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 National Organic Program
 (* Indicates

OMB NO.
 0581-0191
DATE PREPARED
 April 1, 2010

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT		ANNUAL BURDEN									
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS			
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205.101(c)	Subpart B -- APPLICABILITY exempt producers and handlers document compliance and maintain records for not less than 3 years.	None			0.00			0.00	5,147	1.000	5,147.00
205.103	certified operators document compliance for not less than 5 years	None			0.00			0.00	14,253	4.000	57,012.00
205.103	Pasture Recordkeeping by Certified Operations (Maintenance) (Currently approved 0581-0252)	None			0.00			0.00	2,300	1.000	2,300.00
205.400(b) 205.406(a) (1)(i)205.201(a)(1)	Subpart C - PRODUCTION & HANDLING Operators submit initial or updated Organic Plan operators list practices and procedures to be performed and maintained (application)	None	1,600	1.0	1,600.00	9.00	14,400.00				0.00
205.201(a)(1)	operators list practices and procedures to be performed and maintained (update)	None	31,000	1.0	31,000.00	9.00	279,000.00				0.00
205.201(a)(2)	operators list substances used (application)	None	1,600	1.0	1,600.00	2.00	3,200.00				0.00
205.201(a)(2)	operators list substances used (update)	None	31,000	1.0	31,000.00	2.00	62,000.00				0.00
205.201(a)(3)	operators list monitoring practices & procedures to be performed & maintained (application)	None	1,600	1.0	1,600.00	4.00	6,400.00				0.00
205.201(a)(3)	operators list monitoring practices & procedures to be performed & maintained (update)	None	31,000	1.0	31,000.00	4.00	124,000.00				0.00
SUBTOTAL					97,800.00		489,000.00	21,700.00			64,459.00
TOTAL OF ALL PAGES					804,794.59		1,260,986.37	21,991.00			64,750.00

TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS
"H" AND "K" = OMB 831, 13c

826,785.59

1,325,736.37

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			(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
205.201(a)(4)	operators describe recordkeeping system to be implemented to comply with 205.103 (initial)	None	1,600	1.0	1,600.00	2.00	3,200.00			0.00
205.201(a)(4)	operators describe recordkeeping system to be implemented to comply with 205.103 (update)	None	31,000	1.0	31,000.00	2.00	62,000.00			0.00
205.201(a)(5)	operators lists practices & procedures to prevent commingling & contact with prohibited substances (initial)	None	1,600	1.0	1,600.00	2.00	3,200.00			0.00
205.201(a)(5)	operators lists practices & procedures to prevent commingling & contact with prohibited substances (update)	None	31,000	1.0	31,000.00	2.00	62,000.00			0.00
205.201(a)(6)	Subpart C - PRODUCTION & HANDLING (contd) operators provide additional information as necessary (initial)	None	1,600	1.0	1,600.00	2.00	3,200.00			0.00
205.201(a)(6)	operators provide additional information as necessary (update)	None	31,000	1.0	31,000.00	2.00	62,000.00			0.00
205.237	Pasture Practice Standards (Documentation) (Currently approved under 0581-0252)	None	2,300	12.0	27,600.00	0.25	6,900.00			0.00
205.290	agents recommend that NOP issue a temporary variance and notifies certified operations of any variance	None	2	319.6	639.16	0.25	159.79			0.00
SUBTOTAL					126,039.16		202,659.79			0.00

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205.301	Subpart D - Labels and Labeling certified handlers determine composition of products to be labeled	None	8,532	20.0	170,640.00	1.00	170,640.00			0.00
205.301	exempt handlers determine composition of products to be labeled	None	160	5.0	800.00	1.00	800.00			0.00
205.301(e)	handlers of livestock feed determine composition of feed to be labeled	None	100	10.0	1,000.00	1.00	1,000.00			
205.303- 205.311	certified handlers design labels in accordance with requirements for products to be labeled	None	8,532	20.0	170,640.00	0.75	127,980.00			0.00
205.306	livestock feed handlers design labels in accordance with requirements for products to be labeled	None	100	10.0	1,000.00	1.00	1,000.00			0.00
205.406(a) (2) 205.401(b)	Subpart E - Appli. for Cert. of Operations Annual Update as Appropriate operators submit names, business names, addresses, & phone numbers of cert. applicants & persons authorized to act on appli. behalf	None	32,600	1.0	32,600.00	0.50	16,300.00			0.00
					0.00		0.00			0.00
SUBTOTAL					376,680.00		317,720.00	0		0.00

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205.401(c)	Application for Certification of Operations (cont'd) operators submit names of other agents to whom applications were sent dates, & outcomes of noncompliance actions	None	400	1.0	400.00	0.50	200.00			0.00
205.405(b) (2)	operators submit new application to another agent	None	130	1.0	130.00	1.00	130.00			0.00
205.401d 205.406(a)(3)	operators submit other information as needed for certification, annual (initial)	None	1,600	1.0	1,600.00	1.00	1,600.00			0.00
205.401(d) 205.406(a)(3)	operators submit other information as needed for certification (update)	None	31,000	1.0	31,000.00	1.00	31,000.00			0.00
205.402	Review of Application agents review applications received for completeness and viability, communicate findings to applicant and, if appropriate, schedule on-site inspection	None	97	319.6	30,999.26	1.00	30,999.26			0.00
205.402(b)(2)	agents provide applicant with a copy of on-site inspection reports	None	97	319.6	30,999.26	0.25	7,749.82			
205.402(b)(3)	agents provide applicant with a copy of test results for any samples taken by inspectors	None	97	79.9	7,749.33	0.25	1,937.33			
SUBTOTAL					102,877.85		73,616.41	0		0.00

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205.403 205.406(b)	inspectors provide on-site inspection reports to the certifying agent, annual	None	293	111.3	32,599.18	4.00	130,396.72			0.00
205.404(b) 205.406(d)	agents issue certificates of organic operation, annual and updated certificates	None	97	200.0	19,400.00	0.50	9,700.00			0.00
205.405(a) 205.406(c) 205.662(a)	Denial of Certification of Operators agents provide written notification to operators of noncompliances	None	97	7.0	679.00	2.00	1,358.00			0.00
205.405(b)(1) (b)(3)	& operators describe corrective actions taken or rebut the non-compliance	None	620	1.0	620.00	2.00	1,240.00			0.00
	SUBTOTAL				53,298.18		142,694.72	0.00		0.00

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	Denial of Certification of Operators (cont'd)				0.00			0.00		0.00
205.405(c) (1)(i)	agents approve corrective action and issue certificates of organic operation to operator	None	97	6.0	582.00	0.50	291.00			0.00
205.405 (c)(1)(ii)	agents deny certification when applicants' noncompliance is not sufficiently corrected. Notify the applicant, notification should state applicants' rights	None	97	1.1	106.70	0.50	53.35			0.00
205.405(c) (2)	agents deny certification when applicants fail to respond	None	97	1.1	106.70	0.50	53.35			0.00
205.405(c)(3) 205.501(a)(15)(i)	agents send Administrator notification of approvals or denials and adverse actions	None	97	7.0	679.00	0.50	339.50			0.00
					0.00		0.00			0.00
	SUBTOTAL				1,474.40		737.20	0.00		0.00

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205.501(a)(2) & (a)(3)	Subpart F - Accreditation of Certifying Agents agents demonstrate ability to comply with and implement requirements for accreditation	None *	97	1.0	97.00	10.00	970.00			0.00
205.501(a)(4) 205.501(a)(6)	agents conduct & provide results of performance evaluations of inspectors & other personnel	None *	97	8.0	776.00	2.00	1,552.00			0.00
205.501(a)(7)	agents have program evaluations conducted of their certification activities, annual	None *	97	1.0	97.00	8.00	776.00			0.00
					0.00		0.00			0.00
					0.00		0.00			0.00
SUBTOTAL					970.00		3,298.00	0.00		0.00

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205.501(a)(8)	Accreditation of Certifying Agents (contd) agents provide information to applicants seeking certification	None *	97	34.0	3,298.00	1.00	3,298.00			0.00
205.501(a)(11)(v) 205.504(c)(2)	agents provide procedures to prevent conflict of interest, and require employees to complete conflict of interest disclosure reports, annual	None *	97	1.0	97.00	2.50	242.50			0.00
205.501(a)(15)(ii) 205.504(d)(1)	agents provide and send lists of currently certified operations with application, then annually	None *	97	1.0	97.00	2.00	194.00			0.00
205.501(a)(18)	agents notify inspector of certifying agent's decision relative to granting or denying certification of an operation that the inspector evaluated.	None *	97	200.0	19,400.00	0.25	4,850.00			
205.501(a)(20)	agents must demonstrate the ability to comply with State Organic Program's additional requirements	None *	26	1.0	26.00	1.00	26.00			0.00
205.501(a)(21)	agents comply with other terms and conditions	None *	97	1.0	97.00	0.50	48.50			0.00
SUBTOTAL					23,015.00		8,659.00	0.00		0.00

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205.501(b)	Accreditation of Certifying Agents (contd) agents establish seal, logo, or other mark	None *	3	1.0	3.00	10.00	30.00			0.00
205.501(c)(3) 205.665(f)	agents that are suspended or revoked transfer records to Secretary and make them available to State officials	None *	2	1.0	2.00	40.00	80.00			0.00
					0.00		0.00			0.00
					0.00		0.00			0.00
					0.00		0.00			0.00
					0.00		0.00			0.00
SUBTOTAL					5.00		110.00	0.00		0.00

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205.503(a) 205.510(a)(1)	Application for Accreditation (Annual Update if Applicable) agents provide information about their primary location	TM-10CG	97	1.0	97.00	0.25	24.25			0.00
205.503(b)	agents provide information about their organizational units	None	97	1.0	97.00	1.00	97.00			0.00
205.503(c) 205.501(a)(15) 205.642	agents identify areas of certification (crops, livestock, handling) and file certification fee schedule with the Secretary	None	97	1.0	97.00	1.00	97.00			0.00
205.503(d)(1)	State agents document their official authority	None	15	1.0	15.00	0.25	3.75			0.00
205.503(d)(2)	private agents identify their organizational purpose	None	82	1.0	82.00	0.25	20.50			0.00
205.503(e)	agents list States or foreign countries where they operate or intend to operate	None	97	1.0	97.00	0.25	24.25			0.00
					0.00		0.00			0.00
					0.00		0.00			0.00
	SUBTOTAL				485.00		266.75	0.00		0.00

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			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
205.504(a)(1)	Evidence of Expertise and Ability agents lists personnel policies and procedures	None *	97	1.0	97.00	0.50	48.50			0.00
205.504(a)(2)	agents list names and position descriptions of personnel they intend to use	None *	97	1.0	97.00	1.00	97.00			0.00
205.504(a)(3)	agents list qualifications of inspectors and employees who review/evaluate applications	None *	97	1.0	97.00	1.00	97.00			0.00
205.504(a)(4)	agents list training provided to personnel	None *	97	1.0	97.00	2.00	194.00			0.00
205.504(b)(1)	agents provide procedures to evaluate applicants, make decisions, issue certifications	None *	97	1.0	97.00	1.00	97.00			0.00
205.504(b)(2)	agents provide procedures to review compliance and report violations	None *	97	1.0	97.00	0.50	48.50			0.00
SUBTOTAL					582.00		582.00	0.00		0.00

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 0581-0191
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 April 1, 2010

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205.504(b)(3)	Evidence of Expertise & Ability (contd) agents provide procedures to comply with recordkeeping requirements	None *	97	1.0	97.00	0.50	48.50			0.00
205.504(b)(4)	agents provide procedures to maintain confidentiality	None *	97	1.0	97.00	0.50	48.50			0.00
205.504(b)(5)	agents provide procedures to make information available to the public and provide the information	None *	97	1.0	97.00	1.00	97.00			0.00
205.504(b)(6)	agents provide procedures to sample and do residue testing	None *	97	1.0	97.00	0.50	48.50			0.00
205.504(c)(1)	agents provide procedures to prevent conflicts of interest	None *	97	1.0	97.00	0.50	48.50			0.00
					0.00		0.00			
	SUBTOTAL				485.00		291.00	0.00		0.00

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205.504(d)(2)	Evidence of Expertise & Ability (contd) agents provide inspection reports and evaluation documents for operations certified during previous year	None *	97	200.0	19,400.00	1.00	19,400.00			0.00
205.504(d)(3)	agents provide results of any accreditation done by another accrediting body	None *	5	1.0	5.00	0.50	2.50			0.00
205.504(e)	agents provide other information they feel will assist in evaluating their application.	None *	97	1.0	97.00	1.00	97.00			0.00
205.504	Export Certificates agents issue and make copies available	TM-11	97	1.0	97.00	0.50	48.50			0.00
205.505(b)	private agents provide additional assurances with statements of agreement	None *	82	1.0	82.00	0.25	20.50			0.00
					0.00		0.00			
SUBTOTAL					19,681.00		19,568.50	0.00		0.00

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205.507(b) 205.665(g)	Denial of Accrediation applicants may either appeal the decision or describe actions taken to correct the deficiencies an agent that is suspended may submit a request for accreditation with corrections	None *	2	1.0	2.00	4.00	8.00			0.00
205.509	Peer Review Panel peer review panel submits a report to the Secretary regarding NOP's performance on accreditation decisions	None	1	1.0	1.00	40.00	40.00			0.00
					0.00		0.00			0.00
					0.00		0.00			0.00
SUBTOTAL					3.00		48.00	0.00		0.00

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			205.510(a)(2)	Annual Report, Recordkeeping agents report changes in areas and duration of accreditation, annual	None	97	1.0	97.00	1.00	97.00
205.510(a)(3)	agents report measures implemented at request of Administrator, annual	None	10	1.0	10.00	4.00	40.00			0.00
205.510(b)(1) 205.501(a)(9)	agents maintain records received from certified operators for not less than 5 years	None			0.00		0.00	97	1.000	97.00
205.510(b)(2)	agents maintain records they create regarding certified operators for not less than 10 years	None			0.00		0.00	97	1.000	97.00
205.510(b)(3)	agents maintain records pursuant to accreditation for not less than 5 years	None			0.00		0.00	97	1.000	97.00
					0.00		0.00			0.00
SUBTOTAL					107.00		137.00	291.00		291.00

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205.607	Subpart G - Administrative Petition to amend the National List	None	25	1.0	25.00	10.00	250.00			0.00
205.621(a)	State Programs States submit proposed State organic certification programs	None	1	1.0	1.00	40.00	40.00			0.00
205.621(c)	States submit revised or amended State organic certification program to the Secretary.	None	1	1.0	1.00	15.00	15.00			0.00
205.662(b)	Noncompliance Procedure for Certified Operations agents notify operators of noncompliance resolution	None	97	7.0	679.00	0.50	339.50			0.00
205.662(c)	agents/State notify operators of proposed suspension or revocation for noncompliance	None	15	20.0	300.00	1.00	300.00			0.00
					0.00		0.00			0.00
SUBTOTAL					1,006.00		944.50	0.00		0.00

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205.662(d)	Noncompliance Procedure for Certified Operations (contd) agents/States notify operators of proposed suspension or revocation for willful violation	None	15	1.0	15.00	1.00	15.00			0.00
205.662(e)	agents/States notify operators of suspension or revocation if operation fails to file an appeal	None	31	6.5	201.50	1.00	201.50			0.00
205.663	Mediation applicants for certification or certified operations request mediation/certifier declines request	None	3	1.0	3.00	1.00	3.00			0.00
205.665(b)	Noncompliance procedure for certifying agents accreditation applicants notify the Secretary of noncompliance resolution	None	2	1.0	2.00	1.00	2.00			0.00
205.668(a)	Non-compliance procedures under State Organic Programs. States must notify the Secretary of any enforcement activity against a certified operation	None	1	1.0	1.00	0.50	0.50			0.00
205.668(c)	States investigate complaints of non-compliance on the part of accredited certifying agents. Report findings to Program Manager.	None	1	1.0	1.00	1.00	1.00			0.00
SUBTOTAL					223.50		223.00	0.00		0.00

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205.670(d)	Testing State officials or agents submit results of residue testing to Administrator or Governing State officials	None	10	5.0	50.00	3.00	150.00			0.00
205.671(b)	States and agents report to health agencies any findings of pesticide residues that exceed regulatory tolerances.	None	2	0.3	0.50	1.00	0.50			0.00
205.681(a)	Adverse Action Appeal Process applicants for certification or certified operators appeal adverse decisions to Administrator	None	10	1.0	10.00	20.00	200.00			0.00
205.681(b)	applicants for accreditation or accredited agents appeal adverse decisions to Administrator	None	2	1.0	2.00	40.00	80.00			0.00
SUBTOTAL					62.50		430.50	0		0.00

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