



PAPERWORK REDUCTION ACT

CHANGE WORKSHEET

Agency/Subagency Department of Education/ Office of Elementary and Secondary Education (OESE)		OMB Control Number 1810-0689 (04299)
Enter only items that change		
	Current Record	New Record
Agency form number(s)	1810-0689 (04299)	1810-0689 (04299)
Annual reporting and record keeping hour burden		
Number of respondents	38	37
Total annual responses	38	37
Percent of these responses collected electronically	100%	100%
Total annual hours	1,520	1,184
Difference		
Explanation of difference		
Program Change		
Adjustment		
Annual reporting and record keeping cost burden (in thousands of dollars)		
Total annualized capital/startup costs	NA	
Total annual costs (O&M)	NA	
Total annualized cost requested	NA	
Difference		
Explanation of difference		
Program Change		
Adjustment		
Other change**		
<p>1.) The number of respondents has decreased from 38 to 37. Therefore, the burden hour inventory would decrease from 1,520 to 1,184 based on the calculation: 37 respondents x 32 hrs. per respondent = 1,184.</p> <p>2.) The Office of Migrant education (OME) implemented a new electronic reporting system that auto-calculates certain data for respondents, which is a task respondents previously calculated manually. OME estimates a total reduction of 10 burden hours, which reduces the burden hours from 40 hrs. to 30 hrs. due to this feature in the newly implemented electronic reporting system.</p> <p>3.) OME would now require that grantees submit documentation to support the GPRA 1 (item A2b in the APR) indicator for the College Assistance Migrant Program (CAMP). In this case, the supporting documentation would be a list (verified by the IHE's Registrar) of students' names, ID numbers, & a statement that these students were enrolled in the CAMP and completed their 1st year at the IHE during the reporting period. This requirement would then increase the burden hrs. from 30 hrs. to 32 hrs.</p>		
Signature of Senior Officer or designee:	Date:	For OIRA Use
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