Background

The American Recovery and Reinvestment Act of 2009 (ARRA), P.L. 111-5, directs us to make one-time $250 Economic Recovery Payments (ERPs) to certain Social Security and Supplemental Security Income (SSI) beneficiaries. In some instances, the ERP of an appropriately certified beneficiary is returned due to the death of that beneficiary and we have received a request from the estate, or the estate representative, asking us to issue the ERP to the deceased individual's estate. The original POMS references have no provisions to pay ERPs to estates.

Summary of Changes

GN 02820.010 Title II Eligibility under the American Recovery and Reinvestment Act of 2009 (ARRA)
- Subsection B. has been revised to extend eligibility for Economic Recovery Payments (ERPs) to estates.
- Former language has been stricken and the reference in GN 02820.010 B. has been changed to reflect that an ERP will be made to an estate upon the request of a legally appointed or authorized representative if the original payment was returned due to death of the beneficiary.
- Subsection G. ERP to estates has been added to address Field Office (FO), Office of Public Service and Operations Support (OPSOS), Office of the General Counsel (OGC), Office of Financial Policy and Operations (OFPO), and Systems responsibilities in the event a representative contacts the agency seeking to obtain the ERP of a deceased beneficiary.
- Subsection H. is new and contains references moved from subsection G.

GN 02820.020 Supplemental Security Income (SSI) Eligibility under the American Recovery and Reinvestment Act of 2009 (ARRA)
- Subsection B. has been revised to extend eligibility for Economic Recovery Payments (ERPs) to estates.
- Former language has been stricken and the reference in GN 02820.020 B. has been changed to reflect that an ERP will be made to an estate upon the request of a legally appointed or authorized representative if the original payment was returned due to death of the beneficiary.
- Subsection G. ERP to estates has been added to address Field Office (FO), Office of Public Service and Operations Support (OPSOS), Office of the General Counsel (OGC), Office of Financial Policy and Operations (OFPO), and Systems responsibilities in the event a representative contacts the agency seeking to obtain the ERP of a deceased beneficiary.
- Subsection H. is new and contains references moved from subsection G.

02820.010   Title II Eligibility under the American Recovery and Reinvestment Act of 2009 (ARRA)

A. Introduction

This section explains which Social Security beneficiaries can receive the one-time $250 Economic Recovery Payment (ERP) under the American Recovery and Reinvestment Act of 2009 (ARRA)

Social Security beneficiaries who are concurrently entitled to Title II and Title XVI benefits will receive a single $250 payment.

We will send notices in April 2009 to beneficiaries who can receive an ERP in May 2009. When there is a representative payee, We will send the notice to the representative payee and not the beneficiary. The Department of Treasury (DT) will issue the first $250 payments throughout May 2009.

See Also

GN 02820.001, The American Recovery and Reinvestment Act of 2009 (ARRA): Introduction

B. Who is eligible

- All adult Social Security beneficiaries and Childhood Disability Beneficiaries (CDB) can receive an ERP. Minor children and students receiving auxiliary or survivor benefits are not eligible.

- Any individual who receives Social Security benefits or who was eligible to receive Social Security benefits for any month in the 3-month period prior to enactment of the ARRA (i.e., November 2008, December 2008, and January 2009) may receive the ERP if the address of record is, at the time of payment, one of the 50 states, the District of Columbia, Puerto Rico, Guam, U.S. Virgin Islands, American Samoa, or the Northern Mariana Islands.

- Individuals receiving Statutory Benefit Continuation (SBC) or Provisional Payments made in the 3-month period are not considered eligible months for the ERP. Any month in the 3-month period that a young mother or father does not have a child "in care" (LAF S4, RFST NOCICS) will not be considered an eligible month for the ERP.

- In concurrent Title II/Title XVI cases, the ERP will be paid based on SSI eligibility.

- If a beneficiary, who was certified to receive an ERP, dies prior to receiving the payment, the returned ERP will be reissued to an authorized representative of the deceased's estate upon request.

See Details

DI 12027.001, Statutory Benefit Continuation (SBC)

DI 13050.025, Provisional Benefits - Title II

C. Who is eligible, but not payable

All beneficiaries are eligible for an ERP if the limitations to payment in GN 02820.010D do not exist during the 3-month period. However, there are certain suspension status conditions that will not allow a payment pending resolution of the reason for suspense.

The following suspense status codes indicate necessary development for better address, whereabouts unknown, representative payee, or death and an ERP will not be paid until all issues have been resolved, provided no other limitation applies.

The Benefit Paid Designation (BPD) code of "0," indicating that a benefit was not paid, and the applicable Reason for Suspension or Termination (RFST) are on the Master Beneficiary Record (MBR) in the HISTORY data field per SM 00510.585.

Suspense Code	RFST CODE (Reason for Suspension or Termination)	REASON
S6	DEVADD	Beneficiary suspended for better address.
S8	DEVPYE	Beneficiary suspended while developing for Rep Payee.
S8	DTHPYE	Beneficiary suspended due death of Rep Payee and developing for new payee.
S8	RPFUGF	Beneficiary suspended due to Rep Payee identified as a Fugitive Felon and developing for a new payee.
S9	WHEREU	Beneficiary suspended pending development of whereabouts.
S9	DEVDTH	Beneficiary suspended while developing for Death.

An ERP will not be paid if, at the time of payment, the address of record is not one of the 50 states, the District of Columbia, Puerto Rico, Guam, U.S. Virgin Islands, American Samoa, or the Northern Mariana Islands.

A foreign address is indicated on the MBR by a consular code in the ADDRESS data field (See, Exhibit of foreign address SM 00510.110B) or the presence of a Payment

Status Code (PSC) code of "FOREIGN" in the PAYMENT data field (see SM 00510.105B.7).

D. Who is not eligible

Any termination month in the 3-month period (November 2008, December 2008, and January 2009) will not be considered in determining eligibility for an ERP. Therefore, beneficiaries who are in terminated status for all months of the 3-month period are not eligible for an ERP.

Beneficiaries who are not eligible to receive Social Security benefits in the most recent month of entitlement in the 3-month period (November 2008, December 2008, or January 2009) due to the following conditions, are not eligible for the ERP:

- Prisoner,
- Fugitive felon status,
- Violation of probation or parole,
- No longer lawfully present in the United States, and
- Under administrative sanction for giving false or misleading representation in regard to Title II eligibility or benefit amount.

Example

The MBR shows payment status:

- 11/08, BPD-1 (Current pay),
- 12/08, BPD-0, RFST-PRISON (prisoner suspense), and
- 01/09, BPD-0, RFST-CHDAGE (CIC termination, last child attains age 16).

The beneficiary cannot receive an ERP because, in the most recent month of entitlement in the 3-month period (12/08), the beneficiary was ineligible for Title II payment due to prisoner suspense.

The Benefit Paid Designation (BPD) code of "0" (indicating that a benefit was not paid and the applicable Reason for Suspension or Termination (RFST)) will be in the HISTORY data field on the MBR SM 00510.585.

Suspense Code	RFST Code (Reason for Suspension or Termination)	Reason
S7	PRISON	Prisoner Suspension.
S7	PREDTR	Sexual predator or similar sexually dangerous person confined by court order in an institution following a prison sentence.

Suspense Code	RFST Code (Reason for Suspension or Termination)	Reason
S9	FUGFEL	Beneficiary is a Fugitive Felon.
S9	MENTAL	Individual confined by a court order after a "not guilty by reason of insanity" finding, the individual is "incompetent to stand trial," or similar findings.
S9	NOTLAW	Failure to be lawfully present in the U.S.
S9	ASANCT	Benefits suspended-administrative sanctions.

E. Economic Recovery List Query (ERLQ)

The web-based Economic Recovery List Query (ERLQ) provides pre-payment and post-payment information for each individual selected to receive an ERP because of eligibility for SSI, Social Security, Railroad Retirement Board (RRB), or Veterans Administration (VA) benefits. Beneficiaries who are determined ineligible to receive an ERP at selection will not have information posted to the ERLQ. Only SSA employees may access the ERLQ.

The ERLQ consists of six tabs:

1. Pre-Payment

This section will be available upon the individual's selection for the ERP.

- Social Security Number (SSN)
- Selection Date
- Agency Identity
- ERP Issue Date
- T2 Claim Account Number (CAN)
- T2 Beneficiary Identification Code (BIC)
- T16 Housed Under Number (HUN)

2. Payment

This section will be available upon issuance of the ERP.

- T2 Ledger Account File (LAF)/T16 Payment Status Code (PSY)
- ERP Issue Date
- Last Address (ADDR) Change

- ERP Payment Method
- Last Direct Deposit (DIR DEP) Change
- Treasury Offset Amount (AMT)
- Reason For Suspension
- Reason ERP Not Paid

3. Post-Payment

This section will display information about a returned ERP or a previous non-receipt report of the ERP, if involved.

- Returned Payment Information
- Non-receipt Information

4. Reclamation and Limited Payability

This section will display Treasury status information on a previous non-receipt report or a limited payability issue regarding an ERP, if involved.

- Reclamation Information
- Treasury Report of Payment Over Cancellation (POC) of Original ERP After Reissuance as a Courtesy Payment
- Reclamation Information
- Limited Payability Credit Returned (Unnegotiated ERP Checks)

5. RRB and VA Referrals

This section provides referral information that is useful when an ERP inquiry requires referral to either of these agencies:

- Railroad Retirement Board
- Dept. of Veterans Administration

6. All

This section will display all of the information contained in the ERLQ except RRB and VA Referrals.

- Pre-Payment Status
- Payment Status
- Post-Payment Status

ERLQ alerts

If you attempt to access a beneficiary who was not selected for an ERP you will receive the following alerts when:

- The Beneficiary's Own Account Number (BOAN) is entered and no response returned, "Individual not found on ERL check alternate CAN and BIC."
- The CAN and BIC are entered and no response returned, "Individual not selected for ERP."

ERLQ indicators

In the event a beneficiary was selected as eligible to receive an ERP but an ineligible suspense event occurs prior to payment of the ERP, the event will be captured and identified on the ERLQ by the following indicators:

- **Selection Date** – the date of beneficiary selection for an ERP in MM/DD/CCYY format
- **Reason for Suspension -** the reason that Social Security benefits have been suspended
- **Reason ERP Not Paid -** indicates the reason that an ERP could not be paid

F. Examples

1. Claimant receives a notice, but no ERP

A beneficiary reports on May 30, 2009, that he received a notice, but did not receive an ERP. A Claims Representative (CR) reviews the ERLQ. The ERP Issue Date field shows the date the ERP was issued and the ERP Pmt. Method field shows that payment was issued as a paper check. The CR will explain that the payment was mailed and, if the beneficiary does not receive the $250 payment by June 4, he should report a non-receipt of the ERP.

2. Claimant receives a notice, but no ERP

A beneficiary reports on June 8, 2009, that he received a notice, but did not receive an ERP. A Claims Representative (CR) reviews the ERLQ. The Selection Date field shows that the beneficiary was selected as eligible to receive an ERP. The ERP Issue Date field is blank but the Reason for Suspension field shows an RFST of DEVADD and the Reason ERP Not Paid field shows Dev for Address. The CR reviews the MBR and finds that, effective May 2009, the beneficiary is in suspense for "Development for Better Address" (BPD-0, RFD-6, RFST DEVADD). The CR explains why the payment was not made and obtains the current address information from the beneficiary. The CR takes action to correct the address and informs the beneficiary that he will receive payment in the next release of ERPs. The beneficiary will be advised to inform us in the event there are any future changes that may affect receipt of his ERP.

3. Claimant receives no notice and no ERP

A beneficiary reports in June 2009 that he did not receive an ERP. He does not remember if he received a notice. The Claims Representative (CR) enters the beneficiary's SSN to review the ERLQ and receives an alert, "Individual not found on ERLQ check alternate CAN and BIC." The CR enters the CAN and BIC for the beneficiary and receives the following alert from the ERLQ, "Individual not selected for ERP." The CR reviews the MBR HISTORY field for November 2008, December 2008, and January 2009 and finds that the beneficiary is not eligible for an ERP because he was in terminated status for the entire period and explains this to the beneficiary.

G. ERP to estates

For any beneficiary who died after certification for ERP and the payment was returned to us because of death, the ERP can be repaid to the estate upon request from a valid representative. Regardless of the method of return, these ERPs must have been returned for the estate to be eligible for reissuance. The representative must provide us with proof of his or her authority to represent the estate. **NOTE:** Any public inquiries (written or telephone call) should be referred to the servicing field office.

Field office responsibilities:

1. Review the ERLQ to determine if the deceased was certified for an ERP and if the ERP was returned.

   - If no ERP was certified or if no ERP was returned, the estate is not due an ERP. (This would include situations when an ERP payment was cashed or direct-deposited to an active account.) Contact the requester by phone, explain that his or her request has been denied, and provide the reason.

   - If an ERP was certified and the ERP was returned, the estate is eligible for the ERP. Proceed with the ERP to estate procedures.

   NOTE: If the representative returns an ERP check while inquiring about payment to the estate, follow check return procedures in GN 02820.051.B. and proceed with the ERP to estate process.

2. Provide the representative with a printed copy of the Privacy Act and the Paperwork Reduction Act statements provided below:

   PAPRA_S.pdf

3. Request that the representative provide valid documentation of his or her status as representative of the estate as soon as possible to expedite the payment process. Any proof that the representative may provide must be verified as authentic documentation.

4. Fax any submitted documentation into NDRed. See GN 02301.035 for guidance. Requested documentation includes:

   - the deceased individual's name;

   - the estate's taxpayer identification number, if available;

   - the deceased individual's Social Security or Claim Number;

   - the identity of the individual or entity to whom the check should be made payable; and

   - a mailing address.

---

5.   Forward all contact information via email to ^DCO OPSOS ERP
     Estates.

The email must contain:	
Information about the Estate Representative:	Name
	Email address (if available)
	Phone number
	Mailing address
Information about the Deceased Beneficiary:	Name
	SSN/Claim Number/Taxpayer Identification Number (TIN)
	Date of death
	State/Territory of death
	State/Territory of residence
Information about evidence submitted	FO must give a brief description of any evidence provided and stored in NDRed. Any document with questionable authenticity should be mentioned in this description.

OPSOS responsibilities
1. Review the e-mail from the FO to ensure it is complete. If the e-mail is not complete, OPSOS will return it to the FO with a request for any missing information.
2. If the email is complete, forward the e-mail to OGC.

OGC responsibilities
1. Review the e-mail and any documents in NDRed.
2. Determine the proper document(s) required to qualify as a representative of an estate.
   - If documentation in NDRed is not sufficient or if no documentation was initially provided, contact the representative and request any required document(s) that will qualify him/her as a representative of the estate.
   - Advise the representative to take or mail any document(s) to the local FO.
3. Verify the submitted document(s).
   - If the estate is eligible to receive the ERP, forward the information to OFPO for payment. OGC must provide: (a) the deceased individual's name; (b) the estate's taxpayer identification number, if available; (c) the deceased individual's Social Security or Claim Number; (d) the identity of

the individual or entity to whom the check should be made payable; and (e) a mailing address.

- If the estate is not eligible to receive the ERP, contact the representative and explain why no payment will be sent.

Note: Any contact with the representative should be made via phone when possible.

OFPO responsibilities

1. Release the ERP to the estate representative.
2. File estate payment information in dedicated folder.
3. Provide OGC with payment information for its records.
4. Notify Systems to annotate the ERLQ that the estate payment has been made.

Note: Any allegation of non-receipt by the estate will be processed under the guidelines of GN 02820.052.

Systems responsibilities

Update the ERLQ to indicate that an ERP was paid to the estate.

H. References

- GN 02820.001 – The American Recovery and Reinvestment Act of 2009 (ARRA) - Introduction
- SM 00630.341 – BPO Economic Recovery Payment Treasury
- SM 00630.409 – PMT Economic Recovery Payment
- SM 00510.175 – Benefit (BENEFIT) Data Line

02820.020   Supplemental Security Income (SSI) Eligibility under the American Recovery and Reinvestment Act of 2009 (ARRA)

A. Introduction

This section explains which SSI recipients are eligible to receive the $250 Economic Recovery Payment (ERP) provided by the American Recovery and Reinvestment Act of 2009 (ARRA) (GN 02820.001). SSI recipients, who were due a Federal SSI cash payment for any month in the 3-month period prior to enactment (i.e., November 2008, December 2008, and January 2009) may receive an ERP. Concurrent Social Security and SSI beneficiaries will only receive a single one-time $250 payment.

We will send notices in April 2009 to recipients who can receive an ERP in May 2009. When there is a representative payee, we will send the notice to the representative payee and not the recipient. The Department of Treasury (DT) will issue the first $250 payments throughout May 2009.

This section also explains how to answer recipient inquiries about the ERP using the new Economic Recovery List Query (ERLQ) system and the Supplemental Security Record (SSR).

B. Who is eligible

- All SSI recipients, adults, members of eligible couples, and children, can receive an ERP if they were SSI eligible and due a Federal SSI cash payment for any month in the 3-month period (i.e., November 2008, December 2008, and January 2009), unless an exception exists in GN 02820.020C..
- If a beneficiary, who was certified to receive an ERP, dies prior to receiving the payment, the returned ERP will be reissued to an authorized representative of the deceased's estate upon request.

See Details

DI 12027.001, Statutory Benefit Continuation (SBC)

DI 13050.025, Provisional Benefits - Title II

C. Who is eligible but not payable

Recipients who are SSI eligible in any month in the 3-month period cannot receive an ERP if, at the time of payment, one of these conditions is on the record:

- whereabouts unknown (S06),
- check returned for a miscellaneous reason (S07),
- development for a representative payee (S08), or
- temporary institutionalization (TI) (S09).

Any of these conditions may indicate a change in a recipient's situation that requires development of an address, living arrangement or of a representative payee. The recipient can receive an ERP only after we resolve the condition, provided no other limitations apply.

D. Who Is Not Eligible

SSI recipients cannot receive an ERP if the only SSI payment due in the 3-month period was:

- SI 00520.001 a maximum of $30 a month for a resident of medical care facility ,
- DI 12027.001 statutory benefit continuation (SBC) ,
- SI 01410.001 only a federally-administered State Supplementary Payment (SSP) ,
- DI 11055.240 presumptive disability (PD) or presumptive blindness (PB) , or
- DI 13050.030 provisional payments under expedited reinstatement procedures .

An SSI recipient cannot receive an ERP if, for the most recent month of eligibility in the 3-month period, he or she was:

- A resident of a public institution (N02),
- An inmate of a penal institution (N22),
- Under an administrative sanction for making a false or misleading statement (N24), or
- A fleeing felon or a parole/probation violator (N25).

See Example 1 in GN 02820.020F.

E. Economic Recovery List Query (ERLQ)

The web-based Economic Recovery List Query (ERLQ) provides pre-payment and post-payment information for each individual selected to receive an ERP because of eligibility for SSI, Social Security, Railroad Retirement Board (RRB), or Veterans Administration (VA) benefits. Beneficiaries who are determined ineligible to receive an ERP at selection will not have information posted to the ERLQ. Only SSA employees may access the ERLQ.

The ERLQ consists of six tabs:

1. Pre-Payment

This section will be available upon the individual's selection for the ERP.

- Social Security Number (SSN)
- Selection Date
- Agency Identity
- ERP Issue Date
- T2 Claim Account Number (CAN)
- T2 Beneficiary Identification Code (BIC)
- T16 Housed Under Number (HUN)

2. Payment

This section will be available upon issuance of the ERP.

- T2 Ledger Account File (LAF)/T16 Payment Status Code (PSY)
- ERP Issue Date
- Last Address (ADDR) Change
- ERP Payment Method
- Last Direct Deposit (DIR DEP) Change
- Treasury Offset Amount (AMT)
- Reason For Suspension
- Reason ERP Not Paid

3. Post-Payment

This section will display information about a returned ERP or a previous non-receipt report of the ERP, if involved.

- Returned Payment Information
- Non-receipt Information

4. Reclamation and Limited Payability

This section will display Treasury status information on a previous non-receipt report or a limited payability issue regarding an ERP, if involved.

- Reclamation Information
- Treasury Report of Payment Over Cancellation (POC) of Original ERP After Reissuance as a Courtesy Payment

- Reclamation Information
- Limited Payability Credit Returned (Unnegotiated ERP Checks)

5. RRB and VA Referrals

This section provides referral information that is useful when an ERP inquiry requires referral to either of these agencies:

- Railroad Retirement Board
- Dept. of Veterans Administration

6. All

This section will display all of the information contained in the ERLQ except RRB and VA Referrals.

- Pre-Payment Status
- Payment Status
- Post-Payment Status

ERLQ alerts

If you attempt to access a beneficiary who was not selected for an ERP you will receive the following alerts when:

- The Beneficiary's Own Account Number (BOAN) is entered and no response returned, "Individual not found on ERL check alternate CAN and BIC."
- The CAN and BIC are entered and no response returned, "Individual not selected for ERP."

ERLQ indicators

In the event a beneficiary was selected as eligible to receive an ERP but an ineligible suspense event occurs prior to payment of the ERP, the event will be captured and identified on the ERLQ by the following indicators:

- **Selection Date** – the date of beneficiary selection for an ERP in MM/DD/CCYY format
- **Reason for Suspension -** the reason that Social Security benefits have been suspended
- **Reason ERP Not Paid -** indicates the reason that an ERP could not be paid

F. Examples: Answering Inquires About Receiving an ERP

1. Recipient is not eligible and asks why

A recipient reports that he did not receive a $250 payment. The Claims Representative (CR) checks the ERLQ and the recipient was not selected. The recipient asks why he cannot get a payment. The CR reviews the Computation History (CMPH) field on the SSR for the 3-month period and it shows:

- November C01 – Current Pay
- December N22 – Inmate of a Penal Institution
- January N07 – Cessation of Disability

ERP eligibility for this recipient can only be considered for November 2008 (i.e., N22 for December 2008) and December 2009 because the recipient was SSI ineligible, N07, in January. Because he was an inmate in a penal institution in his most recent month of SSI eligibility, (December 2008, N22), he cannot get an ERP GN 02820.020D. The CR explains the reason to the recipient and the recipient disagrees with the determination for December. The CR explains how he can appeal the December determination.

2. Recipient receives a notice but no ERP

A recipient reports on June 4, 2009, that she did not receive her May 2009 SSI check. She also received a notice about the $250 payment but she did not receive it. An 800# agent reviews the ERLQ and it shows a selection date, April 29, 2009, and a nonpayment reason, PSY S06 (whereabouts unknown), at the time of payment. The SSR shows that her current payment status is S06. The agent develops the recipient's address and living arrangement and corrects the SSR. The agent explains that her checks will start again beginning with May 2009 and she will receive another notice regarding the ERP and a $250 payment.

3. Recipient receives no notice and no ERP

A recipient reports in June 2009 that he did not receive a $250 payment. He does not remember if he received a notice about the payment. The Claims Representative (CR) reviews the ERLQ and the recipient was not selected. The CMPH field on the SSR shows that the recipient was not due a Federal SSI payment for any month in the 3-month period because he was in a public institution (N02). The CR explains why the recipient cannot get a $250 payment.

G. ERP to Estates

For any beneficiary who died after certification for ERP and the payment was returned to SSA because of death, the ERP can be repaid to the estate upon request from a valid representative. Regardless of the method of return, these ERPs must have been returned for the estate to be eligible for reissuance. The representative must provide us with proof of his or her authority to represent the estate. **NOTE:** Any public inquiries (written or telephone call) should be referred to the servicing field office.

Field office responsibilities:

1. Review the ERLQ to determine if the deceased was certified for an ERP and if the ERP was returned.

- If no ERP was certified or if no ERP was returned, the estate is not due an ERP. (This would include situations when an ERP payment was cashed or direct-deposited to an active account.) Contact the requester by phone, explain that his or her request has been denied, and provide the reason.

- If an ERP was certified and the ERP was returned, the estate is eligible for the ERP. Proceed with the ERP to estate procedures.

NOTE: If the representative returns an ERP check while inquiring about payment to the estate, follow check return procedures in GN 02820.051.B. and proceed with the ERP to estate process.

2. Provide the representative with a printed copy of the Privacy Act and the Paperwork Reduction Act statements provided below:

PAPRA_S.pdf

3. Request that the representative provide valid documentation of his or her status as representative of the estate as soon as possible to expedite the payment process. Any proof that the representative may provide must be verified as authentic documentation.

3.4. Fax any submitted documentation into NDRed. See GN 02301.035 for guidance. Requested documentation includes:

- the deceased individual's name;

- the estate's taxpayer identification number, if available;

- the deceased individual's Social Security or Claim Number;

- the identity of the individual or entity to whom the check should be made payable; and

- a mailing address.

4.5. Forward all contact information via email to ^DCO OPSOS ERP Estates.

The email must contain:	
Information about the Estate Representative:	Name
	Email address (if available)
	Phone number
	Mailing address
Information about the Deceased Beneficiary:	Name
	SSN/Claim Number/Taxpayer Identification Number (TIN)
	Date of death
	State/Territory of death
	State/Territory of residence

	FO must give a brief description of any evidence provided and stored in NDRed. Any document with questionable authenticity should be mentioned in this description.
Information about evidence submitted	

OPSOS responsibilities

1. Review the e-mail from the FO to ensure it is complete. If the e-mail is not complete, OPSOS will return it to the FO with a request for any missing information.
2. If the email is complete, forward the e-mail to OGC.

OGC responsibilities

1. Review the e-mail and any documents in NDRed.
2. Determine the proper document(s) required to qualify as a representative of an estate.
   - If documentation in NDRed is not sufficient or if no documentation was initially provided, contact the representative and request any required document(s) that will qualify him/her as a representative of the estate.
   - Advise the representative to take or mail any document(s) to the local FO.
3. Verify the submitted document(s).
   - If the estate is eligible to receive the ERP, forward the information to OFPO for payment. OGC must provide: (a) the deceased individual's name; (b) the estate's taxpayer identification number, if available; (c) the deceased individual's Social Security or Claim Number; (d) the identity of the individual or entity to whom the check should be made payable; and (e) a mailing address.
   - If the estate is not eligible to receive the ERP, contact the representative and explain why no payment will be sent.

   Note: Any contact with the representative should be made via phone when possible.

OFPO responsibilities

1. Release the ERP to the estate representative.
2. File estate payment information in dedicated folder.
3. Provide OGC with payment information for its records.
4. Notify Systems to annotate the ERLQ that the estate payment has been made.

Note: Any allegation of non-receipt by the estate will be processed under the guidelines of GN 02820.052.

Systems responsibilities

Update the ERLQ to indicate that an ERP was paid to the estate.

H. References

GN 02820.001 – The American Recovery and Reinvestment Act of 2009 (ARRA) - Introduction

SI 02301.215 – Summary of Posteligibility (PE) Suspension, Stop Payment and Termination Events by Payment Status Code (PSC)

SM 01311.025 – PMTH (Payment History)

SM 01601.835 – Payment History - PMTH

HI 03020.050 – Unearned Income Exclusions

HI 03030.020 – Resource Exclusions

PRIVACY ACT STATEMENT

Sections 204(d) and 1631(e) of the Social Security Act, as amended, and the American Recovery and Reinvestment Act of 2009, Public Law 111-5, authorize us to collect this information. We will use the information you provide to account for any economic recovery payment due to the deceased individual. Your response is voluntary; however, failure to provide all or part of the requested information may prevent an accurate and timely decision on any payment, or could result in the loss of payment.

We rarely use the information provided on this form for any purpose other than determining entitlement to payments. However, we may disclose the information provided on this form in accordance with approved routine uses, which include but are not limited to the following:

1. To contractors and other Federal agencies, as necessary, for the purpose of assisting the Social Security Administration in the efficient administration of its programs;

2. To comply with Federal laws requiring the release of information from Social Security records (e.g., to the Government Accountability Office and Department of Veterans Affairs);

3. To make determinations for eligibility in similar health and income maintenance programs at the Federal, State, and local level; and,

4. To facilitate statistical research, audit, or investigative activities necessary to assure the integrity of Social Security programs.

We may also use the information you provide in Computer Matching programs. Matching programs compare our records with records kept by other Federal, State, or local government agencies. Information from these matching programs can be used to establish or verify a person's eligibility for Federally-funded and administered benefit programs and for repayment of payments or delinquent debts under these programs.

Additional information regarding routine uses of information, and our programs and systems, is available on-line at www.socialsecurity.gov or at your local Social Security office.

PAPERWORK REDUCTION ACT STATEMENT

This information collection meets the requirements of 44 U.S.C. § 3507, as amended by section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget control number. We estimate that it will take about 20 minutes to read the instructions, gather the facts, and answer the questions. **You can find your local Social Security office through SSA's website at www.socialsecurity.gov. Offices are also listed under U. S. Government agencies in your telephone directory or you may call Social Security at 1-800-772-1213 (TTY 1-800-325-0778).** *You may send comments on our time estimate above to: SSA, 6401 Security Blvd, Baltimore, MD 21235-6401.* ***Send only comments relating to our time estimate to this address, not the completed form.***