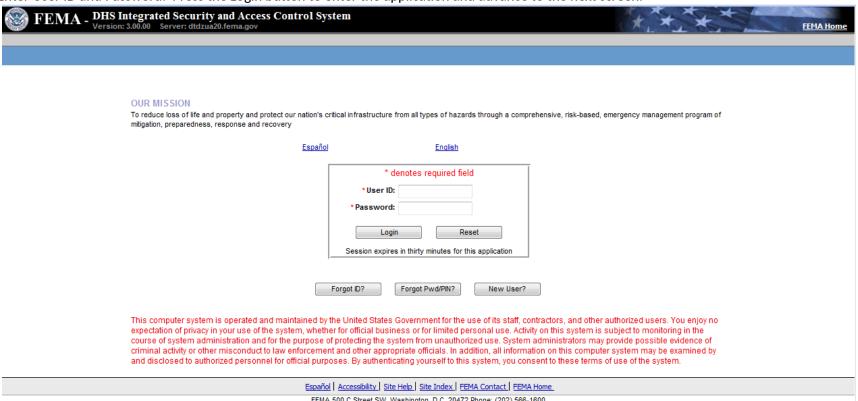
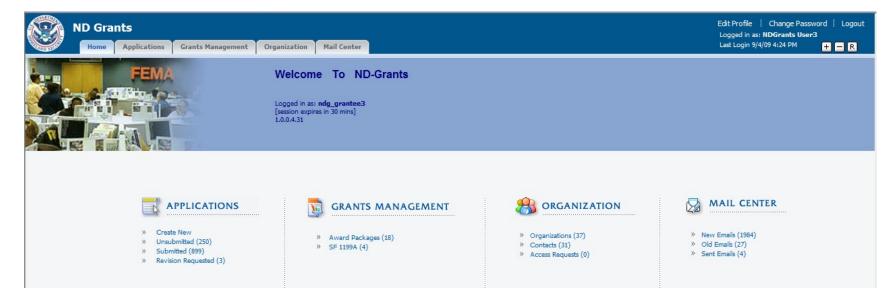
## **ND Grants Screenshots for Grantees**

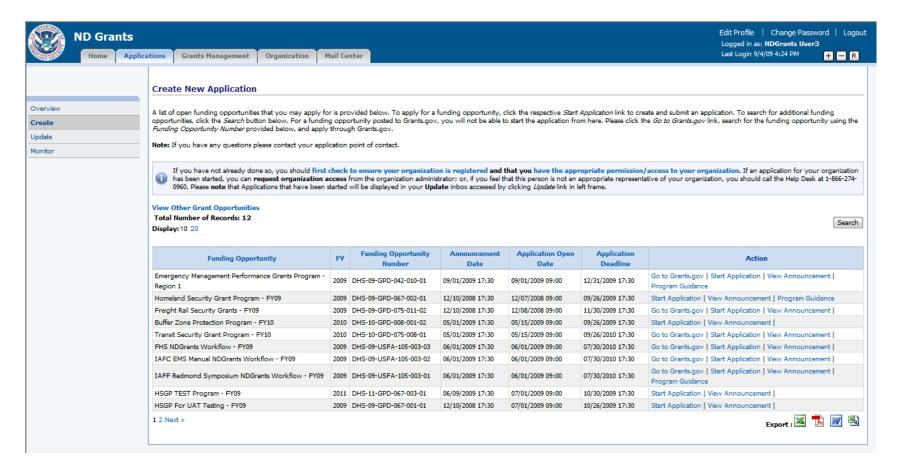
Enter User ID and Password. Press the Login button to enter the application and advance to the next screen.



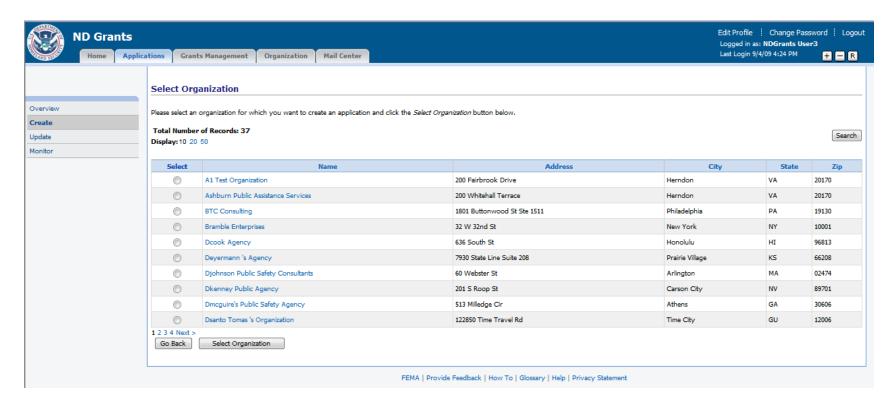
FEMA 500 C Street SW, Washington, D.C. 20472 Phone: (202) 566-1600



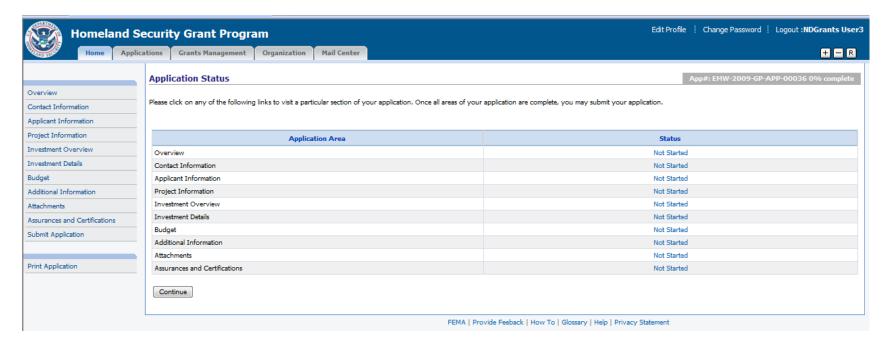
Select the Create New option under Applications.



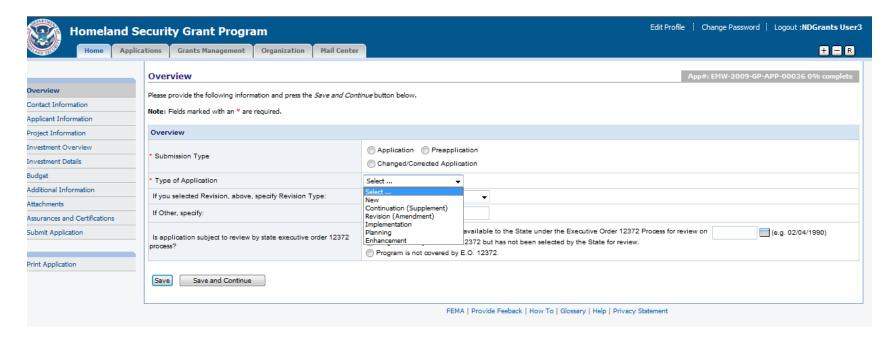
Select the Start Application link under Actions for the "Homeland Security Grant Program – FY09" funding opportunity.



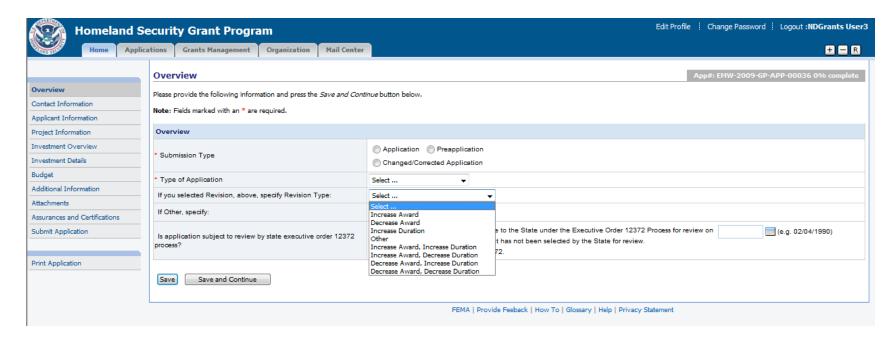
Select the radio button for the relevant organization and press the Select Organization button.



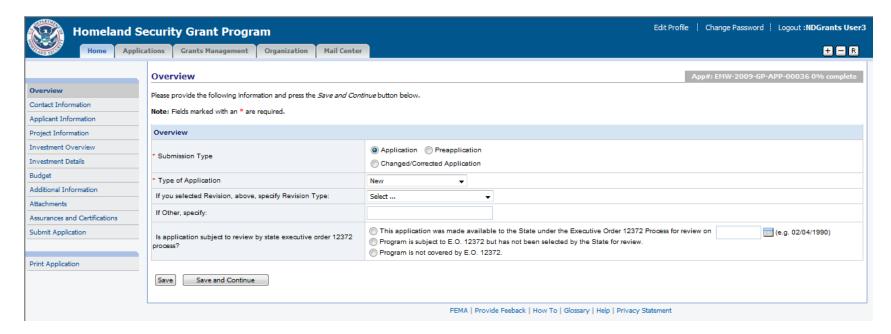
Select the Not Started link for Overview to begin creating the application.



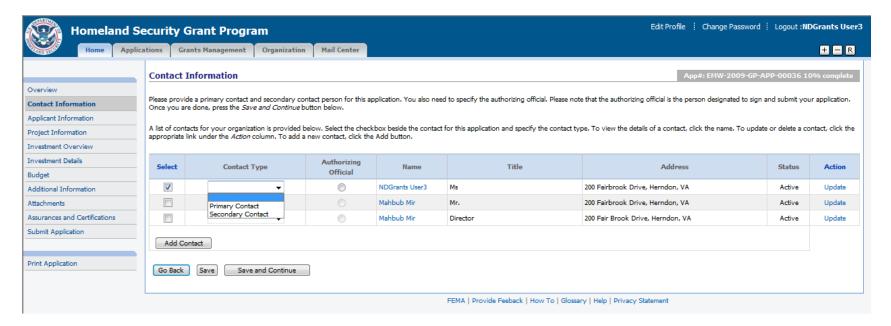
Select Submission Type and Type of Application.



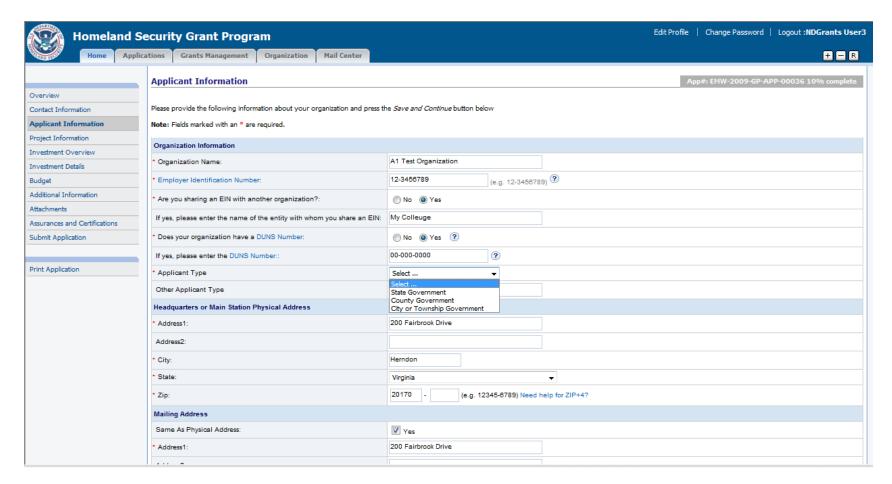
If the application is a revision, select the Revision Type.



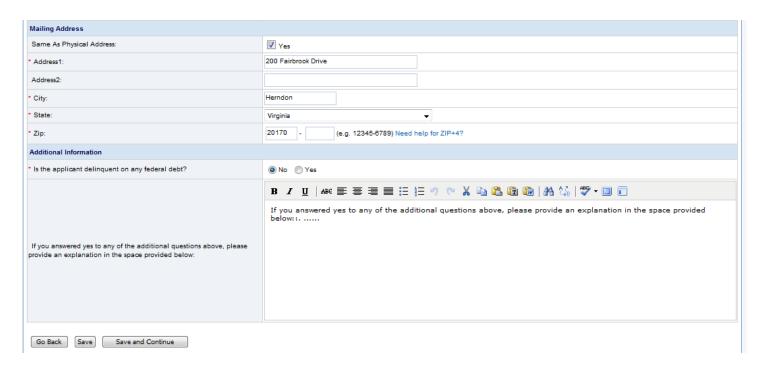
Select if the application is subjected to be reviewed by State Executive Order 12372. Press the Save and Continue button.



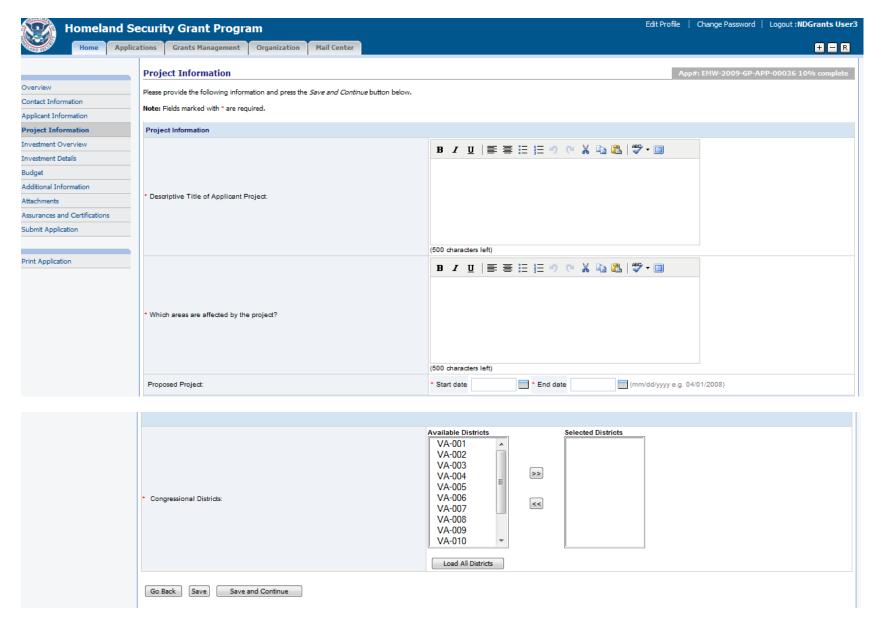
Select a contact and select the Contact Type or press the Add Contact button to add a new contact. Select the Update link to update a contact if necessary. Press the Save and Continue button.



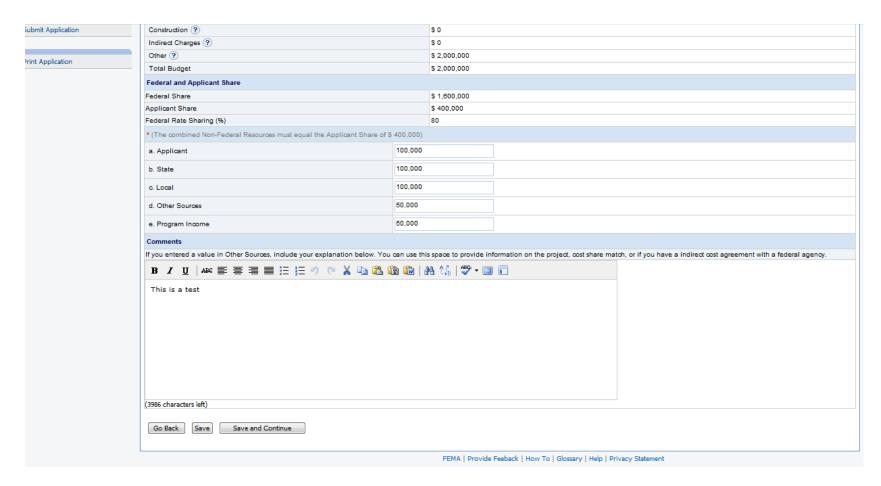
The applicant is required to enter information about the organization, headquarter/main station physical address, mailing address (shown below), and additional information (below).



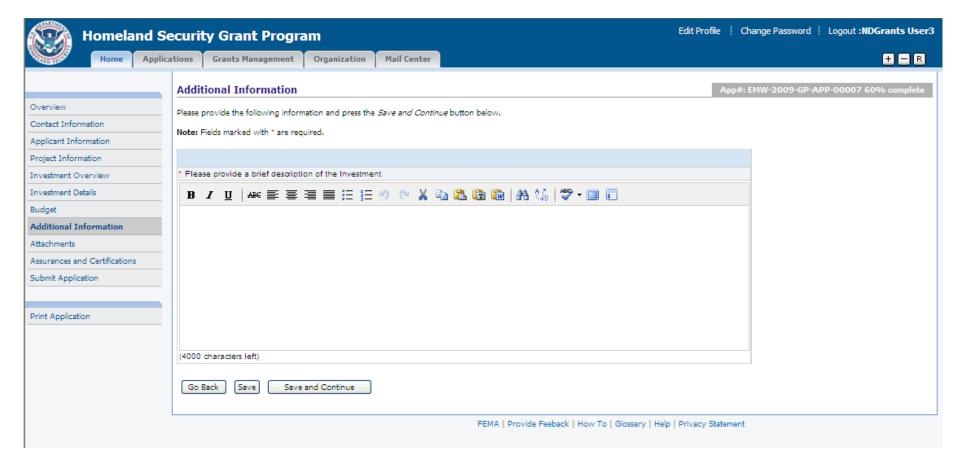
Once the necessary data is entered, press the Save and Continue button.



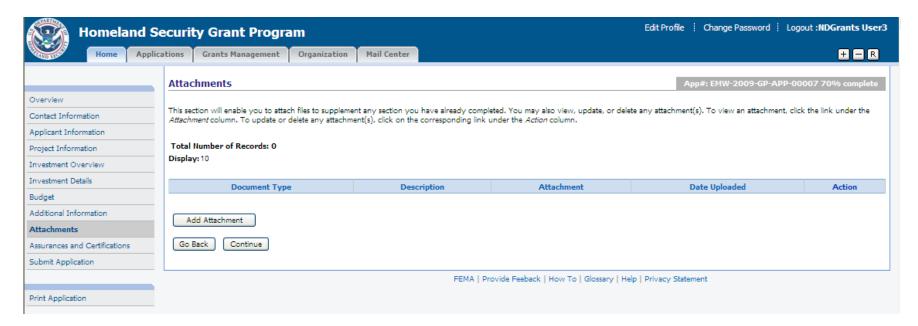
Enter the Project Information and press the Save and Continue button.



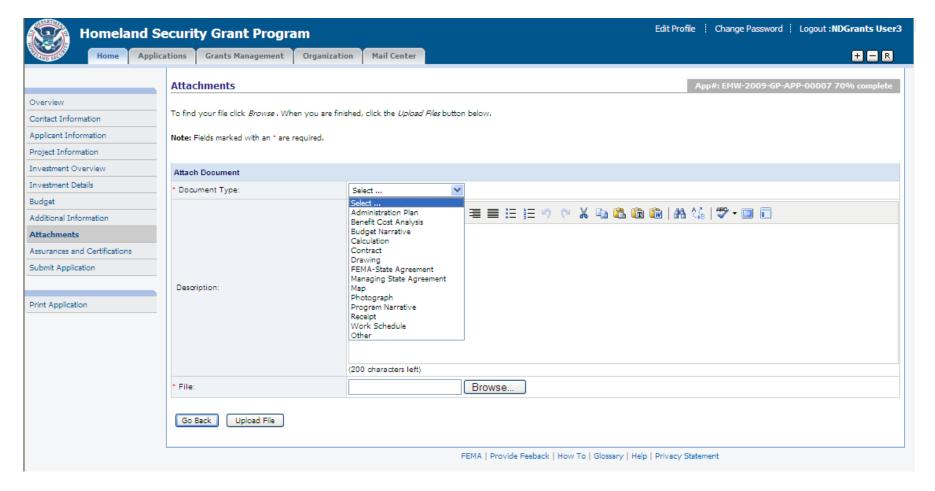
Enter the Budget information and any comments. Press the Save and Continue button.



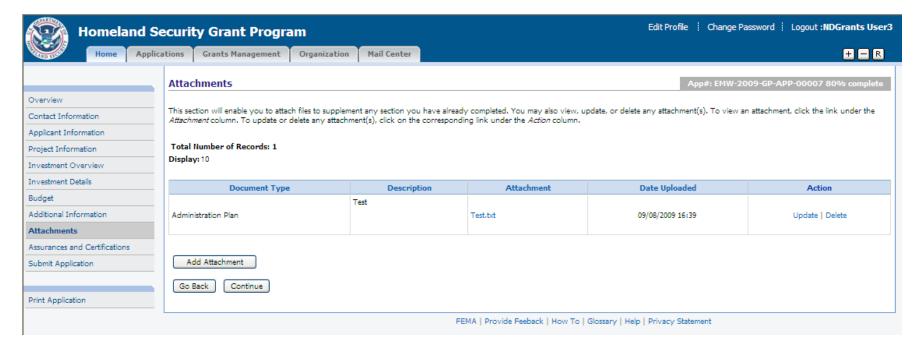
Enter the necessary data for the questions listed and press the Save and Continue button.



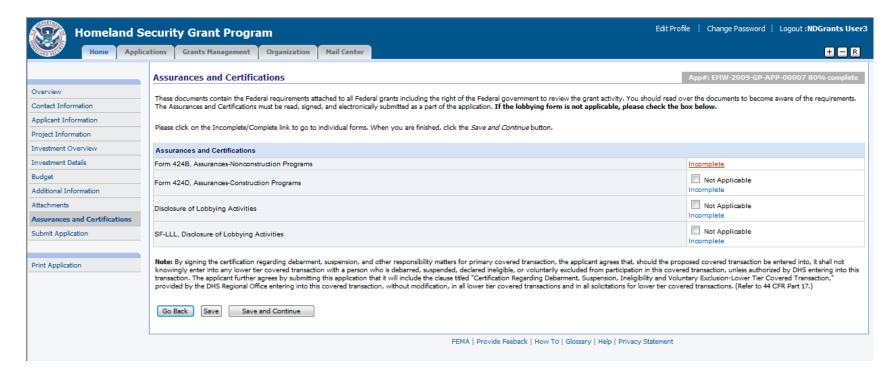
Press the Add Attachment button to add an attachment.



Select the Document Type and enter a Description for the attachment. Press the Browse button to select the document from the files stored on the computer. Press the Upload File button.



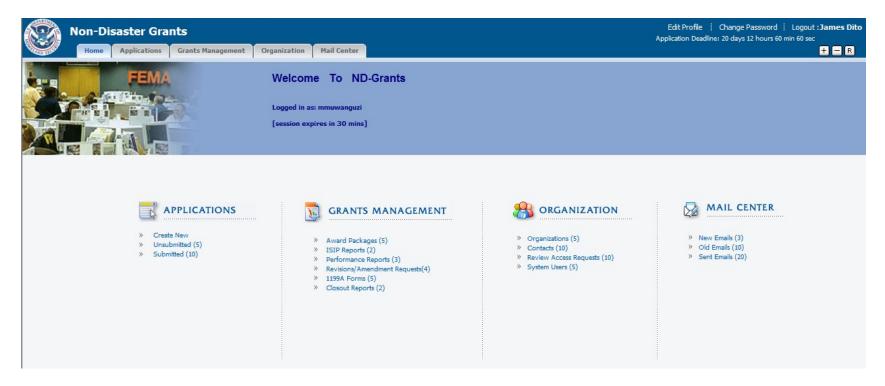
Use the Add Attachment button to upload additional documents. Press the Continue button.



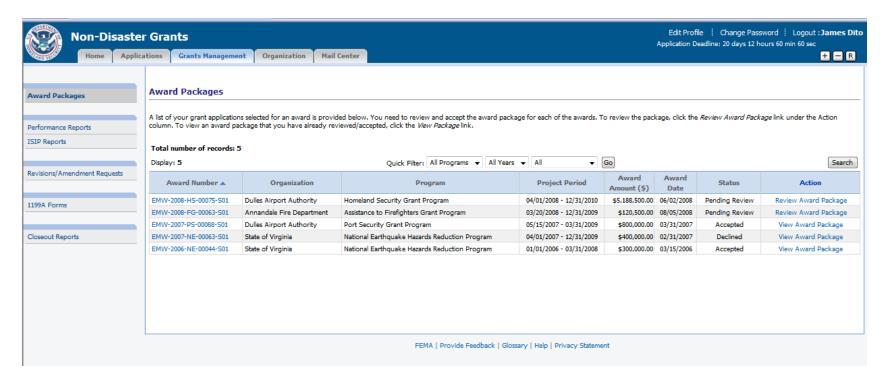
Press the Incomplete link to complete the specific assurances/certifications.

Ab He et:	scrimination on the bass or age; (e) the Drug Abuse Omice and Treatment Act or 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of according abuse; (f) the Comprehensive Aiconol buse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and \$27 of the Public seath Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.					
eq	ill comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and quitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project urposes regardless of Federal participation in purchases.					
	ill comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in art with Federal funds.					
	ill comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety and ards Act (40 U.S.C. §§327- 333), regarding labor standards for federally-assisted construction subagreements.					
	ill comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to articipate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.					
(P. acc	ill comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969  1.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in coordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) proferring to the Celeral actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of inking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).					
12. Wi	ill comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.					
	ill assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic operties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).					
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.						
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.						
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.						
	rill cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and on-Profit Organizations."					
18. Wi	ill comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.					
Digital Signature						
By checking the	ne box below and providing your password, you are providing your digital signature.					
* Password						
* I, NDGrants User3, am hereby providing my signature for this application as of 8-Sep-2009						
Go Back	Save and Continue					
	FEMA   Provide Feeback   How To   Glossary   Help   Privacy Statement					

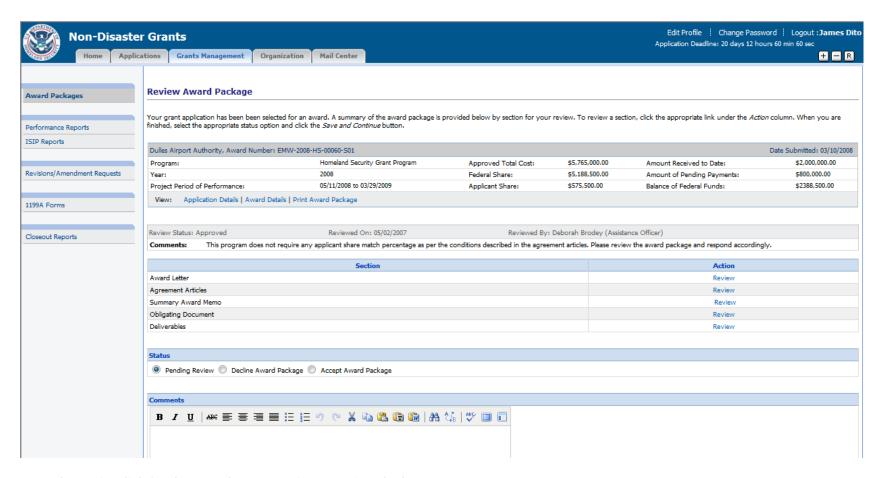
Review the assurance/certification. Enter the password and check the certification checkbox to electronically sign the document. Press the Save and Continue button.



Press the Award Packages link under Grant Management.



Select the Review/View Award Package link for the specific award.



Press the Review link for the Award Letter section to review the letter.



Review the award letter. Press the Next Section button.



Review the Agreement Articles. Click the Next Section button.

Performance Reports
ISIP Reports
Revisions/Amendment Requests

1199A Forms

Closeout Reports

Please review the Summary Award Memo provided below. When you are finished, click the Next Section button.

Dulles Airport Authority, Award Number: EMW-2008-HS-00060-S01					
Program:	Homeland Security Grant Program	Approved Total Cost:	\$5,765,000.00	Amount Received to Date:	\$2,000,000.00
Year:	2008	Federal Share:	\$5,188,500.00	Amount of Pending Payments:	\$800,000.00
Project Period of Performance:	05/11/2008 to 03/29/2009	Applicant Share:	\$575,500.00	Balance of Federal Funds:	\$2388,500.00
View: Application Details   Award Details					

### Summary Award Memo



## U.S. Department of Homeland Security

Washington, D.C. 2047

# SUMMARY OF ASSISTANCE ACTION Assistance to Firefighters Grant Program - Fire Prevention and Safety Program

INSTRUMENT: GRANT

AGREEMENT NUMBER: EMW-2007-FG-0060
GRANTEE: Annandale Fire Department

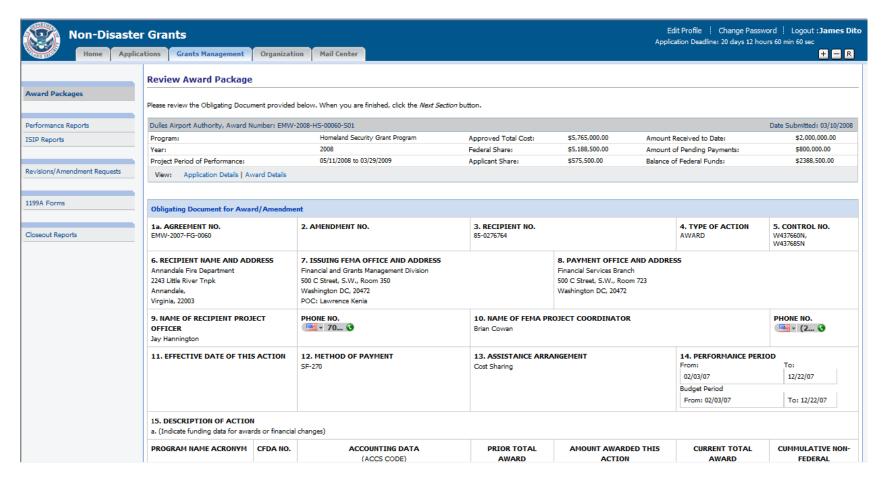
AMOUNT: \$100,000.00, Fire Operations and Firefighter Safety Program

#### BACKGROUND

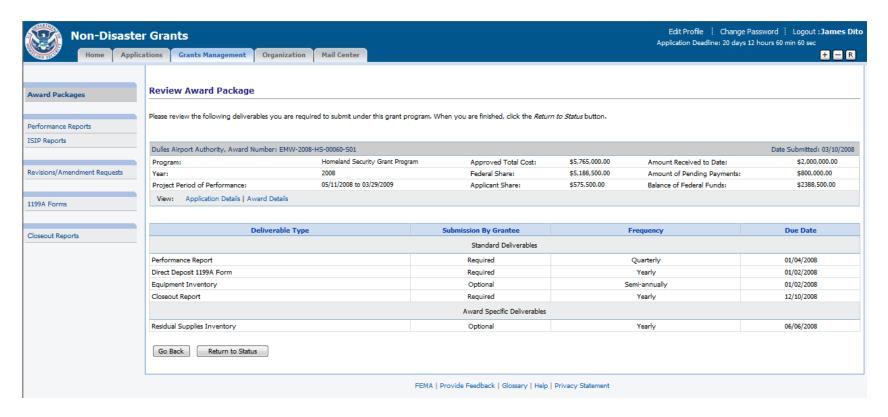
The authority of this program for FY 2007 is derived from the Federal Fire Protection and Control Act of 1974 (15 U.S.C. 2201 et seq.), as amended by the Floyd D. Spence National Defense Authorization Act for FY 2007, Pub.L. 107-73. In fiscal year 2008, Congress appropriated a total of \$750,000,000 to carry out the activities of this Assistance to Firefighters Grant Program - Fire Prevention and Safety Grant. In October 2003, DHS met with the major fire service organizations to discuss implementation of the FY 2004 program. A decision was made that applicants may apply for grants in one program, however, the program may have multiple categories. The maximum amount an applicant may be awarded is \$750,000.00 in one program during any fiscal year. At this time, there is no predetermined funding level for the average size of grants DHS will make.

On July, 2004, Assistance to Firefighters Fire Operations and and Firefighter Safety Program; Program Guidance, was issued. The application was automated and available on line. The application was accessible from the DHS and USFA Internet websites from September 1, 2006 thru September 30, 2007. The automated application was designed with many built in "New Journey" to assist the application through the application process. Paper applications process. Paper applications during the program of the inherent delays associated with processing a paper application. Additionally, paper applications didn't have the built in help that was available to the

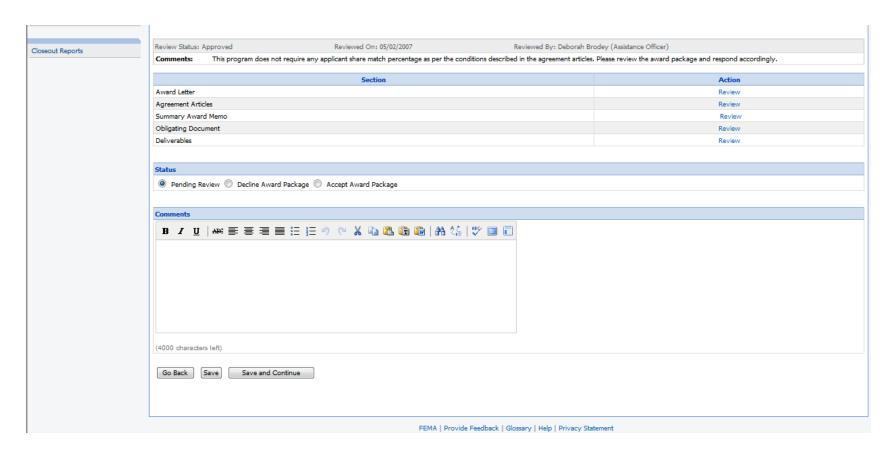
Review the Summary Award Memo. Press the Next Section button.



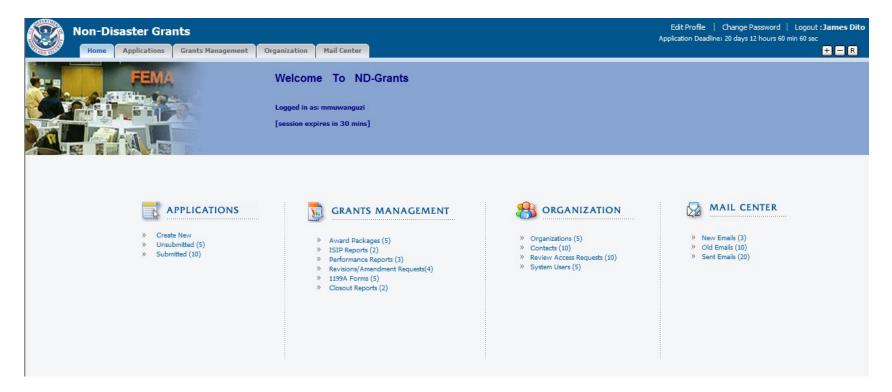
Review the Obligating Document. Press the Next Section button.



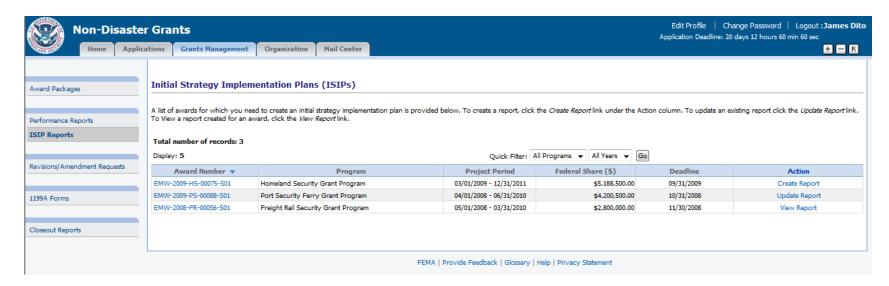
Review the list of deliverables. Press the Return to Status button.



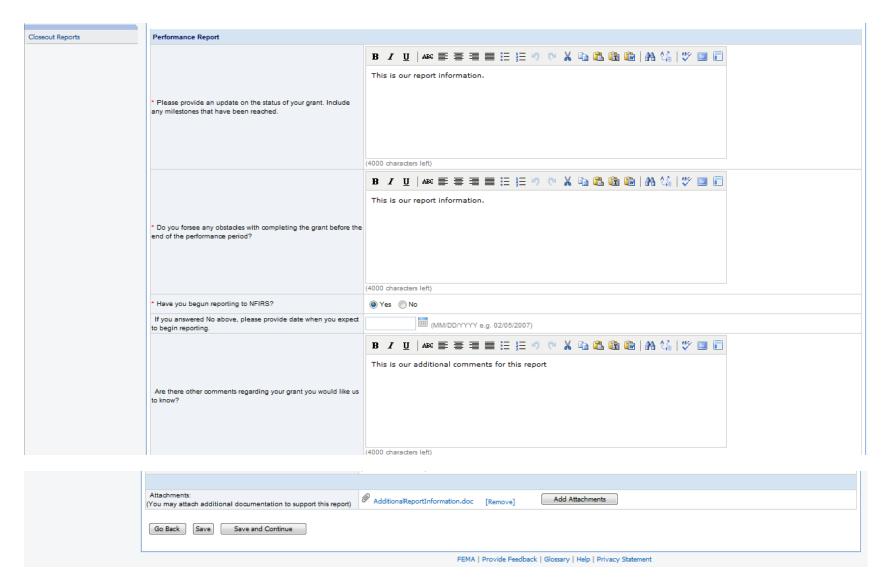
Select the appropriate status and press the Save and Continue button.



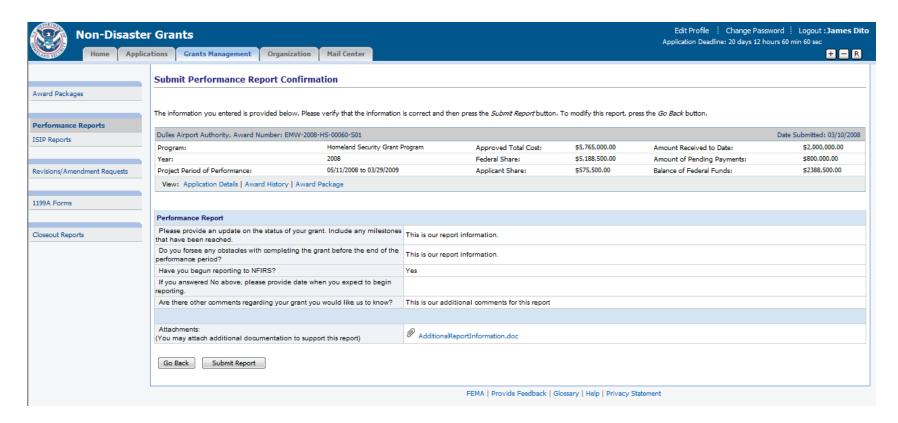
Click the Performance Reports link from Grants Management.



Click the Create Report link to create a performance report.



Enter the specific information about the status of the grant. Use the Add Attachments button to upload documents. Press the Save and Continue button.



Review the report. Press the Submit Report button.