

**U.S. Department of Education –  
Required Discretionary Grant Application Package Contents**

- A. Applications must include the following:
- Title page form – Application for Federal Assistance (SF 424) and U.S. Department of Education Supplemental Information for the SF-424 Form
  - Application abstract
  - Application narrative
  - Curriculum vitae (as appropriate)
  - Literature cited (as appropriate)
  - Appendix (as appropriate)
  - Budget Information Form (ED 524)
  - General Education Provisions Act (GEPA) section 427 statement
  - Certifications and assurances:
    - Assurances – Non-Construction Programs (SF 424B)
    - Certification Regarding Lobbying
    - Disclosure of Lobbying Activities (SF LLL), if applicable
    - Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions – ED- 80-0014, if applicable
    - Certification of Eligibility for Federal Assistance in Certain Programs, ED 80-0016, if applicable
- Other Forms:
- Survey on Ensuring Equal Opportunity for Applicants
- B. Application packages will provide respondents with:
- Burden statement
  - Application notice
  - Program statute (as appropriate)
  - Selection criteria
  - Page Limit Guidance (if applicable)
  - Instructions for Reimbursement of Indirect Costs (if applicable)
  - Instructions for Executive Order 12372 (if applicable)
  - Instructions for transmitting applications
  - Application checklist

- All required forms and accompanying instructions noted above under section A

\*\* Note that Generic Application Packages may also include the attached Evaluation Language and Selection Criteria chosen from the menu in the Education Department General Administrative Regulations (34 CFR 75.210).

\*\* The School Leadership Program (84.363A) will also use the attached optional form entitled: “**High-Need District (LEA) Eligibility: Optional Table and Instructions.**” This optional form was originally approved on a Change Sheet (OMB 83-C) under 1890-0009, the previous OMB Control # for the Generic Application Package.

