

**DATE:**

**TO:** Office of Management and Budget Desk Officer

**FROM:** Director  
Office of Research, Development, and Information

**SUBJECT:** Request for Approval to Use Electronic Health Records Demonstration System to Collect and Maintain Demonstration Practice Information

Attached please find an application under the Paperwork Reduction Act to use the Electronic Health Records Demonstration System (EHRDS) for the maintenance and updating of practice profile information for physician practices participating in the Electronic Health Records (EHR) Demonstration.

EHRDS was developed to allow practices applying to participate in Phase 2 of the demonstration use an on-line application form, rather than the currently approved paper application form that was used for Phase 1. However, with the cancellation of Phase 2, the system will not be used to collect new applications. Instead, existing data on Phase 1 practices that was collected through the paper application form will be transferred to the new system. Practices participating in Phase 1 of the demonstration will be able to use the new system to provide updated information about their practices as needed during the course of the demonstration.

Phase 1 of the demonstration began June 1, 2009 and will continue through May 31, 2014. Throughout the five years of the demonstration it will be critical to be able to track accurately and on a timely basis updates to practice information. This may include providers joining or leaving the practice, changes in key identification numbers such as tax identification numbers (TINs) and national provider identifiers (NPIs), new administrative contacts, changes in phone numbers and addresses, etc. EHRDS will enable practices to update critical demonstration information on-line, thereby facilitating timely and more accurate updates and processing of information. We have learned through this and other similar demonstrations that a lack of timely updates can have a significant adverse impact on demonstration operations which, in turn, can negatively impact the potential incentive payment practices can earn under the demonstration.

EHRDS does not reflect a request for new or additional data beyond what practices are already providing to CMS and its contractors. The information being collected and updated has already been approved for collection using a paper form (Form CMS-10165 (8-2008)). The valid OMB control number for the manual (paper application) information collection is 0938-0965. Rather it

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represents an effort to streamline and improve what has been more ‘ad hoc’ in terms of format  
for providing the same information.

Timothy P. Love

10 Attachments:

Tab A – Record of Information Clearances cover sheet

Tab B – Part 1 PRA Worksheet

Tab C – Part 2 – PRA Worksheet

Tab D – Supporting Statement

Tab E– Screen Prints of EHRDS