

Attachment 3a

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Physical Activity and Public Health Course PAPHC Telephone Interview for Fellows

Form and Instructions

Public reporting burden of this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA (0920-0864).

Who to Interview

We will invite fellows from 1995-2011 to complete a web-based survey on the course. At the conclusion of the survey, fellows will be asked if they are willing to participate in an interview over the phone, excluding any international fellows and federal employees. Approximately 6 weeks after fielding the survey, we will randomly order the participants from this list in order to select those willing to be interviewed randomly. We will contact the first 15 researchers and first 15 practitioners on this list for interviews, attempting to include five people for each time period: 1995-2000, 2001-2006, 2007-2011. If after three attempts we are unable to reach a fellow for an interview, we will replace that fellow with the next fellow on the list, until the protocol has been executed to produce 30 interviews (15 researcher, 15 practitioner).

Recruitment Process-Directions to Interviewer

Contact each interviewee no more than three times without response, according to the following protocol. If at any point you receive a response, then schedule a time to conduct the interview, and send a confirmation email prior to the scheduled interview.

Contact 1: Send each potential interviewee an email following the recruitment email script.

Contact 2: If no response after contact 1, then follow-up with an email after one week.

Contact 3: If no response after contact 2, then follow-up with a phone call (leave voicemail if necessary) after one week. If a phone number is not available, then send an email.

If no response after contact 3, then stop recruitment of this participant. If they later respond within the time period of interviews, then go ahead and conduct the interview.

Telephone Interview Guide for Fellow

Questions for Interviewer to Complete in Conjunction with the Interview (separate for faculty, research course fellows, and practitioner course fellows)

(Prefill as much as possible through the web-based survey.)

Assignment of ID – to use to label the recorded transcript so that names are not included in the transcription

ID assignment: F or S (faculty or fellow), R or P or B (researcher course, practitioner course, or both); two digit number. Examples: FR02, SP12, FB22.

Dates of sent emails for recruitment

Date interview guide and reminder email sent

Agreed to be interviewed (yes or no)

Date of web-based survey

Date of interview

Start time of interview

End time of interview

Interviewer name

Name of interviewee

Organization interviewee currently works for

Current job title

Job title at the time the course was taken

City

State

Email

Phone number

Practitioner course or researcher course, what year

NSPAPPH membership – yes or no

Age

Race/ethnicity

Gender

Length of time you have been working in the physical activity field

Highest degree obtained

Degree field

federal employee prior or current

Script

Probes in italics font

Thank you for agreeing to complete this interview with me. Before we begin, I would like to remind you that your responses will not be linked to your name in the analysis, such that you will not be able to be identified. Also, your participation is voluntary. Please let me know if you want to skip a question or end the interview early.

<If the interview ends early, please schedule a time to complete the interview before hanging up if possible.>

Do you have any questions before we begin? <answer questions>

First, I would like to ask some questions about you. <If needed, fill in any missing items from above on the excel spreadsheet.>

Thank you. Before I begin the interview I would like to get your permission to audio tape the conversation. We do this to monitor the quality of the interview and also to make it easier to conduct data analysis. Is this acceptable to you?

<If no, continue the interview by taking notes. If yes, start recorder now.>

1. I have recorded from the survey that your current position is <job title>. Is this correct? <If no, ask for the correct position.>

Is this position related to physical activity research, practice, or both?

2. You attended the <practitioner/research> course in <year>. How did you learn of the course?

3. How did you benefit by taking the course?

4. What do you consider to be the strengths of the course?
Are there any examples or vignettes to share regarding your positive experience that illustrate this?

5. What about the course could be improved?
Are there any examples or vignettes to share that illustrate this?

6. Do you have any examples to share of continued collaboration with faculty or fellows that you met at the course?
If an example is shared: Would this collaboration have occurred if you had not attended the course?

Examples: publications, grants, partnerships

7. **(For Researcher Fellows Only)** Have you developed any research grant applications that were a direct result of the course?

If yes, can you describe in more detail the topic, source of the grant, and whether it was funded?

What specific knowledge areas or collaborations from the course were you able to apply to that process?

Sources of grant examples: NIH, CDC, private foundation (RWJF, AHA)

8. Think about all of your physical activity related accomplishments since attending the course. In what way, if any, did the course help you with these accomplishments?

Examples: Are you more successful as a result of the course?

Researchers: new methods, study design, grant applications, funding, publications in physical activity/public health

Practitioners: interventions, evaluation, partnerships

9. Do you consider the topics that are covered as critical to the course content? Are there emerging topics or issues which should be added?

Do you have any additional suggestions regarding delivery of the course, including length, format, or other aspects.

10. Do you have any suggestions for the future of the course, beyond course content? What changes are needed to meet the challenges ahead?

11. As we look ahead, do you believe this course could be taught as effectively in another less costly format, such as online or through video conferencing? Why or why not?

12. Do you want to add anything else to this interview before we finish?

Those are all the questions I have for you. I will stop the recording now.

<stop recorder>. Thank you very much for your time!