

# Notice: Stock Dividend

Date

Director for District Licensing  
Comptroller of the Currency  
Street Address  
City, State, ZIP Code

Re: Stock Dividend, Charter Number

Dear Director:

The (*bank name*) notifies you according to 12 CFR 5.46 that its capital structure changed.

I certify that, at a meeting of the board of directors of the above bank, held on (*date*), a (*number*) percent stock dividend was declared payable on (*date*). Upon the Comptroller of the Currency certification, the issuance of the additional stock will increase the aggregate par value of the outstanding common stock of the bank from \$ (*amount*) to \$ (*amount*) as detailed in the enclosed Pro Forma Balance Sheet.

***(If the dividend required an amendment to the Articles of Association to increase authorized shares)*** I certify that (*bank name*) shareholders approved this change in capital structure according to law, regulations, and this bank's Articles of Association. A secretary's certificate of shareholder approval and a certified copy of the change in the Articles of Association are enclosed.

I declare that the changes in the (*bank name*) capital structure comply fully with all applicable laws and regulations.

\_\_\_\_\_  
President, Vice President, or Cashier

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

State of \_\_\_\_\_

County of \_\_\_\_\_

(SEAL OF NOTARY)

\_\_\_\_\_  
Notary Public

If you have questions, contact (*name, address, city, state, ZIP Code*) at (*telephone and FAX number*) or by e-mail at (*address*).

Sincerely,

—Signature—

Name and Title

Enclosure(s): Amendment to Articles of Association (if applicable)  
Secretary's Certificate  
Pro Forma Balance Sheet