## {Date}

Title First name Last name Job title Office Division Building Address1 Address2 City, State Zip code

## Dear Title Last name:

The enclosed draft tables have been compiled from information provided by your office regarding persons under sentence of death during calendar year 2009. These data will be used in electronic tables that will become available on the BJS website in December (<a href="http://bjs.ojp.usdoj.gov/index.cfm?ty=tp&tid=18">http://bjs.ojp.usdoj.gov/index.cfm?ty=tp&tid=18</a>).

If you have questions, please call me at (202)616-3288.

Please do not distribute these tables. The data are preliminary and subject to change.

As always, we appreciate your assistance in maintaining the accuracy and timeliness of the Capital Punishment series.

Sincerely,

Tracy L. Snell Statistician Corrections Unit

Enclosure