



# 2011 GOVERNMENT UNITS SURVEY

## Census of Governments

OMB No. 0607-0725: Approval Expires 08/31/2013

**Due Date: March 4, 2011**

**RETURN VIA MAIL TO:**

**U.S. Census Bureau  
1201 East 10th Street  
Jeffersonville, IN 47132-0001**

If you have any questions,  
please call 1-888-xxx-xxxx  
weekdays, 7am to 5pm EST.

Questions may also be emailed  
to: govsgus@census.gov

In correspondence pertaining  
to this report, please refer to  
the User ID printed above the  
address box.

**Introduction and Survey Purpose:**

This survey collects descriptive information on the basic characteristics of local governments in preparation for the 2012 Census of Governments. Data from this survey will also be used to produce the official count of local government units in the United States and to update and verify the mailing addresses of government units.

**General Instructions:**

- Use a blue or black ink pen.
- Mark the box with an X next to the appropriate response to each question.

**BACKGROUND INFORMATION**

**1** Has your government ceased to exist? (*For all questions in this survey, "your government" refers to the unit of government identified in the mailing label above.*)

(MM) (DD) (YYYY)

Yes – Enter effective date and skip to **52** .....

No

**2** Is your government a fiscally dependent unit on another government, unit, agency, office, etc. of another government? (*For example, your government is unable to adopt its budget, levy taxes, set rates or charges, or issue bonded debt without approval by another government.*)

Yes →  County Dependent  City Dependent  Township Dependent

Other – Specify:

No

**3** Is the mailing address listed above correct?

Yes  No – Provide address corrections in the address label above.

**4** Is your government's physical location the same as the location shown in the mailing address? (P.O. Box and rural route addresses are not physical locations)

Yes  No – Enter physical location:

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**BACKGROUND INFORMATION – Continued**

**5** Does your government have an Internet website that contains information about your government and its activities?

Yes – Enter the web address (e.g., www.mylocalgov.state.us):

No

**6** On what date does your government’s fiscal year end? .....

Month (MM) Day (DD)  
   
(YYYY)

**7** What year was your government first incorporated or formed? .....

**DEBT**

**8** Is your government authorized to issue long-term debt with an original term of more than one year? (For example, bonds, mortgages, revenue bonds, special assessment bonds, general obligation bonds, industrial development revenue bonds, conduit debt, etc.) .....

Yes  No

**9** Is your government authorized to issue short-term debt with an original term of less than one year? (For example, tax-anticipation notes, bond-anticipation notes, interest-bearing warrants, etc.) .....

Yes  No

**10** Is your government authorized to issue any other debt not specified above?

Yes – Specify:

No

**11** Does your government require voter approval to issue certain types of debt? .....

Yes  No

**LICENSE AND PERMIT FEES**

**12** Does your government have the **authority to impose** any of the following types of license or permit fees? (Mark "Yes" or "No" for each item)

- A. Alcoholic beverages license .....  Yes  No
- B. Amusement license (For example, race tracks, theaters, athletic events, etc.) .....  Yes  No
- C. Hunting and fishing license .....  Yes  No
- D. Motor vehicles license .....  Yes  No
- E. Motor vehicle operators license .....  Yes  No
- F. Public utilities license (Exclude franchise fees.) .....  Yes  No
- G. Occupational or businesses license (For example, inspection and examination fees, barber, chain store, etc.) .....  Yes  No
- H. Other licenses or permit fees (For example, marriage license, building permits, etc.)

Yes – Specify:

No

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**TAXES**

**13** Does your government have the **authority to levy** any of the following types of taxes?  
(Mark "Yes" or "No" for each item)

- A. Property tax .....  Yes  No
  - B. General sales and gross receipts tax .....  Yes  No
  - C. Alcoholic beverages sales tax .....  Yes  No
  - D. Amusements sales tax .....  Yes  No
  - E. Motor fuels sales tax .....  Yes  No
  - F. Insurance premiums sales tax .....  Yes  No
  - G. Pari-mutuels sales tax (For example, taxes measured by amounts wagered or bet on horseracing, dog racing, jai-alai, etc. including "breakage" collected by the government.) . . .  Yes  No
  - H. Public utilities sales tax .....  Yes  No
  - I. Tobacco products sales tax .....  Yes  No
  - J. Individual income tax .....  Yes  No
  - K. Corporation net income tax .....  Yes  No
  - L. Death and gift tax .....  Yes  No
  - M. Documentary and stock transfer tax .....  Yes  No
  - N. Severance tax .....  Yes  No
  - O. Other tax (For example, hotel tax, motel tax, etc.) – Specify ↴ .....  Yes  No
- 

**RETIREMENT/PENSION PLAN**

**14** Do employees of your government participate in any retirement or pension plans?

- Yes – List plans →
- No

**15** Do retirees of your government have the option of participating in any retiree healthcare plans?

- Yes – List plans →
- No

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**GOVERNMENT ACTIVITY**

- 16 Does your government operate a liquor store? . . . . .  Yes  No
- 17 Is your government responsible for highways, streets, roads, alleys, bridges, tunnels, ferry boats, or related structures? . . . . .  Yes  No
- 18 Does your government operate a toll road? . . . . .  Yes  No
- 19 Does your government operate a transit authority? . . . . .  Yes  No
- 20 Does your government operate an airport? . . . . .  Yes  No
- 21 Does your government operate a sea or in-land port? . . . . .  Yes  No
- 22 Does your government operate a hospital? . . . . .  Yes  No
- 23 Does your government own a gas utility? . . . . .  Yes  No
- 24 Does your government own an electric utility? . . . . .  Yes  No
- 25 Does your government supply water within its jurisdiction? . . . . .  Yes  No
- 26 Does your government own a water utility? . . . . .  Yes  No
- 27 Does your government operate a sewer system? . . . . .  Yes  No
- 28 Is the sewer system separate from the water supply system? . . . . .  Yes  No
- 29 Does your government keep separate records for the sewer system and the water supply? . . . . .  Yes  No
- 30 Does your government operate a landfill? . . . . .  Yes  No
- 31 Does your government provide refuse collection or disposal? (*For example, curbside or containerized collection including recycling, periodic special collection programs, tire disposal, leaf and Christmas tree collection, etc.*) . . . . .  Yes  No
- 32 Does your government construct, operate, or support housing and redevelopment projects? (*For example, "Section 8" assistance, housing and mortgage finance agencies, promotion of homeownership, and assistance for repair and renovation of existing homes, etc.*) . . . . .  Yes  No
- 33 Does your government perform activities related to community development? (*For example, use of community development block grants, renewal of urban areas, clearing of slums, redevelopment of rural areas, etc.*) . . . . .  Yes  No
- 34 Does your government perform activities that affect natural resources? (*For example, irrigation, drainage, flood control, soil conservation, land reclamation, fisheries, forestry, etc.*) . . . . .  Yes  No
- 35 Does your government perform activities related to open space or land preservation? (*For example, land preservation for agricultural, conservation, recreational purposes, etc.*) . . . . .  Yes  No
- 36 Does your government provide or financially support recreational and cultural facilities or activities? (*For example, parks, public beaches, galleries, zoos, botanical gardens, memorials, community music, celebrations, etc.*) . . . . .  Yes  No

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**PUBLIC SERVICES**

- 37 Does your government provide police protection service? *(Include contracted services)* . . . . .  Yes  No
  - 38 Does your government provide fire protection services? *(Include contracted services)* . . . . .  Yes  No
  - 39 Does your government provide emergency medical services (EMS)? *(Include contracted services)* . . . . .  Yes  No
  - 40 **(If yes)**, Are emergency medical services separate from the fire services? . . . . .  Yes  No
  - 41 Does your government provide regulation and inspection services? *(For example, buildings and construction regulation, licensing and regulation of financial institutions and the examination of professional occupations.)* . . . . .  Yes  No
  - 42 Does your government provide services to the elderly, homeless, needy, veterans, children, or disabled people in the community? *(For example, transportation services, medical and cash assistance, nursing homes, foster care, day care, veterans services, homeless shelters, food banks, welfare programs, etc.)* . . . . .  Yes  No
  - 43 Does your government provide any of the following types of library services? *(Mark "Yes" or "No" for each item.)*
    - A. Public libraries . . . . .  Yes  No
    - B. Academic libraries . . . . .  Yes  No
    - C. Law libraries . . . . .  Yes  No
    - D. Other library services - *Specify* ↘ . . . . .  Yes  No
  - 44 Does your government provide any other activities not mentioned above? *Specify* ↘ . . . . .  Yes  No
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**JUDICIAL OR LEGAL ACTIVITIES**

- 45 Does your government perform judicial or legal activities that relate to courts, legal services, or legal counseling? *(For example, criminal and civil court expenditures, court related activities, legal departments, attorneys or child support enforcement.)* . . . . .  Yes  No
- 46 Does your government operate any correctional facilities? *(For example, prisons, jails, juvenile correctional facility, etc. Exclude temporary holding or lockup facilities from which inmates are usually transferred within 72 hours and not held beyond arraignment.)* . . . . .  Yes  No
- 47 Does your government use any privately-owned correctional facilities? *(For example, detention centers, jails, other correctional facilities, etc.)* . . . . .  Yes  No

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**FINANCE**

**Estimates are acceptable.**

**48** How much revenue did your government receive in the last completed fiscal year? (If none, enter \$0. Estimates are acceptable. Include all taxes, charges, state or Federal grants, etc. Consolidate amounts covering all funds and accounts of your government, net of any duplicative transfers between funds, amounts of expenditure from bond funds, construction accounts, and other capital funds. Exclude borrowings.) . . . . .

\$Bil.	Mil.	Thou.	Dol.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**49** How much did your government expend in the last completed fiscal year? (If none, enter \$0. Estimates are acceptable. Include salaries, wages, capital outlay, interest on debt, current operations, payments to other governments, etc.) . . . . .

\$Bil.	Mil.	Thou.	Dol.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**50** What was your government's annual gross payroll (before deductions) in the last completed fiscal year? (If none, enter \$0. Estimates are acceptable. Include salaries, wages, fees, commissions, overtime, premium, night differential pay, bonuses, incentive payments, amounts withheld for taxes, employee contributions to retirement systems, etc. Exclude fringe benefits, lump-sum payments, and the value of living quarters and subsistence allowances furnished for employees.) . . . . .

\$Bil.	Mil.	Thou.	Dol.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**51** How much outstanding debt did your government have at the end of the last completed fiscal year? (If none, enter \$0. Estimates are acceptable. Include bonds, mortgages, revenue bonds, special assessment bonds, general obligation bonds, industrial development revenue bonds, conduit debt, tax-anticipation notes, bond-anticipation notes, interest-bearing warrants, etc.) . . . . .

\$Bil.	Mil.	Thou.	Dol.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**REMARKS**

**52** Approximately how long did it take you to complete this questionnaire? (Include the time spent reading instructions, working on questions, and obtaining information, as well as the time spent by all employees in collecting and providing this information.) . . . . .

Hours	Minutes
<input type="text"/>	<input type="text"/>

**53** Overall, how easy or difficult did you find it to complete this questionnaire?

- Very difficult
- Somewhat difficult
- Somewhat easy
- Very easy

**54** Were any of the questions not applicable to your government?

- No, all of them were applicable
- Yes, some questions were not applicable – Specify question numbers ↘

**55** Did any of the questions require involvement from other people or departments for you to answer?

- No, I did not need input from other people to answer the questions
- Yes, I got input from other people to answer some questions – Specify question numbers ↘

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**REMARKS – Continued**

**56** What are the names and titles of the other people who were involved in providing data for this survey?

Name

Title



**57** In Question **46**, did you include or exclude temporary holding or lockup facilities as part of your response?

Temporary holding and lockup facilities were included in Question **46**

Temporary holding and lockup facilities were excluded from Question **46**

This government does not have any temporary holding or lockup facilities

**58** In your opinion, should this form be asking for other information that is not currently addressed?

No, the form is fine as it is

Yes, the form should ask questions about other topics – *Specify* ↘

**59** Please use this space for any explanations that may be important to understanding any of your responses.


**CONTACT INFORMATION**

Name of person to contact regarding this report

Title

Area Code

Telephone Number

Ext.

Fax

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E-mail address

**THANK YOU FOR COMPLETING THE 2011 GOVERNMENT UNITS SURVEY**

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