

TLP Program Overview Survey

Thank you for taking the time to complete this survey. This survey is intended for research purposes **ONLY**. The information you share will help us to better understand how TLPs work with youth. The information reported is strictly confidential and will in no way affect HHS's view of your program's performance. The responses to the survey will be kept anonymous: neither the respondent nor the agency will be identified by name when we report findings from the study.

The TLP Objectives Program Survey is designed to gather information about your TLP program, such as who it serves, how it is structured, and what services it provides. TLP programs differ with regard to how they are funded and structured. In some cases, an agency's FYSB TLP grant covers the entire cost of the program. In others, agencies combine multiple sources of funding to support their program, with FYSB funding used to cover a portion of the program's beds, units, or services. In this survey, we want to understand the design and functioning of the **program as a whole**, not just those beds or services funded through your FYSB TLP grant.

General Program Information

1) How long has the TLP program been in existence?

- Less than 1 year
- 1 to 5 years
- 6 to 10 years
- More than 10 years

2) Where does the TLP program receive funding? (Check all that apply)

- Federal government
- State government
- Tribal/local government
- Community organizations
- Non-profit organizations
- Faith-based organizations
- Private foundations
- Citizen donations
- Other: _____
- Other: _____

- 3) What is the agency's total annual budget (from all sources)?
- 4) What is the budget for the TLP program (from all sources)?
- 5) What is the total amount of FYSB TLP grant?
- 6) Including the TLP program, how many programs does the agency operate?

6a) What types of programs are they? (Check all that apply)

- TLP
- Emergency shelter program
- Permanent supportive housing program
- Basic center program
- Drop-in program
- Street outreach program
- Employment program
- Education program
- Health/medical service program
- Substance abuse program
- Homelessness Prevention and/or Rapid Re-Housing
- Other: _____
- Other: _____

Staffing

- 7) In total, how many of the TLP's workers are paid employees, either full time or part-time?
- 8) How many paid workers does the TLP have in each of the following categories?
 - Management
 - Direct care or service
 - Street outreach
 - Residential service
 - Case management
 - Administrative
 - Other: _____
 - Other: _____
- 9) In total, how many of the TLP's workers are volunteers?

10) How many volunteers does the TLP have in each of the following categories?

- Management
- Direct care or service
- Street outreach
- Residential service
- Case management
- Administrative
- Other: _____
- Other: _____

11) How many members of your staff, both paid and volunteer, hold any of the following degrees, licenses, or certifications?

- Associate's degree
- Bachelor's degree in Social Work (BSW)
- Bachelor's degree in another field
- Master's degree in Social Work (MSW)
- Master's degree in another field
- Doctorate in Social Work (DSW or Ph.D)
- Doctorate in another field or other professional degree (e.g., J.D. or M.D.)
- Licensed Clinical Social Worker (LCSW)
- Credentialed by the Academy of Certified Social Workers (ACSW)
- Credentialed by the Qualified Clinical Social Workers (QCSW)
- Credentialed by the Diplomate in Clinical Social Work (DCSW)
- Other post-secondary degree
- Other certification

12) Would you say the demographic composition of TLP staff and volunteers is mostly similar to, or mostly different from, the composition of the homeless youth served in terms of:

- Race/ethnicity
- Gender
- Sexual orientation
- Languages spoken

Youth Served

13) What was the total number of youth served by the TLP in the last fiscal year?

14) What was the total number of youth who exited the TLP in the last fiscal year?

15) During the last fiscal year, what is the average age of youth when they enter the TLP?

16) What is the age range of youth served in your TLP program (e.g., 16 – 21)?

17) Does the TLP target a particular population of youth? (Check all that apply)

- None
- Pregnant youth
- Couch surfers
- Doubling-up
- Employed but homeless
- Parenting youth
- GLBTQ youth (Gay, Lesbian, Bisexual, Transgender, Questioning)
- Youth leaving foster care
- Youth leaving the juvenile justice system
- ESL or non-English speaking youth
- Migrant youth (i.e., youth who move regularly in order to find work, especially in harvesting crops)
- Youth who have been physically abused
- Youth with substance use or abuse problems
- Physically challenged/disabled youth
- Mentally challenged youth
- Immigrant youth (i.e., youth who move to the United States from another country)
- Minority youth (If yes, check all that apply)
 - American Indian or Alaskan Native
 - Asian
 - Black or African American
 - Native Hawaiian or Other Pacific Islander
 - Hispanic or Latino
- Other: _____
- Other: _____

Eligibility and Admission

18) What are the criteria for eligibility to the TLP? (Check all that apply)

Must be male

- Yes No

Must be female

- Yes No

Must be homeless, according to HHS definition [[link to definition](#)]

- Yes No

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Must be pregnant or parenting

Yes No

If substance abuse history, must be clean and sober

Yes No

If substance abuse history, must be in treatment

Yes No

Must have no serious mental health history/acute symptomatology

Yes No

If mental health diagnosis, must be in treatment

Yes No

Must be employed

Yes No

Must be enrolled in high school, if not yet graduated

Yes No

Other (describe): _____

Other (describe): _____

19) What steps are involved in the TLP application process?

Program orientation meeting

Yes No

Written application

Yes No

Document the youth's identity

Yes No

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Written references

Yes No

Application interview

Yes No

Psycho-social assessment or history

Yes No

Mental health assessment

Yes No

Physical health assessment

Yes No

Substance use assessment

Yes No

Urine drug screening

Yes No

Documentation of meaningful daily activity

Yes No

Documentation of school enrollment

Yes No

Documentation of employment

Yes No

Development of preliminary goals/action plan

Yes No

Permission of parent/guardian (for youth under 18)

Yes No

Other (describe): _____

Other (describe): _____

20) What are the main program rules that participants must follow?

Weeknight or Weekend Curfew

- Yes No

If yes, please check those that apply.

Weeknight curfew is:

- 8:00 pm
- 9:00 pm
- 10:00 pm
- 11:00 pm
- 12:00 pm
- 1:00 am
- 2:00 am
- 3:00 am
- 4:00 am
- no weeknight curfew

Weekend curfew is:

- 8:00 pm
- 9:00 pm
- 10:00 pm
- 11:00 pm
- 12:00 pm
- 1:00 am
- 2:00 am
- 3:00 am
- 4:00 am
- no weekend curfew

Visitor restrictions

- Yes No

If yes, please describe who can visit, when, and for how long:

Who?:

When?:

For How Long?:

No weapons

- Yes No

No alcohol or drugs on program property

- Yes No

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Submit to random drug screening

Yes No

No smoking on program premises

Yes No

No threatening or violent behavior toward staff or residents

Yes No

No sexual activity between residents on premises

Yes No

Cell phone restrictions

Yes No

Searching of youth property by staff

Yes No

No borrowing/lending of possessions among youth

Yes No

Complete chores/cleanliness requirements

Yes No

Savings or budgeting requirement

Yes No

Other (describe): _____

Other (describe): _____

Other (describe): _____

21) Once enrolled in the TLP, what requirements must youth meet and maintain to participate in the program? (Check all that apply)

Attend high school/GED classes

Yes No

Acquire and maintain employment

Yes No

Place percentage of earnings in savings account

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Yes No

Pay rent to the program

Yes No

Other (please describe): _____

Other (please describe): _____

Other (please describe): _____

22) Are there any rule violations that result in an *immediate* discharge? Yes No

If yes, what are they? (Check all that apply)

Fighting/assaulting on premises

Yes No

Destroying property

Yes No

Possession of weapon

Yes No

Pregnancy

Yes No

Substance use on premises

Yes No

Positive drug test

Yes No

Verbal aggression

Yes No

Other (please describe): _____

Other (please describe): _____

23) If immediate discharge is not mandatory, what other types of sanctions are applied to youth who violate program rules? (Check all that apply)

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- Stricter curfew
- Required sign-in sheet
- More housekeep duties/chores
- Temporary suspension from residency program (e.g., time-out)
- Loss of privileges

Other (please describe): _____

Other (please describe): _____

24) Is there an appeals or mediation process for youth who are at risk of being involuntarily discharged from the program?

- Yes No

25) Are respites (or “time outs”) used for reasons other than punitive (e.g., the youth’s motivation declines considerably)?

- Yes No

Program Structure

26) What is the total number of TLP beds?

27) What type of physical accommodations are available to TLP youth? (check all that apply)

Residents live in host family homes

- Yes No

Residents share bedrooms in group home with house parents

- Yes No

Residents have private bedrooms in group home with house parents

- Yes No

Residents share bedrooms in one facility (no house parent)

- Yes No

Residents have private bedrooms in one facility (no house parent)

- Yes No

Residents share apartments, units clustered in one building (no house parent)

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Yes No

Residents have private apartments, units clustered in one building (no house parent)

Yes No

Residents share scattered-site apartments (no house parent)

Yes No

Residents have private scattered-site apartments (no house parent)

Yes No

Other: _____

[If more than one physical accommodation is checked for Question 27, please answer Question 28. If only one answer is checked, please skip to Question 29.]

28) Does the TLP have a phased approach to housing in which youth move from more supervised accommodations (e.g., group homes) to less supervised accommodations (e.g., own apartments) as they move through the program?

Yes

No

If yes, please indicate this progression by ranking the housing options available in the program from the most supervised accommodation to the most independent. (For instance, if you have three types of housing accommodations, 1= most supervised, 2 = less supervised, 3= greatest level of independence.)

___ Residents live in host family homes

___ Residents share bedrooms in group home with house parents

___ Residents have private bedrooms in group home with house parents

___ Residents share bedrooms in one facility

___ Residents have private bedrooms in one facility

___ Residents share apartments, units clustered in one building

___ Residents have private apartments, units clustered in one building

___ Residents share scattered site apartments

___ Residents have private scattered site apartments

___ Other: _____

29) Do youth gain more privileges during their time in the TLP program? Yes No

If yes, what privileges do youth gain? (Check all that apply)

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Use of personal car

Yes No

Cellular phone use

Yes No

Increased free time

Yes No

Overnight/weekend passes

Yes No

Later curfew or later wakeup

Yes No

Increased program allowance

Yes No

Visitor privileges

Yes No

Other (describe): _____

Other (describe): _____

Other (describe): _____

TLP Program Services

30) Which of the following services are provided to TLP residents? For those services provided to youth, please indicate (a) who provides the service; (b) how often is the service provided; and (c) whether the service is required.

Service	(a) Who Provides (check all that apply)						(b) Frequency					(c) Required	
	Not Provided	TLP Program Staff	Other Agency Staff	Partner Agency	Through Referral	Other: Describe	More than Once a Week	Weekly	Every Two Weeks	Monthly	As Needed	Yes	No
Case management													
Life skills classes/ training													
Education assistance													
Employment assistance													
Mental health counseling													
Substance abuse counseling													
Health screening													
Health care treatment/ nurse													
Alternative medicine clinic/ services													
Nutrition counseling													
Legal services													
Volunteer Community services or activities													
Aftercare (describe):													
Other:													
Other:													

31) Where are most TLP program services delivered? (Check only one)

On-site at residential program

Yes No

At TLP agency offices

Yes No

At participants' apartments

Yes No

At other community locations

Yes No

Other: _____

32) What life skills does the program work to build?

Budgeting/money management and saving

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Tenant rights and responsibilities

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Housekeeping

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Shopping on a budget

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Cooking

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

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Nutrition/healthy eating habits

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Time management

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Education planning (e.g., college search and application, financial assistance application)

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Study habits

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Employment search, resume writing, and interviewing

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Employment retention skills

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Social skills (e.g., conflict resolution)

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Emotion regulation/ constructive coping strategies

Yes No

If yes, is this a major focus of your TLP program's approach to developing youths' life skills? Yes No

Goal setting and planning for the future

Yes No

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If yes, is this a major focus of your TLP program’s approach to developing youths’ life skills? Yes No

Civic awareness / community connectedness

Yes No

If yes, is this a major focus of your TLP program’s approach to developing youths’ life skills? Yes No

Other (describe): _____

If other, is this a major focus of your TLP program’s approach to developing youths’ life skills? Yes No

Other (describe): _____

If other, is this a major focus of your TLP program’s approach to developing youths’ life skills? Yes No

Other (describe): _____

If other, is this a major focus of your TLP program’s approach to developing youths’ life skills? Yes No

33) What approaches does the program use to help youth develop life skills?

Group-based instruction/ life skills classes

Yes No

If mentioned, does the program use a particular curriculum? Yes No

If yes, please give title or describe: _____

Hands-on, one-on-one instruction (e.g., staff shop or cook with participants, model life skills)

Yes No

Life skills are developed through youths’ regular routines

Yes No

Other (please describe): _____

34) TLP programs differ in how they prioritize education and employment goals and the relative emphasis they place on one versus the other. Please describe your program’s approach or philosophy. (Check only one)

Program prioritizes/emphasizes employment over education

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- Program prioritizes/emphasizes education over employment
- Program prioritizes/emphasizes education and employment equally
- The relative priority of employment and education is determined on an individualized basis, as part of the service/action planning process, in response to the goals of each youth
- Other (describe): _____

35) What types of services are provided to TLP youth by your agency or partnering agencies to assist them in advancing their educational goals and opportunities? Services may be provided by the TLP program, other staff at your agency, a partner agency, or through referral.

GED classes

- Yes
- No

Alternative high school classroom

- Yes
- No

Education planning/counseling

- Yes
- No

Education scholarships

- Yes
- No

Education application and enrollment assistance (high school or post-secondary)

- Yes
- No

Education center with access to computers, internet, and other education resources

- Yes
- No

Other (describe): _____

Other (describe): _____

Other (describe): _____

36) What types of services are provided to assist youth in preparing for, acquiring, and sustaining employment? Services may be provided by the TLP program, other staff at your agency, a partner agency, or through referral.

Employment readiness preparation (e.g., resume development, presentation and interviewing guidance, job search strategies and resources)

- Yes
- No

Employment/career center with access to computers, internet, on-line job search, etc.

- Yes
- No

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Job training (e.g. certificate programs in entry level career track fields)

Yes No

Employment internships (including job shadowing and mentoring opportunities)

Yes No

Transitional jobs program (i.e. time-limited, subsidized employment with services to address employment barriers)

Yes No

Employment placement

Yes No

Employment retention support (describe): _____

Yes No

Other (describe): _____

Other (describe): _____

Other (describe): _____

37) What, if any, aftercare services are provided to youth who exit the TLP?

Staff-initiated check-in/follow-up phone calls

Yes No

Home visits

Yes No

Staff available as needed for follow-up support (youth-initiated)

Yes No

Alumni aftercare group

Yes No

Participation in other agency services

Yes No

Other (describe): _____

Other (describe): _____

Other (describe): _____

38) In what, if any, ways do youth remain involved with the TLP once they have exited the program?

Participate in alumni group

Yes No

Serve on program committee or advisory group

Yes No

Share their experiences at community meetings, life skills groups, or other program events

Yes No

Invited to holiday events and graduation ceremonies

Yes No

Serve as peer mentors

Yes No

Speak at agency events (e.g., annual fundraisers)

Yes No

Attend other program alumni events

Yes No

Other (describe): _____

Other (describe): _____

Other (describe): _____

Thank you for taking the time to complete this survey.