



U.S. DEPARTMENT OF COMMERCE  
Economics and Statistics Administration  
U.S. CENSUS BUREAU

FORM  
**F-29** (04-05-2011) Draft 1

## 2012 Annual Survey of Local Government Finances Multi - Function Special Agencies

OMB No. 0607-0585: Approval Expires 06/30/2011

**RETURN TO:**  
U.S. Census Bureau  
1201 East 10th Street  
Jeffersonville, IN 47132-0001

If you have any questions,  
please call 1-888-590-2748  
weekdays, 7:00 a.m. to  
5:00 p.m. EST.

Questions can also be  
emailed to:  
govs.finstaff@census.gov

In correspondence pertaining to this report, please refer to the ID printed above your address

*Please correct any errors in name, address, or ZIP Code.*

### INTERNET RESPONSE

You may respond to this survey via the Internet at the following web address: <http://harvester.census.gov/sgfnet>  
You will only need your User ID to access the Internet form. Your User ID is the first 14 digits of the 18 digit ID located on the top line of the address section above.

### GENERAL INSTRUCTIONS

**Before filling out this form**, please read carefully each part and all related definitions and instructions.

**Note especially:**

1. Please report amounts covering all funds and accounts of your agency except for any employee retirement funds administered by your agency. **Include** bond redemption and interest funds, and construction or development funds, as well as current funds. **Exclude** refunds and transfers between funds or accounts of your agency.
2. As this form is used for various kinds of agencies, some of the items may not apply to your agency. However, read carefully the definition of each item to determine whether it applies to any of your agency's transactions.
3. Do **not** delay reporting to await finally audited figures, if substantially accurate figures can be supplied on a preliminary basis.
4. You may report on either a cash or accrual basis.
5. Use a black or blue ball point pen.

### **Part 1** ENDING DATE OF FISCAL YEAR

Mark (X) in the appropriate box below to indicate the *ending* date of your government's fiscal year (12 month accounting period) and report data for this period only.

*Use this fiscal year even though a more recent one may be available.*

2011		2012	
<input type="checkbox"/> July	<input type="checkbox"/> October	<input type="checkbox"/> January	<input type="checkbox"/> April
<input type="checkbox"/> August	<input type="checkbox"/> November	<input type="checkbox"/> February	<input type="checkbox"/> May
<input type="checkbox"/> September	<input type="checkbox"/> December	<input type="checkbox"/> March	<input type="checkbox"/> June

Please continue on the next page



**Part 2 TAX REVENUES**

Report collections during the fiscal year indicated in Part 1 from all taxes imposed by your agency.

**Include**

- Taxes collected for your agency by another government.
- Current and delinquent amounts, penalties, and interest.

**Exclude** receipts from service charges, special assessments, interest earnings, fines, and any other sources that are not taxes or licenses.

**Property Taxes**

1. **Property taxes** - All taxes on property, real or personal. . . . . T01

\$  .00

**Include** levies for debt service, pension funds, and other funds or purposes.

**Exclude** taxes not measured by value.

**Other Taxes**

2. **Other taxes - specify:**  . . . T99

\$  .00

**Part 3 INTERGOVERNMENTAL REVENUES**

Report all amounts received by your agency from other governments during the fiscal year indicated in Part 1.

**Include** grants, shares of taxes imposed by other governments, payments in lieu of taxes, and reimbursements for services performed for other governments. If your agency received payments under the American Recovery and Reinvestment Act of 2009 (ARRA), include them in the appropriate categories below.

**Exclude** loans, taxes imposed by your agency which were collected for it by another government (reported in Part 2), and receipts from utility sales to other governments (report in Part 4).

**Specify and report revenue by purpose** - (e.g., water supply, streets and highways, sewerage, transit, health and hospitals, etc).

From other local governments	From the State - Include any amounts financed wholly or in part from Federal grants to the State (i.e., pass-throughs). <b>Exclude</b> collection fees.	From the Federal government directly
A. Purpose - Specify: <input type="text"/>		
Dxx \$ <input type="text"/> .00	Cxx \$ <input type="text"/> .00	Bxx \$ <input type="text"/> .00
B. Purpose - Specify: <input type="text"/>		
Dxx \$ <input type="text"/> .00	Cxx \$ <input type="text"/> .00	Bxx \$ <input type="text"/> .00
C. Purpose - Specify: <input type="text"/>		
Dxx \$ <input type="text"/> .00	Cxx \$ <input type="text"/> .00	Bxx \$ <input type="text"/> .00
D. Purpose - Specify: <input type="text"/>		
Dxx \$ <input type="text"/> .00	Cxx \$ <input type="text"/> .00	Bxx \$ <input type="text"/> .00

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**Part 4**

**REVENUES - OTHER THAN TAX AND INTERGOVERNMENTAL REVENUES**

Report other revenues received by your agency during the fiscal year indicated in Part 1.

**Include** revenues of all funds.

**Exclude** refunds and transfers between funds and accounts of your agency.

- 1. **Current charges** - Gross receipts from fees, sales, rentals, tolls, maintenance assessments and other charges for commodities or services.

**Include** utility services, including sales to the Federal, State, or local governments.

**Exclude** grants and other amounts received from the Federal, State, or other local governments (reported in Part 3).

**Specify and report revenue by type of current charges:**  
(e.g., water supply, sewerage, solid waste, electric supply, parks and recreation, natural resources, airports, etc).

**Current Charges**

A.	<input type="text"/>	. . . XXX	\$	<input type="text"/>	.00
B.	<input type="text"/>	. . . XXX	\$	<input type="text"/>	.00
C.	<input type="text"/>	. . . XXX	\$	<input type="text"/>	.00
D.	<input type="text"/>	. . . XXX	\$	<input type="text"/>	.00

- 2. **Special assessments** - Compulsory contributions and reimbursements from owners of property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.), as well as for servicing special assessment debt . . . . . U01

**Other Revenues**

**Exclude** proceeds from sales of special assessment bonds (report in Part 10) and maintenance assessments (reported in item 1 above).

\$	<input type="text"/>	.00
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- 3. **Receipts from sale of property and other capital assets** . . . . . U11

**Include** property sold to other governments.

**Exclude** tax sales (reported in Part 2).

\$	<input type="text"/>	.00
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- 4. **Interest earnings** - Interest received on all deposits and investment holdings of your agency, excluding earnings of any employee pension fund . . . . . U20

**Include** interest on construction funds.

\$	<input type="text"/>	.00
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- 5. **Fines and forfeits** - Receipts from penalties imposed for violations of law and civil penalties . . . . . U30

\$	<input type="text"/>	.00
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- 6. **Royalties** - Compensation or portion of proceeds from extraction of natural resources, such as oil, gas, and mineral rights. . . . . U41

\$	<input type="text"/>	.00
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- 7. **Private donations** - Gifts of cash or securities from private individuals or corporations . . . . . U50

\$	<input type="text"/>	.00
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- 8. **Miscellaneous other revenue** - Revenue not reported in items 1 through 7, or Parts 2 - 3. . . . . U99

**Include** insurance claims, recoveries of prior year expenditures, dividends, and recorded profits from sale of investments

**Exclude** proceeds from borrowing, receipts from sale of security holdings, transfers between funds or accounts of your agency, employee contributions to, and interest earnings of, any employee pension fund.

\$	<input type="text"/>	.00
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**Part 5 TOTAL REVENUES**

**Total Revenues**

Sum of Parts 2 - 4. . . . . REV

\$		.00
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**Part 6 INTERGOVERNMENTAL EXPENDITURES**

**Specify Purpose** - (e.g., water, sewer, natural resources, solid waste, highways, electric generation, parks and recreation, airports, etc.)

**Function** - (e.g., water supply, sewerage, electricity, fire protection, airports, natural resources, housing and community development, solid waste, etc.). *Specify:* ↘

**Type of recipient government** - (e.g., municipality, school district, county, State, etc.). *Specify:* ↘

**Amount**

A.	<input type="text"/>	<input type="text"/>	xxx	\$		.00
B.	<input type="text"/>	<input type="text"/>	xxx	\$		.00
C.	<input type="text"/>	<input type="text"/>	xxx	\$		.00
D.	<input type="text"/>	<input type="text"/>	xxx	\$		.00

Check here if your agency made no payments to other governments during the fiscal year indicated in Part 1.

Please continue on the next page



**Part 7 DIRECT EXPENDITURES BY PURPOSE AND TYPE**

**Types of Expenditures**

1. Report amounts expended during the fiscal year indicated in Part 1.

**Include** expenditures of all funds other than employee-retirement funds administered by your agency.

**Exclude:**

- Transfer between funds or accounts of your government.
- Payments made to other governments (reported in Part 6).

**Specify Purpose** - (e.g., water, sewer, natural resources, solid waste, highways, electric generation, parks and recreation, airports, etc.)

Current Operation	Capital Outlays	
<p><b>Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services.</b></p> <p><b>Include</b> gross salaries and wages before deductions.</p> <p><b>Exclude</b> capital outlays and depreciation/amortization</p>	<p><b>Construction</b></p>	<p><b>Purchase of equipment, land and existing structures</b></p> <p><b>Include</b> capital leases</p>

A. Purpose - *Specify:*

Exx

Fxx

Gxx

\$  .00

\$  .00

\$  .00

B. Purpose - *Specify:*

Exx

Fxx

Gxx

\$  .00

\$  .00

\$  .00

C. Purpose - *Specify:*

Exx

Fxx

Gxx

\$  .00

\$  .00

\$  .00

D. Purpose - *Specify:*

Exx

Fxx

Gxx

\$  .00

\$  .00

\$  .00

E. Purpose - *Specify:*

Exx

Fxx

Gxx

\$  .00

\$  .00

\$  .00

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**Part 7** DIRECT EXPENDITURES BY PURPOSE AND TYPE - *Continued*

**Interest on Debt**

1. Report the total amount of interest paid on debt, long-term and short-term, of your agency.

**Include** capitalized interest paid on construction loans.

**Exclude** debt retirement (report in Part 10).

**Interest Expenditures**

A. Interest on water supply system debt. . . . .	191	\$ <input style="width: 90%; border: none;" type="text" value=""/> .00
B. Interest on electric power system debt. . . . .	192	\$ <input style="width: 90%; border: none;" type="text" value=""/> .00
C. Interest on gas system debt. . . . .	193	\$ <input style="width: 90%; border: none;" type="text" value=""/> .00
D. Interest on transit or bus system debt. . . . .	194	\$ <input style="width: 90%; border: none;" type="text" value=""/> .00
E. Interest on all other debt. . . . .	189	\$ <input style="width: 90%; border: none;" type="text" value=""/> .00

**Part 8** TOTAL EXPENDITURES

**Total Expenditures**

Sum of Parts 6 - 7 . . . . .	EXP	\$ <input style="width: 90%; border: none;" type="text" value=""/> .00
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**Part 9** PERSONNEL EXPENDITURES

Report total expenditures for salaries and wages reported in Part 7 including any paid to employees of your agency working on construction projects . . . . .

**Personnel Expenditures**

	Z00	\$ <input style="width: 90%; border: none;" type="text" value=""/> .00
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**Part 11 CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR**

Report cash and investments held at the end of the fiscal year indicated in Part 1, including:

- The total amount of cash and cash equivalents on hand and on deposit
- Investments in Federal government, Federal agency, State and local government and non-governmental securities

Report all investments at **market value**.

**Exclude** accounts receivable, value of real property, and all non-security assets.

**Amount at end of fiscal year**

1. **Reserves held for redemption of long-term debt** (e.g., sinking or debt service funds) . . . . . W01 \$  .00

**Include** any mortgages and notes receivable held as offsets to housing and industrial financing loans

2. **Unexpended proceeds from sale of bond issues held pending disbursement** (e.g., bond funds) . . . . . W31 \$  .00

3. **All other cash and investments** - checking/savings accounts, CD's, stocks, bonds, mutual funds, etc. . . . . W61 \$  .00

**Exclude** employee retirement funds.

**Part 12 REMARKS**

**Part 13 CERTIFICATION**

**This report is substantially accurate and has been prepared in accordance with the instructions.**

Name of person completing report - *Please print*

Title of person completing report - *Please print*

Date form was completed



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Area Code Telephone Number

Ext.

E-mail Address - *Please print*

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**Thank you for your report. Please return to:**

U.S. Census Bureau  
1201 East 10th Street  
Jeffersonville, IN 47132-0001

This form has been approved by the Office of Management and Budget (OMB) and has been given the number 0607-0585. Please note that we have displayed this number in the upper right hand corner of this form. Display of this number confirms that we have approval from OMB to conduct this survey. If this number was not displayed, we could not request your participation in this survey.

Please note that this is a national form that applies to governments with wide differences in size of their service areas, the amount of population served, and the extent and complexity of their financial accounts. We estimate public reporting burden for this collection of information to vary from 2.0 to 8.0 hours per response, with an average of 3.0 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Paperwork Project 0607-0585, U.S. Census Bureau, 4600 Silver Hill Road, AMSD-3K138, Washington, D.C. 20233. You may e-mail comments to Paperwork@census.gov; use "Paperwork Project 0607-0585" as the subject.

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