

Alert Letter (sent 4 weeks prior to mailout of forms) DRAFT

October 9, 2010

Dear Facility Administrator:

The purpose of this letter is to request your participation in an important effort being undertaken by the Office of Juvenile Justice and Delinquency Prevention (OJJDP). In a few weeks you will receive the *2010 Juvenile Residential Facility Census (JRFC)*. This data collection is being conducted by the U.S. Census Bureau on behalf of OJJDP.

OJJDP has undertaken the JRFC to examine the characteristics and services of facilities that serve persons in residential settings. With this information, OJJDP can establish programs and policies that will address the needs of young persons in these facilities.

The reference date for this survey is Wednesday, October 27, 2010. You should receive the questionnaire about one week prior to that date. If you have any questions concerning this effort, or if you do not receive the questionnaire prior to October 27, please call Regina Yates of the U.S. Census Bureau at 1-800-352-7229.

Thank you for your time and assistance in this endeavor.

Sincerely,

Jeff Slowikowski
Acting Administrator