Ronald E. McNair Postbaccalaureate Achievement (McNair) Program
Annual Performance Report -- Program Year 2009-10

Section I -- Project Identification, Certification and Warning

A.   Identification

1.   PR/Award Number: _____

2.   Name of Grantee Institution: _____

3.   Address (City, State, Zip): _____

4.   Name of Project Director: _____

5.   Telephone Number: _____Fax Number: _____

        E-mail Address: _____

6.   Report Period: _____to_____

7.   Data Entry Person _____

8.   Telephone Number: _____ E-mail Address: _____

B.   Certification: We certify that the performance report information reported and submitted electronically on _____ is readily verifiable. The information reported is accurate and complete to the best of our knowledge.

_____   _____
  Name of Project Director (Print)   Name of Certifying Official (Print)

_____   _____
        Signature and Date   Signature and Date

C.   Warnings:

        Any person who knowingly makes a false statement or misrepresentation on this
        report is subject to penalties which may include fines, imprisonment, or both, under the
        United States Criminal Code and 20 U.S.C. 1097. Further Federal funds or other benefits may be withheld under this program unless this report is completed and filed as required by existing law (20 U.S.C.) 1231a) and regulations (34 CFR 75.590 and 75.720).

        Authority: Public Law 102-325, as amended.

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RONALD E. MCNAIR POSTBACCALAUREATE ACHIEVEMENT PROGRAM
2009-10 ANNUAL PERFORMANCE REPORT
SECTION II -- RECORD STRUCTURE FOR PARTICIPANT LIST

McNair grantees must submit student files in Excel or CSV format. Text files (also known as ASCII files) will no longer be accepted and as such you do not have to identify the field lengths, position start and end and field type. However, column names in your database **must** match the "Database Column Names" provided in column three below as well as the field content. For additional information regarding data submission, please see the instructions under "**HOW MAY THE REPORT BE SUBMITTED?**"

Field No.	Field Name	Database Column Name	Valid Field Content
1	PR/Award Number	PR	Number in Block 5 of the project's Grant Award Notification **NOTES:** Include only the eleven digit PR/Award Number that begins with P217A_ _ _ _ _ _. Do not include the suffix for the fiscal year in this field.
2	Batch Year	BatchAY	2008 for project year 2009-2010
3	Record Updated	RecUpdate	1 = New, Continuing, or Prior-year participants still in contact. 2 = Prior-yr participants out of contact/not enrolled 5 consecutive yrs. or more 3 = Prior-yr participants out of contact/not enrolled less than 5 yrs. **NOTE:** For a definition of new and continuing participants, please see the instructions in field #16. A **prior-year participant still in contact** is an individual who has not received services during the academic year being reported, however, the project is still in contact with the student. A **prior-year participant no longer enrolled or out of contact for five years or more** is an individual who has not received services during the academic year being reported and has not enrolled in graduate or undergraduate studies for at least one term in the last five **consecutive** years, or has been out of contact for a period of five or more **consecutive** years. A **prior-year participant no longer enrolled or out of contact for less than five years** is an individual who has not received services during the academic year being

Field No.	Field Name	Database Column Name	Valid Field Content
			reported and has not enrolled in graduate or undergraduate studies for at least one term in the last four or less **consecutive** years, or has been out of contact for a period of four or less **consecutive** years. **Select option #1** for participants who are New, Continuing, or for Prior-year participant still in contact. If option #1 is selected, then field #43—Tracking Completed must be options 1, 2, or 5. **Select option #2** for participants for whom you have no updated (new) academic information for the reporting year (i.e., those that you are unable to contact or obtain any new information for five (5) or more consecutive years. If option #2 is selected, then field #16--Participant Status must be option #3 (prior-year participant), field #43--Tracking Completed must be either 3 or 4. Also, if option #2 is used, please report "0 = Unknown/No Response" in fields #18, #19, and #20. **Select option #3** for participants for whom you have no updated (new) academic information for the reporting year (i.e., those that you are unable to contact or obtain any new information for four (4) or less consecutive years. If option #3 is selected, then field #16--Participant Status must be option #3 (prior-year participant), field #43--Tracking Completed must be 5. Also, if option #3 is used, please report "0 = Unknown/No Response" in fields #18, #19, and #20.
4	Social Security Number	SSN	001010001 to 999999998 000000000 = Unknown/no response Note: Please format the SSN in nine digits greater than 0 without using any characters (letters, hyphens) in the number (e.g., 123456789). Do not include any other form of ID in this field.
5	Student's Last Name	LastNM	Uppercase A to Z . (period) ' (apostrophe) - (dash) Blank = Unknown/no response If non-blank, will be justified with an uppercase A-Z in first position.

Field No.	Field Name	Database Column Name	Valid Field Content
6	Student's First Name	FirstNM	0 to 9 Uppercase A to Z . (period) ' (apostrophe) - (dash) Blank = Unknown/no response If non-blank, will be justified with an uppercase A-Z in first position.
7	Student's Middle Name	MI	Uppercase A to Z Blank = Unknown/no response
8	Student's Date of Birth	DOB	Format is MMDDCCYY, e.g., 01/01/1972 MM = 01 - 12 DD = 01 - 31 CC = 19 - 20 YY = 00 - 99 00/00/0000 = Unknown/no response
9	Gender	GenderCD	1 = Male 2 = Female 0 = Unknown/no response
10	Race/Ethnicity	EthnicityCD	1 = American Indian or Alaska Native 2 = Asian 3 = Black or African American 4 = Hispanic or Latino 5 = White 6 = Native Hawaiian or Other Pacific Islander 7 = More than one race reported 0 = Unknown/no response **NOTE:** The race/ethnicity categories used here are the only categories officially approved by OMB for this data collection. For those students of a multi-racial background, you may use "7" for "More than one race reported."
11	Low-income	EligLowInc	1 = Yes 2 = No 0 = Unknown/no response

Field No.	Field Name	Database Column Name	Valid Field Content
12	First-generation	EligFirstGen	1 = Yes 2 = No 0 = Unknown/no response
13	Underrepresented racial/ethnic group	EligUnderrep	1 = Yes 2 = No 0 = Unknown/no response **NOTE:** Groups underrepresented in graduate education. The following ethnic and racial groups are currently underrepresented in graduate education: Black (non-Hispanic), Hispanic, American Indian/Alaskan Native and Native Hawaiian or other Pacific Islander.
14	First School Enrollment Date (Postsecondary Education)	FirstEnrollDT	Format is MMDDCCYY, e.g., 09/01/2000 MM = 01 - 12 DD = 01 - 31 CC = 19 - 20 YY = 00 - 99 00/00/0000 = Unknown/no response
15	Project Entry Date	ProjEntryDT	Format is MMDDCCYY, e.g., 09/01/2004 MM = 01 - 12 DD = 01 - 31 CC = 19 - 20 YY = 00 - 99 (00 = 2000) 00/00/0000 = Unknown/no response
16	Participant Status	PartCD	1 = New Participant (for academic year being reported) 2 = Continuing Participant 3 = Prior-Year Participant 0 = Unknown/no response **NOTES**: A **new participant** is an individual who was served by the project for the first time during the academic year being reported. A **continuing participant** is an individual who was served by the project for the first time in another academic year and also received project services during the academic year being reported. A **prior-year participant** is an individual who received project services in a previous academic year but who has not received services during the academic year

Field No.	Field Name	Database Column Name	Valid Field Content
			being reported.
17	College Grade Level (Entry into project)	EnterGradeLV	1 = 1st yr., never attended 2 = 1st yr., attended before 3 = 2nd yr./sophomore 4 = 3rd yr./junior 5 = 4th yr./senior 6 = 5th yr. or higher undergraduate 7 = graduate program (any year level) 0 = Unknown/no response **NOTE:** Use grade level codes 03, 04, 05, and 06 **only for students who have the required number of credits and GPA** to be classified by the participant's postsecondary institution as a sophomore, junior, senior, and other undergraduate, respectively.

Field No.	Field Name	Database Column Name	Valid Field Content
18	College Grade Level (At the end of the spring/summer term)	CurrentGradeLV	1 = 1st yr., never attended 2 = 1st yr., attended before 3 = 2nd yr./sophomore 4 = 3rd yr./junior 5 = 4th yr./senior 6 = 5th yr./or above undergraduate 7 = 1st yr. graduate/professional (received program services as undergraduate during the reporting year) 8 = 1st yr. graduate/ professional 9 = 2nd yr. graduate/ professional 10 = 3rd yr. graduate/professional 11 = Beyond 3rd yr. graduate/professional program 12 = Not enrolled in a postsecondary or graduate degree program during the academic year being reported 13 = Other 0 = Unknown/no response **NOTES:** Use grade level codes 3, 4, 5, and 6 **only for students who have the required number of credits and GPA** to be classified by the participant's postsecondary institution as a sophomore, junior, senior, and other undergraduate respectively. Option "12—Not enrolled in a postsecondary or graduate degree program during the academic year being reported" is defined as a student who was not enrolled in postsecondary education for none of the terms in the academic year being reported. Please verify that participant enrollment status is consistent across fields #18, #19 and #20. Option "13 - Other" includes students working towards a second bachelor's or second master's degree or those doing postbaccalaureate work who have earned a bachelor's degree but are not yet enrolled in a graduate program. This category also includes those participants in their fifth/final year of a 5-year combined undergraduate/master's degree program.

Field No.	Field Name	Database Column Name	Valid Field Content
19	Enrollment Status (for academic year being reported)	EndEnrollCD	1 = Enrolled 2 = Not enrolled 0 = Unknown/no response **NOTE**: Enrolled is defined as a student who was enrolled in postsecondary education at least one term in the academic year being reported. Not enrolled is defined as a student who was not enrolled in postsecondary education for none of the terms in the academic year being reported. Please verify that participant enrollment status is consistent across fields #18, #19 and #20.
20	Reason Not Enrolled (during academic year being reported)	ReasonNotEnroll	1 = Applied but did not gain admission to graduate programs in the reporting year (for students with a bachelor's degree 2 = Did not apply to or declined offers from graduate programs owing to financial reasons (for students with a bachelor's degree) 3 = Did not apply to or declined offers from graduate programs owing to health reasons (for students with a bachelor's degree) 4 = Did not apply to or declined offers from graduate programs owing to other reasons (for students with a bachelor's degree 5 = Withdrew from program (undergraduate or graduate) for academic reasons 6 = Withdrew from program (undergraduate or graduate) for financial reasons 7 = Withdrew from program (undergraduate or graduate) or health reasons 8 = Withdrew from program (undergraduate or graduate) for other personal reasons 9 = Called for military duty 10 = Not applicable; the student was enrolled in at least one term during the academic year being reported 11 = Student deceased 12 = Did not enroll in research doctoral program because student considers his/her education completed. 13 = Ph.D. (or first professional degree) attained (not previously reported) 0 = Unknown/no response **NOTE**: Not enrolled is defined as a student who was not enrolled in postsecondary education for none of the terms in the academic year being reported. Please verify that participant enrollment status is consistent across fields #18, #19 and #20.

Field No.	Field Name	Database Column Name	Valid Field Content
21	Highest Degree Earned	DegreeCD	1 = Bachelor's Degree/Equivalent of Bachelor's Degree 2 = Master's Degree 3 = Doctoral Degree (Ph.D.) 4 = Other Doctoral Degree (Ed.D) 5 = First-professional Degree (Law, Medicine, Dentistry, Optometry, Veterinary medicine, Osteopathic medicine, Theology, etc.) 6 = No Bachelor's degree earned 0 = Unknown/no response **NOTE**: Use the one-digit degree code that indicates the highest degree obtained (regardless of year earned). Repeat each degree reporting code every year until a new or more advanced degree has been earned. If no bachelor's degree has been earned, please select option #6.
22	Date Highest Degree Earned	DegreeDate	Format is MMDDCCYY, e.g., 05/23/2002 MM = 01- 12 DD = 01 - 31 CC = 20 YY = 00 – 99 (e.g., 00 = 2000) 99/99/9999 = No bachelor's degree earned yet 00/00/0000 = Unknown/no response **NOTE**: Repeat the same date until a new and more advanced degree is earned. If you do not know the complete date, use 15 for the day and use your best estimate for the month.
23	Major/field of graduate study	Major	1 = Physical sciences 2 = Engineering 3 = Life sciences 4 = Health sciences 5 = Social sciences 6 = Humanities 7 = Education 8= Business administration 9 = Medicine 10 = Law 11 = Other professional fields

Field No.	Field Name	Database Column Name	Valid Field Content
			12 = Other 13 = Not applicable, participant is still in undergraduate program or is not enrolled. 0 = Unknown/no response **NOTE:** This field is for graduate students only. For undergraduate students, or students not currently enrolled, use option "13 - Not applicable." Please refer to the instructions for a detailed breakdown of each major/field. Please verify that information reported in this field is consistent with the data reported in field #18.
24	GPA Scale	GPAScale	1 = 4 point scale 2 = 5 point scale 3 = Other 9 = Not applicable, participant has not received bachelor's degree 0 = Unknown/no response **NOTE:** Use valid one digit grade point average scale code. Provide GPA scale for all McNair participants who have graduated with a bachelor's degree.
25	Cumulative GPA at graduation with a bachelor's degree	CumGPA	0.000 to 5.000 9.999 = Not applicable, participant has not received bachelor's degree 0.000= Unknown/no response **NOTE:** Provide cumulative GPA for all McNair participants who have graduated with a bachelor's degree. Do not provide any other GPA in this field.
26	Research (2009-10 academic year)	Research	1 = Participated in research but did not complete all of the components of the research activity 2 = Did **<u>not</u>** participate in Research 3 = Completed **all** of the components of the Research activity 9 = Prior year participant 0 = Unknown/no response
27	McNair Internships (2009-10 academic year)	Internships	1 = Participated in research but did not complete all of the components of the research activity 2 = Did **<u>not</u>** participate in Research 3 = Completed **all** of the components of the Research activity 9 = Prior year participant 0 = Unknown/no response

Field No.	Field Name	Database Column Name	Valid Field Content
NOTE: For fields #28 – 39, indicate whether or not a participant received the service during the academic year being reported by selecting "Yes" or "No". Select "No" for all these fields for prior year participants.			
28	Seminars/ Workshops	SemWorks	1 = Yes 2 = No
29	Tutoring	Tutoring	1 = Yes 2 = No
30	Academic Counseling	Counseling	1 = Yes 2 = No
31	Financial aid assistance	FinAidAssist	1 = Yes 2 = No
32	Admission assistance	AdmisAssis	1 = Yes 2 = No
33	Mentoring	Mentoring	1 = Yes 2 = No
34	Exposure to cultural events/ acad. programs	Cultural	1 = Yes 2 = No
35	Conferences	Conf	1 = Yes 2 = No
36	Presentations	Present	1 = Yes 2 = No
37	Graduate school visits, fairs	GradSchVisit	1 = Yes 2 = No
38	Test Preparation	TestPrep	1 = Yes 2 = No
39	Teaching related experiences	TeaReExp	1 = Yes 2 = No
40	Eligibility (for determining program eligibility)	EligibilReq	1 = First generation and low-income 2 = Underrepresented 0 = Unknown/no response **NOTE**: Please indicate which program eligibility criterion was used to classify this student as eligible for program participation in terms of the requirement to serve at least 2/3 low-income and first generation students and not more than 1/3 underrepresented students.

Field No.	Field Name	Database Column Name	Valid Field Content
41	Project Participation	ProjPart	1 = Full academic year (both semesters or three quarters) 2 = Part of academic year (one semester or one or two quarters) 3 = Summer only 4 = Full academic year and summer 5 = Part of academic year and summer 9 = Prior year participant 0 = Unknown/no response **NOTE:** Complete this field for new and continuing students. Select "9" for prior year participants.
42	Funding Source	FundSource	1 = Federal funds 2 = Non-federal funds 3 = Partially supported with non-federal funds 9 = Prior year participant 0 = Unknown/No response **NOTE**: Complete this field for new and continuing students. Select "9" for prior-year participants.
43	Tracking completed	TrackComplete	1 = Yes, the student has graduated with a research or professional doctorate in this reporting period. 2 = Yes, the student has received a research or professional doctorate in a previous reporting year but is being reported for the first time. 3 = Yes, the student has not been enrolled for at least one term in a graduate or undergraduate program for **five or more consecutive years**. 4 = Yes, the student has been out of contact for **five or more consecutive years** and you are unable to update this record or the student is deceased. 5 = No. Tracking is not completed. 0 = Unknown/no response **NOTE:** If you answer, "Yes" (options 1-4), tracking for the student is now complete. You are no longer required to collect or report information on this student; subsequent APR's should not include this student record. If the student is deceased, please select option #4.
44	Special Circumstances	SpecCir	Explain any special circumstances or conditions that have affected the validity or specificity of the reporting of this student's progress.

Field No.	Field Name	Database Column Name	Valid Field Content
45	Graduate School Enrollment Status (at the beginning of the 2009-10 academic year)	GradEnrollStatus	1 = Enrolled in a post baccalaureate degree program (for participants who received a bachelor's degree or equivalent in this reporting period) 2 = Did not enroll in a post baccalaureate degree program (for participants who received a bachelor's degree or equivalent in this reporting period) 3 = Other (for students who did not receive a bachelor's degree or equivalent in this reporting period) 0 = Unknown/No response Select option #1 if the student **received** a bachelor's degree in this reporting period and **enrolled** in a post baccalaureate degree program in the Fall term of the next academic year. Select option #2 if the student **received** a bachelor's degree in this reporting period and **did not enroll** in a post baccalaureate degree program in the Fall term of the next academic year. Select option #3 if the student **did not receive** a bachelor's degree in this reporting, received a bachelor's degree in a previous reporting period, or received a master's degree or higher.

(Note to Data Collector: Please make sure that when you are collecting this information from students that they are informed of why they are being asked to provide their Social Security numbers. Please see Privacy Act statement below.)

SECTION III: PRIOR EXPERIENCE – to be completed by those McNair projects whose 2009-10 budget year is part of a grant/project period that began prior to 2007.

Name: _____PR Award Number: P217A_____

Address: _____Campus(es)_____

In this section, indicate your approved project objectives and report on the extent to which your project achieved each of these objectives. You do not need to provide information for gray-shaded areas as the Department will use the data you provide in Section II of the APR and your approved number of students to be served to derive at these figures. However, please provide specific numbers and/or percents to support your accomplishment for the remainder of the objectives listed. Each of these objectives is consistent with one of the prior experience criteria contained in the program regulations (34 CFR 647.22).

CRITERIA	PROPOSED PERCENT	PROPOSED NUMBER	ACTUAL PERCENT	ACTUAL NUMBER	OBJECTIVES
Total # of students served this period	Gray out	Gray out	Gray out	Gray out	To consistently provide services to the correct number of participants that the project was funded to serve.
# Served who are both low-income and first-generation college students	Gray out	Gray out	Gray out	Gray out	To consistently provide services to the correct type of participants that the project was funded to serve.
# Served who are from groups underrepre-sented in graduate education	Gray out	Gray out	Gray out	Gray out	To consistently provide services to the correct type of participants that the project was funded to serve

CRITERIA	PROPOSED PERCENT	PROPOSED NUMBER	ACTUAL PERCENT	ACTUAL NUMBER	OBJECTIVES
Opportunities for research and other scholarly activities					of eligible participants will participate in approved research or other scholarly activities at the grantee institution or at graduate centers that are designed to provide participants with effective preparation for doctoral study.
Baccalaureate Degree					of eligible participants who received their baccalaureate degree during the reporting period.
Post-baccalaureate enrollment					of eligible participants who enrolled in a program of postbaccalaureate education.
Ph.D. Attainment/ Completion					of prior year participants who attained/completed a doctoral degree during the reporting period.
Other					Include other objectives/activities not specified above. Explain. (Text box)
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