APPENDIX J SCANNER INSTRUCTIONS AND BARCODE BOOK

OMB Control Number: Expiration Date:



The U.S. Department of Agriculture's



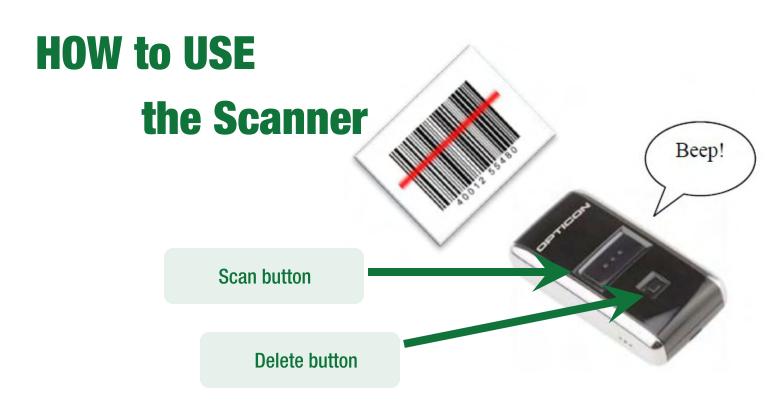
The National Food Study



Scanner Instructions Blue Pages and Book Of Barcodes







1

POINT the scanner at a barcode. Hold it about 2 inches away and at a slight angle.

2

PRESS the scan button. Be sure the red laser line covers the entire barcode. Wait for the beep.

CAUTION: To avoid eye damage, do not stare directly into the laser beam. **DO NOT POINT THE SCANNER AT ANOTHER PERSON.**

Use the DELETE button only if you scan an item more than once by mistake.

To delete, point the scanner at a barcode and press the delete button. **After you finish scanning, keep the scanner with this binder until you need it again.**

PRACTICE SCANNING on the Barcode Below



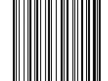
Practice

BLUE PAGES

When you bring Food and Drinks Home...



SCAN the **BEGIN** barcode



Begin



 If you forgot to scan BEGIN before scanning your groceries, scan here and continue to steps 2, 4 and 5.
 There's no need to rescan your groceries.





SCAN a barcode next to the picture of a **PLACE** in the Places section

3

SCAN ALL the FOOD and DRINKS you got from this PLACE



- Find the barcode on the food or drink product and scan it. If you have more than one of the same item, scan each one.
- If the product has no barcode, look for a picture of the product in this binder and scan the barcode next to the picture. Scan the quantity of fruits and vegetables using the Quantity Codes.
- If the product has no barcode and it not in this binder, set it aside until you get to Step 4.



COMPLETE a blue form. **LIST** the food and drinks you could not scan at the bottom of the page. **ATTACH** your receipt.

5



End

(√) DAY yo food home	u brought	Mor	ı□Tι	ie We	d Thu	Fri	Sat	Sun
Name of Pl where you								
Name of Pl the food:	ERSON who got							
(√) Did you								
Use store or	manufacturer's cou	pons?		□ yes	□no			
Use a store loyalty card or a frequent shopper card?			☐ yes	□no				
Save your re	ceipt?			ges	□no	TAPE RECEIPT		
If you DID NOT save receipt, how much did you pay for food and drinks?			\$	•	IAF	E REGE	IFI	
(√) How die	d you pay? Chec	k ALL that	apply				HENE	
Cash	Check	Credit card		Debit card				
WIC	SNAP EBT amou	ınt: \$		☐TANF EBT	Free			
($$) What d	id you buy with \	WIC? Che	ck ALL th	at apply				
Milk	Cereal		Fruit		☐ Soy milk	<	☐ Infant cere	eal
Cheese	■ Wheat bread		☐ Veget	tables	☐ Tofu		☐ Infant food	4
☐ Eggs	☐ Tortillas		Beans	S	☐ Canned	fish Infant formul		nula
Juice	☐ Brown rice		Pean	ut butter				
($$) Did you	SCAN the food	and drinks	s?					
□ A	LL	None	9	So	ome			
Description	(Please be as spe	ecific as po	ssible)			if k	e or amount nown ams, lbs, etc.)	How many?
				AC		25		
					5-7-1	1,5		
			7					
			-					

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Use store or	manufacturer's cou	pons?		☐ yes	□no			
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Save your re	•			☐ yes	□no	TADE DECEIDE		
If you DID NOT save receipt, how much did you pay for food and drinks?			\$	_•	TAPE RECEIPT HERE			
(√) How die	d you pay? Chec	k ALL that	apply					
Cash	Check	Credit card		Debit card				
WIC	SNAP EBT amou	ınt: \$		☐TANF EBT	Free			
($$) What di	id you buy with \	WIC? Chec	k ALL th	at apply				
Milk	Cereal		Fruit [Soy mill	<	☐ Infant cereal	
Cheese	■ Wheat bread		☐ Veget	ables	☐ Tofu		☐ Infant fo	ood
☐ Eggs	Tortillas		Beans	8	Canned	fish	☐ Infant formula	
☐ Juice	Brown rice		Peanu	ıt butter				
(√) Did you	SCAN the food	and drinks	?					
	LL	None		Sc	ome			
Description	(Please be as spe	ecific as pos	ssible)			Write size	or amount nown	How many?
							ams, Ibs, etc.)	

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Save your receipt?		□yes	□no	TAPE RECEIPT		
If you DID NOT save receipt, ho food and drinks?	\$	_•	IAF	HERE	III I	
($$) How did you pay? Chec	ck ALL that apply					
Cash Check C	Credit card	Debit card				
☐ WIC ☐ SNAP EBT amo	ount: \$	TANF EBT	Free			
($$) What did you buy with	WIC? Check ALL tha	t apply				
Milk Cereal	Fruit		Soy mill	<	☐ Infant ce	ereal
☐ Cheese ☐ Wheat bread	I ☐ Vegeta	bles	Tofu		☐ Infant fo	od
☐ Eggs ☐ Tortillas	Beans		Canned	fish	☐ Infant formula	
Juice Brown rice	☐ Peanut	butter				
($\sqrt{\ }$) Did you SCAN the food	and drinks?					
ALL	None	So	me			
Description (Please be as sp	ecific as possible)			Write size	or amount nown	How many?
					ams, Ibs, etc.)	
				I		1

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If you DID NOT save receipt, ho food and drinks?	ow much did you pay for	\$	_•	IAF	HERE	III I	
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Milk Cereal	Fruit	☐ Fruit		Soy milk		☐ Infant cereal	
☐ Cheese ☐ Wheat breac	Yegeta	bles	☐ Tofu		☐ Infant food		
☐ Eggs ☐ Tortillas	Beans	☐ Beans ☐ Canr		fish Infant formula		rmula	
Juice Brown rice	☐ Peanut	butter					
($$) Did you SCAN the food	and drinks?						
ALL	None	So	me				
Description (Please be as specific as possible)				Write size or amount How many? if known			
				(Ounces, grams, lbs, etc.)			
				I		1	

PLACES – Scan a place before scanning food from that place

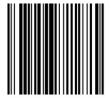
Convenience store, corner store, bodega







Big box or discount store



P-1002



Walmart⊁

Drug store or pharmacy



P-1003



Farmers' market / farm stand



P-1004



Food bank or pantry



P-1005



Grocery store or supermarket



P-1006



Liquor or package store



P-1007



Wholesale club



P-1008



BJS WHOLESALE CLUB

Garden, hunting, fishing



P-1009



Other place



P-1010

Bakery, delicatessen (deli), fish or meat market, or any other store not listed.

















BULK FOODS



BULK FOODS: Dried Fruit

M-9006

Apple slices Mangos M-9001 M-9007 Apricots Papayas M-9008 M-9002 Banana chips Pineapples M-9003 M-9009 Cranberries **Prunes** M-9004 M-9010 **Dates** Raisins M-9005 M-9011 Figs

BULK FOODS: Candy

Bubblegum





Chocolate-covered fruit



Butterscotch





Chocolate-covered nuts



Candy corn



M-9072







Chocolate-covered pretzels



Caramels



M-9073





Chocolate-covered raisins



M-9078

Chocolates



M-9074



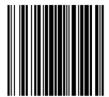
Gummies



M-9079

BULK FOODS: Candy









Peppermints



Jawbreakers



M-9081





Sour balls



M-9086

Jelly beans





M-9082



Toffee



Licorice



M-9083



Mints



M-9084



BULK FOODS: Grains & Rice



BULK FOODS: Grains & Rice



BULK FOODS: Nuts & Seeds

Almonds







Flax seeds



Brazil nuts





Hazelnuts / Filberts



Cashews



M-9045





Hemp seeds



Chestnuts



M-9046





Macadamia nuts



M-9051

Coconut



M-9047





Mixed nuts



M-9052

BULK FOODS: Nuts & Seeds









Sesame seeds



Pecans





Soy nuts



Pine nuts



M-9055







Sunflower seeds



Walnuts

Pistachios



M-9056



M-9061

Pumpkin seeds (Pepitas)



















DELI FOODS



DELI CHEESE

American









Cheddar









Muenster





DELI MEAT

Bologna



D-5571







Pastrami

D-5865

Pepperoni

Corned beef



D-5721



D-5874

Frankfurters



D-5588



Roast beef



D-5728

Ham



D-5738





5738

D-5641



Turkey breast



Liverwurst or Braunsweiger

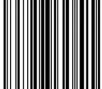
D-5669



D-5827

DELI SALADS

Ambrosia Salad



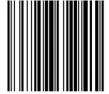




Cole Slaw



Bean Salad







Crab Salad



Caesar Salad







Deviled Eggs



D-7167

Carrot & Raisin Salad

D-7158



Chicken Salad





Fruit Salad

D-7168



D-7061



D-7081

DELI SALADS

Fruit Salad w/ Jello



D-7088





Pasta Salad, Chicken



D-7107

Fruit Salad w/ Jello/Marshmallows



D-7089



Pasta Salad, Ham



D-7108

Ham Salad



D-7099





Pasta Salad, Ham & Cheese

Lobster Salad



D-7137





Pasta Salad, Seafood



D-7110

Pasta Salad



D-7105



Pasta Salad, Tuna



D-7111

DELI SALADS

Potato Salad







Rice Salad



Potato Salad, Dill

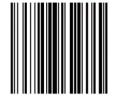




Shrimp Salad



Potato Salad, German







Tuna Salad



Potato Salad, Red Potatoes

D-7127





Waldorf Salad



D-7090













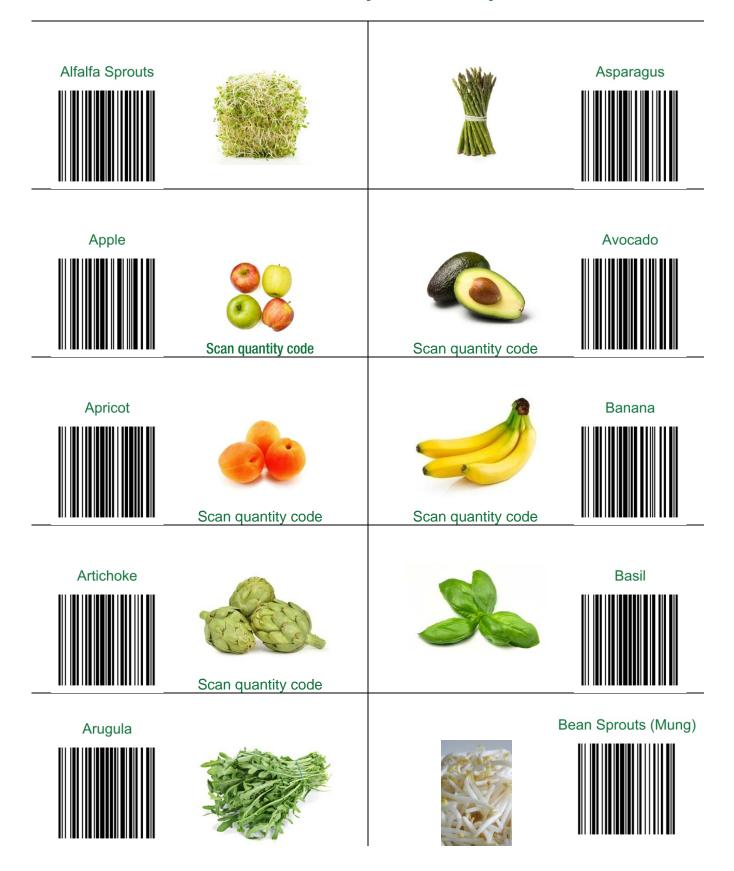




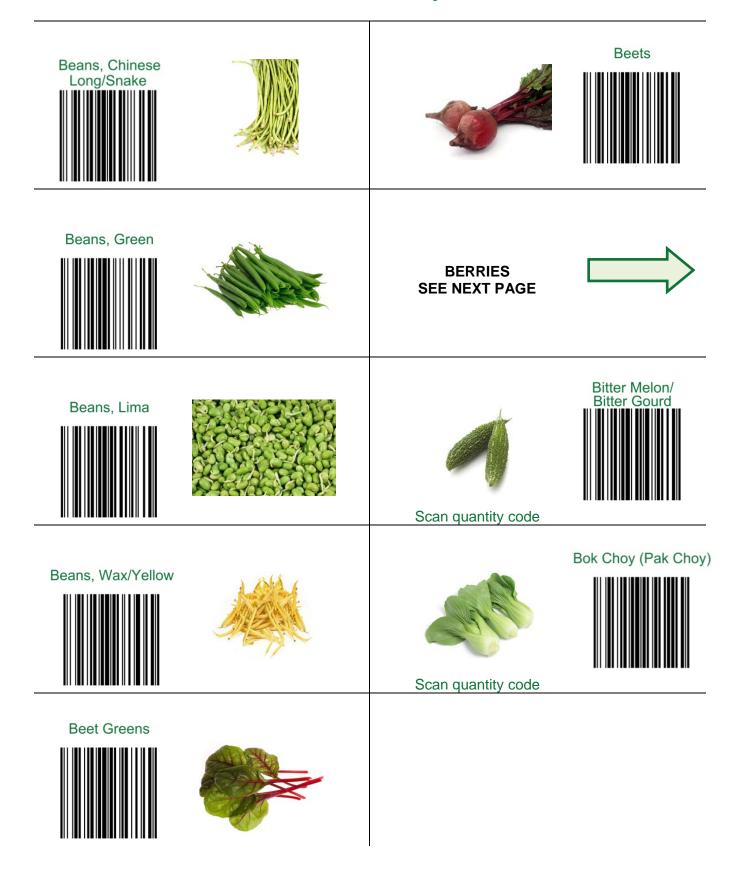
FRUITS and VEGETABLES



FRUITS & VEGETABLES: Alfalfa Sprouts – Bean Sprouts



FRUITS & VEGETABLES: Beans – Bok Choy



FRUITS & VEGETABLES: Berries



FRUITS & VEGETABLES: Broccoflower – Carrot Sticks









Scan quantity code

Broccoli





Scan quantity code

Cabbage, Red

D. I' D. . I. .







Cactus Leaves (Nopales)

Brussels Sprouts









Scan quantity code

Cabbage, Chinese



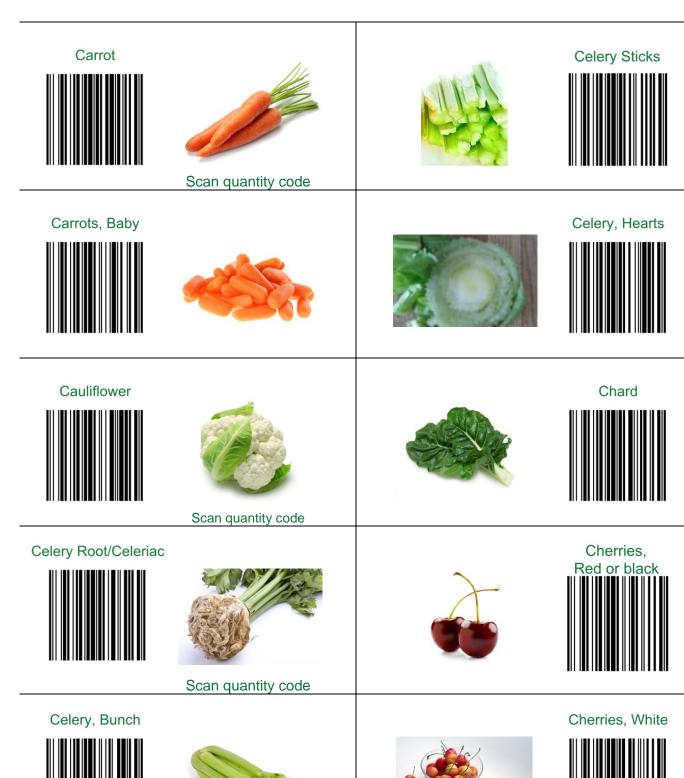




Carrot Sticks

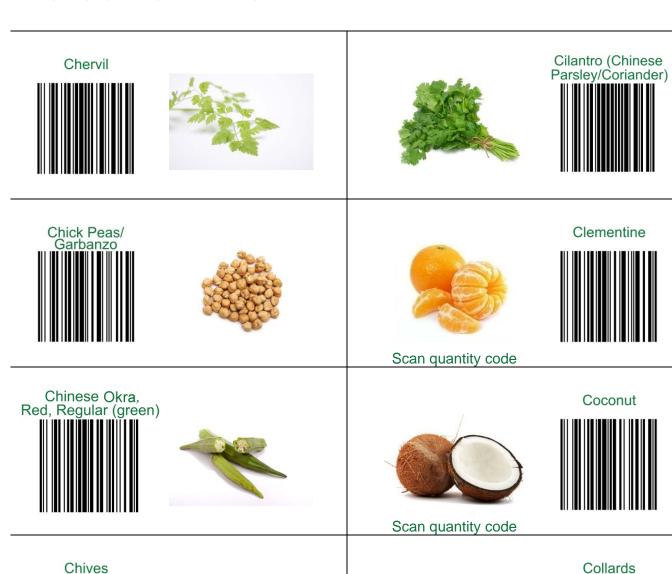
16 | Page

FRUITS & VEGETABLES: Carrots - Cherries



Scan quantity

FRUITS & VEGETABLES: Chervil - Corn















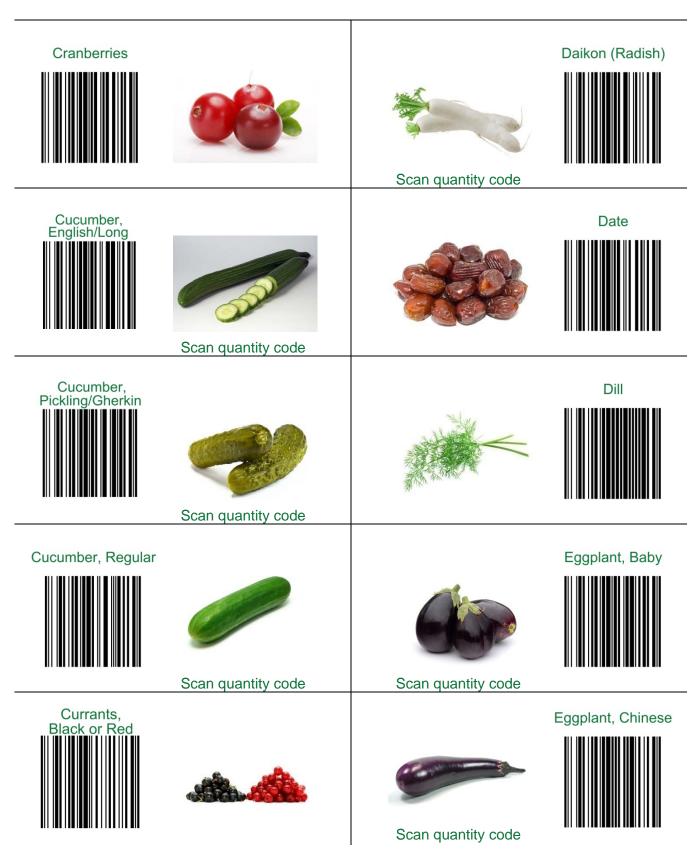




Clementine

Coconut

FRUITS & VEGETABLES: Cranberries – Eggplant



FRUITS & VEGETABLES: Eggplant (cont.) – Ginger Root

Eggplant, Japanese





Scan quantity code





Eggplant, Regular







Scan quantity code

Fig

Scan quantity code

Eggplant, Thai







Scan quantity code



Scan quantity code

Eggplant, White







Scan quantity code

Endive/Chicory



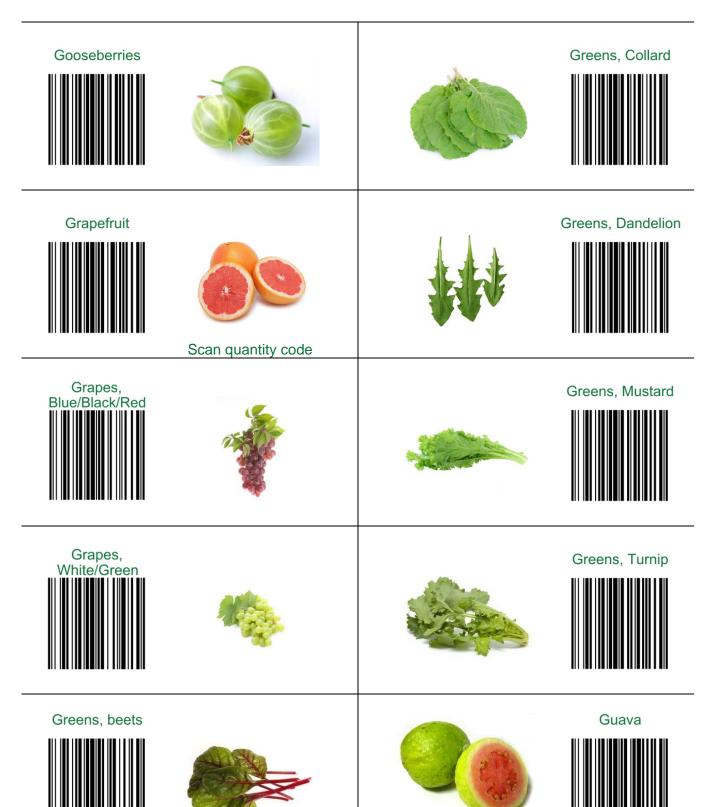






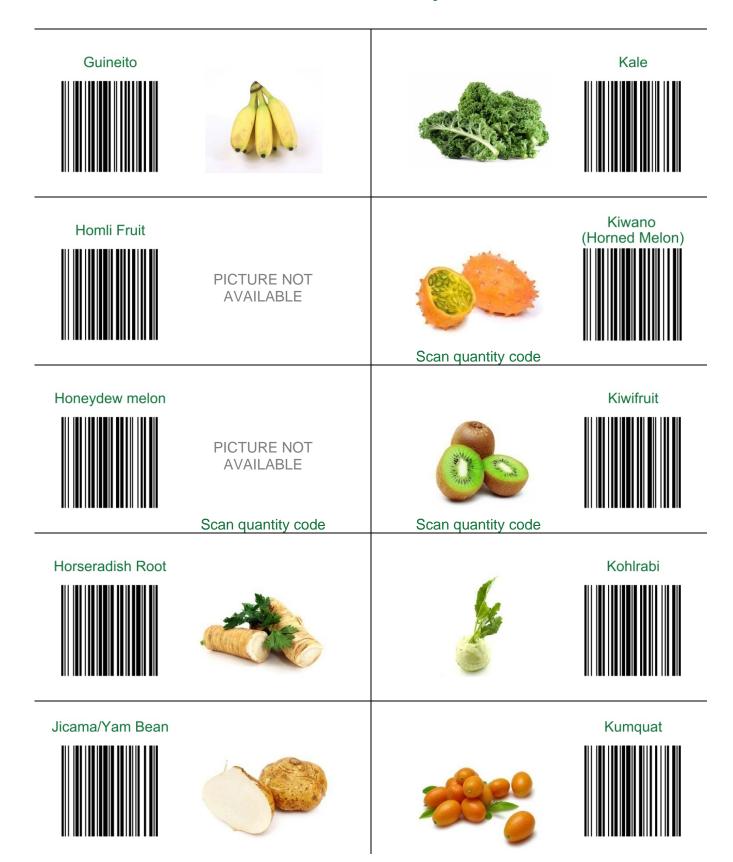
20 | Page

FRUITS & VEGETABLES: Gooseberries - Guava



Scan quantity code

FRUITS & VEGETABLES: Guineito – Kumquat



FRUITS & VEGETABLES: Leek - Lettuce





Lemon Grass

Scan quantity code





Scan quantity code



Catalogna Lettuce

LETTUCE













Scan quantity code (# heads)



Scan quantity code (# heads)





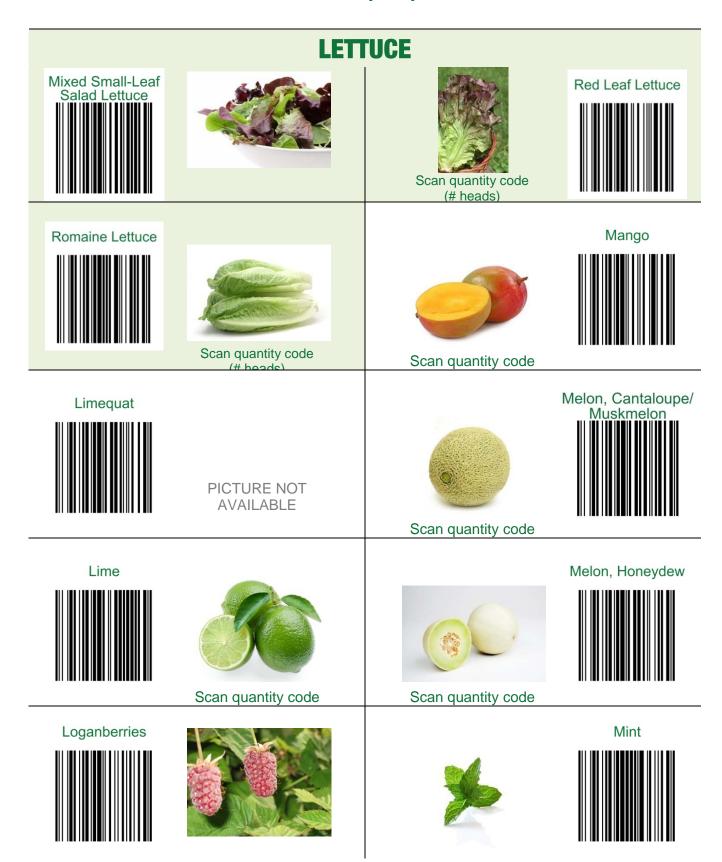


Scan quantity code
(# heads)

Scan quantity code
(# heads)



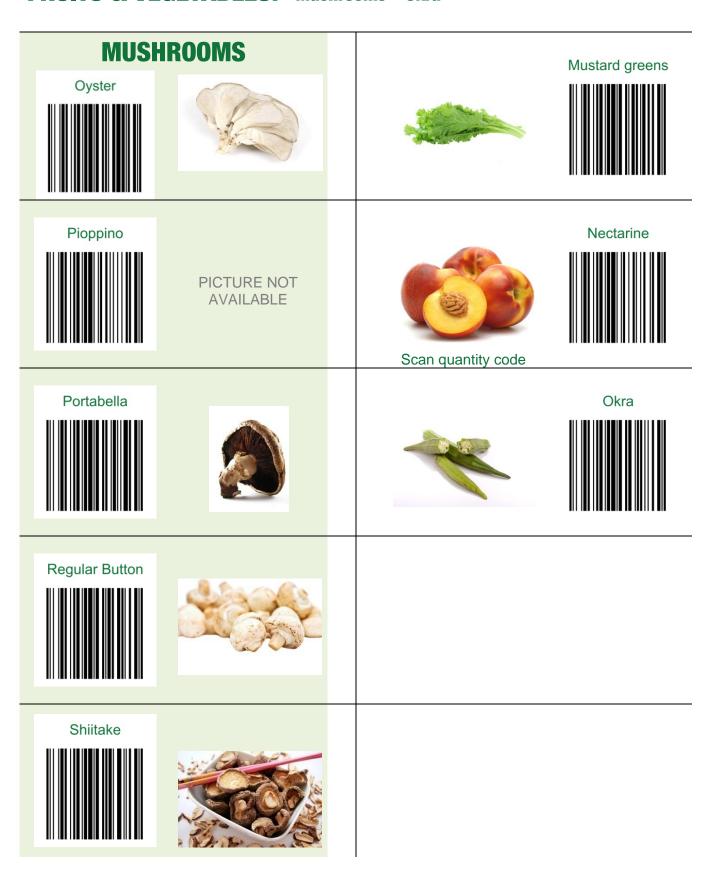
FRUITS & VEGETABLES: Lettuce (cont.) – Mint



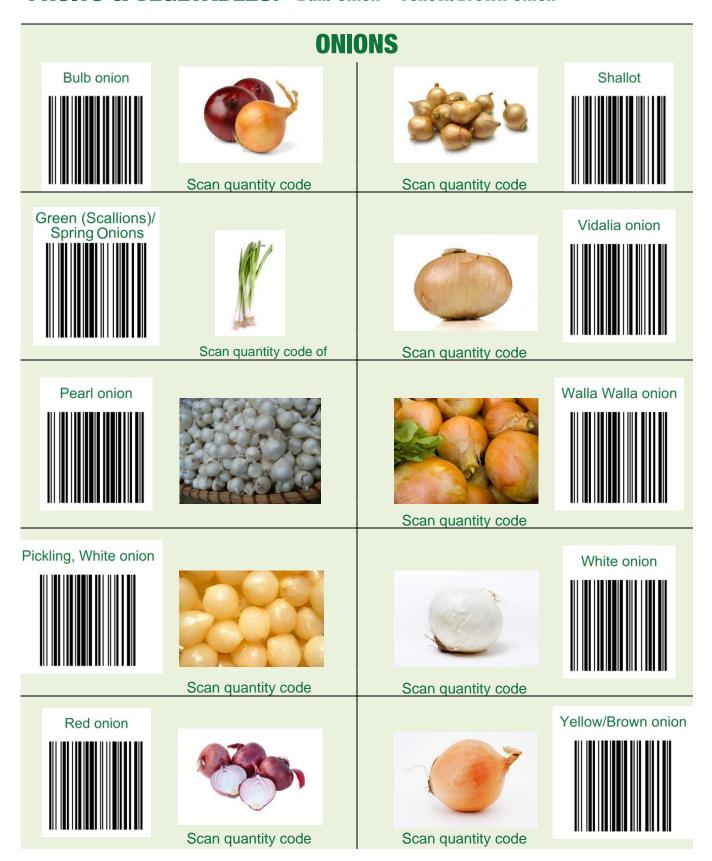
FRUITS & VEGETABLES: Mushrooms



FRUITS & VEGETABLES: Mushrooms – Okra



FRUITS & VEGETABLES: Bulb Onion – Yellow/Brown Onion

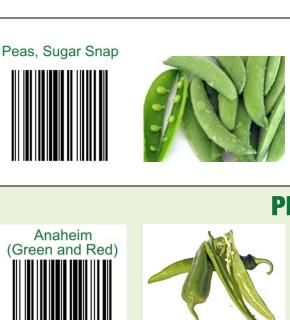


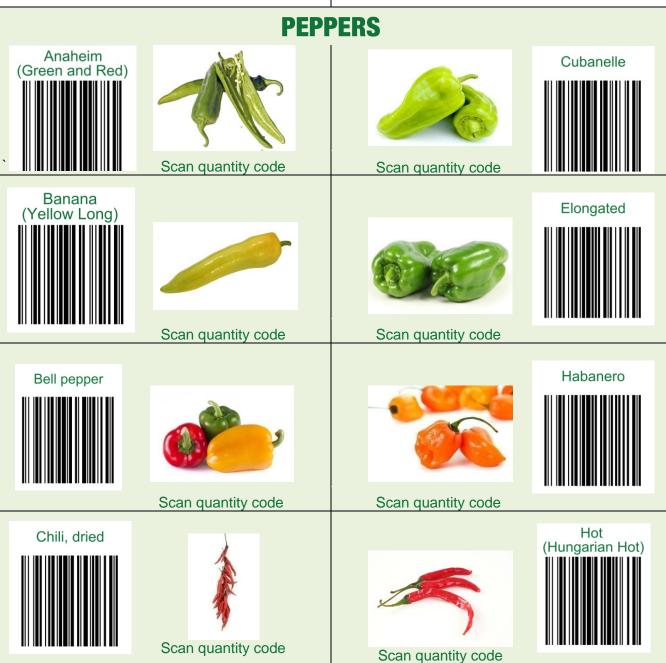
FRUITS & VEGETABLES: Orange – Peas

Orange Peach Scan quantity code Scan quantity code Papaya/Pawpaw Pear Scan quantity code Scan quantity code Pears, Asian/Japanese Parsley Scan quantity code Peas, Green Parsnip Scan quantity code Peas, Snow Pea Passion Fruit

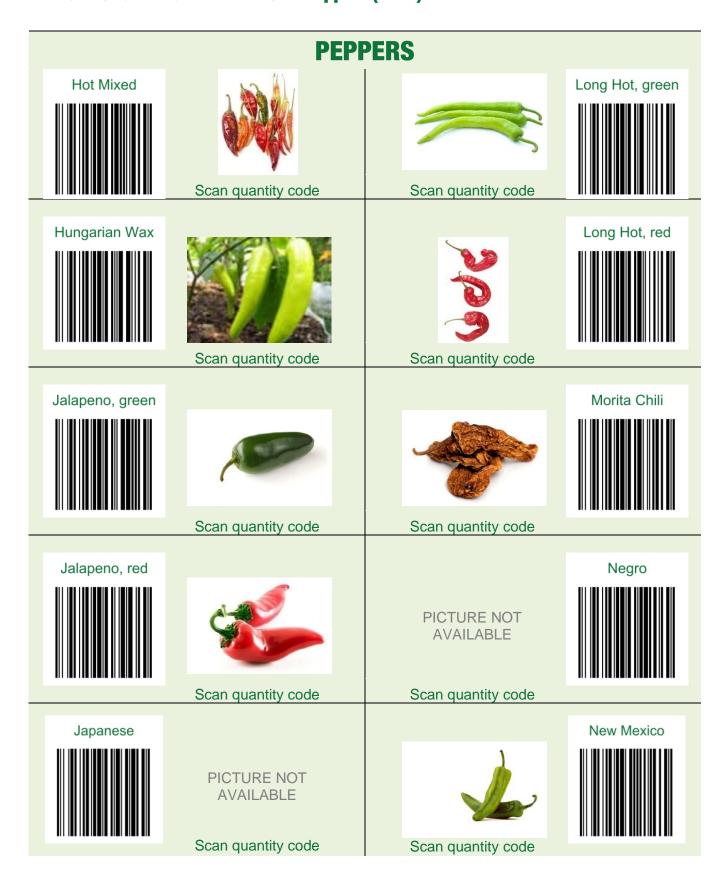
Scan quantity code

FRUITS & VEGETABLES: Peas (cont.) – Peppers

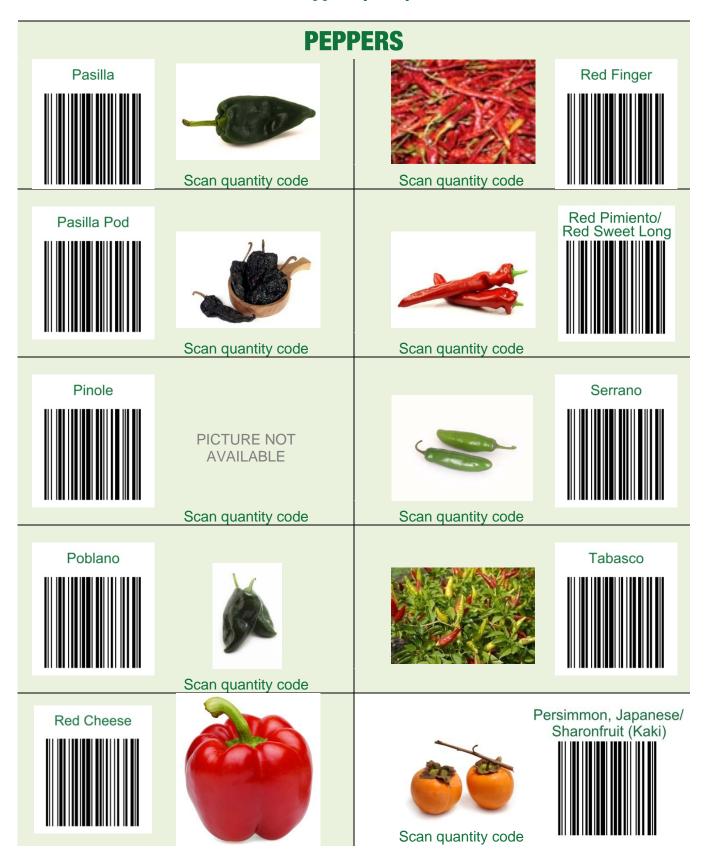




FRUITS & VEGETABLES: Peppers (cont.)



FRUITS & VEGETABLES: Peppers (cont.) - Persimmon



FRUITS & VEGETABLES: Persimmon – Potato









Scan quantity code

Scan quantity code

Potato, Baking



PICTURE NOT AVAILABLE

Scan quantity code

Scan quantity code

Potato, Creamer



Pitahaya







Scan quantity code

Scan quantity code

Potato, Long



Plantain







Scan quantity code

Scan quantity code

Potato, Purple



Plum







Scan quantity code

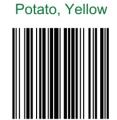
FRUITS & VEGETABLES: Potato (*cont.*) – Radicchio

Potato, Red Scan quantity code Scan quantity code Potato, Russet Scan quantity code Scan quantity code Potato, White Scan quantity code Scan quantity code



Pumpkin, Jumbo

Pumpkin, Mini





Scan quantity code





Prune







Scan quantity code

FRUITS & VEGETABLES: Radish - Romanesco

Radish, Black Radish, Bunched Red

















PICTURE NOT **AVAILABLE**





Radish, Italian Red







Scan quantity code (# heads)

Romaine lettuce



Radish, Red



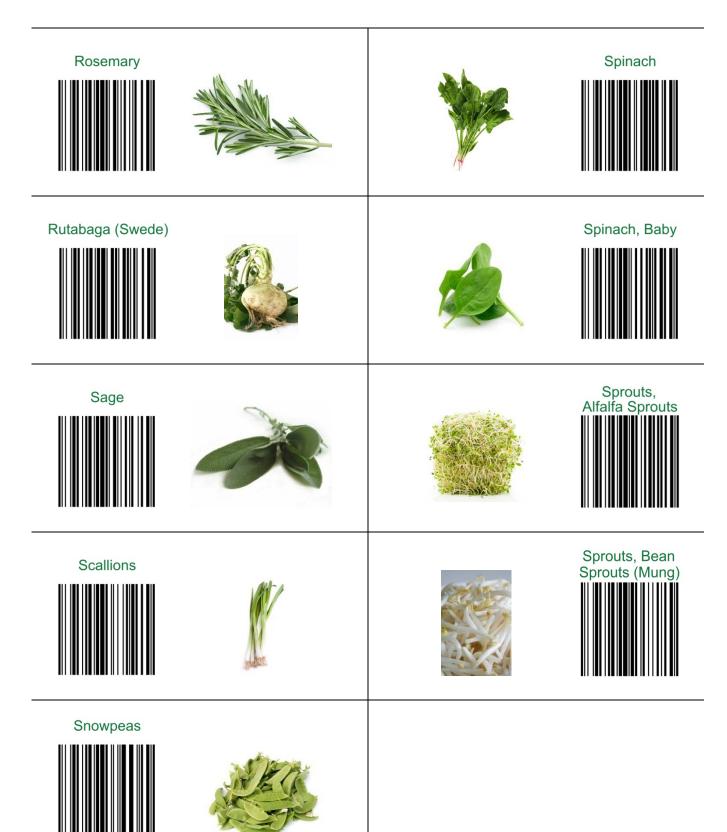


PICTURE NOT **AVAILABLE**

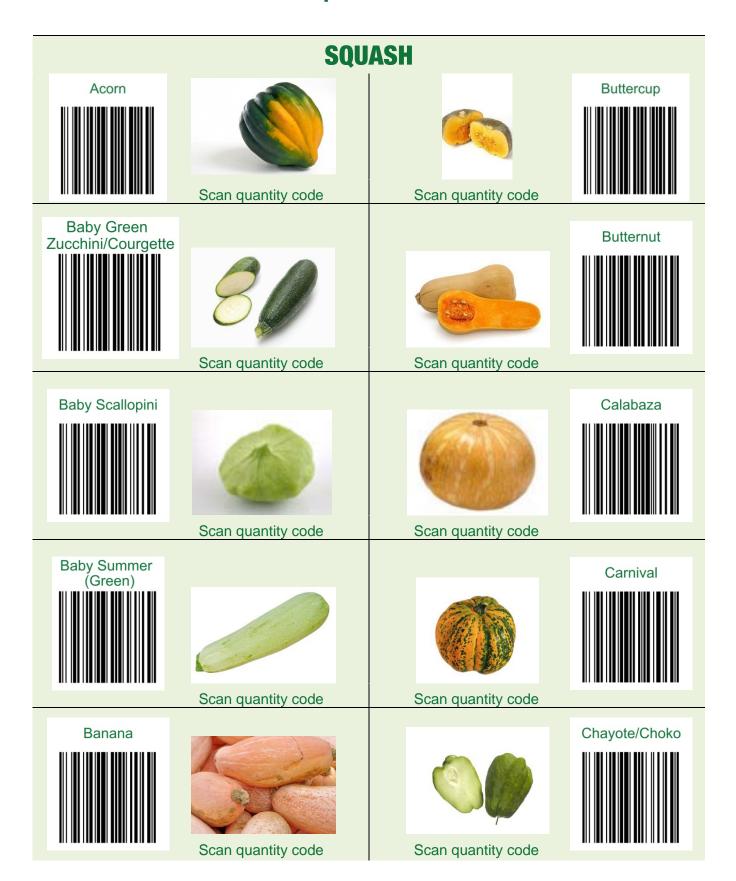
Romanesco



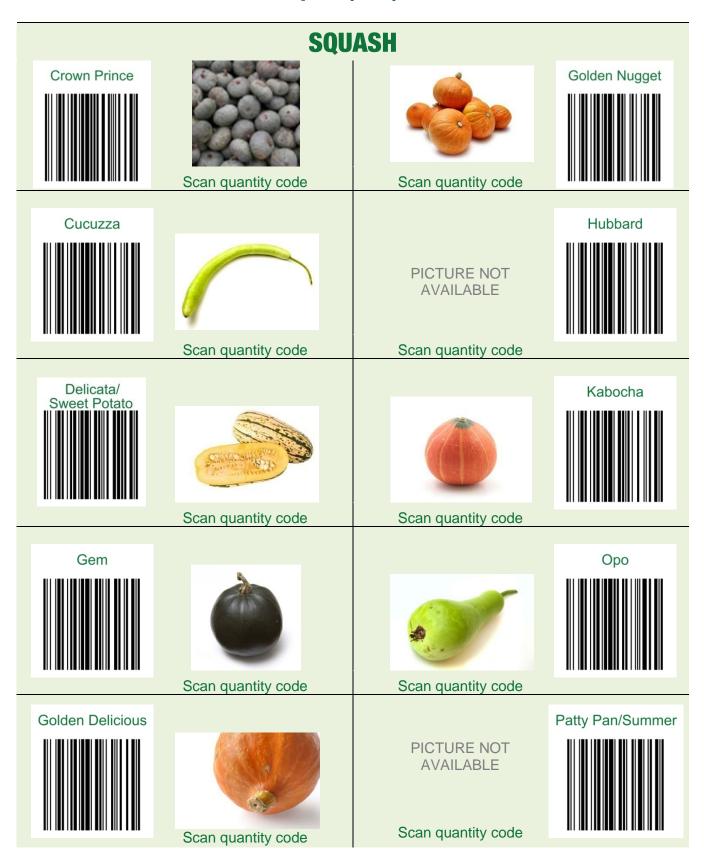
FRUITS & VEGETABLES: Rosemary – Sprouts



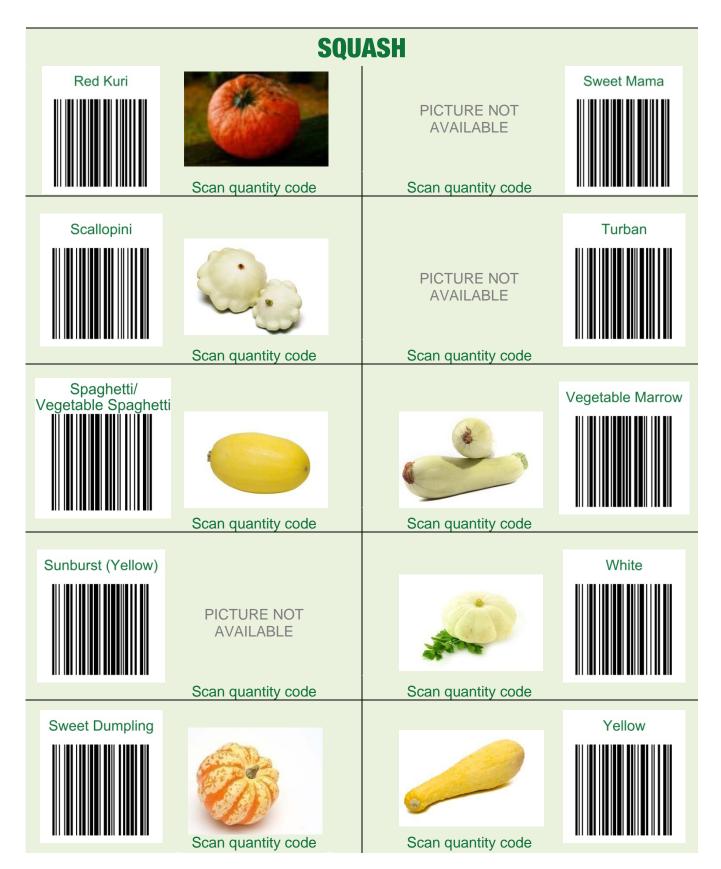
FRUITS & VEGETABLES: Squash



FRUITS & VEGETABLES: Squash (cont.)



FRUITS & VEGETABLES: Squash (cont.)



FRUITS & VEGETABLES: Squash (cont.) – Tangerines

SQUASH Zucchini/Courgette Scan quantity code Scan quantity code Strawberries, Pint Strawberries, Quart Scan quantity code



Tamarillo

Sweet Potato

Swiss chard











Scan quantity code Scan quantity code

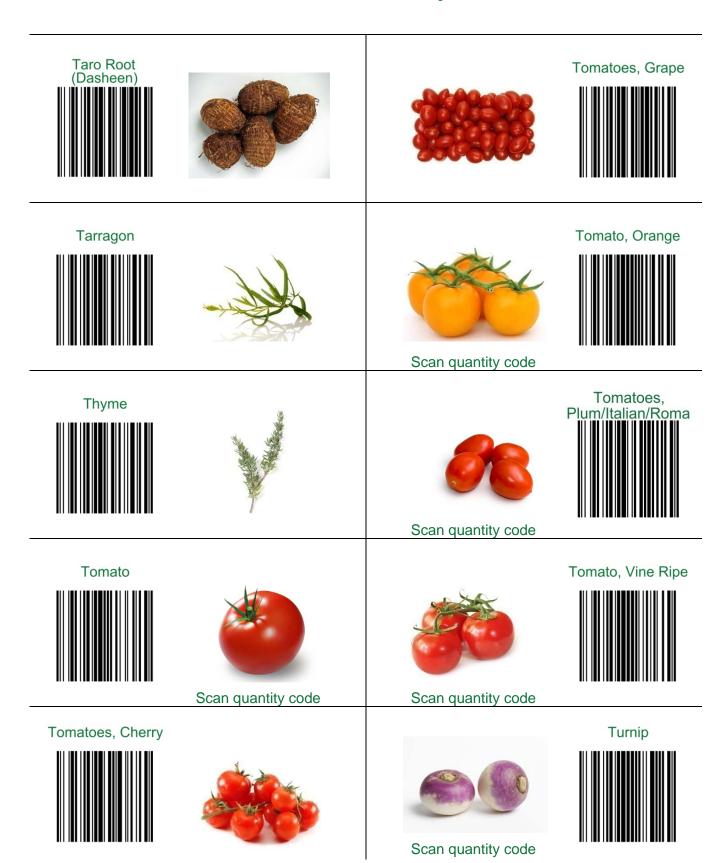




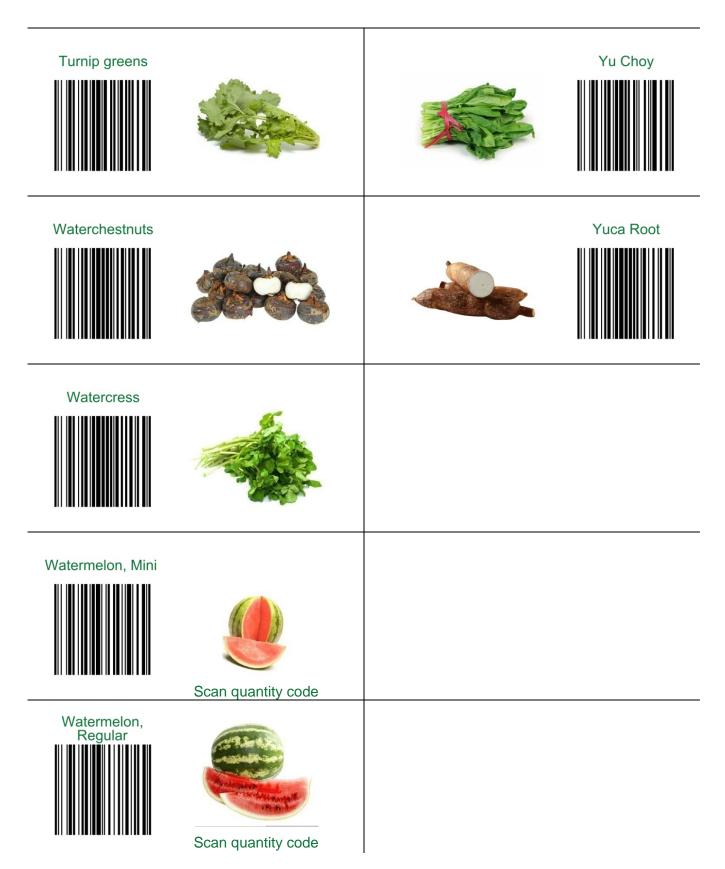


Tangerine/Mandarin

FRUITS & VEGETABLES: Taro Root – Turnip



FRUITS & VEGETABLES: Turnip Greens – Yuca Root





Questions and Answers

General Topics and Daily List

Q: What if I don't buy any meals, snacks, or drinks on some days?

A: That's okay. Some people don't buy food every day. Did anyone in your household get free food? If yes, write that down. If no, check the day at the top of the Daily List and leave the page blank.

Q: What if all the food I ate came from my refrigerator or cupboard?

A: If everyone in your household ate food that you already had at home, check the day at the top of the Daily List and leave the page blank.

Q: Can I just save my receipts and not write in the book?

A: No, because some receipts are hard to read or don't include all the information we need. You need to save the receipt <u>and</u> complete the corresponding red or blue page.

Q: What types of foods and drinks do you want to know about?

A: All of the food that **you** <u>and</u> **everyone in your household** acquire during the study period. Review the list of places that you should put in Box A and B to be sure you don't forget anything. Include all the food you get, even if it comes from a place not on the list.

Blue Pages and Scanning

Q: Why do I need to scan my food?

A: Barcodes tell us the name of the product, the package size, and the ingredients. This information will help us learn about the different types of foods people get in a week from all the places they get their food. The scanner records this information in one easy "click."

Q: When do I use the scanner?

A: Every time you get groceries or bring food and drinks into your home!

Q: What types of food do I scan?

A: Scan all the foods and drinks that you bring into your home during the seven days in the study week. This includes food you purchase at a store and food you get for free—for example, from friends, a garden, a food pantry, or other place.

Questions and Answers (continued)

Q: Do I scan food that I already have in my home, or only new things?

A: Scan <u>new</u> food and drinks that you acquire during the study week. Do not scan food that was in your home before the study began.

Q: Do I scan food I already had in my house if I'm going to eat it during the study week?

A: No. Remember it's not about what you eat—it's about what you acquire!

Q: Do I scan all my groceries?

A: Only scan food or drink items. Do not scan paper products like toilet paper or tissues, do not scan cleaning products, and do not scan groceries already in your home.

Q: Do I scan food or groceries that a friend or relative gave to me for free?

A: Yes. You should treat these groceries like groceries you purchased yourself, but you should put the name of the person who brought the groceries in the "place" field.

Q: Do I scan things that I eat when not at home, like candy or soda?

A: No. Only scan food that you bring home. Food that you eat when you are not at home should be put on a Red page.

Q: Do I scan each can of soda if I buy a six-pack?

A: If the six-pack has one barcode on the outside box or packaging, then scan the outside barcode once. If there is no outside packaging, then scan each can of soda separately. This rule applies to all multipack items (for example, bottled water and yogurt).

Q: Where do I keep receipts for foods that I scan?

A: Attach all receipts for items that you scan on the Blue page for that trip. Remember to ask for receipts even if you don't usually get them.

Q: What if I forget to scan the "place" before I scan my food items?

A: Go to the Blue page for that trip. Follow the instructions and scan the "Oops" code. There is no need to delete and rescan the items.

Q: When do I scan the barcodes in this book?

A: Use the barcodes in this book for foods that do not have barcodes on them. This includes:

- » Food from bulk bins, such as grains, nuts, seeds, and candy
- » Deli meats, cheese, and salads
- » Fruits & vegetables

Questions and Answers (continued)

Q. What if I can't find a barcode on the item or in this book?

A: Write the name of the item at the bottom Blue page.

Q: What are some other foods I can't scan?

A: Many foods don't have a barcode and also are not pictured in this book. These include:

- » Bakery items that are not prepackaged
- » Homemade foods that you buy at a fair or fundraiser or get from friends or relatives
- » Prepared meals that you buy at a grocery store or other market
- » Food that you eat when you are not at home

Q: What do I do about foods I can't scan?

A: Write the names of these items at the bottom of the Blue page. Be as specific as possible, for example, include the:

- » Brand and product name
- » Size or weight if it is clearly listed on the item (for example, ounces, lbs, quart, half gallon, etc)
- » Number (for example, 2 cookies)
- » Flavor (for example, vanilla yogurt)
- » Fat, sugar, or whole grain content (for example, sugar-free candy)

Q: Do I need to turn the scanner on or off?

A: No. The scanner does not have an "on/off" switch, so there is no need to worry about this.

Q: Do I need to recharge the scanner battery?

A: No. You do not need to recharge the scanner's battery.

Q: When scanning, what if I see the red line but do not hear the beep?

A: If you did not hear the beep then the item did not scan. Make sure to press the scanner button firmly and hold the scanner about two inches from the barcode.

Still have questions? Call us! We're here to help!

1-866-275-8659

Your field interviewer will return to give you your thank you gift and collect the scanner, binder and booklets on:			
	/2010	:	a.m./p.m.
DAY	DATE	TIME	

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is XXXX-XXXX. The time required to complete this information collection is estimated to average 45 minutes per week, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.



The National Food Study is a project of the United States Department of Agriculture Economic Research Service. To learn more, go to www.usdafoodstudy.org.