. Finding funds/resources for cost sharing is too difficult
- f. Funding is not needed at this time
- g. Don't see ourselves as competitive/ discouraged by previous failed applications
- h. The application process requires hardware and/or software not available to us
- i. Other; please specify:

Overall Application Process

5.5 What recommendations do you have for improving the MFA application process?

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Unfunded MFA Applications

In order to improve the MFA application process, IMLS is interested in your experience(s) with the process. Please take into account all unfunded MFA applications your museum has submitted:

<u>Project Title</u>	<u>For Funding Cycle</u>	<u>Contact Name</u>	<u>Contact Title</u>

6.1 To what extent do you disagree or agree with the following statements:

	Strongly disagree	Disagree	Agree	Strongly agree	Don't know
a. We believe our application(s) was/were given full and fair consideration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. The reviewer's comments were useful for redesigning the project	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. IMLS staff was helpful in providing feedback	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6.2a Did your museum redesign an unfunded project and resubmit the application to the IMLS-MFA program?

Yes

No

Don't know

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Unfunded MFA Applications

6.2b Did you receive IMLS-MFA funding for the redesigned project? Yes No Don't know

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Unfunded MFA Applications

6.2c Did your museum resubmit a MFA unfunded project to a different IMLS grant program? Yes No Don't know

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Unfunded MFA Applications

6.2d Did you receive IMLS funding from a non-MFA grant program? Yes No Don't know

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Unfunded MFA Applications

6.2e Did your museum submit a MFA unfunded project to a non-IMLS funder? Yes No Don't know

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Unfunded MFA Applications

6.2f Did you receive funding from the non-IMLS funder? Yes No Don't know

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Unfunded MFA Applications

6.3 Were you able to execute any version of the MFA unfunded project?

Yes

No

Don't know

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Awarded Project - Descriptions

The following questions relate to the grant listed below:

<u>Project Title</u>	<u>Award From</u>	<u>Award To</u>	<u>Number of Extensions</u>	<u>Contact Name</u>	<u>Contact Title</u>

7.1 Please identify the types of partner organizations involved in this MFA project. Partner organizations are defined as any outside organization which expended cash or in-kind resources on the project. In-kind resources include any payment made in the form of goods and services, rather than cash. In each category check all that apply, if none in that category please check the 'No partner' box at the bottom of each list.

a. Partnered with other museums and libraries:

- | | |
|--|--|
| <input type="checkbox"/> Aquarium | <input type="checkbox"/> Natural history/anthropology museum |
| <input type="checkbox"/> Arboretum/botanical garden | <input type="checkbox"/> Nature center |
| <input type="checkbox"/> Art museum | <input type="checkbox"/> Planetarium |
| <input type="checkbox"/> Children's/youth museum | <input type="checkbox"/> Science/technology museum |
| <input type="checkbox"/> General museum (collections from two or more disciplines) | <input type="checkbox"/> Specialized museum (collections limited to one narrow discipline) |
| <input type="checkbox"/> Historic house/site | <input type="checkbox"/> Zoo |
| <input type="checkbox"/> History museum | <input type="checkbox"/> Other; please specify: <input type="text"/> |
| <input type="checkbox"/> Library | <input type="checkbox"/> No museum or library partners |

b. Partnered with government organizations:

- State government
- Local or county government
- City government
- Other; please describe
- No government organization partners

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Awarded Project - Descriptions

c. Partnered with non-government organizations/community organizations:

- Community health facility (hospital, mental health facility, health clinic, etc.)
- Family services organization (day care, YMCA, family services center, etc.)
- Youth organization (Boys and Girls Club, 4H Club, Afterschool Program)
- Senior services
- Arts and culture organization
- Legal services organization (family court, legal aid organization, etc.)
- Local media
- Civic organization (Kiwanis, Chamber of Commerce, etc.)
- Local business
- Other non-profit organization; please describe
- Other; please describe
- No non-government/community organization partners

d. Partnered with education:

- Elementary school
- Secondary/high school
- 4-Year college or university
- Community college
- Other; please describe:
- No education partners

e. Partnered with other:

- Policy and research organization; please identify
- Other; please describe
- No other partner organizations

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Awarded Project - Descriptions

7.2 Please indicate whether this MFA project included any of the following types of activities in the proposal:

	Yes	No
a. Programming (i.e. concerts, films, performances, workshops, demonstrations, lectures, discussions, educational programs, afterschool programs, internships or apprenticeships, etc.)	<input type="radio"/>	<input type="radio"/>
b. Exhibitions (i.e. upgrade/expand current exhibits, research, develop or create new exhibits, etc.)	<input type="radio"/>	<input type="radio"/>
c. Digitization (i.e. digitize collections, convert non-digital to digital, use digital content in a different way, create new digital content, etc.)	<input type="radio"/>	<input type="radio"/>
d. Collections (i.e. inventory, move or create collections or finding guides, create new collections management procedures, implement new collections management, etc.)	<input type="radio"/>	<input type="radio"/>
e. Technology and Online Resources (i.e. website work, online access, technology equipment, database work, new software, create new audio tours or online exhibitions, etc.)	<input type="radio"/>	<input type="radio"/>
f. Organizational Development (i.e. training, hiring, contracting for services, staff/docent/volunteer development, research/evaluation/survey programs, management plans, etc.)	<input type="radio"/>	<input type="radio"/>

Awarded Project - Descriptions

Programming Activities

7.3 For each of the following programming activities, please indicate the extent of the activity planned.

	Extent of Activity Planned			
	Not included in this project	Develop new programs or materials	Enhance existing programs or materials	Continue existing programs or materials
a. Concerts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Film festivals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Live performances	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Broadcasts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Demonstrations and workshops	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Lectures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Community discussion groups	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. Education programs at our institution	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i. In-school programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
j. Afterschool programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
k. Curriculum guides	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
l. Interpretive programs or materials	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
m. Classes or institutes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
n. Training sessions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
o. Conferences	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
p. Internships, mentoring or apprenticeships opportunities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
q. Other; please describe below	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Description of 'other' programming activity from above:

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Awarded Project - Descriptions

7.4a What is the current status of the concerts activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4b What is the current status of the film festivals activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4c What is the current status of the live performances activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4d What is the current status of the broadcasts activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4e What is the current status of the demonstrations and workshops activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4f What is the current status of the lectures activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4g What is the current status of the community discussion groups activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4h What is the current status of the education programs at your institution activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4i What is the current status of the in-school programs activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4j What is the current status of the after school programs activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4k What is the current status of the curriculum guides activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4I What is the current status of the interpretive programs or materials activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4m What is the current status of the classes or institutes activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4n What is the current status of the training sessions activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4o What is the current status of the conferences activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4p What is the current status of the internships, mentoring or apprenticeships activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

7.4q What is the current status of the other () activity?

- Will not or did not conduct as planned Still in progress during grant period Completed during grant period Don't know

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Awarded Project - Descriptions

Exhibitions

7.5 Indicate if any of the following types of exhibits were planned for the MFA project. For each planned exhibit indicate the current status.

	Current Status				
	Exhibit was not planned	Exhibit was planned but will not/did not do	Still in progress during grant period	Completed during grant period	Don't know
a. Upgrade/expanded current exhibit, including making current exhibit accessible (e.g., multi-languages, Braille)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Develop concept for new exhibit	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Research new exhibit	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Plan new exhibit	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Fabricate a new exhibit	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Create traveling exhibit	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Other, please describe below	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Description of 'other' exhibit activity from above:

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Awarded Project - Descriptions

Digitization

7.6 Indicate if any of the following digitization activities were planned for the MFA project. For each planned digitization activity indicate the current status.

	Current status of digitization				
	Was not planned	Planned but will not/did not do	Still in progress during grant period	Completed during grant period	Don't know
a. Digitize collections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Convert non-digital content to digital content	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Repurpose digital content, i.e. utilize content in a different way, such as for educational purposes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Create new digital content	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Other; please describe below	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Description of 'other' digitization activity from above:

7.6a If the MFA project involved digitizing the museum's holdings, what portion of the collections did/would the project cover? (select one only)

- | | |
|---|---|
| <input type="radio"/> Digitization was not involved
<input type="radio"/> Less than 10% of collections
<input type="radio"/> Between 10% and 25% of collections
<input type="radio"/> Between 25% and 50% of collections | <input type="radio"/> Between 50% and 75% of collections
<input type="radio"/> Over 75% but less than 100% of collections
<input type="radio"/> 100% of our collections
<input type="radio"/> Not sure of percentage |
|---|---|

Awarded Project - Descriptions

Collections

7.7 Indicate if any of the following collection activities were planned as part of this MFA project. For each planned collection activity indicate the current status.

	Current status of collections activity				
	Was not planned	Planned but will not/did not do	Still in progress during grant period	Completed during grant period	Don't know
a. Inventory collections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Move collections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Create public collections finding guides	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Create new collections management guidelines or procedures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Implement new collections management system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Other, please describe below	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Description of 'other' collection activity from above:

Awarded Project - Descriptions

Technology and Online Resources

7.8 Indicate if any of the following technology activities were planned for the MFA project. For each planned technology activity indicate the current status.

	Current status of technology activity				
	Was not planned	Planned but will not/did not do	Still in progress during grant period	Completed during grant period	Don't know
a. Update or create new website	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Create online access to collections records or information	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Purchase technology equipment (e.g., computers, digital cameras, scanner, voice recorder)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Consolidate multiple databases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Develop searchable online database	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Upgrade, purchase or install new software (e.g., new collections management software)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Create audio tour	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. Create online exhibition	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i. Develop high-tech interactive exhibition	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
j. Other; please describe below	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Description of 'other' technology activity from above:

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Awarded Project - Descriptions

Organizational Development, Including Staffing Resources

7.9 Indicate if any of the following organizational activities were planned for the MFA project. For each planned organizational activity indicate the current status.

	Current status of technology activity				
	Was not planned	Planned but will not/did not do	Still in progress during grant period	Completed during grant period	Don't know
a. Provide staff, volunteer and/or docent training, including in use of new technology and online resources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. Hire full-time staff (e.g., program coordinator, director, curator, educator)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. Hire part-time staff (e.g., program coordinator, director, curator, educator)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Hire a consultant (e.g., interpretive, planning, education, exhibition, web)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. Contract for services (fabrication, design, security, etc)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. Train interpreters, volunteers or docents	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. Create or expand interpreter, docent or volunteer program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
h. Support a research and evaluation program, including conducting surveys	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
i. Develop key management plans (e.g., comprehensive interpretive plan, emergency plans, collections management plans)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
j. Other, please describe below	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Description of 'other' organizational activity from above:

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Awarded Project - Descriptions

7.10 Indicate if there were any other activities not mentioned in the previous questions that were planned for the MFA project. For each planned activity enter a description and indicate the current status.

	Description	Completion status		
		Will not do as planned	Still in progress during grant period	Completed during grant period
a.		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b.		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c.		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d.		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e.		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7.11 List below any activities that were not planned for in the proposal but are in progress or completed:

	Description	Current status	
		Still in progress	Completed
a.		<input type="radio"/>	<input type="radio"/>
b.		<input type="radio"/>	<input type="radio"/>
c.		<input type="radio"/>	<input type="radio"/>
d.		<input type="radio"/>	<input type="radio"/>
e.		<input type="radio"/>	<input type="radio"/>

Awarded Project - Descriptions

7.12 Which of these groups were/are directly served by this project? (select all that apply)

- a. Paid staff; please describe
- b. Unpaid staff (docents, interns, volunteers); please describe
- c. Adult learners
- d. Seniors
- e. Parents
- f. Youth
- g. Students
- h. Administrators
- i. Professionals
- j. Residents of particular neighborhood or community/geographic area within a community
- k. Policymakers
- l. Persons with disabilities
- m. Low income citizens
- n. Specific racial/ethnic communities
- o. Families
- p. Not group-specific
- q. Other; please specify

7.13 Age groups served by your grant project (select all that apply)

- a. Preschool
- b. Grades K-5
- c. Grades 6-8
- d. Grades 9-12
- e. Post high school/young adults (18-25)
- f. Adults (26-64)
- g. Seniors (65 and older)
- h. Multi-age/family
- i. Other; please specify

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Awarded Project - Descriptions

7.14 Taking into account the resources (money, staffing) spent/being spent on this project, in which area was/is most of the project resources invested in? Select one:

- Programming
- Exhibits
- Digitization
- Collections
- Techonlogy and online resources
- Organizational development

7.15 Other comments

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Funded Project - Short Term Effects

8.1 Please review the list of effects or changes this MFA project may have had on the organization or community shortly after the project was completed. Select each effect you believe resulted from the MFA project.

Organizational effects (select all that apply)

a. Programming

- 1. Grant-funded programming continued beyond grant
- 2. Sustained grant-funded programming
- 3. Did not sustain grant-funded programming
- 4. Sought additional funding to sustain grant-funded programming
- 5. Developed related programming to expand value of grant-funded program
- 6. Expanded our range of possibilities for programs or exhibitions
- 7. Other; please describe:
- 8. No changes in programming/not applicable to grant

b. Organizational Capacity

- 1. Enhanced staff capacity in program development
- 2. Enhanced staff capacity in creating new kinds of exhibitions
- 3. Enhanced staff capacity in reaching new or larger audiences
- 4. Enhanced staff capacity in forming external partnerships
- 5. Enhanced staff capacity in working internally across departments
- 6. Enhanced staff capacity in using outcomes based evaluation
- 7. Improved staff cohesion and commitment to mission
- 8. Greater alignment of staff responsibilities with mission
- 9. Greater board involvement
- 10. Helped institution fulfill its mission (e.g., meet certain benchmarks)
- 11. Increased ability to attract outside funding
- 12. Decreased ability to attract outside funding

- 13. Other; please describe
- 14. No effect on our organization/not applicable to grant

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Funded Project - Short Term Effects

Community effects (select all that apply)

c. Audiences

- 1. Reached new audiences (e.g., youth, families, minorities)
- 2. Increased commitment by existing audiences
- 3. Changes in regular audience participation
- 4. Increased audience access (e.g., expanded hours, mobile programming)
- 5. Other; please describe
- 6. No effect on audiences/not applicable to grant

d. Community Profile

- 1. Changed institutional identity
- 2. Strengthened museum's public image
- 3. Raised institution's prestige in its community
- 4. Increased local media coverage of institution's activities
- 5. Increased visibility of institution as a center of community learning
- 6. Other; please describe
- 7. No change to our profile/not applicable to grant

Funded Project - Short Term Effects

Partnerships effects (select all that apply)

e. Effects on building partnerships

- 1. Improved skills in building partnerships
- 2. Strengthened ongoing partnerships
- 3. Developed new partnerships
- 4. With schools or Institutes of Higher Education
- 5. With youth organizations
- 6. With other museums/historical societies
- 7. With other community organizations
- 8. Developed new types of partnerships
- 9. Decreased ability to attract partners
- 10. Increased ability to attract more partners
- 11. Other; please describe
- 12. No effect on partnerships/not applicable to grant

f. Effects Due To Partnerships (select all that apply)

- 1. Brought in new audiences
- 2. Brought in new resources not normally available to our organization
- 3. Brought in new staff, paid or unpaid
- 4. Brought in new volunteers or memberships
- 5. Raised community awareness of our organization
- 6. Other; please describe
- 7. No effect from partnerships/not applicable to grant

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Funded Project - Short Term Effects

8.2 If there any other effects not covered above, please describe.

8.3 If the grant project enabled new programming, to what extent has your organization been successful in continuing the programs?

- Not at all successful Somewhat successful Very successful No new programming

8.4 If the grant enabled you to bring in new audiences, to what extent has your organization been successful in sustaining these new audiences?

- Not at all successful Somewhat successful Very successful No new audiences

8.5 Was this MFA grant from IMLS larger, smaller, or about the same as other grants you may have received

- Larger Smaller About the same No other grant(s) received

8.6 Were the MFA grant funds sufficient to complete the planned project activities?

- No Somewhat Yes Don't know

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Funded Project - Long Term Effects

9.1 Please describe any long-term effect(s) that the MFA project has had on your organization.

9.2 Please describe any long-term effect(s) that the MFA project has had on your community or community relationships.

9.3 Please describe any UNEXPECTED long-term effect(s) that the MFA project has had on your organization, community or community relationships.

MFA Survey Completion

As a thank you for your time and interest in this study, IMLS would like to send you a copy of the Museums for America Grant Executive Summary. If you would like a copy of the Summary, please fill out the following information:

Your Name:

Your Title:

Organization:

Street address:

City, State, Zip:

Would you like to have your museum's name included in the final report?

Yes No
