

Form W-12 Department of the Treasury Internal Revenue Service	IRS Paid Preparer Tax Identification Number (PTIN) Registration		OMB Number 1545-XXXX
1 Name (Print or Type)	Last name	First name and initial	
2 Mailing Address	Street address. Use a P.O. box number only if the post office does not deliver mail to your street address.		
	City or town, state/province, and, if outside U.S., country. Include ZIP or postal code where appropriate. Do not abbreviate name of country.		
3 SSN and Date of Birth	SSN _ _ - _ - _	Date of birth (month, day, year) / /	
4 Email Address	Enter the email address that should be used to contact you		
5 Address of Your Last Individual Income Tax Return Filed	Street address. Use a P.O. box number only if the post office does not deliver mail to your street address.		
	City or town, state/province, and, if outside U.S., country. Include ZIP or postal code where appropriate. Do not abbreviate name of country.		
6 Federal Tax Compliance	Are you current on both your individual and business federal taxes? Yes <input type="checkbox"/> No <input type="checkbox"/>		
	If no, provide an explanation.		
7 Past Felony Convictions	Have you been convicted of a felony in the past 10 years? Yes <input type="checkbox"/> No <input type="checkbox"/>		
	If yes, provide the jurisdiction (state/country) in which you were convicted, and an explanation.		

Note. If you are a managing member, corporate officer, or owner of a business that is paid to prepare federal tax returns, complete lines 8, 9, 10, and 11. Otherwise, skip these lines and continue on to line 12.

8 Business Name and Identification Numbers	Doing Business As (DBA) _____	EIN ____-____	EFIN ____-____
9 Business Physical Address	Street address. Do not enter a P.O. box. City or town, state/province, and, if outside U.S., country. Include ZIP or postal code where appropriate. Do not abbreviate name of country.		
10 Business Phone Number	Business phone number (domestic) () ____ - ____	Business phone number (international) + _____	website
11 Business Website Address	If you are the owner, corporate officer, or managing member, enter your business website address		
12 CAF Number	Enter any central authorization file (CAF) number(s) you may have		
13 Professional Certifications	Check all that apply: <input type="checkbox"/> Attorney - Licensed in which state(s): _____ BAR Number: _____ <input type="checkbox"/> Certified Public Accountant - Licensed in which state(s): _____ <input type="checkbox"/> Enrolled Agent-Registration Number: _____ <input type="checkbox"/> Enrolled Actuary <input type="checkbox"/> Enrolled Retirement Plan Agent <input type="checkbox"/> Certified Acceptance Agent <input type="checkbox"/> State Regulated Tax Preparer-State(s) _____ License Number(s) _____ <input type="checkbox"/> None		
14 Fee	There is a fee of \$50+ to request a PTIN. The fee is nonrefundable. Full payment must be included with your request or it will be rejected. Make your check or money order payable to IRS Tax Pro PTIN Fee. Do not use paper clips or staples. ► \$50+		
Sign Here	Under penalties of perjury, I declare that I have examined this application and to the best of my knowledge and belief, it is true, correct, and complete. Further, I certify that I will use my preparer tax identification number only to identify myself on returns or claims for refund that I prepare for compensation.		
	Your Signature ▶	Date (MM, DD, YYYY) / /	