





## 2012 Census of Governments Survey of Public Pensions F-12: State-Administered Pension Plans



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Pension Plan: Prince George's County  
Department of Sanitation

Website: [Survey of Governments - Finance](#)  
Email: [govs.pensions@census.gov](mailto:govs.pensions@census.gov)  
Telephone: 1-888-529-1963 weekdays, 7am to 5pm EST

### General Instructions

Before completing the survey, please read carefully each part and all related definitions and instructions.

#### Note especially:

1. To complete this survey, you will need the Comprehensive Annual Financial Report (CAFR) for the retirement system listed above (*Use the annual report if the retirement system does not have a CAFR*).
2. If you are including data for **any retirement system(s) administered in addition to the system identified** above, list retirement system(s) in the Remarks section.
3. Report corporate stocks and bonds at market value, and adhere to Governmental Accounting Standards Board (GASB) guidelines when reporting gains and losses on investments.
4. Report figures relating to all accounts and reserves of the system, including amounts for retirement, disability, survivors', and other benefits, as well as amounts for administration of the system. Exclude transfers between reserves of the system.
5. Do **not** delay reporting to await finally audited figures, if substantially accurate figures can be supplied on a preliminary basis.

The data collected on this survey are not confidential and we ask that no personally identifiable information be included. Further specific instructions on what type of information to include or to exclude while reporting are available preceding the appropriate sections of the survey.

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 Survey of Public Pensions  
 F-11: Locally Administered Defined Benefit Plans



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Due date: February 15, 2013

Action	Description	Summary	Status
<a href="#">Review</a>	Address Verification	0 issues	✔ Completed
<a href="#">Review</a>	Retirement System Coverage and Organizational Information	0 issues	✔ Completed
<a href="#">Review</a>	Plan Information for Defined Benefit Plans	0 issues	✔ Completed
<a href="#">Review</a>	Ending Date of Fiscal Year (must be completed prior to entering data)	0 issues	✔ Completed
<a href="#">Review</a>	Membership and Benefits for Defined Benefit Plans	0 issues	✔ Completed
<a href="#">Review</a>	Receipts for Defined Benefit Plans	1 issue	✔ Completed
<a href="#">Resume</a>	Payments for Defined Benefit Plans	1 issue	In Progress
<a href="#">Review</a>	Cash and Investments for Defined Benefit Plans	0 issues	✔ Completed
<a href="#">Resume</a>	Remarks	0 issues	In Progress
<a href="#">Start</a>	Contact Information (must be completed prior to submission)		Not Started

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# 2012 Census of Governments Survey of Public Employment & Payroll E-4 – Municipalities, Counties, Townships



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Government: Prince George's County  
Department of Sanitation

Website: [Census of Governments - Employment](#)  
Email: [govs.employ@census.gov](mailto:govs.employ@census.gov)  
Telephone: 1-800-590-2748 weekdays, 7am to 5pm EST

## Address Verification

ATTN: FINANCE DEPARTMENT  
4600 SILVER HILL ROAD  
SUITLAND, MD 2000-1111

**1** Is your addressee title/department and mailing address the same as shown above?

- Yes
- No

Enter correct information for any errors in the mailing address below:

(Max length: 42 characters)

Addressee Title or Department: ATTN:

(Max length: 42 characters)

Street 1:

(Max length: 42 characters)

Street 2:

(Max length: 26 characters)

City:

State:

Zip Code:  -

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### Retirement System Coverage and Organizational Information

#### 2. Which one of the following best describes the retirement system?

- All contributions for retirement are forwarded to a private insurance carrier as premiums paid for the purchase of annuity policies for the members of the plan.
- All members of the plan belong to the Teachers Insurance and Annuity Association (ITAA) without any state- or locally-administered supplemental retirement coverage.
- Payments for service, disability, or survivor benefits are paid directly from the general funds of the administering government to the beneficiary. There is no separate retirement system fund.
- Employer and/or employee contributions finance the system. The system is a separate accounting fund from the administering state government.

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## Plan Information for Defined Benefit Plans

3. Which one of the following best describes the type of employees to whom active membership in the retirement system(s) is available?

- Policemen only
- Firemen only
- Policemen and firemen only
- School employees only – including non-teaching personnel as well as teachers
- Teachers only – instructional staff (including supervisory personnel, but not other school employees)
- Other specific group(s)

Specify group(s):

- General coverage – All employees (or all regular or full-time employees), subject only to the following exclusions

Specify exclusions:

4. Are new employees covered under this defined benefit plan?

- Yes
- No



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### Plan Information for Defined Benefit Plans

- 4. Are new employees covered under this defined benefit plan?  
 Yes  
 No
  
- 5. In addition to the defined benefit plan reported in this survey, does this public retirement system offer a defined contribution plan?  
 Yes  
 No
  
- 6. In addition to the defined benefit plan reported in this survey, does this public retirement system offer a postemployment healthcare plan?  
 Yes  
 No



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## Ending Date of Fiscal Year

7. What is the retirement system's fiscal year end date?

Month:  Day:

8. What was the retirement system's latest fiscal year end date that occurred before July 1, 2012? Use this fiscal year data to complete the remainder of this survey even though more recent data may be available.

Month:  Day:  Year:

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### Membership and Benefits for Defined Benefit Plans

9. What was the total number of contributing members of the retirement system during the fiscal year ending March 3, 2012?

**Exclude**

- Beneficiaries

**A. Active members** – Current contributors in contributory systems or employees in non-contributory systems.

1. Employed by the local government(s)

**Include**

- Local agencies

2. Employed by the state government

**Include**

- State institutions and agencies

3. **TOTAL** – (Sum of items A1. through A2)

**B. Inactive members** – Former employees and employees on military or other extended leave without pay having retained retirement credits, but **not currently receiving retirement benefit payments**.

1. Vested

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## Membership and Benefits for Defined Benefit Plans

1. Vested

2. Non-vested

3. TOTAL – (Sum of items B1. through B2)

10. What were the total number of retirees and beneficiaries during the fiscal year ending *FY\_END\_RET*?  
Provide estimates if detailed data are not available.

A. Retirees of system, retired on account of age or service

B. Retirees of system, retired on account of disability



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### Membership and Benefits for Defined Benefit Plans

#### C. Survivors of deceased retirees

11. What was the total number of payees and lump-sum payments made during the fiscal year ending *FY\_END\_RET*?

	Number of Payees	Amount Paid
A. Withdrawals and other one time payments made to members of a deferred retirement option plan (DROP)	<input type="text"/>	\$ <input type="text"/> .00
B. Withdrawals and other one time payments (other than loans) made to present or former members of system		
Exclude		
• Payment to DROP members (reported in item A.)	<input type="text"/>	
C. Lump-sum (nonrecurrent) payments made to survivors of deceased active members or retirees	<input type="text"/>	

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### Receipts for Defined Benefit Plans

#### 12. What was the amount of receipts during the fiscal year ending March 31, 2012?

##### Exclude

- Amounts received from sales of investments
- Amounts received from repayment of loans made to members

##### A. Employee contributions – Total amounts contributed by all member employees or withheld from their salaries for financing benefits.

1. State employees – From employees of the state government, including employees of state colleges and other state institutions and agencies

\$  .00

2. Local employees – From employees of the counties, cities, local public schools, and other local government agencies

\$  .00

##### B. Employer (government) contributions – Total amounts received from state and local governments for financial support of the system, including any taxes credited directly to the system.

1. State government contributions

- a. State contributions to own system on behalf of state employees

\$  .00

- b. State contributions to own system on behalf of local employees

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### Receipts for Defined Benefit Plans

b. State contributions to own system on behalf of local employees

\$  .00

c. TOTAL – (Sum of items B1a. through B1b.)

\$  .00

2. Local government contributions – From counties, cities, local public schools, and other local government agencies

\$  .00

### C. Earnings on investments

#### Include

- Interest
- Dividends
- Rents
- Other earnings on investments

#### Exclude

- Gains and losses on investment transactions (report in question 13.)

1. Rentals from the state government

\$  .00

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## Receipts for Defined Benefit Plans

2. Interest  
\$  .00

3. Dividends  
\$  .00

4. Other investment earnings – Specify:   
\$  .00 200 characters remaining

5. TOTAL – (Sum of items C1. through C4.)  
\$  .00

D. Other receipts – Specify:  
Include  
• Private gifts  
• Donations  
  
\$  .00 200 characters remaining

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### Receipts for Defined Benefit Plans

13. What was the amount of net gains and losses on investments during the fiscal year ending *FY\_END\_RET*?

Report losses as a negative value.

A. Realized net gains or losses on investments

\$  .00

B. Unrealized net gains or losses on investments

\$  .00

C. TOTAL – (Sum of items A. through B.)

\$  .00

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### Payments for Defined Benefit Plans

**14. What was the amount of payments during the fiscal year ending March 31, 2012?**

**Exclude**

- Amount paid out for purchase of investments and loans made to members
- Deferred retirement option plan (DROP) payments (reported in question 11., Membership and Benefits for Defined Benefit Plans)

**A. Benefit payments** – Report annual amounts.

Please report items **1. through 4. OR item 5.**

1. Retirement benefits

\$  .00

2. Disability benefits

\$  .00

3. Survivor benefits

\$  .00

4. Other benefits

\$  .00

5. **TOTAL** – (Sum of items A1. through A4.)

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## Payments for Defined Benefit Plans

5. **TOTAL** – (Sum of items A1. through A4.)

\$  .00

**B. Withdrawals** – Amounts paid to employees, former employees, or their survivors, representing return of contributions made by employees during the period of their employment, and any interest on such amounts

\$  .00

**C. Administrative expenses**

Include

- Investment fees
- Other administrative expenses

\$  .00

**D. Other payments** – Specify:

\$  .00

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### Cash and Investments for Defined Benefit Plans

15. What was the total amount of cash and investments (at market value) held at the end of the fiscal year ending March 31, 2012?

**Exclude**

- Receivables
- Securities lending collateral

**A. Cash and short-term investments**

1. Cash on hand and demand deposits

\$  .00

2. Time or savings deposits

\$  .00

3. All other short-term investments

**Include**

- Repurchase agreements
- Commercial company paper
- Finance company paper
- Bankers acceptances
- Money market mutual funds

\$  .00

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### Cash and Investments for Defined Benefit Plans

**4. TOTAL – (Sum of items A1. through A3.)**

\$  .00

**B. Federal government securities**

**1. Federal treasury securities – Obligations of the U.S. Treasury and Federal Financing Bank**

**Include**

- Short-term notes

\$  .00

**2. Federal agency**

- a. Securities – Bonds and mortgage-backed securities (where applicable) issued by CCC, Export-Import Bank, FHA, GNMA, Postal Service, and TVA.

**Exclude**

- Directly held mortgages (report in item F.)

\$  .00

- b. Federally-sponsored agencies – Bonds and mortgage-backed securities (where applicable) issued by FHLB, FHLMC, FNMA, and Farm credit banks

**Exclude**

- SLM Corporation (report in item C.)

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## Cash and Investments for Defined Benefit Plans

\$  .00

3. TOTAL – (Sum of items B1. through B2b.)

\$  .00

### C. Corporate bonds, domestic

#### Include

- Debentures and convertible bonds
- Railroad equipment certificates
- Asset-backed securities
- Commercial mortgage-backed securities
- Corporate collateralized mortgage-backed securities
- Private debt
- SLM Corporation

\$  .00



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## Cash and Investments for Defined Benefit Plans

### D. Corporate stocks, domestic

#### Include

- Common and preferred stocks
- Warrants
- Private equity
- Venture capital
- Leveraged buy-outs

#### Exclude

- Money market mutual funds (reported in A3.)
- Other mutual funds (report in item H4.)
- Hedge funds (report in item H4.)

\$  .00

### E. Foreign and international securities

#### Include

- Foreign governments

#### 1. Foreign and international stocks

\$  .00

#### 2. Foreign and international bonds

\$  .00

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## Cash and Investments for Defined Benefit Plans

**3. TOTAL – (Sum of items E1. through E2.)**

\$  .00

**F. Mortgages held directly**

**Exclude**

- Mortgage-backed securities (reported in item B2a. or C.)
- Directly held real property (report in item H1.)

\$  .00

**G. Investments held in trust by other agencies**

**Include**

- Funds administered by private agencies
- Guaranteed investment accounts
- Share of funds in governmental investment accounts

\$  .00



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## Cash and Investments for Defined Benefit Plans

### H. Other investments

1. Real property – Report only directly held property.

**Exclude**

- Property held in investment trusts (report in item H3.)
- Property held in pooled or partnership agreements (report in item H3.)

\$  .00

2. State and local government securities

\$  .00

3. Other investments – Specify:

**Include**

- Property held in pooled or partnership agreements
- Property held in investment trusts
- Investments in real estate investments trusts (REITs)

\$  .00

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## Cash and Investments for Defined Benefit Plans

4. Other securities – Specify:

**Include**

- Shares held in conditional sales contracts
- Direct loans and loans to members
- Derivatives
- Guaranteed investment contracts
- Annuities and life insurance
- Hedge funds
- Mutual funds not reported elsewhere

**Exclude**

- Money market mutual funds (reported in item A3.)

\$  .00

5. TOTAL – (Sum of items H1. through H4.)

\$  .00





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Your Pension Plan: Prince George's County  
Department of Sanitation

Website: [Survey of Governments - Finance](#)  
Email: [govs.pensions@census.gov](mailto:govs.pensions@census.gov)  
Telephone: 1-888-529-1963 weekdays, 7am to 5pm EST

## Cash and Investments for Defined Benefit Plans

I. TOTAL – (Sum of totals for items A. through H.)

\$  .00

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Your Pension Plan: Prince George's County  
Department of Sanitation

Website: [Survey of Governments - Finance](http://Survey of Governments - Finance)  
Email: [govs.pensions@census.gov](mailto:govs.pensions@census.gov)  
Telephone: 1-888-529-1963 weekdays, 7am to 5pm EST

### Actuarial Information for Defined Benefit Plan

To complete this part, continue using the CAFR or annual report used to complete the previous parts of the form.  
Use this report even though more recent data may be available.

**16. What is the actuarial valuation date of the actuarial information in the report?**

Month:  Day:  Year:

**17. What is the amount of funds associated with the actuarial accrued liability (AAL)?**

**A. Estimate of pension fund's actuarial accrued liability** – This value can be obtained from the Schedule of Funding Progress report.

\$  .00

**B. Membership amounts** – Amount of the actuarial accrued liability (AAL) for members and beneficiaries of the pension system.

1. Active members – Current contributors in contributory systems, or employees in non-contributory systems.

\$  .00

2. Inactive members – Former employees and employees on military or other extended leave without pay having retained retirement credits, but not currently receiving retirement benefit payments.

\$  .00

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Telephone: 1-888-529-1963 weekdays, 7am to 5pm EST

### Actuarial Information for Defined Benefit Plan

3. Beneficiaries receiving periodic benefit payments during month

\$  .00

18. What is the amount of covered payroll? This value can be obtained from the Schedule of Funding Progress report.

\$  .00

19. What is the amount of employer normal cost or service cost? Report as a dollar amount or percentage of covered payroll. If only normal cost is available, report that value instead and mark "X" in the box.

\$  .00

OR

%

Reported amount represents total normal cost

20. Are members required to contribute to the normal cost or service cost?

- Yes  
 No

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## Actuarial Information for Defined Benefit Plan

21. What percentage of covered payroll are members required to contribute?

 %

22. What is the amount of the retirement system's annual required contribution (ARC)? This value can be obtained from the Schedule of Employer Contributions report.

\$  .00

23. What is the actuarial cost method used to produce the above estimates?

Entry Age / Entry Age Normal

Projected Unit Credit

Other – Specify:

24. What is the investment rate of return or discount rate used in the actuarial valuation?

 %

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Your Pension Plan: Prince George's County  
Department of Sanitation

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Email: [govs.pensions@census.gov](mailto:govs.pensions@census.gov)  
Telephone: 1-888-529-1963 weekdays, 7am to 5pm EST

## Plan Information for Defined Benefit Plans

25. Were cost-of-living adjustments (COLA) made to pension benefits during the fiscal year ending *DB\_FY\_END*?

- Yes
- No

26. What were the cost-of-living adjustments (COLA) made to pension benefits during the fiscal year ending *DB\_FY\_END*?

Mark all that apply. |

\*If more than one box or Other adjustments made is selected, explain different options in REMARKS.

- COLA adjustments were greater than the Consumer Price Index (CPI)
- COLA adjustments were less than the Consumer Price Index (CPI)
- COLA adjustments were equal to the Consumer Price Index (CPI)
- Other adjustments made

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Pension Plan: Prince George's County  
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Telephone: 1-888-529-1963 weekdays, 7am to 5pm EST

## Remarks

16. Use this space to:
- a) Explain any items that were difficult to classify;
  - b) Provide additional information concerning any of the entities or other items on the form.

(Max length: 1000 characters)

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Your Government: Prince George's County  
Department of Sanitation

Website: [Census of Governments - Employment](#)  
Email: [govs.employ@census.gov](mailto:govs.employ@census.gov)  
Telephone: 1-800-590-2748 weekdays, 7am to 5pm EST

## Certification

**5** The information provided is substantially accurate and had been prepared in accordance with the instructions.

*\* denotes mandatory field*

Name \*  (Max length: 50 characters)

Title  (Max length: 50 characters)

Telephone \*  -  -  Extension

Fax  -  -

E-mail address  (Max length: 100 characters)

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Agency: Prince George's County  
Department of Sanitation

Website: [Census of Governments - Employment](#)  
Email: [govs.employ@census.gov](mailto:govs.employ@census.gov)  
Telephone: 1-800-642-4901 weekdays, 7am to 5pm EST

**Data Review**

Please review your responses.  
You may select a screen name under the Section column to return to the question(s) and review/update your responses.

After Windows Internet Explorer

\*ple ? Are you sure you want to submit? After you submit your data, changes cannot be made. If you need to make changes after you submit, you must contact the Census Bureau at 800-642-4901 to unlock your data submission.

OK Cancel

<a href="#">Address Verification</a>	0 issues
<a href="#">Full-Time Employees Standard Weekly Hours</a>	1 issue
<a href="#">Employees, Payroll and Part-Time Hours</a>	1 issue
<a href="#">Remarks</a>	0 issues
<a href="#">Certification</a> <small>(must be completed with no issues prior to submission)</small>	0 issues

[Submit Data](#)





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Agency: Prince George's County  
Department of Sanitation

Website: [Census of Governments - Employment](http://Census_of_Governments_-_Employment)  
Email: [govs.employ@census.gov](mailto:govs.employ@census.gov)  
Telephone: 1-800-642-4901 weekdays, 7am to 5pm EST

### Submission Confirmation

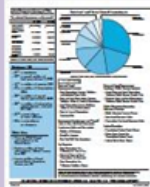
Thank you for completing the 2012 Census of Government, Survey of Public Employment and Payroll!

The U.S. Census Bureau has received your data and appreciates your time and participation. Please keep a copy of the completed survey for your records by selecting the "Print/Review Form" button above in the header. To attach a file with any additional information you would like to provide for the completion of the survey, select the "Attach Data" button from above.

Agency Name: Prince George's County Department of Sanitation

User ID: 240912345

Submission Date & Time: Monday, March 19, 2012, 09:42:55 AM EST



There are many intricate layers of state and local governments. The Census Bureau collects and publishes statistics for each state, including expenditures, revenue, retirement systems, education, public safety, and more.

Explore your state's statistics by selecting the "View Maryland Statistics" button.

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## 2012 Census of Governments Survey of Public Employment & Payroll E-4 – Municipalities, Counties, & Townships



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Government: Prince George's County  
Department of Sanitation

Website: [Census of Governments - Employment](#)  
Email: [govs.employ@census.gov](mailto:govs.employ@census.gov)  
Telephone: 1-800-590-2748 weekdays, 7am to 5pm EST

### Attach Data

In addition to reporting on the paper form or online, an acceptable payroll file can be attached for the Survey of Public Employment & Payroll. This file should include the following items, when appropriate:

- Full-time employees\*
- Part-time employees\*
- Full-time gross pay
- Part-time gross pay
- Part-time hours

\*Include position/title, if possible. Please group all by Department Name/Description.

Please DO NOT include any personally identifiable information (PII) in the contents of the file to be attached. If the file does not contain information that is in scope of the Survey of Public Employment & Payroll, this entity may still be subject to non-response follow-up actions.

#### Instructions:

1. Click the "Browse" button to browse for the file you'd like to upload to our site.
2. Select the file you want to upload.
3. Click the 'Upload File' button to start the uploading process.
4. Once your file has been uploaded successfully, the file name will appear in the box below.

Select File to Upload:

75MB max