

**STATE OFFICES OF RURAL HEALTH GRANT PROGRAM (SORH)
TECHNICAL ASSISTANCE DATA COLLECTION FORM**

Date Submitted:

State:

Name of Grantee:

Dates of Budget Period:

Fiscal Year of Grant:

Definitions:

Technical Assistance (TA) Encounter: Any activity that is planned, funded, organized, administered or provided by SORH that results in the delivery of substantive information, advice, education or training *directly* to a client(s). TA must be provided face to face, through teleconference / webinar technology or via *in-depth* telephone and e-mail interactions that result in the delivery of substantive service or subject content (problem solving, proposal feedback, regulation interpretation, grant application guidance etc.) to a client. Relatively brief/routine telephone and email responses and direct mass mailings are not considered TA for the purpose of this measure. A client usually requests TA or receives an invitation from SORH to participate in scheduled/formal TA activities such as workshops, conferences, seminars, meeting or training sessions.

Client: Any individual, group or organization interested in rural health. Examples include but are not limited to: providers/technicians, hospitals, clinics, networks, agencies, associations, organizations, academic institutions, government officials, communities, partners and other stakeholders. Affiliated individuals (i.e. members of an association or organization) would normally be considered a *single* client. Example - SORH addressing State Rural Health Association about grant opportunities. Non-affiliated individuals (i.e. hospital administrators or nurses) would normally be considered as *multiple* clients. Example – hospital staff attending a SORH sponsored workshop on quality and performance improvement.

Technical Assistance Data:

Responses should be submitted directly to the SORH Program Coordinator within 30 days of the end of the budget period.

- 1) Report the total number of technical assistance (TA) encounters provided *directly* to clients within your state by SORH.
- 2) Report the total number of clients within your State that received technical assistance *directly* from SORH.

Public Burden Statement: An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The OMB control number for this project is 0915-0322. Public reporting burden for this collection of information is estimated to average 12.5 hours per response, including the time for reviewing instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: HRSA Reports Clearance Officer, 5600 Fishers Lane, Room 10-33, Rockville, MD, 20857.