



FROM THE MANUFACTURING AND CONSTRUCTION DIVISION  
U.S. CENSUS BUREAU

## OVERDUE NOTICE

Your Manufacturers' Shipments, Inventories, and Orders Benchmark Supplement (MA-3001) report **is now delinquent. Please complete and return your MA-3001 form immediately.** If actual figures are not readily available, reasonable estimates may be used. If you have recently completed and mailed your survey form, please disregard this letter.

The law (Title 13, United States Code) requires your response to this survey. By Section 9 of the same law, your report to the Census Bureau is confidential. It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. The law also provides that copies retained in your files are immune from legal process.

If you need additional time to complete the report, have any questions or need assistance, please contact the M3 staff on 301-763-4832. Thank you in advance for your cooperation.

Sincerely,

William G. Bostic, Jr.  
Acting Chief, Manufacturing and Construction Division