

Supporting Statement for Paperwork Reduction Act Submission

Title: Alaska Native/Native Hawaiian Institutions Assisting Communities (AN/NHAIC)

OMB Control #: 2528-0206

1. The Department of Housing and Urban Development (HUD) is directed by the Title III, Part A, Section 317 of the Higher Education Act of 1965, as amended by the Higher Education Amendment of 1998 (Public law 105-244: enacted October 1998) to make available grants to assist Alaska Native and Native Hawaiian institutions of higher education to expand their role and effectiveness in addressing community development needs in their localities, including neighborhood revitalization, housing, and economic development. Consistent with this statute, HUD expects to fund approximately 5 institutions under each annual Notice of Funding Availability (NOFA). Applicants are selected based on the information they provide in an application in response to this NOFA.
2. The information is collected during the application process. Collection of this data will serve two purposes:
 - a) It will enable HUD to select grantee under a competitive selection process. Without this information, it would be impossible to determine which applicants to select.
 - b) It will enable the Government Technical Representative (GTR) to monitor each grantee's administration of its AN/NHAIC funds. It is the only way to determine that funds are being spent in accordance with statutory requirements.
3. HUD Forms are available at:
http://portal.hud.gov/portal/page/portal/HUD/program_offices/administration/hudclips/forms.
The AN/NHAIC grant program is administered through www.grants.gov.
4. This program does not duplicate any existing government program. No similar information is available.
5. AN/NHAIC does not involve small businesses.
6. If information were not collected pursuant to submitting applications, HUD would have no qualitative for selecting among the various applicants. If information were not collected for monitoring purposes, HUD would not be able to ensure that Federal dollars were being spent wisely and appropriately. Information collected pursuant to submitting applications is requested only once per application cycle, the minimum amount of time possible. Information collected for monitoring purposes is submitted semi-annually during the grant period. To require less frequent submission would mean that no action could be taken to correct administrative problems before the end of the grant period.
7. None
8. Notice was published in the Federal Register, March 31, 2010, Volume 75, Page 16160. No comments were received.

9. None

10. None

11. None

12.	Number of Respondents	Total Annual Responses	Hours per Responses	Total Hours
Application		20	40	800
Semi-Annual Reports	10	20	6	120
Final Reports	10	10	8	80
Record keeping	10	10	5	50
Total	30	60	59	1050

1) Pre-Award

HUD estimates that each applicant spends approximately 40 person-hours to complete an application. Almost all of this time is invested by the coordinator or other senior administrator who would oversee the program. HUD estimates the mean hourly rate at \$30. For 20 applications, the computation is as follows: 20 applications X 40 hours \$30 X per hours= \$24,000.

2) Post-Award

HUD estimates that each grantee will spend approximately 5 hours a year maintaining records. HUD also estimates that each grantee will spend approximately 6 hours a year preparing monitoring reports and 8 hours during each funding cycle's final grant year preparing a final reports. Clerical staff and faculty/supervisory staff will share this burden. HUD estimates the applicable hourly rate at \$15. The computation is as follow: 10 grantees x 19 hours x \$15 an hour = \$2,850.

13. None

14. 1) Pre-Award.

Twenty applications are expected to be reviewed annually. Each application takes three hours to review and is reviewed by three persons, having an average grade of GS-13 and an hourly rate of \$23.89. Thus the annual review process takes approximately 180 staff hours. The computation is as follows: 20 applications x 3 persons x 3 hours X \$23.89 = \$4,300.20

2) Post-Award

HUD will award approximately 10 grants pursuant to each annual Notice of Funding Availability. With annual reporting, HUD would receive 20 progress reports for each grant cycle, requiring a total review time of 3 hours per grant per report, for a total of 60 hour. Assuming a GS-13 conducts the reviews, the cost is computed as follows: 3 hours x 20 reports x \$23.89 hours = \$1,433.40.

15. HUD Form 40077 has been included in this collection. This form will provide grantees with the format to report their progress. We will not be requesting any additional information, but will be accruing the same information in a structured format

16. Not applicable.

17. No such approval is sought.

10. None requested.

B. None