

**2010 Section 525 Technical and Supervisory Assistance (TSA) Grants**

Section of Regulation	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	<b>REPORTING REQUIREMENTS - NO FORMS</b>								
1944.526 (a)(2)(i)	Program proposal - Narrative presentation	Written	30	1	30	5	150	16.73	2,510
1944.526 (a)(2)(ii)	Experience & Capacity information	Written	30	1	30	1	30	16.73	502
1944.526 (a)(2)(iii)	Legal existence documentation	Written	30	1	30	2	60	16.73	1,004
1944.526 (a)(2)(iv)	Financial Statement of organization	Written	30	1	30	0.5	15	16.73	251
1944.526 (a)(2)(v)	Service Area information	Written	30	1	30	3	90	16.73	1,506
1944.526 (a)(2)(vi)	Other Activities listing	Written	30	1	30	1	30	16.73	502
1944.526 (a)(3)	Support Statements from local govts., partners	Written	30	1	30	1	30	16.73	502
1944.526 (a)(4)	Written Commitment	Written	2	1	2	0.5	1	16.73	17
1944.531 (c)(6), Exhibit A	Grant Agreement	Written	10	1	10	0.25	3	16.73	42
Exhibit A, Part C, Paragraph 2.	Financial Management System	Written	10	1	10	6	60	27.51	1,651
1944.541 (a), Exhibit A, Part B, Paragraph 9.(b)	Project Performance Reports	Written	10	4	40	1	40	16.73	669
1944.541 (e), Exhibit A, Part B, Paragraph 9.(c)	Final Performance Report	Written	10	1	10	3	30	16.73	502
1944.538; Exhibit A, Part B.3 and B.16(c); Exhibit D	Extension/Revision of Grant Agreements & Conditions	Written	2	1	2	4	8	16.73	134
1944.547 (d)	Meetings to Discuss Problems/Provide Asst.	Oral	10	4	40	1.5	60	16.73	1,004
Exhibit A, Part C.1(c)	Disposition Instructions	Written	1	1	1	1	1	16.73	17
Exhibit A, Part C.4	Solicitation of Citizens	Written	1	0.5	0.5	20	10	27.51	275
	<b>REPORTING REQUIREMENTS - FORMS</b>								

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7 CFR part 3018	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	Form AD-1047	10	1	10	0.167	2	16.73	28
7 CFR part 3018	Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Trans.	Form AD-1048	3	1	3	0.167	1	16.73	8
7 CFR part 3017, subpart F and 41 U.S.C. 701 et seq.	Certification Regarding Drug-free Workplace Requirements (Grants) Alternative I	Form AD-1049	10	1	10	0.167	2	16.73	28
7 CFR part 3018	Disclosure of Lobbying Activities	SF LLL (0348-0046) or other Agency approved form	10	1	10	0.167	2	16.73	28
1944.533 (f)(4)(ii), Exhibit A, Part B, Paragraph 9 (b)	Request for Advance or Reimbursement	SF 270 (0348-0004)	10	4	40	1	40	16.73	669

**Totals**

**399**

**665**

**11847**

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OMB No. 0575-0100

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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)

	REPORTING REQUIREMENTS - FORMS	APPROVED UNDER OTHER	OMB NUMBERS						
1944.531 (c)(8), Exhibit A, Part C, Paragraph 7	Equal Opportunity Agreement	RD 400-1 (0575-0018)	10	1	10	0.167	2	16.73	28
1944.531 (c)(9)	Assurance Agreement	RD 400-4 (0575-0018)	10	1	10	0.25	3	16.73	42
1944.526 (a)(5), 1944.531 (c)(10)	Request for Environmental Information	RD 1940-20 (0575-0094)	10	1	10	0.25	3	16.73	42
1944.526 (a)(1), 1944.531 (b)	Application for Federal Assistance	SF 424 (4040-0004)	30	1	30	0.75	23	16.73	376
1944.526 (a)(1), 1944.531 (b)	Budget Information Non-Construction Programs	SF 424A (4040-0006)	30	1	30	3	90	16.73	1,506
1944.526 (a)(1), 1944.531 (b)	Assurances - Non-Construction Programs	SF 424B (4040-0007)	30	1	30	0.25	8	16.73	125
1944.541 (a), Exhibit A, Part B, Paragraph 9 (b)	Financial Status Report	SF 425 (0348-0061)	10	4	40	0.5	20	16.73	335