



Date: July 27, 2011

To: Office of Management and Budget (OMB)

Through: Mary Forbes, Report Clearance Officer, HHS
Seleda Perryman, Project Clearance Officer, OPERA, NIH

From: Vivian Horovitch-Kelley, NCI OMB Project Clearance Liaison, OMAA
National Cancer Institute (NCI)/NIH

**Subject: **Bundled Generic Sub-Studies for:
OMB Numbers: 0925-0046-17 and -18****

This is a bundled generic sub-study submission of two projects. Both studies directly involve the Office of Communications and Education (OCE) at NCI. The topics are different and the “Bundle Gen IC Form” for sub-studies #17 and #18 highlight the abstract for each project.

The key to understanding the attachments and files in ICRAS/ROCIS is as listed below.

Sub-study #17:

Full title: **“Collection of Data from NCI’s Cancer Information Service (CIS) Website Clients via E-mail Contact Form”**

Short Title: CIS

Files and attachments are labeled “#17” and include:

- Justification Memo and Attach 17A (demographic) and 17B (screen shot)
- Attachments 17C (email form) and 17D (survey)

Sub-study #18:

Full title: **“NCI Message Testing with the General Population”**

Short Title: Message

Attachments are labeled “#18” and include:

- Justification Memo & Attach 18A (themes) and 18D (consent)
- Attach 18B (moderator’s guide) &18C (screener)

Notes to OMB: The total requested responses and burden was calculated by taking the sum for the three sub-studies to account for the total in ICRAS. Types of respondents for both sub-studies are categorized as Individuals.

Estimates of Hour Burden for Sub-Studies #17 and #18

Type of Respondents	Instruments	Number of Respondents	Frequency of Response	Average Response Time (minutes/hour)	Hour Burden
Patients, friends, family, general public (Sub-study #17)	Email Form and Survey (Attachment 17C & 17D)	200	1	10/60 (0.167)	33
General Public (Sub-study #18)	Screenener (Attachment 18C)	75	1	10/60 (0.167)	13
	Moderator's Guide (Attachment 18B)	60	1	110/60 (1.8)	110
Total		335			156