

2012 Census of Governments Survey of Public Employment and Payroll (Forms E-1, E-2, E-3, E-4, E-5, E-6, E-7 and E-9) - Draft Screen Shots - 1/23/12

Login

OMB No.: 0607-0452 Approval Expires: 04/30/2013



## 2012 Census of Governments Survey of Public Employment & Payroll



Website: [Census of Governments - Employment](#)  
Email: [govs.employ@census.gov](mailto:govs.employ@census.gov)  
Telephone: 1-800-642-4901 weekdays, 7am to 5pm EST

**You have been logged out.**

**Welcome to the Survey of Public Employment & Payroll**

- The due date is **April 30, 2012**.
- This is the web collection system that enables public entities to respond to the U.S. Census Bureau's Survey of Public Employment & Payroll via the Internet.

**Login**

- To Login, please enter the User ID and Password indicated on your form and press the "Login" button.
- User ID and Password are case sensitive.
- If you forgot your User ID and/or Password, contact us at 1-800-832-2839 weekdays between 7am to 5pm EST.

**Please note: You will be logged out of the system after 45 minutes of inactivity. No data will be lost.**

User ID:

Password:

**REPORT ONLINE:** It's fast and secure. Respond to this survey via the Internet at the following web address using the supplied User ID and Password: <https://respond.census.gov/aspep>

User ID:


Password:

**\*\* WARNING \*\***

You have accessed a UNITED STATES GOVERNMENT computer. Use of this computer without authorization or for purposes for which authorization has not been extended is a violation of Federal law and can be punished with fines or imprisonment (PUBLIC LAW 99-474). System usage may be monitored, recorded, and subject to audit. Use of this system indicates consent to monitoring and recording.

## General Instructions

OMB No.: 0607-0462 Approval Expires: 04/30/2013



### 2012 Census of Governments Survey of Public Employment & Payroll E-3: Special Districts and Local Agencies



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**Your Agency:** CHEROKEE COUNTY NURSING HOME Website: [Census of Governments - Employment](#)  
Email: [govs.employ@census.gov](mailto:govs.employ@census.gov)  
Telephone: 1-800-642-4901 weekdays, 7am to 5pm EST

#### General Instructions

The Survey of Public Employment and Payroll collects data on state and local government employment and payrolls for the **pay period that includes March 12, 2012**. The data collected on this survey are not confidential and we ask that no personally identifiable information be included.


Be sure to exclude employees on unpaid leave, unpaid officials, pensioners, and contractors and their employees and also be sure to exclude any lump sum payments paid to employees. Further specific instructions on what type of information to include or to exclude while reporting are available preceding the appropriate sections of the survey.

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# Main Menu

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## 2012 Census of Governments Survey of Public Employment & Payroll E-1: State Agencies



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**Your Government:** LOUISIANA COM AND TECH COL SYSTEM  
JEFFERSON CAMPUS

Website: [Census of Governments - Employment](#)  
Email: [govs.employ@census.gov](mailto:govs.employ@census.gov)  
Telephone: 1-800-642-4901 weekdays, 7am to 5pm EST

### Main Menu

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<a href="#">Start</a>	Full-Time Employees Standard Weekly Hours	Not Started
<a href="#">Start</a>	Employees, Payroll, and Part-Time Hours	Not Started
<a href="#">Start</a>	Remarks	Not Started
<a href="#">Start</a>	Certification	Not Started
<a href="#">Start</a>	Review and Submit	Not Started

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# Address Verification

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### Address Verification

**ATTN: DIRECTOR  
5200 BLAIR ST  
METAIRIE, IOWA 70001-5605**

**1. Is your addressee title/department and mailing address the same as shown above?**

Yes  
 No

**Update correct mailing information below:**

Addressee Title or Department:

Street 1:

Street 2:

City:

State:

Zip Code:  -

[Save and Continue](#)

# Full-Time Employees Standard Weekly Hours

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## 2012 Census of Governments Survey of Public Employment & Payroll E-2: State Institutions of Higher Education



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Your Government: METROPOLITAN STATE UNIVERSITY

Website: [Census of Governments - Employment](#)

Email: [govs.employ@census.gov](mailto:govs.employ@census.gov)

Telephone: 1-800-642-4901 weekdays, 7am to 5pm EST

### Full-Time Employees Standard Weekly Hours

#### 2. On average, how many hours per week do the majority of your full-time employees work?

**Include**

- Persons paid to work the number of hours that represents regular, full-time employment.
- Temporary or seasonal employees who are working the number of hours that represents regular, full-time employment.
- Officials paid on salary basis; by fees or commissions; on a per meeting basis; or a flat sum quarterly, semi-annually, or annually.

**Exclude**

- Employees on unpaid leave, unpaid officials, pensioners, and contractors and their employees.

- 40 hours or more
- 37.5 to 39.9 hours
- 34 to 37.4 hours
- 32 to 33.9 hours
- 30 to 31.9 hours
- No Full-Time Employees

#### 3. For the majority of instructional personnel, over how many months are their salaries disbursed?

**Include:**

- College and other postsecondary teachers and researchers

Select One ▾

#### 4. For the majority of other paid employees, over how many months are their salaries disbursed?

**Include:**

#### 4. For the majority of other paid employees, over how many months are their salaries disbursed?

**Include:**

- Paid student help
- Administrative
- Clerical
- Custodial
- Cafeteria
- Health
- Law enforcement
- Employees engaged in research
- Other employees

Select One ▾

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Employees, Payroll, and Part-Time Hours

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**2012 Census of Governments  
Survey of Public Employment & Payroll  
E-1: State Agencies**



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**Employees, Payroll, and Part-Time Hours**

	Full-Time Employees		Part-Time Employees		
	Number of Full-Time Employees	Gross Payroll	Number of Part-Time Employees	Gross Payroll	Hours Paid
Weekly	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>
Bi-Weekly	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>
Twice a Month	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>
Monthly	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>
Quarterly	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>
Semi-Annually	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>
Annually	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>	\$ <input type="text"/> .00	<input type="text"/>

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Remarks

OMB No.: 0807-0462 Approval Expires: 04/30/2013



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**Remarks**

**Use this space to:**

- a) Explain any significant changes to employment or payroll occurring within the last year that would aid in understanding this report;
- b) Describe any difficulties you encountered in completing this form;
- c) List the groups of employees for which you were unable to supply information;
- d) Provide contact information for other people who assisted you in completing this report.

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# Certification

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## 2012 Census of Governments Survey of Public Employment & Payroll E-1: State Agencies



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JEFFERSON CAMPUS

Website: [Census of Governments - Employment](#)  
Email: [govs.employ@census.gov](mailto:govs.employ@census.gov)  
Telephone: 1-800-642-4901 weekdays, 7am to 5pm EST

### Certification

**The information provided is substantially accurate and has been prepared in accordance with the instructions.**

*\*denotes mandatory field*

Name\*

Title

Telephone\*  -  -  Extension

Fax  -  -

E-mail Address

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## Data Review

OMB No.: 0607-0462 Approval Expires: 04/30/2013



### 2012 Census of Governments Survey of Public Employment & Payroll E-1: State Agencies



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Telephone: 1-800-642-4901 weekdays, 7am to 5pm EST

#### Data Review

Please review your responses.  
You may select a screen name under the Section column to return to the question(s) and review/update your responses.  
After reviewing your responses, please submit your data by selecting the "Submit Data" button.

\*Please note: After you submit your data, changes cannot be made. If you need to make changes after you submit, you must contact the Census Bureau at 800-642-4901 to unlock your data submission.

Section	Status
<a href="#">Address Verification</a>	
<a href="#">Full-Time Employees Standard Weekly Hours</a>	
<a href="#">Employees, Payroll and Part-Time Hours</a>	
<a href="#">Remarks</a>	
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(The edits are not yet incorporated into the instrument, so this screen does not yet show status.)