Screen Shots from the Consumer Expenditure Diary Survey

	CONSUMER EXPENDIT DIARY SURVEY		
	Login		
	ate information and click the "Login" button		
Username and Password are c			
Username:	Forgot username?		
Password: Login	Forgot password?		
Please note: sessions	will expire (requiring you to log back in) after 15	minutes of inactivity. No da	ata will he lost
Fieuse note, sessions	The expire (requiring \$50 to log back in) arter 15	minutes of matching. No u	
	MENT computer. Use of this computer without authorization or for purposes for which a AW 99-474). System usage may be monitored, recorded, and subject to audit. Use of		

Figure 1: Login Screen

	sus		IMER EX DIARY SU	PENDITURE JRVEY		
Instructio	ns	Summary Scre	en	Review/Print Expen	ises	About the Survey
	Construction of the second second	for these peop	Contraction of the second second			Logout
Kathleen	, N	licholas	, Nat	haniel .		
Examples:						
 breakfast buffet carry-out lunch dinner at restaura 	• pizza deli • Chinese t ant • child's sc	takeout • pretzels at	a ballgame 🔹 i	croissant from cafe ce cream from truck wedding reception caterer		ending machine convenience store soda at movies
 carry-out lunch dinner at restaura 	• Chinese t ant • child's sc	takeout • pretzels at	a ballgame • i ern • t	ce cream from truck	 hot dog from popcorn and 	convenience store
 carry-out lunch dinner at restaura 	• Chinese t ant • child's sc	takeout • pretzels at hool lunch • wine at tav	a ballgame • i ern • t	ce cream from truck wedding reception caterer Clothing, Shoes, Jewe Alcohol Include (Check all that an	hot dog from popcorn and Iry, and Acc. Total Alc ply) Cost	convenience store soda at movies All Other Products/Services
 carry-out lunch dinner at restaura Food and Drink Away 	• Chinese t ant • child's so / from Home	takeout • pretzels at hool lunch • wine at tav Food and Drink for Home	a ballgame • i ern • u e Consumption	ce cream from truck wedding reception caterer Clothing, Shoes, Jewe Cost (Check all that ap	hot dog from popcorn and Iry, and Acc. Total Alc ply) Cost	convenience store soda at movies All Other Products/Services

Figure 2: Food and Drink Away From Home (No Scrolling)

Food and Drink Away from Home	Food and Drink for Home Cons	umption Clo	thing, Shoes, Jewelry, a	and Acc.	All Other Products/Se	ervices	
Meal Type Description	n Where Purchased	Total Cost with tax and tip	Alcohol Included? (Check all that apply) Wine Beer Other	Total Alcohol Cost	Date Purchased	Clear	
Lunch 💌 food	Vending Machines or N	\$10.00		\$5.00	03-16-2011 💌	0	
Select One 💌	Select One				Select One 💌	9	
Select One 💌	Select One				Select One 💌	0	
Select One 💌	Select One				Select One 💌	0	
Select One 💌	Select One				Select One 💌		
Select One 💌	Select One				Select One 💌	0	
Select One 💌	Select One				Select One 💌	0	
Select One 💌	Select One				Select One 💌	0	
Select One 💌	Select One				Select One 💌		
Select One 💌	Select One				Select One 💌	0	
Add Rows Save and Submit]						
Burden Statement	Accessibility		Privacy		Security		
one							*
	Close	4				•	•
Page: 1 of 36 Words: 9,552 🔇					🗟 🗏 📃 100% 🕞		+

Figure 3: Food and Drink Away From Home (Scrolled Down)

Bureau of the Census	C	ONSUMER E DIARY S		RE		
Instructions	Sum	mary Screen	Review/Print	Expenses	About the Surve	y
Please report expens Kathleen	ses for thes , Nicholas		ır household: athaniel		Lo	gout
Examples: • eggs • cereal • whole milk • white bread • sugar • cooking oil	• tea • cola • ground coffee	• beer • apple juic • liquor • tomato ju • oranges • carbonate	iice • tomato j	uice • whole chic		
• eggs • cereal • whole milk • white bread	 cola ground coffee 	• liquor • tomato ju	vice • tomato j ed water • carbonat	uice • whole chic	ken • shellfish	ervices

Figure 4: Food and Drink for Home Consumption (No Scrolling)

	What did you buy or pay for?	Is this item?	Total Cost without tax	purchased for someone not in household	Date Purchased	Clear
		Select One			Select One 💌	9
		Select One			Select One 💌	9
		Select One			Select One 💌	9
		Select One			Select One 💌	0
		Select One			Select One 💌	9
		Select One			Select One 💌	9
		Select One			Select One 💌	0
		Select One			Select One 💌	9
		Select One			Select One 💌	9
		Select One			Select One 💌	0
Add Rows	Save and Submit				Date	of purchase
Burd	en Statement	Accessibility	Priv	асу	Security	

Figure 5: Food and Drink for Home Consumption (Scrolled Down)

		MER EXPEI IARY SURV				
Instructions	Summary Scre	en Rev	view/Print Exper	nses	About the Survey	
Please report expenses (athleen	s for these peopl Nicholas	e in your hou ', Nathani			Logo	out
Examples: • shirt • suit • sandals • sweater • dress • sneakers • shorts • pants • shoe rep	• team uniform • s	loves • wat lippers • nec ance costume • belt	klace • lingerie	• coat • jacket • windbreaker		
• shirt • suit • sandals • sweater • dress • sneakers	• team uniform • s	lippers • nec lance costume • belt	klace • lingerie	• jacket • windbreaker	All Other Products/Serv	rices

What did you buy or pay for?	Total Cost without tax	Was the item for	Age		purchased for someone not in household	Date Purchased	Clear
		Select One 💌	Select One	•		Select One 💌	0
		Select One 💌	Select One	•		Select One 💌	0
		Select One 💌	Select One	-		Select One 💌	0
		Select One 💌	Select One	•		Select One 💌	0
		Select One 💌	Select One	•		Select One 💌	0
		Select One 💌	Select One	-		Select One 💌	0
		Select One 💌	Select One	•		Select One 💌	0
		Select One 💌	Select One	-		Select One 💌	0
		Select One 💌	Select One	-		Select One 💌	0
		Select One 💌	Select One	-		Select One 💌	0
Add Rows Save and Submit							Clear
Burden Statement	Accessibi	lity	Pri	vacy		Security	

Figure 7: Clothing, Shoes, Jewelry, and Accessories (Scrolled Down)

Bureau of the Census	CC	DNSUMER E DIARY S	XPENDITURE SURVEY	
Instructions	Summ	nary Screen	Review/Print Expenses	About the Survey
Please report expe Kathleen Examples:	nses for these , Nicholas	, Na	It household: Ithaniel • hand soap • paper towels	About the Survey Logout
• gasoline • cordless	s telephone • DVD re an (curtains) • bus far		 dish soap bath towels power tools rent 	cook book • cable TV bill • airline fares • color television
• gasoline • cordless	an (curtains) • bus far		• power tools • rent	airline fares color television

Figure 8: All Other Products/Services (No Scrolling)

What did you buy or pay for?	Total Cost without tax	purchased for someone not in household	Date Purchased	Clear
			Select One 💌	9
			Select One 💌	0
			Select One 💌	0
			Select One 💌	0
			Select One 💌	0
			Select One 💌	9
			Select One 💌	9
			Select One 💌	9
			Select One 💌	9
			Select One 💌	0
Add Rows Save and Submit				
Burden Statement	Accessibility	Privacy	Sec	urity

Figure 9: All Other Products/Services (Scrolled Down)

Bureau	i the Census CONSUMER EXPENDITURE DIARY SURVEY	
	Close Instructions	
Table	of Contents	
• Hi • Di	neral Instructions w to Complete Your Diary ry Examples iquently Asked Questions	
Gene	ral Instructions	
	this diary for an entire two-week period, enter EVERYTHING you and the people on your list spend money you buy, the services you use, the household expenses you have during the week - no matter how large o	
We reco	mend that you record your expenses <u>each day</u> . Think about where you went and what you've done.	
Talk to t	e people on your list everyday to find out how they spent their money.	
Include p	ayments by:	
Done		<u>A</u>

Figure 10: Instructions Tab (No Scrolling)¹

¹ Clicking the link opens a new page in the browser.

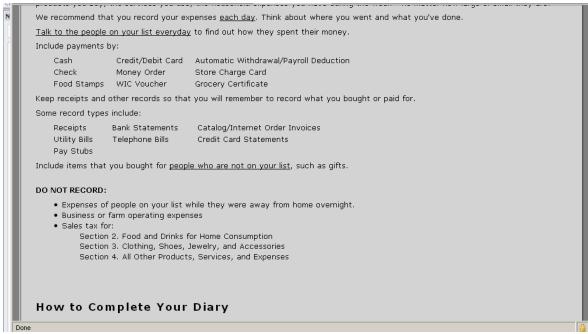


Figure 11: Instructions Tab (Scroll Down 1)

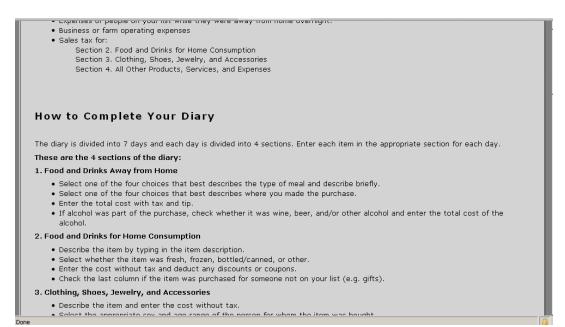


Figure 12: Instructions Tab (Scroll Down 2)

4. All Other Products, Services, and Expenses

- Describe the item and enter the total cost without tax.
- Check the last column if the item was purchased for someone not on your list (e.g. gifts).

Diary Examples

1. Food and Drinks Away from Home

- Fast Food, Take-out, Delivery, Concession
- Full Service Places (you pay AFTER you eat/drink)
- Vending Machines or Mobile Vendors (include vending machines, carts, & trucks that move from place to place)
- Employer and School Cafeterias (includes elementary school pre-payments)

2. Food and Drinks for Home Consumption

- Grain Products (cake mixes, cereal, cornmeal, flour, pasta, rice, spaghetti, etc.)
- Bakery Products (cakes, cookies, frozen waffles, pies, white bread, other bread, etc.)
- Beef (briskets, ground beef, round & other roasts, sirloin, etc.)
- Pork (bacon, ham, pork chops, sausage, etc.)
- Poultry (chicken parts, duck, whole turkey, etc.)
- Other meats (bologna, frankfurters, lamb, liverwurst, organ meats, salami, etc.)
- Fish & Seafood (fish, shellfish, etc.)
- Oils, Fats & Dressings (salad dressing, shortening, vinegar, etc.)
- Eggs & Dairy Products (butter, cream, cheese, ice cream, skim milk, powdered milk, etc.)
- Fruits & Fruit Juices (apples, bananas, cranberry juice, oranges, orange juice, etc.)
- Sugar, Sugar Substitutes & Sweets (artificial sweeteners, candy, gum, jams, jellies, etc.)
 Vogetables & Vogetable juices (bases com letture, potatoes, temates juice, s

Figure 13: Instructions Tab (Scroll Down 3)



Figure 14: Instructions Tab (Scroll Down 4)

- nousewares a smail nouseriola Appliances (cienciers, concer makers, cooking atensis, animerware, grassware, nons, atensis, pots & pans, telephones, & toasters, etc.)
- Home Furnishings, Decorative Items, Linens, & Major Appliances (art work, clocks, curtains, lamps, picture frames, pillows, plants, refrigerators, rugs, sheets, sofas, stoves, table cloths, tables, towels, vases, etc.)
- Home Maintenance, Hardware, Lawn Supplies & Services (hand tools, improvement & repair equipment, lawn/garden equipment, nails, power tools, screws, supplies, services, etc.)
- Housing Expenses (cable service, electricity, garbage removal, heating/cooling, insurance, maintenance fees, mortgage payments, property taxes, rent, telephone, etc.)
- Entertainment/Amusements & Sports/Recreation (admissions to movies, clubs, sporting & cultural events, camping, CDs, concert
 tickets business and a supersonal state of the sports of the state of the sports of the spor
- tickets, hunting, sports & exercise equipment, tapes, toys, TVs, video/stereo equipment, video purchase/rental, etc.) • Transportation Expenses (airline fares, buses, car rental, commuter fares, new & used cars, maintenance and repair, parking fees, taxis. toils. train fares. etc.)
- School Expenses (daycare, high school & college tuition, room & board, school supplies, textbooks, etc.)
- All Other Expenses (alteration and repair of household furnishings, ATM service fees, babysitting, books, club dues, diaper services, donations, legal & accounting fees, magazines, newspapers, pet supplies & veterinary services, photographic supplies, postage, sewing goods, shipping & handling, stationery, etc.)

Frequently Asked Questions

1. How detailed should my descriptions be?

Please refer to the examples in your Web Diary reference card or within the actual Web Diary itself. Each section of the Web Diary has a list of examples of how detailed your expenses should be recorded.

2. How should I record multiple quantities?

If the items are identical, you can combine them on the same line and enter the total cost of all the items.

3. How should I record pre-payments such as a subway fare card?

Record the expense when you pay for it, not when you use it.

4. How should I record credit card purchases?

Record the individual expense on the day that you use your credit card to pay for something, not on the day you pay your entire credit card bill.

5 Should Leocord automatic deductions taken from my nauchock or hank account?

Figure 15: Instructions Tab (Scroll Down 5)

card bill.

Done

Done

5. Should I record automatic deductions taken from my paycheck or bank account?

Yes, record automatic deductions (such as health insurance premiums taken out of your account or paycheck) only if they are deducted that week. Write them in the section called All Other Products, Services, and Expenses (Section 4).

6. Should I record typical monthly bills?

Yes, record typical monthly bills only if you pay them during the week that you have the diary. Include them in the section called All Other Products, Services, and Expenses (Section 4).

7. What should I do when I use coupons, discount cards, or loyalty cards?

Subtract the discount from the original price and include the amount that you paid.

8. Can I just give you receipts instead of entering the information in the Web Diary?

No, we need you to actually enter the information in the diary in order for us to capture your information. However, we encourage you to save your receipts to review them at the end of the week and record any missed items if necessary.

9. How should I record items if I don't know whether it includes tax?

Write down the amount paid.

10. What if I make a contribution or charitable donation?

Record money contributions or donations in the section called All Other Products, Services, and Expenses (Part 4).

11. What about gift certificates or gift cards?

If you buy a gift certificate to give to someone, write down the cost of it under the appropriate section (e.g. a certificate to a clothing store would go under Clothing, Shoes, Jewelry, and Accessories (Section 3) and a certificate to a department store would go under All Other Products, Services, and Expenses (Section 4)). If you buy something using a gift card, enter the full amount for your purchase ignoring the gift card.

12. What do I do about returns & exchanges?

If an item is bought and returned during the diary week, it can be cleared from the Web Diary by clicking the delete button to the far right of the item's expense row. If it was bought outside the week and returned during the week, do not record this expense. If an item is exchanged during the week, change the entry. If the new cost is different, simply delete the old cost and enter the new cost.

13. Should I record subsidized/reimbursed expenses?

Yes, but if someone not on your list pays for or helps pay for an expense or if you will be reimbursed for an expense, only record any extra amount that you or someone on your list has to pay.

14. What should I do about shipping & handling costs?

Record the items bought under the appropriate section and then record the shipping and handling cost separately under the section called All Other Products. Services. and Expenses (Section 4).

Figure 16: Instructions Tab (Scroll Down 6)

1. what should 1 to about shipping α naturing costs: Record the items bought under the appropriate section and then record the shipping and handling cost separately under the section

called All Other Products, Services, and Expenses (Section 4).

15. What's the difference between a concession stand and a mobile vendor?

A concession stand has to stay in a permanent location and a mobile vendor does not. Some mobile vendors may seem permanent because they are usually in the same location, but they are still considered mobile vendors because they have the option to change locations.

Definitions

Meal Type (Food and Drink Away from Home) - use the dropdown box to select the meal for which the Food and Drink Away from Home that was purchased by someone in your household. For example: Breakfast, Lunch, Dinner, or Snack/Other.

Description (Food and Drink Away from Home) - type in a brief description of the Food and Drink Away from Home that was purchased by someone in your household. Suggested descriptions will appear as you type in the field. Press ENTER to select the closest match, or simply keep typing to provide a more unique or detailed description if the suggested description is not an adequate match. For ease of use, we recommend selecting the suggested descriptions when possible.

Where Purchased (Food and Drink Away from Home) - use the dropdown box to select location where the Food and Drink Away from Home was purchased by someone in your household. For example: Fast Food, Take out, Concession; Full Service Place; Vending Machines or Mobile Vendors; or Employer or School Cafeteria.

Total Cost with tax and tip (Food and Drink Away from Home) - for purchases of Food and Drink Away from Home, enter the total cost of the purchase, including any taxes and tips.

Alcohol Included? (Food and Drink Away from Home) - if alcohol was purchased in addition to the meal, click on the appropriate check box to select which alcohol was included. If more than one type alcohol beverage was included (e.g. beer, wine, or other) you may select multiple categories.

Total Alcohol Cost (Food and Drink Away from Home) - enter the total cost of all alcohol purchases for the meal. Note that this cost should be separate from the "Total Cost with tax and tip".

What did you buy or pay for? (Food and Drink for Home Consumption) - type in a brief description of the Food and Drink for Home Consumption that was purchased by someone in your household. Suggested descriptions will appear as you type in the field. Press

Figure 17: Instructions Tab (Scroll Down 7)

Record the items bought under the appropriate section and then record the shipping and handling cost separately under the section called All Other Products, Services, and Expenses (Section 4).

15. What's the difference between a concession stand and a mobile vendor?

A concession stand has to stay in a permanent location and a mobile vendor does not. Some mobile vendors may seem permanent because they are usually in the same location, but they are still considered mobile vendors because they have the option to change locations.

Definitions

Done

Meal Type (Food and Drink Away from Home) - use the dropdown box to select the meal for which the Food and Drink Away from Home that was purchased by someone in your household. For example: Breakfast, Lunch, Dinner, or Snack/Other.

Description (Food and Drink Away from Home) - type in a brief description of the Food and Drink Away from Home that was purchased by someone in your household. Suggested descriptions will appear as you type in the field. Press ENTER to select the closest match, or simply keep typing to provide a more unique or detailed description if the suggested description is not an adequate match. For ease of use, we recommend selecting the suggested descriptions when possible.

Where Purchased (Food and Drink Away from Home) - use the dropdown box to select location where the Food and Drink Away from Home was purchased by someone in your household. For example: Fast Food, Take out, Concession; Full Service Place; Vending Machines or Mobile Vendors; or Employer or School Cafeteria.

Total Cost with tax and tip (Food and Drink Away from Home) - for purchases of Food and Drink Away from Home, enter the total cost of the purchase, including any taxes and tips.

Alcohol Included? (Food and Drink Away from Home) - if alcohol was purchased in addition to the meal, click on the appropriate check box to select which alcohol was included. If more than one type alcohol beverage was included (e.g. beer, wine, or other) you may select multiple categories.

Total Alcohol Cost (Food and Drink Away from Home) - enter the total cost of all alcohol purchases for the meal. Note that this cost should be separate from the "Total Cost with tax and tip".

What did you buy or pay for? (Food and Drink for Home Consumption) - type in a brief description of the Food and Drink for Home Consumption that was purchased by someone in your household. Suggested descriptions will appear as you type in the field. Press

Figure 18: Instructions Tab (Scroll Down 8)

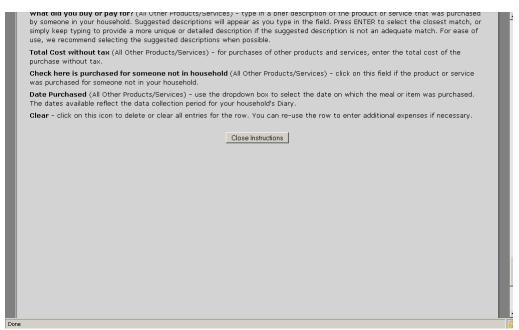


Figure 19: Instructions Tab (Scroll Down 9)



Figure 20: Summary Screen (No Scrolling)

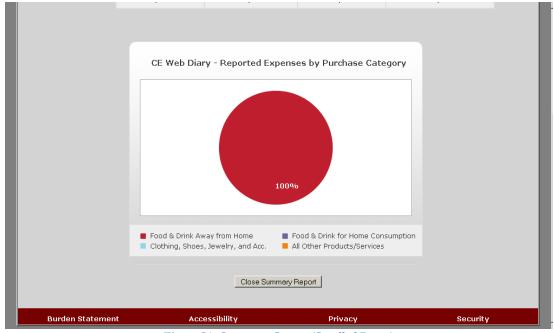


Figure 21: Summary Screen (Scrolled Down)

					_	<u>г</u>	
Meal Type	Description	Restaurant Type	Total Cost with tax & tip	Wine	Beer	Other	Total Cost of Alcohol
nch 1	food	Vending Machines or Mobile	\$10.00	√			\$5.0
				_		Ц	
				_		Н	
				_		H	
					┝	Η	
						Η	
					┢	H	
						Ц	
						Ц	
						\vdash	
						\vdash	
				—	-	Н	
					┢╴	Η	
5,5,6				-		Η	
						\square	
						\Box	
						\Box	
						Ц	

Figure 22: Review/Print Expenses: Food and Drinks Away from Home²

 $^{^{2}\}text{A}$ PDF with one page for each of the 4 categories is generated with this tab is clicked.

od and Drinks for Home Consumption						
Items you bought or paid for	Item Type	Total Cost without tax	Purchase for someo not on yo list			
		-				
		3				
		a 7				
			_			
		<i></i>				

Figure 23: Review/Print Expenses: Food and Drink for Home Consumption

Clothes, Shoes, Jewelry, and Accessories						
Items you bought or paid for	Total Cost without tax	For Male/ Female	For Age(s)	Purchase for some or not on you list		
		2				
		1				



DIARY SURVEY

Close About Survey

What is the Consumer Expenditure Survey?

The Consumer Expenditure Survey collects information from the Nation's households and families on their buying habits (expenditures), income, and household characteristics. The strength of the survey is that it allows data users to relate the expenditures and income of consumers to the characteristics of those consumers. The survey consists of two components, a quarterly Interview Survey and a weekly Diary Survey, each with its own questionnaire and sample.

In the Diary Survey, respondents are asked to keep track of all their purchases made each day for two consecutive 1-week periods. Participants receive each weekly diary during a separate visit by a Census Bureau interviewer. For more information on the CE Surveys, visit the CE website at www.bls.gov/cex .

How are data from the Consumer Expenditure Survey used?

Data from the Consumer Expenditure Survey are used in a number of different ways by a variety of users. One important use of the survey is for the periodic revision of the Bureau of Labor Statistics Consumer Price Index (CPI). The Bureau uses survey results to select new market baskets of goods and services for the CPI, to determine the relative importance of CPI components, and to derive new cost weights for the market baskets. Market researchers find the data useful in analyzing the demand for groups of goods and services. The data allow them to track spending trends of different types of consumer units. Government and private agencies use the data to study the welfare of particular segments of the population, such as those consumer units with a reference person aged 65 and older or under age 25, or for low-income consumer units. Economic policymakers use the data to study the impact of policy changes on the welfare of different socioeconomic groups. Researchers use the data in a variety of studies, including those that focus on the spenditures on various expenditure components including new types of goods and services, gift-giving behavior, consumption studies, and historical spending trends.

Burden Statement	Accessibility	Privacy	Security	
		1 0 7 12		

Figure 25: About the Survey Tab³

³ This is scrolled down a little because only the header, which is the same throughout the survey, is cut off. Clicking this tab opens a new page in the browser.

Items you bought or paid for	Total Cost without tax	Pure for se not e
		_
		_