

{Date}

Title First name Middle Initial Last Name

Job title, Job title #2

Office

Building address

Street address

City, State Zip code

Dear Title Last Name:

Every year the Bureau of Justice Statistics conducts a survey on capital punishment. The enclosed tables were assembled from information provided by your office regarding the status of capital statutes in your State during calendar year 2009. These data will be used in the annual report on capital punishment, to be published in December.

If you have questions, please feel free to call me at (202)616-3288.

Please do not distribute these tables. The data are preliminary and subject to change.

As always, we appreciate your assistance in maintaining the high quality of these data.

Sincerely,

Tracy L. Snell  
Statistician  
Corrections Statistics

Enclosure