

Attachment B: Control Center Screen Shots

The screenshot shows the 'SASS - Main Menu' page in a Windows Internet Explorer browser. The browser's address bar displays the URL: https://sasscc-butle344.centurion-qa.ssd.census.gov/sasscc/main_menu. The page features a header with the 'SASS' logo and the text 'SCHOOLS & STAFFING SURVEY'. Below the header is a navigation bar with 'Main Menu', 'FAQs', and 'Contact Us' links. A 'Logout' link is also present, along with contact information: dsd.education.surveys@census.gov and 'Help Telephone: 1-866-208-7437'. The main content area is titled 'SASS Control Center' and contains a 'Menu' section with links for 'Complete the Screener Interview', 'Upload a Teacher List', 'Status of Questionnaires', and 'Request a Replacement Questionnaire'. The central text explains that the Control Center is a tool for schools to provide basic information, check questionnaire status, request replacements, and upload teacher lists. It includes an 'ACTION ITEMS' section with a deadline of September 9, 2011, and instructions regarding the Screener Interview and Teacher Listing Form.

Complete the Screener Interview

The screenshot shows the 'Request a Replacement Questionnaire' page in a Windows Internet Explorer browser. The browser's address bar displays the URL: https://sasscc-butle344.centurion-qa.ssd.census.gov/sasscc/request_replacement_questionnaire. The page contains a 'SIGN IN TO SURVEY' form. The form has two columns: the left column is for first-time users who need to enter a 'Survey Key' and click 'Validate Survey Key'; the right column is for returning users who need to enter 'Username' and 'Password' and click 'Login'. Below the form, there is contact information: '1-800-221-1204' and dsd.education.surveys@. A warning message at the bottom states: 'You have accessed a UNITED STATES GOVERNMENT computer. Use of this computer without authorization or for purposes for which authorized not been extended is a violation of Federal law and can be punished with fines or imprisonment (PUBLIC LAW 99-474). System usage may be monitored.' The browser's status bar at the bottom indicates 'Acting as Collection Agent'.

Status of Questionnaires

Main Menu **FAQs** **Contact Us**

[Logout](#)
dsd.education_surveys@census.gov
 Help Telephone: 1-866-208-7437
 8:00am-8:00pm EST (M-F)

SASS Control Center

Menu

- Complete the Screener Interview
- Upload a Teacher List
- Status of Questionnaires
- Request a Replacement Questionnaire

Please record the name and contact information of the person responsible for each form.

Screener Interview

Respondent Name	Respondent E-mail	Phone Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Status	Notes	
Not complete	<input type="text"/>	

Teacher Listing Form

Respondent Name	Respondent E-mail	Phone Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Status	Notes	
Not received	<input type="text"/>	

Principal Questionnaire

Respondent Name	Respondent E-mail	Phone Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Status	Notes	
<input type="text"/>	<input type="text"/>	

Request a Replacement Questionnaire

SASS SCHOOLS & STAFFING SURVEY

Main Menu **FAQs** **Contact Us**

[Logout](#)
dsd.education_surveys@census.gov
 Help Telephone: 1-866-208-7437
 8:00am-8:00pm EST (M-F)

SASS Control Center

Menu

- Complete the Screener Interview
- Upload a Teacher List
- Status of Questionnaires
- Request a Replacement Questionnaire

Select the questionnaire(s) that you are requesting and click the Request Replacement Questionnaires box below.

Questionnaire	Request Paper Questionnaire
Teacher Listing Form	<input type="checkbox"/>
Principal Questionnaire	<input type="checkbox"/>
School Questionnaire	<input type="checkbox"/>
Library Media Center Questionnaire	<input type="checkbox"/>

OMB No. 1850-0598
 OMB Expiration Date: 12/31/2013

[Burden Statement](#) [Accessibility](#) [Privacy](#) [Security](#)

Acting as Collection Agent