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| **This form is available electronically.** | | | | | | | | | | | | | | |
| **FSA-85-1 U.S. Department of Agriculture**  (03-26-03) Farm Service Agency  **Reporting and Recordkeeping Requirements** | | | | | | 1. OMB No. | | 0560-0233 | | 2. Title of Clearance | | Direct Loan Servicing – Special  Page 1 | | |
|  | |  | |
| 3. | 4. | 5. | 6. | 7. | Annual Burden on the Public  (Col. 8 x 9=10 and Col. 10 x 11=12) | | | | | | | | | |
| Description  (Title of Form, Report or Record) | Report | Record | Form No. | Regulation  Part/Sec. | 8. | | 9. | | 10. | | 11. | | 12.  Total Burden Hours | |
|
|  |  |  |  |  | No. of Respondents | | No. of Reports  Filed Per Person | | Total Annual  Responses | | Average Time  to Respond | | Exempt | Non-Exempt |
| Bill of Sale |  |  | FSA-2070  (Farmer) | 766.354, 765.403 | 338\* | | 1 | | 338 | | 15 | |  | 85 |
| Addendum to Promissory Note or Assumption Agreement for DSA |  |  | FSA-2501  (Farmer) | 766.57 | 7,396\* | | 1 | | 7,396 | | 15 | |  | 1,849 |
| Delinquent Borrower Response to Notice of Loan Servicing |  |  | FSA-2511  (Farmer) | 766.102, 766.110 | 3,235\* | | 1 | | 3,235 | | 30 | |  | 1,618 |
| Current/Distressed Borrower Response to Notice of Servicing |  |  | FSA-2513  (Farmer) | 766.102, 766.110 | 2,434\* | | 1 | | 2,434 | | 30 | |  | 1,217 |
| Nonmonetary Borrower Response to Notice of Loan Servicing |  |  | FSA-2515  (Farmer) | 766.102, 766.302 | 167\* | | 1 | | 167 | | 30 | |  | 84 |
| Delinquent Borrower Acceptance of Offer for Loan Servicing |  |  | FSA-2518  (Farmer) | 766.106, 766.111 | 2,052 | | 1 | | 2,052 | | 30 | |  | 1,026 |
| Current/Distressed Borrower Acceptance of Servicing Offer |  |  | FSA-2520  (Farmer) | 766.106 | 941 | | 1 | | 941 | | 30 | |  | 471 |
| Delinquent Borrower Response to Denial of Loan Servicing |  |  | FSA-2522  (Farmer) | 766.113 | 180 | | 1 | | 180 | | 60 | |  | 180 |
| Current/Distressed Borrower Response to Denial of Servicing |  |  | FSA-2524  (Farmer) | 766.106 | 369 | | 1 | | 369 | | 60 | |  | 369 |
| Borrower Response to Notice of Intent to Accelerate |  |  | FSA-2526  (Farmer) | 766.355 | 564 | | 1 | | 564 | | 10 | |  | 94 |
| Negotiated Appraisal Agreement  Farmer |  |  | FSA-2529  (Farmer) | 766.115 | 5 | | 1 | | 5 | | 30 | |  | 3 |
| Conservation Contract |  |  | FSA-2535  (Farmer) | 766.110 | 116 | | 1 | | 116 | | 60 | |  | 116 |
| Response to Notification of Homestead Protection |  |  | FSA-2538  (Farmer) | 766.151 | 8 | | 1 | | 8 | | 5 | |  | 1 |
| Homestead Protection Agreement |  |  | FSA-2539  (Farmer) | 766.154 | 1 | | 1 | | 1 | | 15 | |  | 1 |
| Shared Appreciation Agreement |  |  | FSA-2543  (Farmer) | 766.111, 766.201 | 73 | | 1 | | 73 | | 20 | |  | 25 |
| Subtotal |  |  |  |  | 13,570\* | |  | | 17,879 | |  | |  | 7,139 |
| **T****OTALS ** | | | | |  | |  | |  | |  | |  |  |

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| **FSA-85-1 U.S. Department of Agriculture**  (03-26-03) Farm Service Agency  **Reporting and Recordkeeping Requirements** | | | | | | 1. OMB No. | | 0560-0233 | | 2. Title of Clearance | | Direct Loan Servicing – Special  Page 2 | | |
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| 3. | 4. | 5. | 6. | 7. | Annual Burden on the Public  (Col. 8 x 9=10 and Col. 10 x 11=12) | | | | | | | | | |
| Description  (Title of Form, Report or Record) | Report | Record | Form No. | Regulation  Part/Sec. | 8. | | 9. | | 10. | | 11. | | 12.  Total Burden Hours | |
|
|  |  |  |  |  | No. of Respondents | | No. of Reports  Filed Per Person | | Total Annual  Responses | | Average Time  to Respond | | Exempt | Non-Exempt |
| Warranty Deed |  |  | FSA-2569  (Farmer) | 766.353 | 18 | | 1 | | 18 | | 15 | |  | 5 |
| Offer to Convey Security |  |  | FSA-2570  (Farmer) | 766.152, 766.353 | 18 | | 1 | | 18 | | 15 | |  | 5 |
| Voluntary Liquidation of Chattel Security - Borrower |  |  | FSA-2571  (Farmer) | 766.351, 766.352 | 223 | | 1 | | 223 | | 60 | |  | 223 |
| Voluntary Liquidation of Chattel Security - Lienholder |  |  | FSA-2571  (Business) | 766.351, 766.352 | 669\* | | 1 | | 669 | | 15 | |  | 168 |
| Agreement of Secured Parties to Sale of Security Property |  |  | FSA-2572  (Business) | 766.357 | 20\* | | 1 | | 20 | | 15 | |  | 5 |
| Lease of Real Property |  |  | FSA-2591  (Farmer) | 766.154, 767.101 | 24\* | | 1 | | 24 | | 15 | |  | 6 |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
| Written request for disaster set-aside |  |  | Non-form (Farmer) | 766.54 | 7,396 | | 1 | | 7,396 | | 15 | |  | 1,849 |
| Additional Info. Needed to Determine Eligibility for DSA |  |  | Non-form  (Farmer) | 766.54 | 370 | | 1 | | 370 | | 15 | |  | 93 |
| Aerial Photo for Conservation Contract Request |  |  | Non-form  (Farmer) | 766.102 | 124 | | 1 | | 124 | | 20 | |  | 41 |
| Copy of Divorce Decree and Evidence of Conveyance |  |  | Non-form  (Farmer) | 766.102 | 14 | | 1 | | 14 | | 30 | |  | 7 |
| Borrower Selection of Conservation Contract Term |  |  | Non-form  (Farmer) | 766.110 | 116 | | 1 | | 116 | | 30 | |  | 58 |
| Independent Appraisal |  |  | Non-form  (Farmer) | 766.115 | 15 | | 1 | | 15 | | 30 | |  | 8 |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
| Subtotal |  |  |  |  | 713\* | |  | | 9,007 | |  | |  | 2,468 |
| **TOTALS ** | | | | |  | |  | |  | |  | |  |  |

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| **FSA-85-1 U.S. Department of Agriculture**  (03-26-03) Farm Service Agency  **Reporting and Recordkeeping Requirements** | | | | | | 1. OMB No. | | 0560-0233 | | 2. Title of Clearance | | Direct Loan Servicing – Special  Page 3 | | |
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|
|  |  |  |  |  | No. of Respondents | | No. of Reports  Filed Per Person | | Total Annual  Responses | | Average Time  to Respond | | Exempt | Non-Exempt |
| Identification of Acreage - Pre and Post-Acquisition HP |  |  | Non-form  (Farmer) | 766.151 | 31 | | 1 | | 31 | | 20 | |  | 11 |
| Exercise Option to Purchase with Homestead Protection |  |  | Non-form  (Farmer) | 766.154 | 14\* | | 1 | | 14 | | 15 | |  | 4 |
| Selection of Appraiser for Homestead Protection |  |  | Non-form  (Farmer) | 766.154 | 45 | | 1 | | 45 | | 10 | |  | 8 |
| Identification of Capital Improvements for SA |  |  | Non-form  (Farmer) | 766.202 | 73\* | | 1 | | 73 | | 30 | |  | 37 |
| Refute Finding of Unauthorized Assistance |  |  | Non-form  (Farmer) | 766.251 | 135\* | | 1 | | 135 | | 240 | |  | 540 |
| Travel Time |  |  |  |  |  | |  | |  | | 1 | |  | 5,029 |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
| \* Denotes unduplicated respondents |  |  |  |  |  | |  | |  | |  | |  |  |
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| Subtotal |  |  |  |  | 222\* | |  | | 298 | |  | |  | 5,629 |
| **TOTALS ** | | | | | 14,505\* | |  | | 27,184 | |  | |  | 15,236 |