



United States
Department of
Agriculture

Food and
Nutrition
Service

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TO: Julie Wise
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THROUGH: *[Handwritten signature]* Rachele Ragland-Greene and Ruth Brown (OCIO Desk Officer)
FNS Clearance Officer
Food and Nutrition Service

FROM: Ronald J. Vogel *[Handwritten signature]*
Associate Administrator
Special Nutrition Programs
5-28-10

SUBJECT: Justification for a Change to form FNS-683 WIC Farmers' Market Nutrition Program (FMNP) Annual Financial Report form OMB# 0584-0447

This justification requests changes to the instructions for form FNS-683 that is used by FMNP State agencies to submit their annual financial closeout reports as indicated at 7 CFR 248.15. The Office of Management and Budget (OMB) requires entities applying for Federal grants to provide government entities with a Dun & Bradstreet Data Universal Numbering System (DUNS) Universal Identifier Number. On September 11, 2009, with the affirmation of the WIC Farmers' Market Nutrition Program Final Rule, OMB approved a copy of form FNS-683 which included a space for FMNP State agencies to add a DUNS Universal Identifier Number on line 3; however, the addition of the DUNS Universal Identifier Number (line 3) was not added to the instructions, thus altering the numbering and calculation sequences. The requested changes to the instructions will correct the numbering and calculation sequences to conform to the form FNS-683, and will include corrections of minor grammatical errors.

We do not anticipate an increase of burden hours for the additional changes to this reporting requirement. The respondents will use form FNS-683 with the instructions to account for this burden requirement.

Attached are a copy of the data collection instrument form FNS-683 and a copy of the corrected instructions.

Attachments

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