APPENDIX J

#### SCANNER INSTRUCTIONS AND BARCODE BOOK



OMB Control Number: Expiration Date:

#### The U.S. Department of Agriculture's



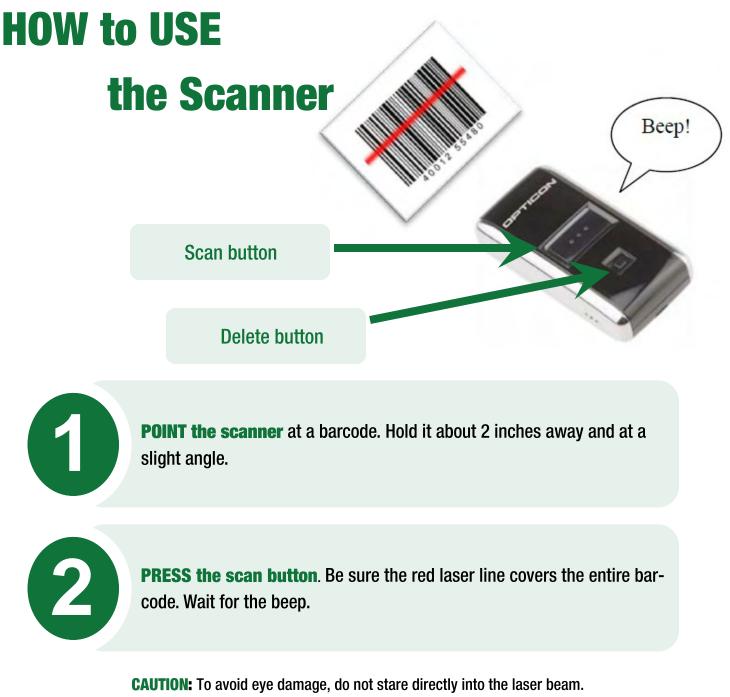
## **The National Food Study**



## Scanner Instructions Blue Pages and Book Of Barcodes







DO NOT POINT THE SCANNER AT ANOTHER PERSON.

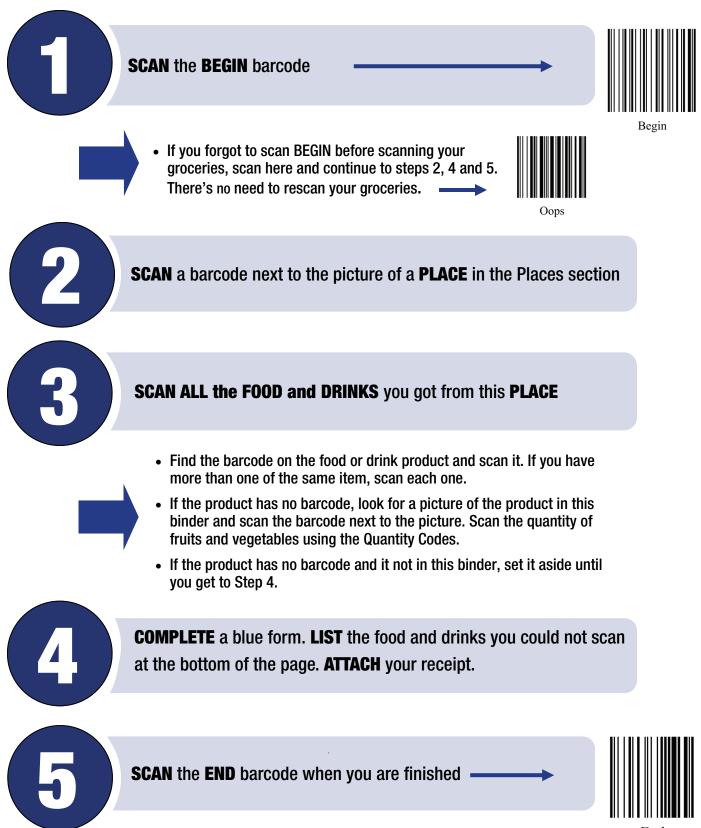
Use the DELETE button only if you scan an item more than once by mistake. To delete, point the scanner at a barcode and press the delete button. After you finish scanning, keep the scanner with this binder until you need it again.

#### **PRACTICE SCANNING on the Barcode Below**



Practice

# **BLUE PAGES**



() DAY yo food home		<b>Mon</b>	Tue	We	d Thu	<b>Fri</b>	Sat	Sun	
Name of Pl where you					,				
Name of Pl the food:	ERSON who got								
(√) Did you	l								
Use store or	manufacturer's cou	pons?		🗌 yes	no				
Use a store l	oyalty card or a frec	quent shopper	card?	🗌 yes	no				
Save your re	ceipt?			🗌 yes	no	ТЛГ			
If you DID NO food and drir	DT save receipt, how hks?	w much did ye	ou pay for	\$		IAF			
( $\checkmark$ ) How di	d you pay? Chec	k ALL that a	apply				HERE		
Cash	Check	Credit card		Debit card					
WIC WIC	SNAP EBT amou	unt: <b>\$</b>		TANF EBT	Free				
( $\checkmark$ ) What d	id you buy with \	WIC? Chec	k ALL that	apply					
🗌 Milk	Cereal		🗌 Fruit		🗌 Soy milk	<	Infant cere	eal	
Cheese	Wheat bread		🗌 Vegetab	lles	🗌 Tofu		Infant food	b	
Eggs	Tortillas		Beans		Canned	fish	Infant form	nula	
U Juice	Brown rice		🗌 Peanut I	outter					
( $\checkmark$ ) Did you	SCAN the food	and drinks?	2						
<b>A</b>	LL	🗆 None		🗌 Sa	ome				
Description	(Please be as spe	ecific as pos	sible)				e or amount nown	How many?	
						(Ounces, gr	ams, Ibs, etc.)		
						CE			
					274	V12			
			P.						



() DAY yo food home	(√) DAY you brought food home			We	d Thu	<b>Fri</b>	Sat	Sun
Name of P where you			I					
Name of P the food:	ERSON who got							
(√) Did yoເ	l							
Use store or	manufacturer's cou	ipons?		🗌 yes	no			
Use a store I	oyalty card or a free	quent shopper	card?	□ yes	no			
Save your re	ceipt?			🗌 yes	no	тлг		
If you DID No food and drii	)T save receipt, ho nks?	w much did yc	ou pay for	s HFR			HERE	
( $\checkmark$ ) How di	d you pay? Chec	k ALL that a	pply					
Cash Check Credit card				Debit card				
WIC SNAP EBT amount: \$				TANF EBT	Free			
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🗌 Milk	Cereal	[	Fruit		🗌 Soy mill	<	🗌 Infant ce	real
Cheese	🗌 Wheat bread	[	Vegetab	les	🗌 Tofu		Infant fo	bc
Eggs	Tortillas	[	Beans		Canned	fish	Infant for	rmula
Uuice	Brown rice	[	Peanut k	outter				
( $\checkmark$ ) Did you	SCAN the food	and drinks?						
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							ams, Ibs, etc.)	



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Save your re	ceipt?			🗌 yes	no	тлг		
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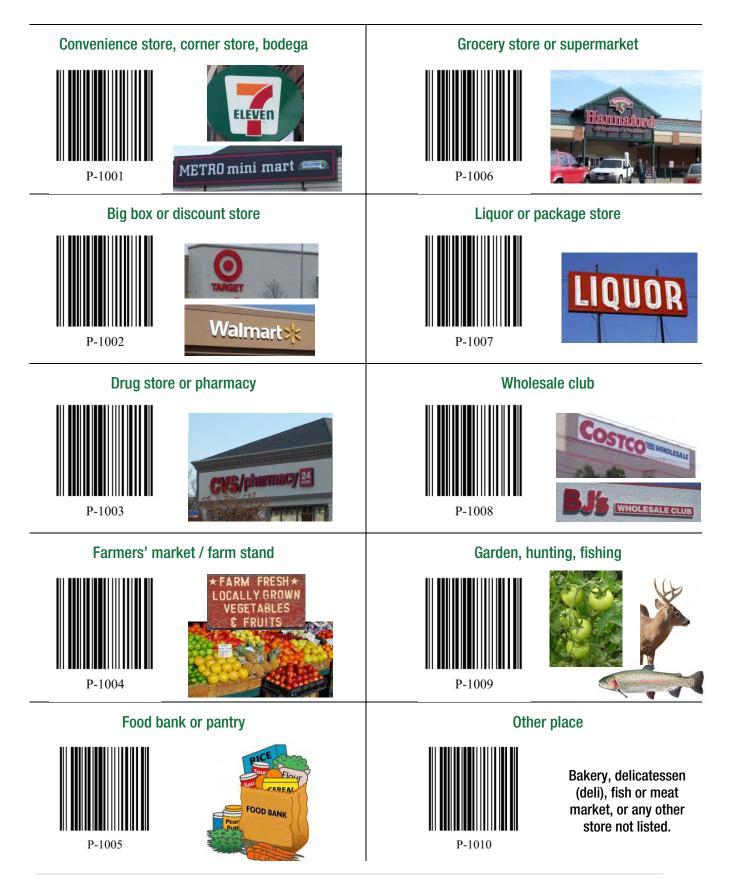


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Eggs	Tortillas	[	Beans		Canned	fish	Infant for	rmula
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( $\checkmark$ ) Did you	SCAN the food	and drinks?						
	LL	None		Sc	me			_
Description	(Please be as spo	ecific as poss	sible)				e or amount nown	How many?
							ams, Ibs, etc.)	

## **PLACES** – Scan a place before scanning food from that place

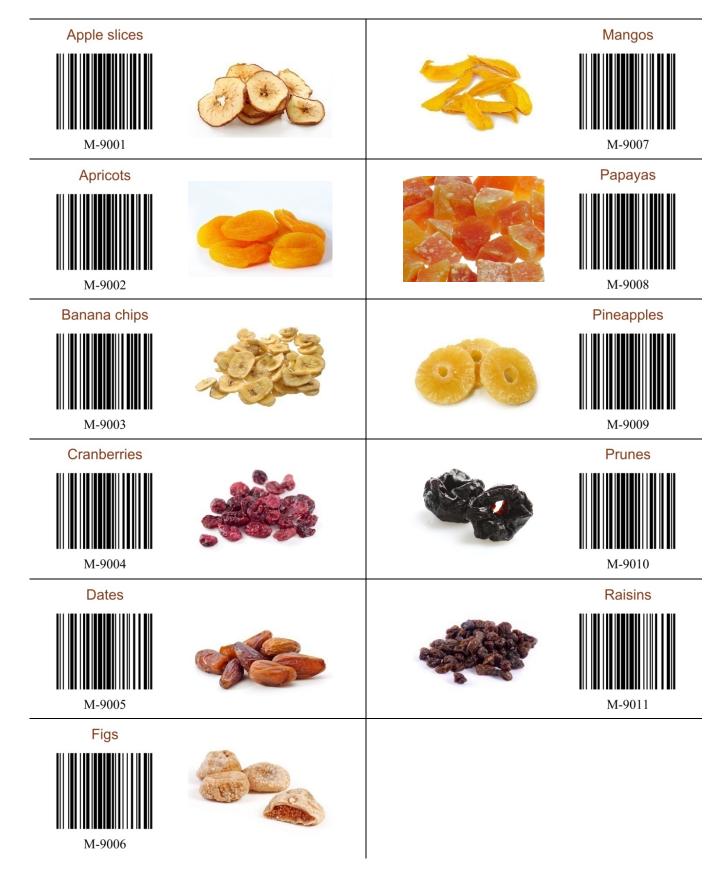


Questions? Call us toll-free at 1-866-275-8659



# **BULK FOODS**

#### **BULK FOODS: Dried Fruit**



#### **BULK FOODS: Candy**



Questions? Call us toll free at 1-866-275-8659

#### **BULK FOODS: Candy**



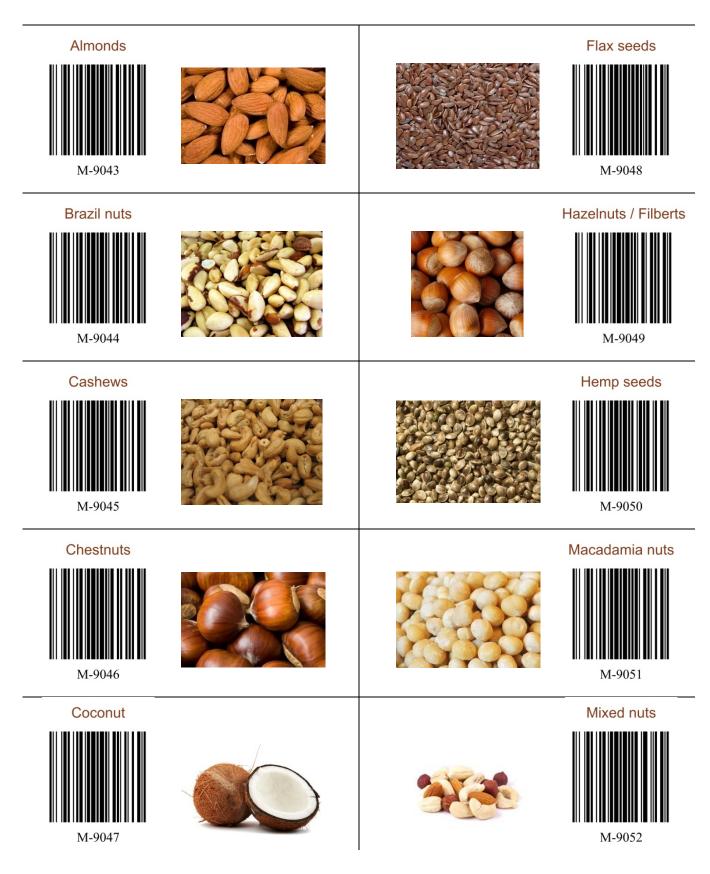
#### **BULK FOODS:** Grains & Rice



#### **BULK FOODS:** Grains & Rice

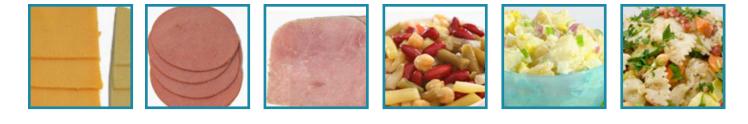


#### **BULK FOODS:** Nuts & Seeds



#### **BULK FOODS: Nuts & Seeds**



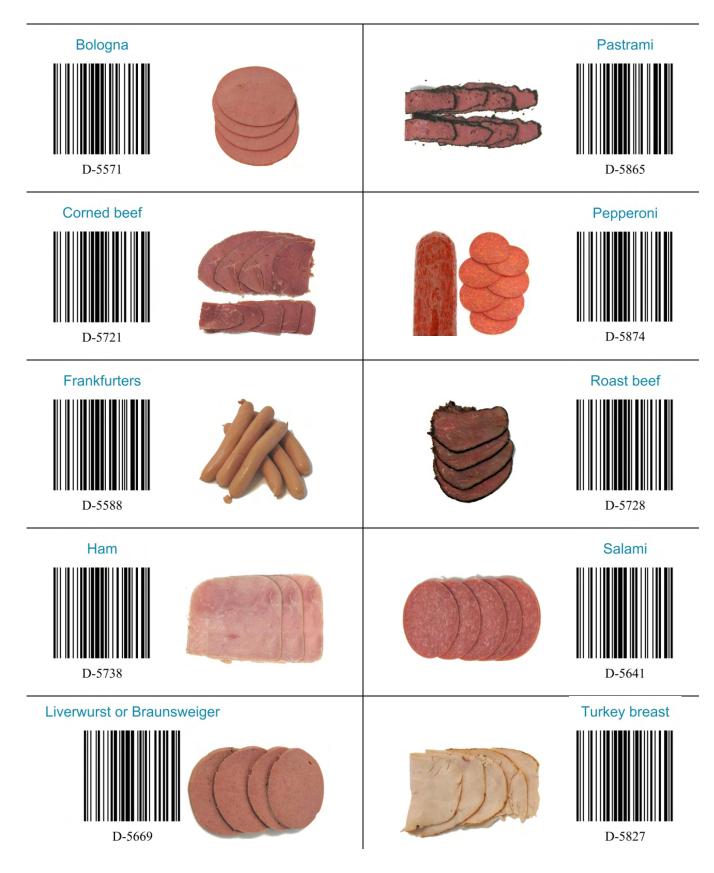


# DELI FOODS

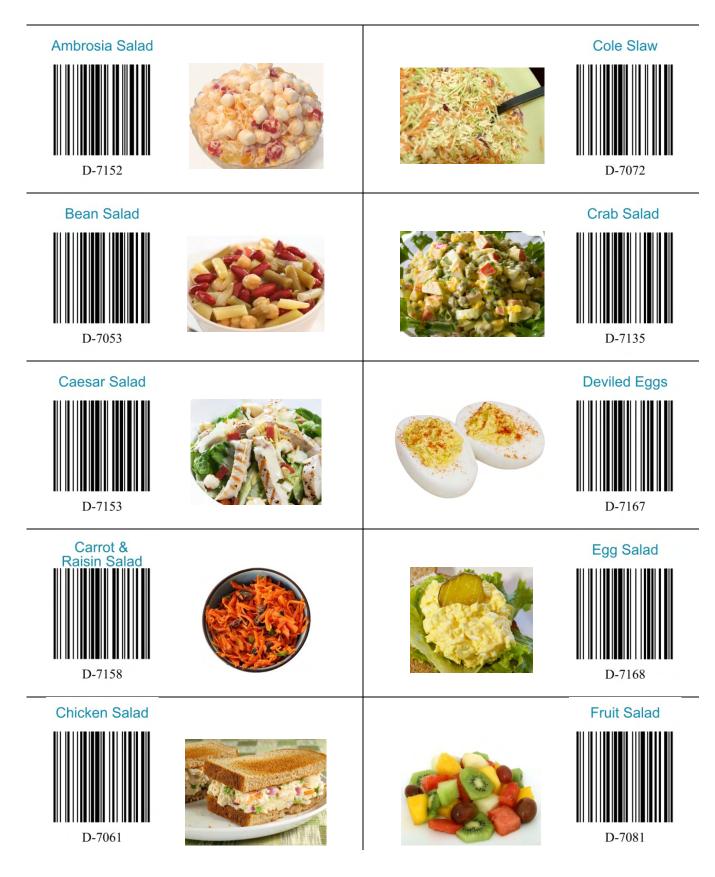
#### **DELI CHEESE**



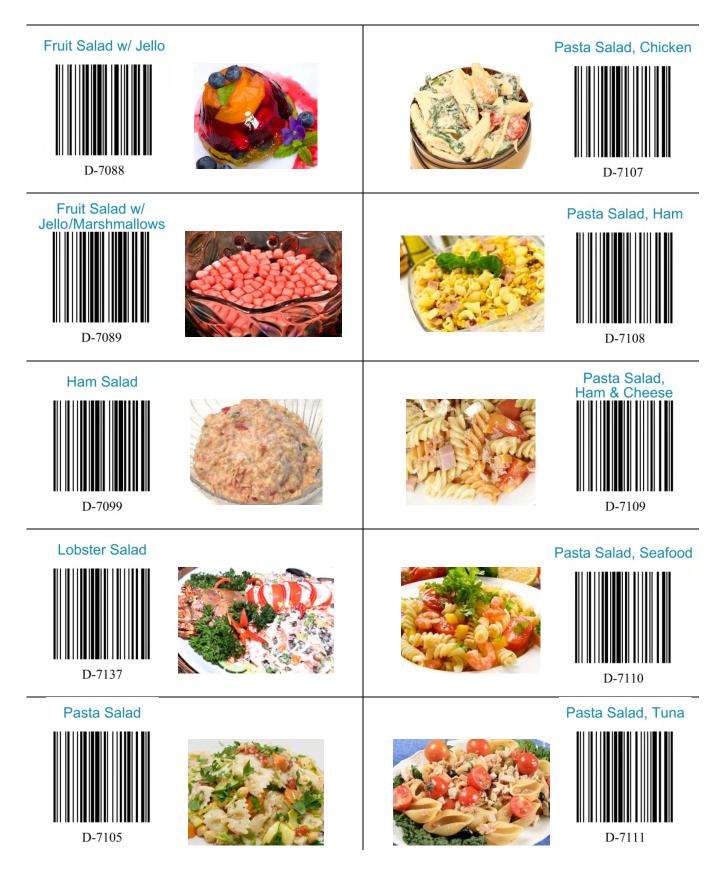




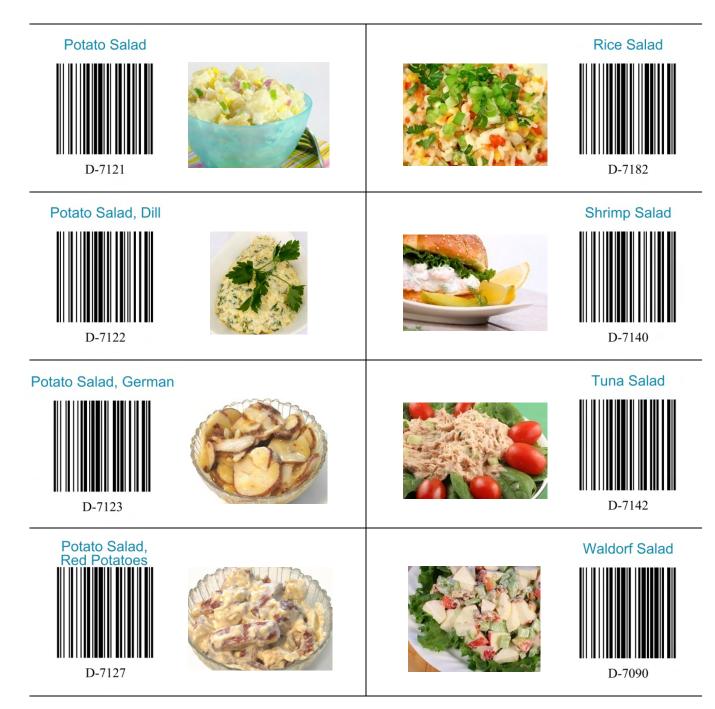








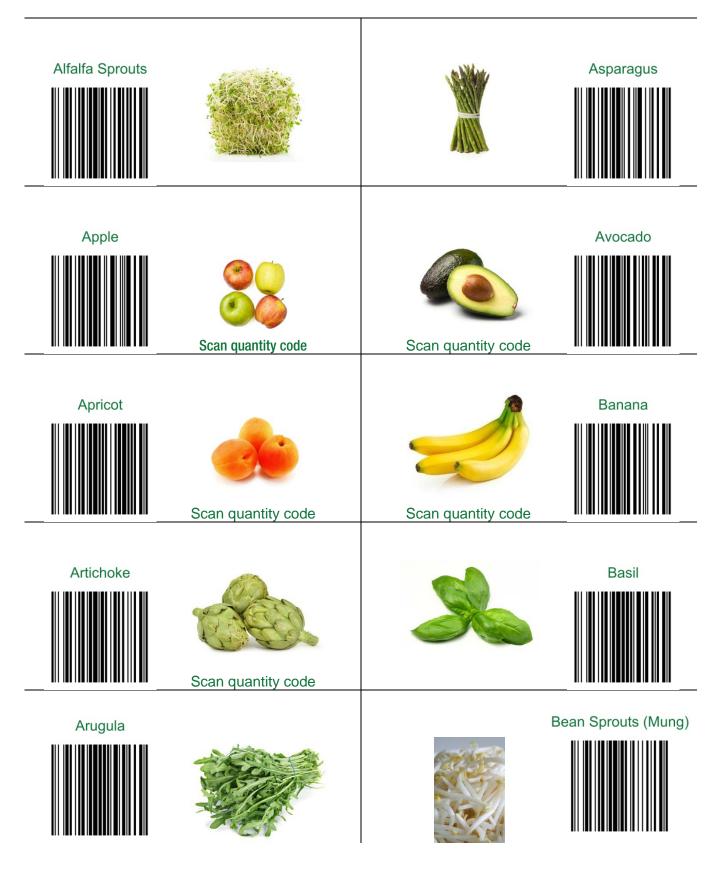




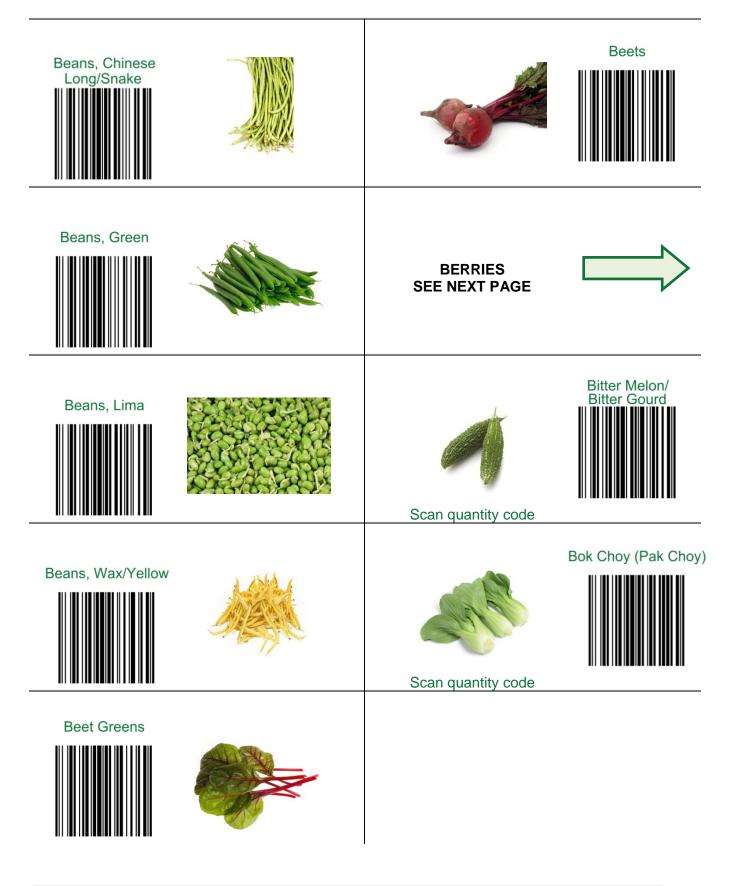


# FRUITS and VEGETABLES

#### FRUITS & VEGETABLES: Alfalfa Sprouts – Bean Sprouts



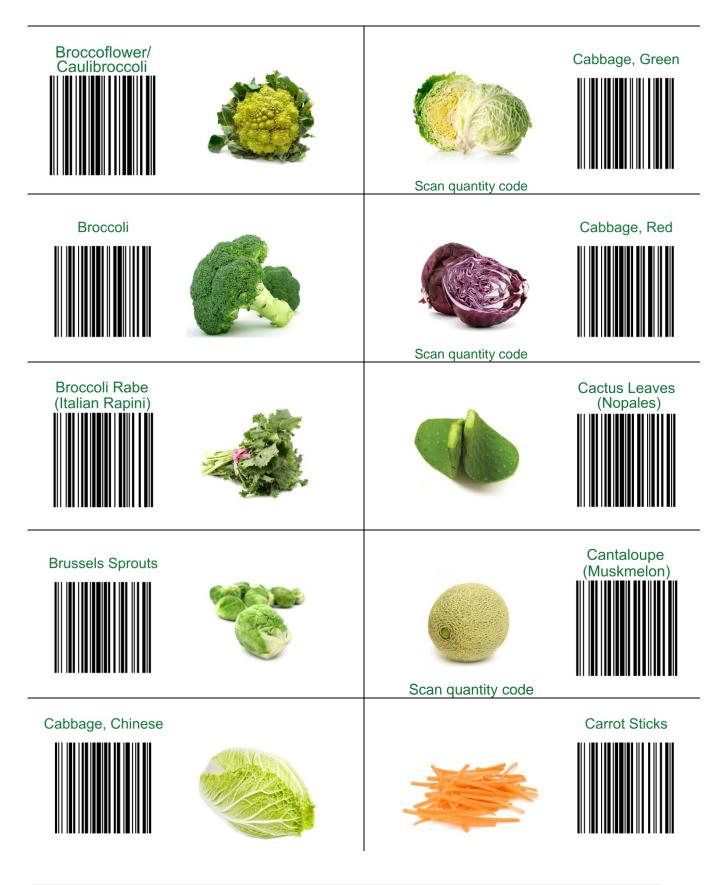
#### FRUITS & VEGETABLES: Beans – Bok Choy



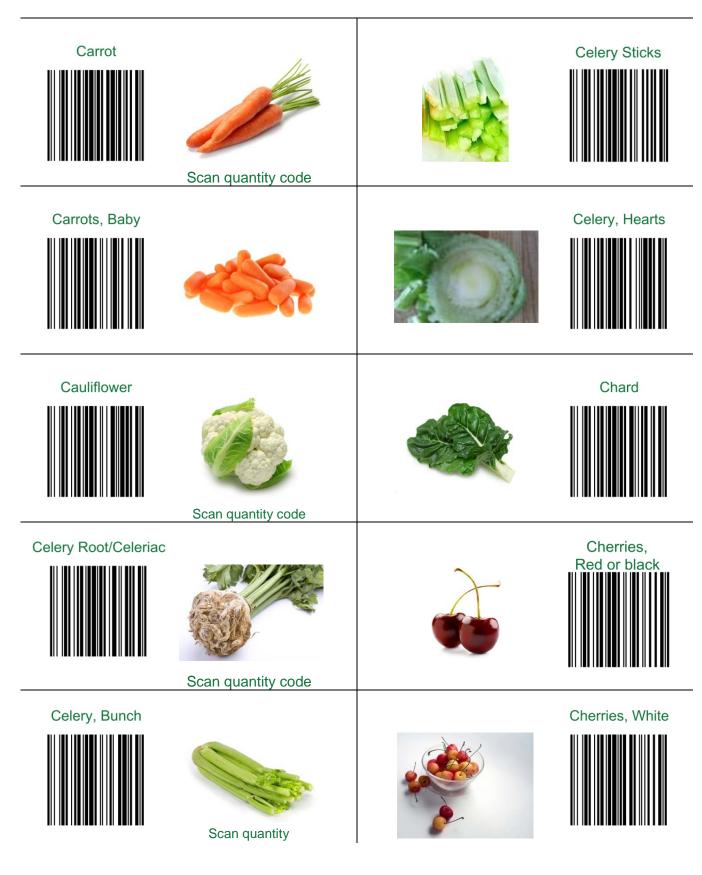
#### **FRUITS & VEGETABLES:** Berries



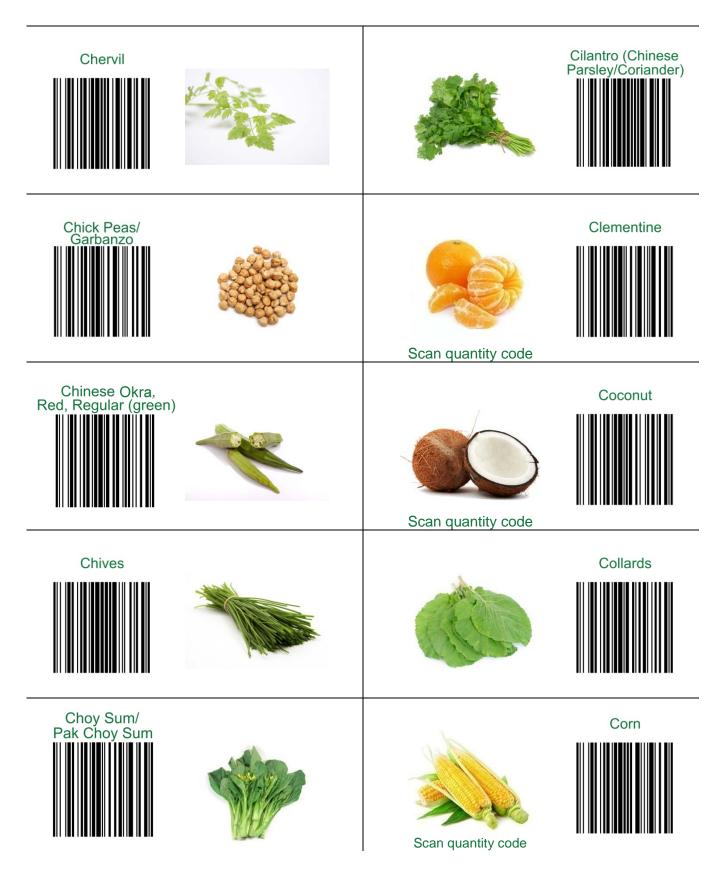
#### FRUITS & VEGETABLES: Broccoflower – Carrot Sticks



#### FRUITS & VEGETABLES: Carrots – Cherries



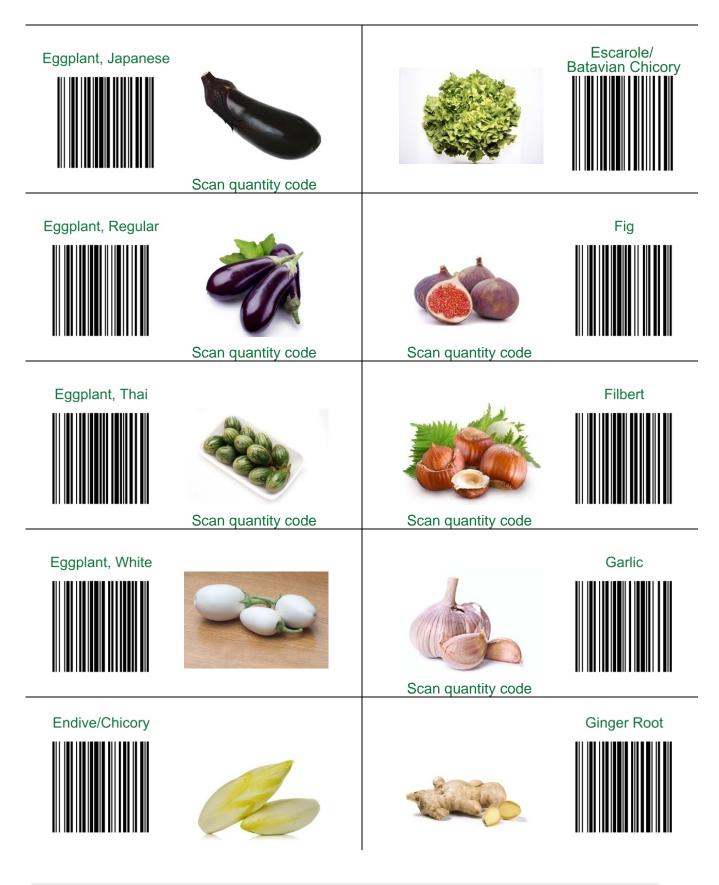
#### FRUITS & VEGETABLES: Chervil – Corn



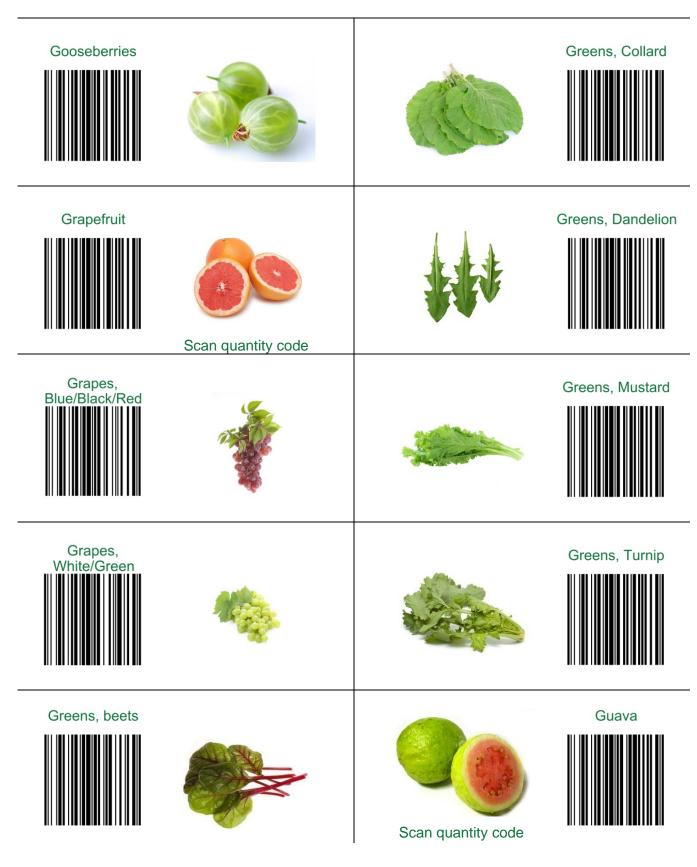
# FRUITS & VEGETABLES: Cranberries – Eggplant



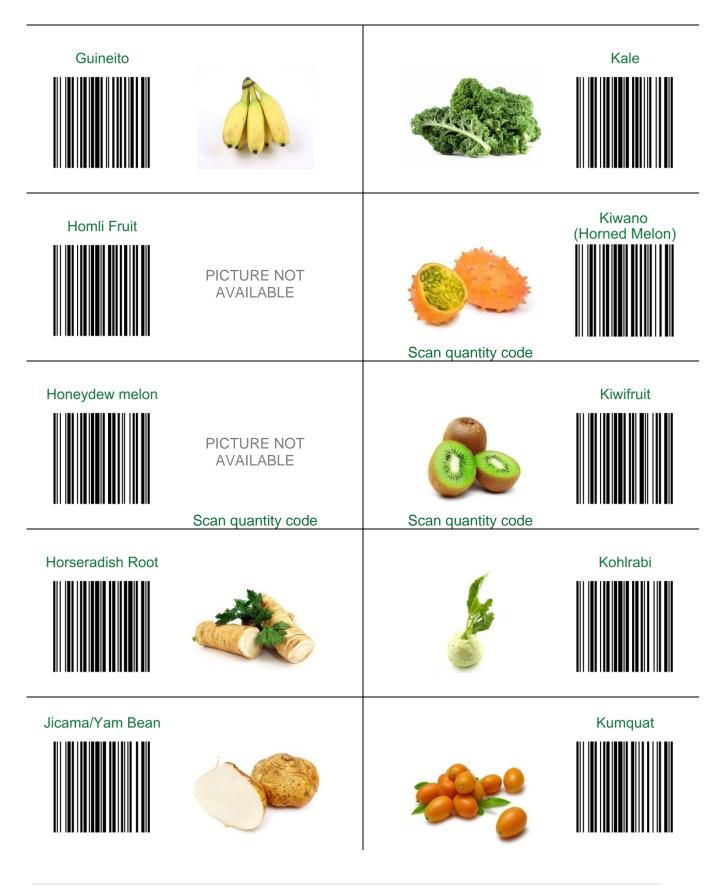
# FRUITS & VEGETABLES: Eggplant (*cont.*) – Ginger Root



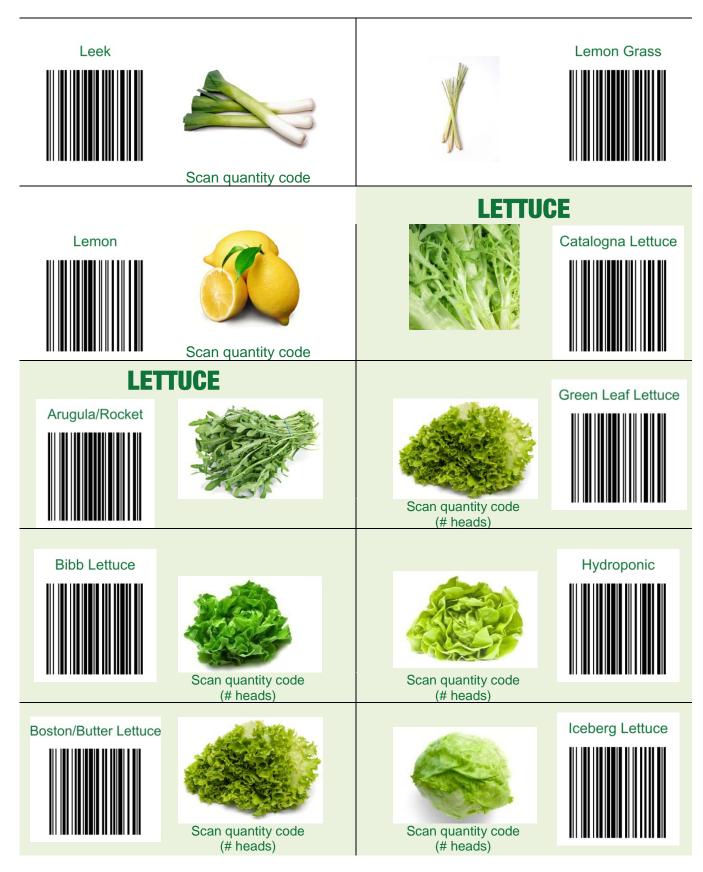
#### FRUITS & VEGETABLES: Gooseberries – Guava



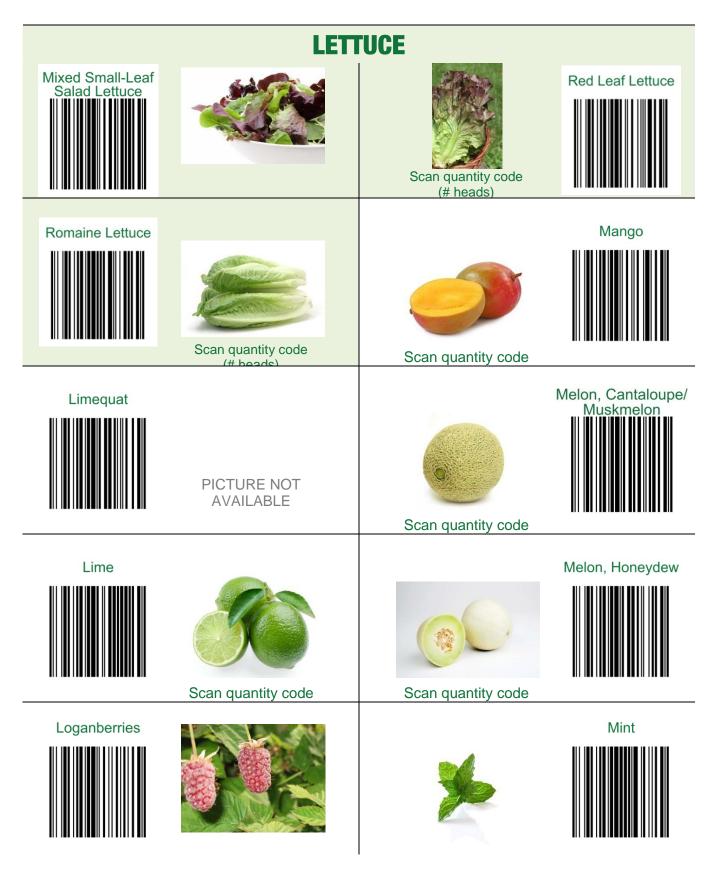
# FRUITS & VEGETABLES: Guineito – Kumquat



#### FRUITS & VEGETABLES: Leek – Lettuce



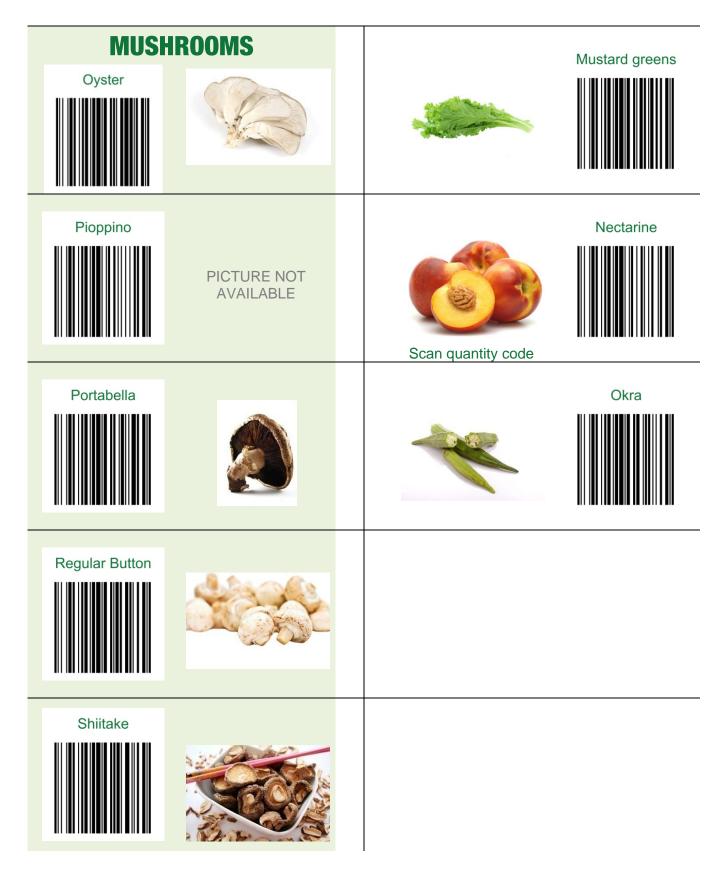
## FRUITS & VEGETABLES: Lettuce (*cont.*) – Mint



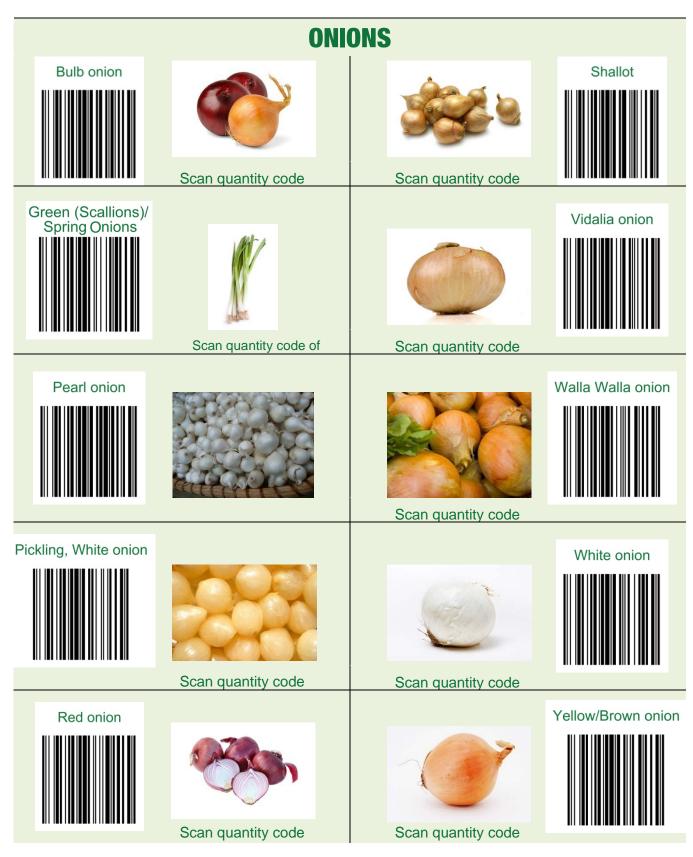
#### FRUITS & VEGETABLES: Mushrooms



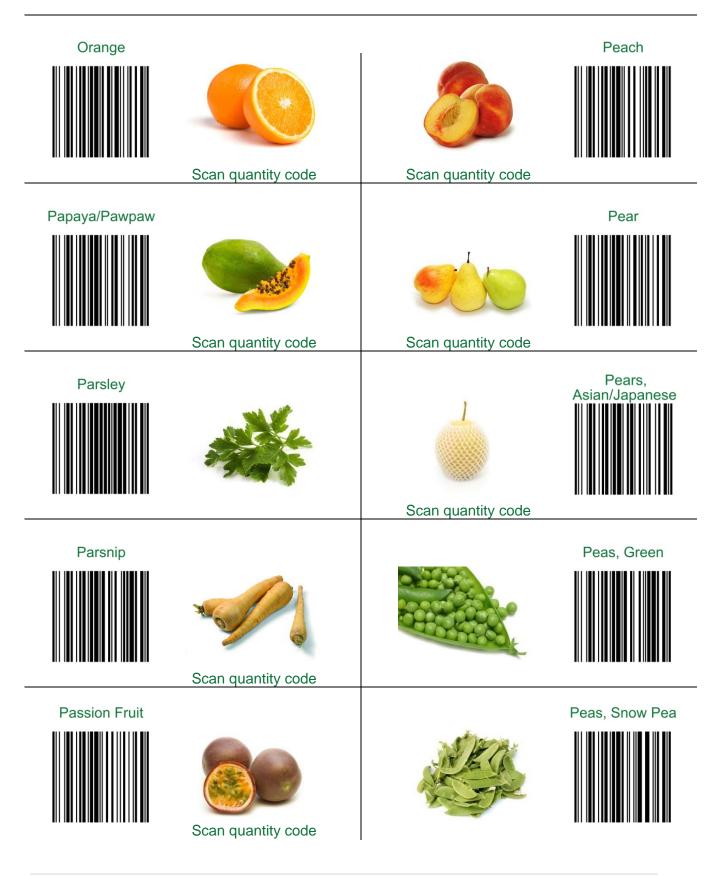
#### FRUITS & VEGETABLES: Mushrooms – Okra



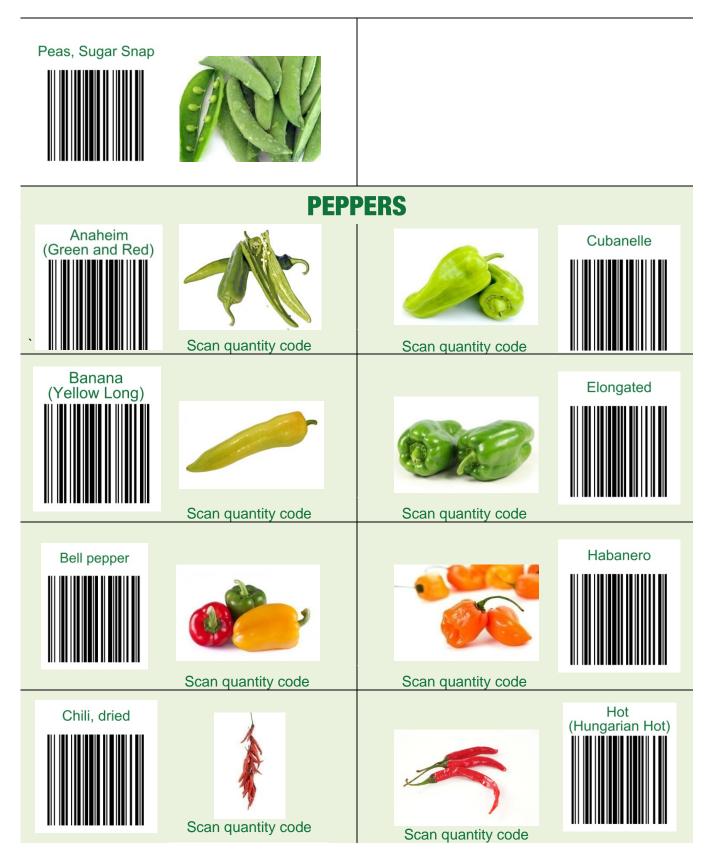
#### FRUITS & VEGETABLES: Bulb Onion – Yellow/Brown Onion



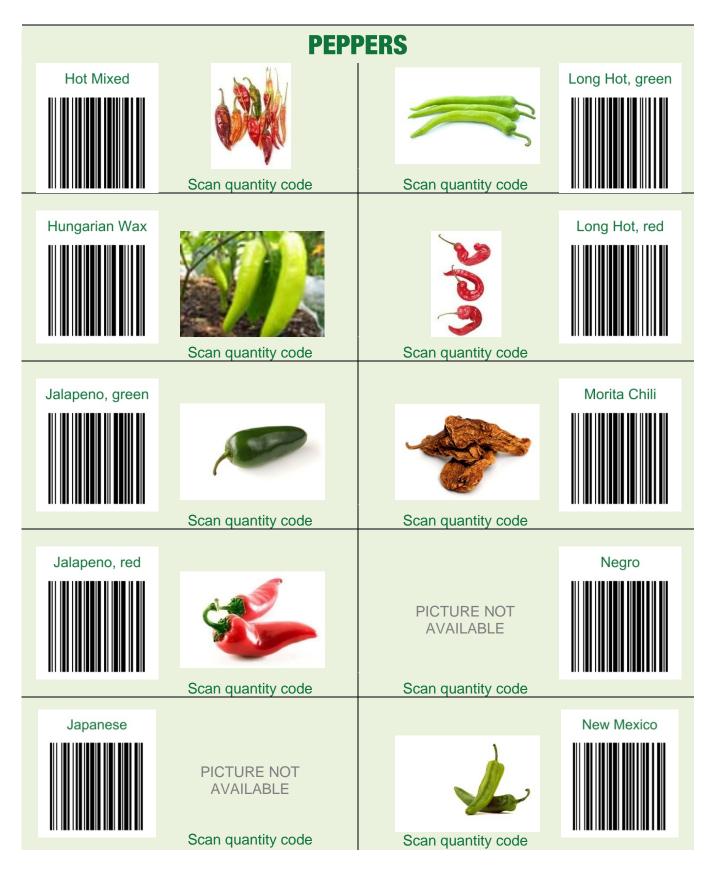
#### FRUITS & VEGETABLES: Orange – Peas



## FRUITS & VEGETABLES: Peas (*cont.*) – Peppers



#### FRUITS & VEGETABLES: Peppers (cont.)



#### FRUITS & VEGETABLES: Peppers (*cont.*) - Persimmon



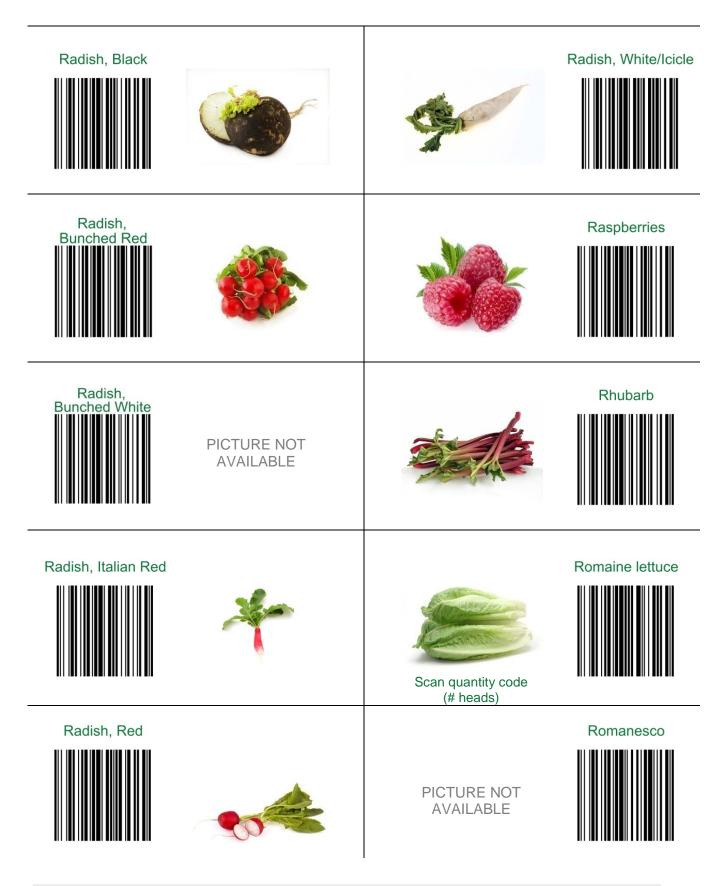
#### FRUITS & VEGETABLES: Persimmon – Potato

Persimmon, Regular (American)	Scan quantity code	Pomegranate
Pineapple	PICTURE NOT AVAILABLE Scan quantity code	Potato, Baking
Pitahaya	Scan quantity code	Potato, Creamer
Plantain	Scan quantity code	Potato, Long
Plum	Scan quantity code	Potato, Purple

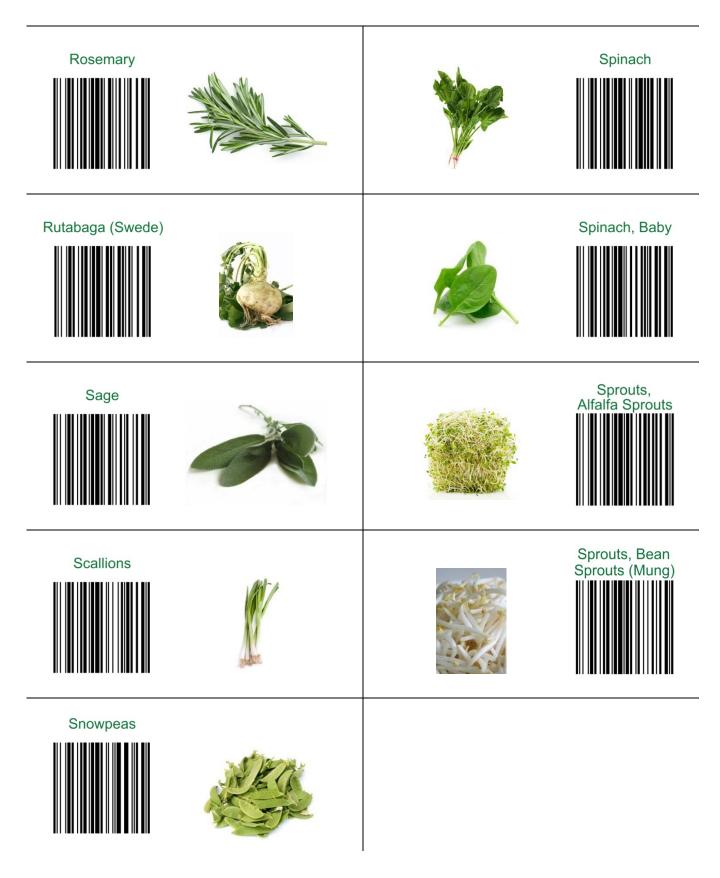
# FRUITS & VEGETABLES: Potato (*cont.*) – Radicchio

Potato, Red	Scan quantity code	Scan quantity code	Pumpkin, Jumbo
Potato, Russet	Scan quantity code	Scan quantity code	Pumpkin, Mini
Potato, White	Scan quantity code	Scan quantity code	Pumpkin, Regular
Potato, Yellow	Scan quantity code	Scan quantity code	Quince
Prune	Scan quantity code	Scan quantity code	Radicchio

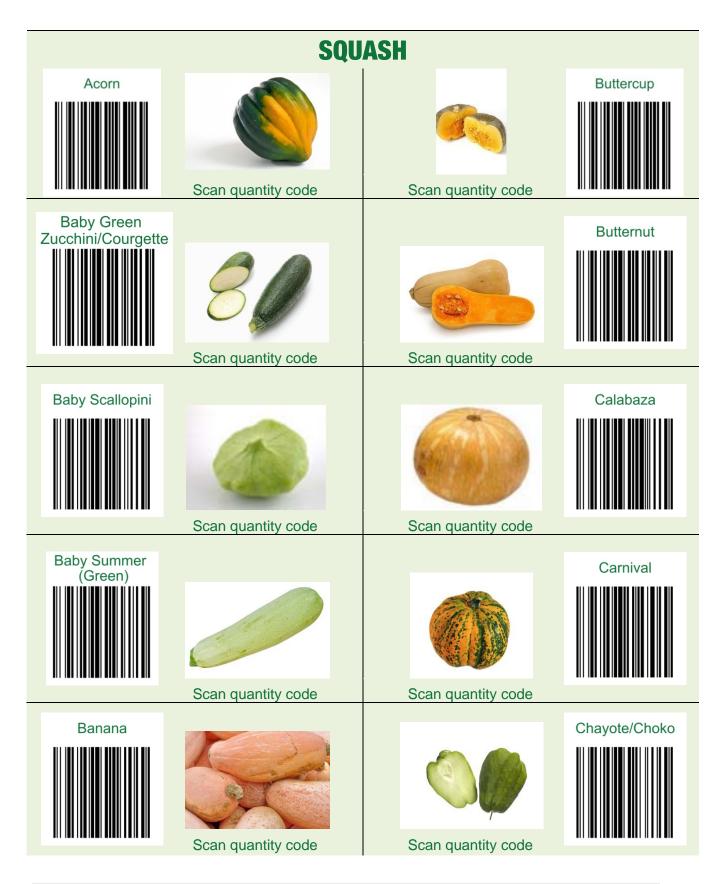
## FRUITS & VEGETABLES: Radish – Romanesco



# FRUITS & VEGETABLES: Rosemary – Sprouts

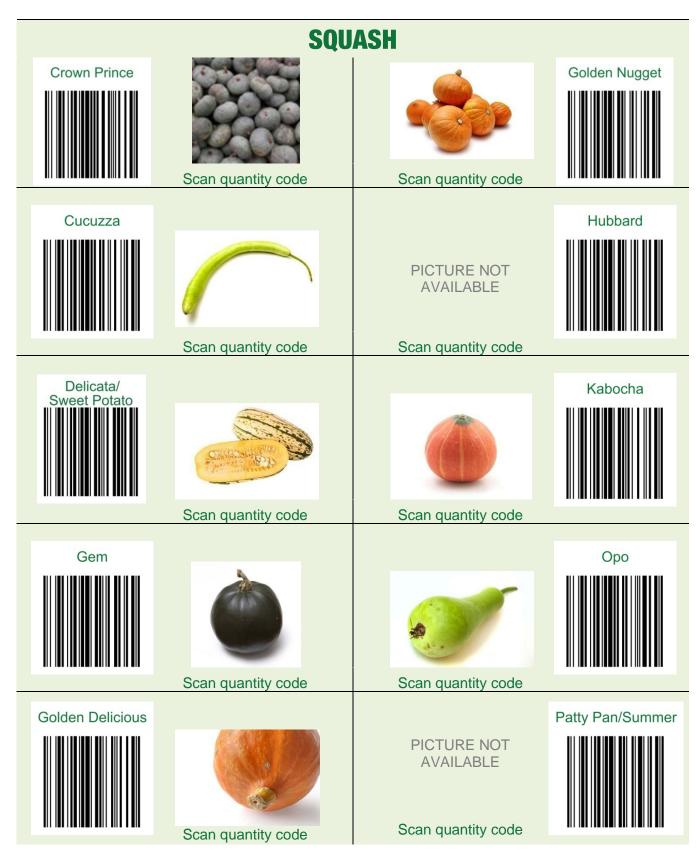


## FRUITS & VEGETABLES: Squash

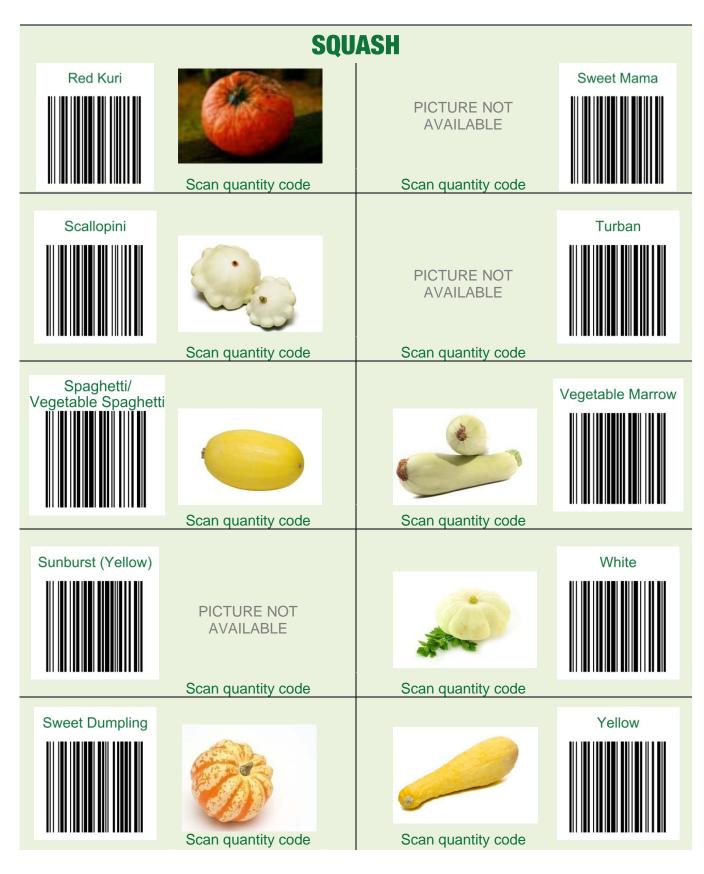


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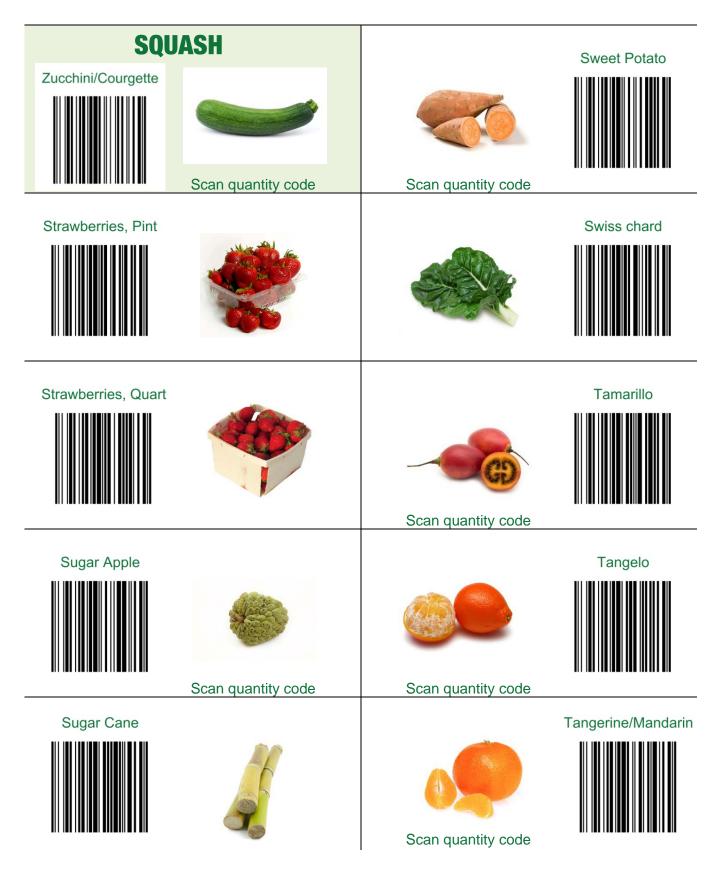
## FRUITS & VEGETABLES: Squash (cont.)



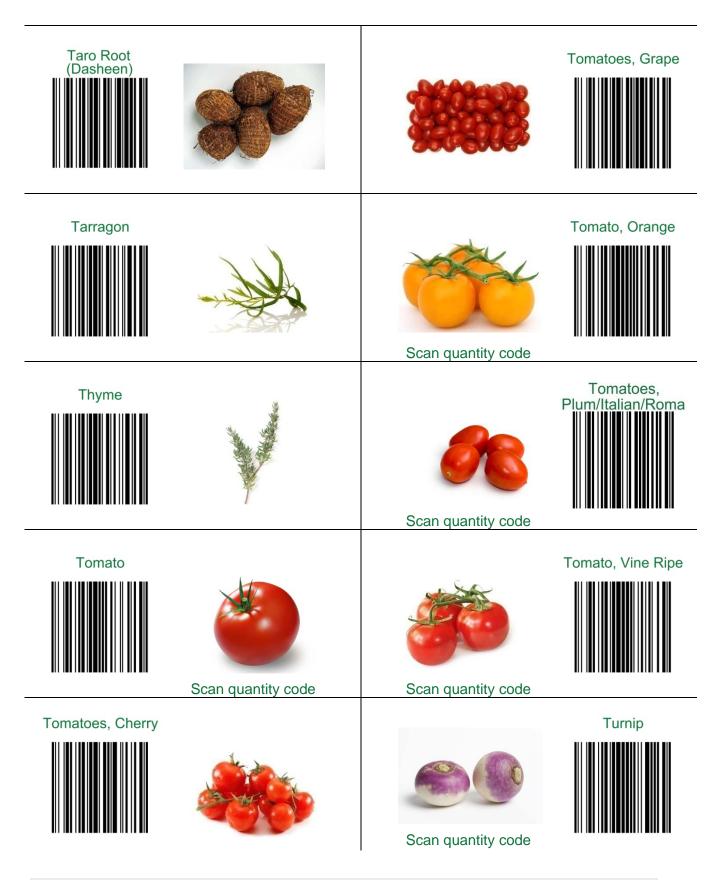
## FRUITS & VEGETABLES: Squash (cont.)



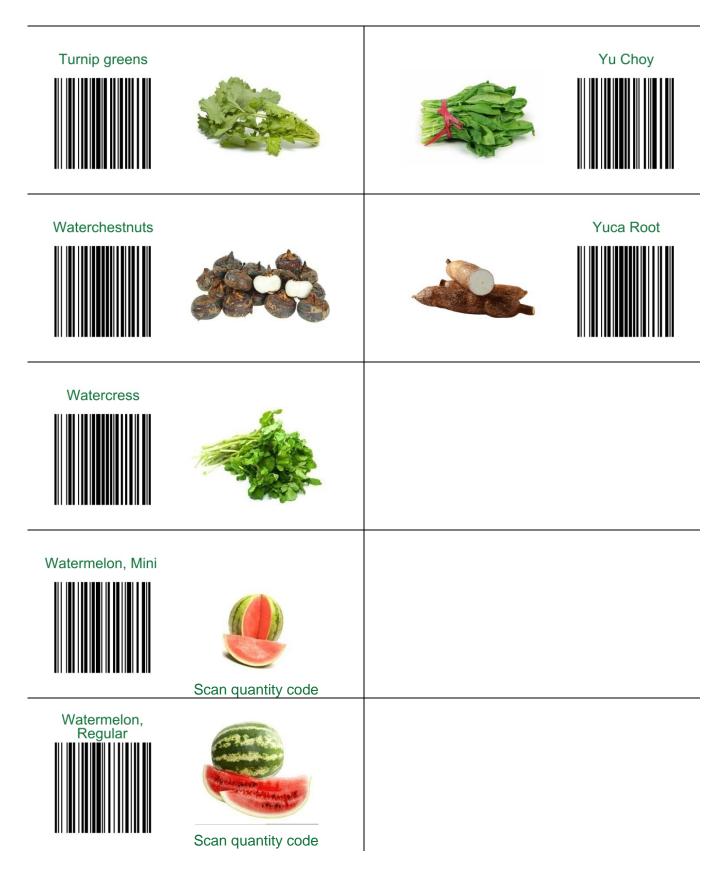
# FRUITS & VEGETABLES: Squash (*cont.*) – Tangerines



## FRUITS & VEGETABLES: Taro Root – Turnip



## FRUITS & VEGETABLES: Turnip Greens – Yuca Root



# **Questions and Answers**

## **General Topics and Daily List**

#### Q: What if I don't buy any meals, snacks, or drinks on some days?

A: That's okay. Some people don't buy food every day. Did anyone in your household get free food? If yes, write that down. If no, check the day at the top of the Daily List and leave the page blank.

#### Q: What if all the food I ate came from my refrigerator or cupboard?

A: If everyone in your household ate food that you already had at home, check the day at the top of the Daily List and leave the page blank.

#### Q: Can I just save my receipts and not write in the book?

A: No, because some receipts are hard to read or don't include all the information we need. You need to save the receipt <u>and</u> complete the corresponding red or blue page.

#### Q: What types of foods and drinks do you want to know about?

A: All of the food that **you** <u>and</u> **everyone in your household** acquire during the study period. Review the list of places that you should put in Box A and B to be sure you don't forget anything. Include all the food you get, even if it comes from a place not on the list.

## **Blue Pages and Scanning**

#### Q: Why do I need to scan my food?

A: Barcodes tell us the name of the product, the package size, and the ingredients. This information will help us learn about the different types of foods people get in a week from all the places they get their food. The scanner records this information in one easy "click."

#### Q: When do I use the scanner?

A: Every time you get groceries or bring food and drinks into your home!

#### Q: What types of food do I scan?

A: Scan all the foods and drinks that you bring into your home during the seven days in the study week. This includes food you purchase at a store and food you get for free—for example, from friends, a garden, a food pantry, or other place.

# **Questions and Answers** (continued)

#### Q: Do I scan food that I already have in my home, or only new things?

A: Scan <u>new</u> food and drinks that you acquire during the study week. Do not scan food that was in your home before the study began.

# Q: Do I scan food I already had in my house if I'm going to eat it during the study week?

A: No. Remember it's not about what you eat-it's about what you acquire!

#### Q: Do I scan all my groceries?

A: Only scan food or drink items. Do not scan paper products like toilet paper or tissues, do not scan cleaning products, and do not scan groceries already in your home.

#### Q: Do I scan food or groceries that a friend or relative gave to me for free?

A: Yes. You should treat these groceries like groceries you purchased yourself, but you should put the name of the person who brought the groceries in the "place" field.

#### Q: Do I scan things that I eat when not at home, like candy or soda?

A: No. Only scan food that you bring home. Food that you eat when you are not at home should be put on a Red page.

#### Q: Do I scan each can of soda if I buy a six-pack?

A: If the six-pack has one barcode on the outside box or packaging, then scan the outside barcode once. If there is no outside packaging, then scan each can of soda separately. This rule applies to all multipack items (for example, bottled water and yogurt).

#### Q: Where do I keep receipts for foods that I scan?

A: Attach all receipts for items that you scan on the Blue page for that trip. Remember to ask for receipts even if you don't usually get them.

#### Q: What if I forget to scan the "place" before I scan my food items?

A: Go to the Blue page for that trip. Follow the instructions and scan the "Oops" code. There is no need to delete and rescan the items.

#### Q: When do I scan the barcodes in this book?

- A: Use the barcodes in this book for foods that do not have barcodes on them. This includes:
  - » Food from bulk bins, such as grains, nuts, seeds, and candy
  - » Deli meats, cheese, and salads
  - » Fruits & vegetables

# **Questions and Answers** (continued)

#### Q. What if I can't find a barcode on the item or in this book?

A: Write the name of the item at the bottom Blue page.

#### Q: What are some other foods I can't scan?

A: Many foods don't have a barcode and also are not pictured in this book. These include:

- » Bakery items that are not prepackaged
- » Homemade foods that you buy at a fair or fundraiser or get from friends or relatives
- » Prepared meals that you buy at a grocery store or other market
- » Food that you eat when you are not at home

#### Q: What do I do about foods I can't scan?

- A: Write the names of these items at the bottom of the Blue page. Be as specific as possible, for example, include the:
  - » Brand and product name
  - » Size or weight if it is clearly listed on the item (for example, ounces, lbs, quart, half gallon, etc)
  - » Number (for example, 2 cookies)
  - » Flavor (for example, vanilla yogurt)
  - » Fat, sugar, or whole grain content (for example, sugar-free candy)

#### Q: Do I need to turn the scanner on or off?

A: No. The scanner does not have an "on/off" switch, so there is no need to worry about this.

#### **Q: Do I need to recharge the scanner battery?**

A: No. You do not need to recharge the scanner's battery.

#### Q: When scanning, what if I see the red line but do not hear the beep?

A: If you did not hear the beep then the item did not scan. Make sure to press the scanner button firmly and hold the scanner about two inches from the barcode.

Still have questions? Call us! We're here to help!

# 1-866-275-8659

Your field interviewer will return to give you your thank you gift and collect the scanner, binder and booklets on:			
	/2010		a.m./p.m.
DAY	DATE	TIME	

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is XXXX-XXXX. The time required to complete this information collection is estimated to average 45 minutes per week, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.



The National Food Study is a project of the United States Department of Agriculture Economic Research Service. To learn more, go to www.usdafoodstudy.org.