

## Modify Request > Co-Sponsor List

### MFRC151D

#### co-sponsor list

The Co-Sponsor Selection List (MFRC151D) page is accessed by selecting **Modify Request** from the main menu and then selecting **Co-Sponsor** from the sub menu.

The Co-Sponsor Selection page displays a list of Sponsors associated with a particular Commodity Request. A Co-Sponsor can be selected for *modification* or *deleted* from the Commodity Request from the Co-Sponsor list.

The screenshot shows the 'Food Aid Request Entry System' interface. The main menu includes 'Request List', 'Start New Request', 'Modify Request', 'Commodity Admin', 'Reports', and 'Links'. The sub-menu includes 'Modify Header', 'Co-Sponsor List', 'Modify Co-Sponsor', 'Add Co-Sponsor', and 'Delete'. The current page is 'Modify Request: Co-Sponsor List' for Commodity Request CR-03-00012, with a current status of 'IN PROGRESS'. A table below shows the following data:

Subject	Entity type	Entity	Address Type
✓	SPONSOR	CATHOLIC RELIEF SERVICES	LOCATION

#### co-sponsor list access

- Sponsors, US-AID, and FAS can delete Co-Sponsors if the Request is currently at their processing site.
- PDD, EOD, and BCD can delete Co-Sponsors if the Request is currently at their processing site and they are the originator of the Request.
- The Co-Sponsor list is displayed by clicking **Co-Sponsor** from the sub menu and used to select the Co-Sponsor to modify or delete.
  - Commodity Request Number - The Commodity Request Number is passed from page to page when first selected from the Commodity Request Select page.
  - Select - No multi-selects are allowed. Select defaults to the first Co-

Modify Request / Co-Sponsor List

Co-Sponsor Listing for Commodity Request **CR-05-00012** Current Status: **IN PROGRESS**

Select	Entity Type	Entity	Address Type
<input type="radio"/>	SPONSOR	WW	LOCATION
<input checked="" type="radio"/>	SPONSOR	CARE	LOCATION

Sponsor in the list. Upon entering the page, the first Co-Sponsor in the list is pre-selected. Selections can be made from the Co-Sponsor list for modification purposes.

- Entity Type - SPONSOR, AID, EOD, BCD, etc.
- Entity - Entity Name
- Address Type - Mailing, Shipping, etc.

Modify Request / Co-Sponsor List

Co-Sponsor Listing for Commodity Request **CR-05-00012** Current Status: **IN PROGRESS**

Select	Entity Type	Entity	Address Type
<input type="radio"/>	SPONSOR	WW	LOCATION
<input checked="" type="radio"/>	SPONSOR	CARE	LOCATION

- From the [Modify Co-Sponsor \(MFRC154D\)](#) page use the radio buttons to select a specific Co-Sponsor and click **Modify Co-Sponsor** from the sub menu.

EOD

**Food Aid Request Entry System**

Request List Start New Request Modify Request Commodity Admin Reports Links

Modify Header Co-Sponsor List **Modify Co-Sponsor** Add Co-Sponsor

Modify Request / Co-Sponsor List

Co-Sponsor Listing for Commodity Request **CR-05-00012** Current Status: **IN PROGRESS**

Select	Entity Type	Entity	Address Type
<input checked="" type="radio"/>	SPONSOR	WW	LOCATION
<input type="radio"/>	SPONSOR	CARE	LOCATION

**Delete**

- A Co-Sponsor can be deleted from the Request by using the radio buttons to select the specific Co-Sponsor and clicking **Delete** from the sub menu.
- When this button is pressed, the selected Co-Sponsor in the list is deleted from the Commodity Request and the page is redisplayed.

**NO ENTITIES FOUND FOR  
THIS COMMODITY REQUEST**

- If no Co-sponsors are associated with the Commodity Request, the following message is displayed. Co-Sponsors can be added by clicking **Add Co-Sponsor**.