

Burden Estimate for Value Added Producer Grant Program -Proposed Rule - 0570-NEW - Proposed Rule  
 USDA Rural Business-Cooperative Service

Section of Regulations	Title	Form No. (if any)	Estimated No. of Respondents	Reports Filed Annually	Total Annual Responses (D) X (E)	Estimated Number of Man Hours per Response	Estimated Total Man Hours (F) X (G)	Wage Class \$/hr	Total Cost to the Public (H)x(I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)

**APPLICANT Burden**

**PAPERWORK REQUIREMENTS - NO FORMS**

**Reporting - No Forms  
 Project Proposal - Applicants**

4284.931	Proposal		390	1	390	76	29,640	\$56.62	\$1,678,217
4284.932	Simplified Applications		210	1	210	61	12,810	\$56.62	\$725,302
<b>Subtotal</b>			<b>600</b>		<b>600</b>		<b>42,450</b>		<b>\$2,403,519</b>

**Grantee Requirements**

4284.951	Grant Agreement		212	1	212	1	212	\$56.62	\$12,003
4284.960	Performance Reports		212	2	424	9	3,816	\$82.50	\$314,820
4284.960	Final Report		212	1	212	85	18,020	\$82.50	\$1,486,650
Dept Regulations	Recordkeeping		212	1	212	3	636	\$29.60	\$18,826
<b>Subtotal</b>					<b>1,060</b>		<b>22,684</b>		<b>\$1,832,299</b>

**Reporting - Forms Approved Under this Docket (all applications or grantees, as applicable)**

4284.931	Assurance Agreements	RD 400-4	212	1	212	0.25	53	\$56.62	\$2,996
4284.931	Request for Advance or Reimbursement	SF-270	212	12	2544	1	2,544	\$56.62	\$144,041
4284.951	Letter of Intent	RD 1942-46	212	1	212	1	212	\$56.62	\$12,003
<b>Subtotal</b>			<b>636</b>		<b>2968</b>		<b>2,809</b>		<b>\$159,040</b>

**GRAND TOTAL**

**4,628**

**67,943**

**\$4,394,858**

**NOTES**

The estimate of hours per response for simplified applications is a best guess as this is a new feature to VAPG.

**Forms Approved Under Other OMB Numbers**

4284.931	Application for Federal Assistance	SF-424 (4040-0004)	600	1	600	1	600		
4284.931	Budget Information - Non-Construction	SF-424A (4040-0006)	600	1	600	3	1800		
4284.931	Assurances - Non-Construction	SF-424B (4040-0007)	600	1	600	0.25	150		
4284.931	Federal Financial Report	SF-425 (0348-0061)	212	2	424	0.5	212		

Burden Estimate for Value Added Producer Grant Program - 0570-0039

USDA Rural Business-Cooperative Service

Section of Notice (A)	Form No. (if any) (B)	No. of Respondents (C)	Reports Filed Annually (D)	Total Annual Responses (C) x (D) (E)	Estimated No. of Manhours per response (F)	Estimated Total Manhours (E) x (F) (G)	Wage** Class (H)	Total Cost (G) x (H) (I)
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**Annual Cost to the FEDERAL GOVERNMENT**

**Application for the Value Added Producer Grant**

Receipt of Applications		600	1	600	0.1	60	\$20.70	\$1,242
Data Entry and Scanning of Applications		600	1	600	1	600	\$20.70	\$12,420
Conduct Eligibility Determinations		600	1	600	3	1800	\$40.19	\$72,342

**Scoring Applications**

Posting application to secure website		600	1	600	0.1	60	\$40.19	\$2,411
Non-Federal reviewer evaluation		324	2	648	3	1944	\$33.33	\$64,794
Federal review evaluation		324	1	324	3	972	\$40.19	\$39,065
State office evaluation		324	1	324	0.5	162	\$40.19	\$6,511
Calculate final scores		324	1	324	0.5	162	\$47.21	\$7,648
Perpare program summary		1	1	1	8	8	\$47.21	\$378

**Grant Award**

Announce awards to public		212	1	212	1	212	\$40.19	\$8,520
Legal Document Preparation		212	1	212	1	212	\$40.19	\$8,520
Inform applicants of results		600	1	600	1	600	\$40.19	\$24,114
Appeals		15	1	15	16	240	\$40.19	\$9,646

**Post Award Activities and Requirements**

Monitoring		212	1	212	36	7632	\$40.19	\$306,730
Administrative		212	1	212	3	636	\$20.70	\$13,165

**TOTAL**

**15,300**

**\$577,506**

\*\* \$20.70 is the rest-of-the-US rate for a GS-7, step 5; \$40.19 is the average rest-of-the-US rate for a GS-12, Step 5 and GS-13, step 5; \$47.21 is the WDC rate for a GS-13, step 5. \$33.33 is the hourly rate of non-Federal Reviewers.