

**Addendum to the Supporting Statement for SSA-3288  
Privacy and Disclosure of Official Records and Information;  
Availability of Information and Records to the Public;  
20 CFR 401 and 402  
OMB No. 0960-0566**

**Justification for Non-Substantive Changes to the Collection**

We inadvertently neglected to make the changes at the time we submitted for OMB approval; therefore, we did not implement the approved changes. We are making these changes in the final revision.

**Change 1:** We are changing the language in the second sentence of the instructions under Instructions for Using this Form to read:

**Old Language:** If you are the natural or adoptive parent or legal guardian, acting on behalf of a minor, you may complete this form only to release the minor's non-medical records.

**New Language:** If you are the natural or adoptive parent or legal guardian, acting on behalf of a minor, you may complete this form to release only the minor's non-medical records.

**Justification 1:** We are making this language change for clarification purposes.

**Change 2:** We are changing the language in the last sentence of the last bullet to read under How to Complete this Form:

**Old Language:** Proof of relationship may be required.

**New Language:** We may require proof of relationship.

**Justification 2:** We are making this language change from passive to active voice.

**Change 3:** We are adding an asterisk (\*) in front of the introductory sentence of the check box section on the form that reads Please release the following information selected from the below list:, and changing the italicized language to read,

**Old Language:** *SSA will not disclose the records unless applicable date ranges are included.*

**New Language:** *You must check at least one box. Also, we will not disclose records unless applicable date ranges are included.*

**Justification 3:** We are making this change to further clarify the instructions and signify that an entry is required in this section.

**Change 4:** We are deleting the comma after the word “individual” in the perjury statement.

**Old Language:** I am the individual, to whom the requested information/record applies, or the parent or legal guardian of a minor, or the legal guardian of a legally incompetent adult.

**New Language:** I am the individual to whom the requested information/record applies, or the parent or legal guardian of a minor, or the legal guardian of a legally incompetent adult.

**Justification 4:** We are making this language change to grammatically correct the sentence.