

# Attachment A: Screen Shots For Screener Questionnaire

<http://idc4.ssd.census.gov:3316/sasssc/address> - Windows Internet Explorer

<http://idc4.ssd.census.gov:3316/sasssc/address#> Live Search

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### Verify/Correct Physical Address

**We have the school's name and address listed as:**

School Name

Address 1

Address 2

PO

State

Zip Code  -

**Is this the correct physical address for the school?**

Yes, this is the correct address.

No, this address needs correction. (Enter corrections above.)

No physical address (e.g. home school, cyberschool, not located in U.S.)

Use this address for Mailing Address

### Verify/Correct Mailing Address

**We have the school's mailing address listed as:**

Address 1

Address 2

PO

State

Zip Code  -

**Is this the correct mailing address for the school?**

Yes, this is the correct address.

No, this address needs correction. (Enter corrections above.)

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[dsd.education.surveys@census.gov](mailto:dsd.education.surveys@census.gov)  
Help Telephone: 1-800-221-1204  
8:00am-4:30pm EST (M-F)

**Verification of Charter School**

**You have entered that your school is a charter school. Please verify that your school meets our definition of a charter school. A charter school is a public school that, in accordance with an enabling state statute, has been granted a charter exempting it from selected state or local rules and regulations. A charter school may be a newly created school or it may previously have been a public or private school. Meets all school criteria; receives public funding as primary support; provides free public elementary and/or secondary school to eligible students.**


Yes, we are a charter school  
 No, we are not a charter school

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**Low Grade**

Is *lgrade* the only grade offered at this school?


Yes  
 No

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**Highest Grade**

**Is Pre-Kindergarten the highest grade offered at this school?**


Yes  
 No

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**Contact Information**

**Please enter name, title, and phone number below:**


Name:   
Title:   
Phone Number:  -  -  Ext:

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**End of Interview**


**Thank you for your time. You have been very helpful.**

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STATE OF MISSISSIPPI

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**Gatekeeper Information**

We recently sent your school a package containing the questionnaires for the Schools and Staffing Survey. **Most importantly, we are requesting that you or someone at your school complete and return the Teacher Listing Form within two weeks.** In addition to the Teacher Listing Form, the Schools and Staffing Survey has questionnaires that need to be completed by different staff at the school such as the principal, librarian, appropriate office staff, and a sample of teachers. We would like to work with one person to coordinate and distribute the forms, to keep track of each form's status, and return to us as soon as possible.

**Would you or someone in the school be able to assist us?**

Yes, it's me  
 Yes, it's someone else  
 Not sure  
 No

Please provide the following contact information for the person who will be able to assist us in coordinating the survey:

Name:

Email:

Telephone:  -  -  ext

Best days and time to contact coordinator:

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**Lowest Grade**

What is the lowest grade taught at this school?


Select One ▾

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**Highest Grade**

What is the highest grade taught at this school?


Select One ▾

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**Introduction**

**If applicable: Hello this is ..... from the U.S. Census Bureau**

**OUTGOING/INCOMING:**  
I would like to follow-up at a package we recently sent addressed to your Principal/School Administrator for the 2010-11 Schools and Staffing Survey. The package contained a letter and questionnaires. I just need to verify some basic information about your school. This call should take less than 10 minutes and may be monitored to evaluate my performance.


**PARTIAL:**  
We recently contacted you regarding the 2010-11 Schools and Staffing Survey. We have a few additional questions to ask.

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**Grades Offered at Another School**

We had your school listed as having grades **LGRADE** to **HGRADE**. Are the other grades located at a separate school? By separate school, we mean that it has its own distinct organization and principal.


Yes  
 No

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SCHOOL AND STAFFING SURVEY  
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## New School Name


What is the new name of the school?

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http://idc4.ssd.census.gov:3316/sassc/newnum#

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## Phone Number

What is the phone number where *SLNAME* can be reached?


Phone Number:  -  -  Ext:

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## Description


Please describe this institution or organization.

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**DEPARTMENT OF EDUCATION**  
UNITED STATES OF AMERICA

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**Principal's Name**


What is the school head/principal's name?

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**PSS Information**


**Because the highest grade you offer is pre-kindergarten, you will not be included in this year's Schools and Staffing Survey.**

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**Verify This is a School**

**Is there any classroom-based instruction for any grades KG-12 or equivalent ungraded classes at the location below?**

Yes  
 No  
 Not here, but at a different location


Address 1: [Address 1 here](#)  
Address 2: [Address 2 here](#)  
PO: [PO here](#)  
State: [State here](#)  
Zip Code: [Zip-Zip4 here](#)

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**Closing Date**

What was the closing date for *SLNAME* ?


Day  Month  Year

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**Verification of School**

**Is your school ?**


Yes  
 No

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**Verification of School**

**Is the address of your location?**

Yes  
 No


School Name: [School Name here](#)  
Address 1: [Address 1 here](#)  
Address 2:  
PO: [PO here](#)  
State: [State here](#)  
Zip Code: [Zip-Zip4 here](#)

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
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**Incorrect School**

**Do you know the status of ?**


- School is closed
- School has been renamed
- Not a school
- School can be reached at another number
- Don't know

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**School Type**

Is *school name* a school?


Yes  
 No

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DEPARTMENT OF EDUCATION  
STATES OF MISSISSIPPI

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**Separated School Information**

**Separated School Information Table**  
 Please complete the table for each school that has separated from *SLNAME*

School Name and Phone Number	Address	Grade Range	Teachers
Name: <input type="text"/>	Street Address: <input type="text"/>	Low Grade: Select One	Number of Teachers: <input type="text"/>
Phone Number: <input type="text"/>	City: <input type="text"/> State: <input type="text"/> Zip Code: <input type="text"/> - <input type="text"/>	High Grade: Select One	
Name: <input type="text"/>	Street Address: <input type="text"/>	Low Grade: Select One	Number of Teachers: <input type="text"/>
Phone Number: <input type="text"/>	City: <input type="text"/> State: <input type="text"/> Zip Code: <input type="text"/> - <input type="text"/>	High Grade: Select One	

**Add School**

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**School Type**

What type of school is *school name* ?


- Public
- Private
- Charter
- BIA
- Home School
- Web Based instruction only

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## TLF Reminder


The Teacher Listing Form collects a list of all the teachers who teach at this school as well as the subject they teach, and number of years spent teaching. From this list, the Census Bureau will randomly select approximately 15 percent of the teachers to participate in the survey. Please complete and return the Teacher Listing Form within two weeks. You can also upload a teacher list online through the Control Center.

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**TLF Coordinator Introduction**

The Teacher Listing Form collects a list of all the teachers who teach at this school as well as the subject they teach, and the number of years spent teaching. From this list, the Census Bureau will randomly select approximately 15 percent of the teachers to participate in the survey.

**Do you know who can act as the coordinator for the Teacher Listing Form?**

Yes, it's me  
 Yes, it's someone else  
 No

Please provide the following contact information for the person who will be able to assist us in coordinating the survey:

Name:

Email:

Telephone:  -  -  ext


Best days and time to contact coordinator:

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**Ungraded School**

**Does this school provide instruction for any children between the ages of 6 and 18?**


- Yes
- No, day-care only
- No, school is only Pre-K
- No, school is only Kindergarten
- No, school is Pre-K and Kindergarten
- No, school is post secondary or adult education

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