

I. List all signatories for any agreements to be witnessed:

<u>Name</u>	<u>Title</u>	<u>Organization</u>
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J. Please describe the legal nature and impact of any document that will be signed.

II. INFORMATION ABOUT YOUR COMPANY

Please provide the following information about your company:

- A. Full corporate name and headquarters address
- B. If this company is a subsidiary, the parent company(ies) and any controlling individual(s)
- C. Name of Chief Executive Officer (if CEO is not decision-maker, please identify appropriate company official)
- D. Name, phone and fax of company's in-country representative (if applicable)

III. ECONOMIC AND ENVIRONMENTAL IMPACT OF THE PROJECT OR TRANSACTION

Please provide the following information regarding the project or transaction:

- A. Relevant industrial economic sector(s)
- B. Overall economic value of the project or transaction
- C. Value and detailed description of all projected U.S. export content
- D. Principal U.S. subcontractors
- E. States from which the projected U.S. export content will be sourced
- F. Number of U.S. jobs created or retained
- G. Environmental Impact

IV. DOCUMENTS REQUIRED

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Reports Clearance Officer, International Trade Administration, Room 4001, U.S. Department of Commerce, Washington, D.C. 20230. This information collection contains requirements subject to the Paperwork Reduction Act (PRA). Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subject to penalty for failure to comply with, a collection of information subject to the requirements of the PRA, unless that collection of information displays a currently valid OMB control number.

- A. A copy of any agreement to be signed (this requirement cannot be waived). It will be treated as "business confidential".

- B. A draft press release from your company announcing the event. Please include in the press release a description of any role of U.S. Government played in assisting to conclude this agreement (e.g., scheduled appointments, advocacy with foreign officials, trade events, trade negotiations, counseling, financing assistance, etc.).

- C. Please provide specific points you would like the U.S. Government official to highlight regarding this event.

The undersigned, being so authorized, certifies on behalf of the Company that, to the best of my knowledge, the information provided herewith is complete and accurate, and that the Company is in compliance with applicable U.S. law including the Foreign Corrupt Practices Act.

Print Name

Title

Signature

Date